

BERKSHIRE REGIONAL PLANNING COMMISSION  
1 FENN STREET, SUITE 201, PITTSFIELD, MASSACHUSETTS 01201  
TELEPHONE (413) 442-1521 · FAX (413) 442-1523  
Massachusetts Relay Service: TTY: 771 or 1-800-439-2370  
[www.berkshireplanning.org](http://www.berkshireplanning.org)

KYLE HANLON, Chair  
SHEILA IRVIN, Vice-Chair  
MARIE RAFTERY, Clerk  
CHARLES P. OGDEN, Treasurer

NATHANIEL W. KARNIS, A.I.C.P.  
Executive Director

## MEETING NOTICE

There will be a meeting of the

### EXECUTIVE COMMITTEE

on Thursday, July 12, 2018, 4:00 p.m.  
at the Berkshire Regional Planning Commission Office  
1 Fenn Street, Suite 201, Pittsfield, MA

### AGENDA

- |      |   |        |
|------|---|--------|
| I.   | Call to Order & Open Meeting Law Statement  | (4:00) |
| II.  | Approval of Minutes of Executive Committee Meeting of June 7, 2018 *  | (4:05) |
| III. | Organization of 2018-2019 Executive Committee and Commission  | (4:10) |
|      | A. Executive Committee & BRPC Meeting Dates/Times for FY 2019   |        |
|      | B. Committee Membership for FY 2019 – Working List  |        |
|      | C. Appointment of BRPC Policy Representatives *   |        |
|      | D. Other  |        |
| IV.  | Financial Reports   | (4:20) |
|      | A. June Expenditures Report *   |        |
|      | B. Accounts Receivable Report   |        |
|      | C. Unaudited Year-End Financial Results for BRPC  |        |
|      | D. Other  |        |
| V.   | Delegate & Alternate Issues   | (4:25) |
| VI.  | Items Requiring Action*   | (4:35) |
|      | A. Approval to Enter into Agreements with Municipalities for Technical Assistance Services for FY 2019  |        |
|      | B. Approval to Submit Grant Application to the Health Resources & Services Administration (HRSA) Rural Communities Opioid Response Planning Program |        |
|      | C. Approval to Submit Grant Application to the Massachusetts Attorney General's Office (AGO) Social Determinants Partnership Grant Program          |        |
|      | D. Other  |        |

- VII. Committee Reports (4:40)
- A. CEDS
  - B. Other
- VIII. Executive Director's Report (4:45)
- A. Report on New Contracts/Agreements
  - B. State Rail Plan Released
  - C. Air Quality Conformity Determination / 2016 Regional Transportation Plan Amendment
  - D. Status of District Local Technical Assistance, Community Compact, and Efficiency and Regionalization Programs and other interests in the State Budget
  - E. UPWP Approval
  - F. Staff Updates and Status of Filling Vacant Position
  - G. New Planning Board Member Training
  - H. Nominations for 2018 Charles Kusik Award
  - I. State Ethics Forms
  - J. BRPC Annual Meeting – Thursday, October 25<sup>th</sup>, Pittsfield Country Club
  - K. Surplus Office Equipment
  - L. Other
- IX. New Business (4:50)
- A. September 27<sup>th</sup> BRPC Meeting
  - B. Orientation for New Delegates and Alternates
  - C. Other
- X. Adjournment (5:00)

\* Items Requiring Action

Attachments: June Local Technical Assistance Report

City and Town Clerks: Please post this notice pursuant to M.G.L. Chapter 39, Section 23B

**BERKSHIRE REGIONAL PLANNING COMMISSION**

1 FENN STREET, SUITE 201, PITTSFIELD, MASSACHUSETTS 01201

TELEPHONE (413) 442-1521 • FAX (413) 442-1523

[www.berkshireplanning.org](http://www.berkshireplanning.org)

KYLE HANLON, Chair  
SHEILA IRVIN, Vice-Chair  
MARIE RAFTERY, Clerk  
CHARLES P. OGDEN, Treasurer

THOMAS MATUSZKO, A.I.C.P.  
Executive Director

**MEMORANDUM**

**TO:** Delegates and Alternates, Berkshire Regional Planning Commission  
**FROM:** Thomas Matuszko, Executive Director  
**DATE:** June 12, 2018  
**RE:** **May Technical Assistance Activities**

This report highlights technical assistance provided by the staff of the Berkshire Regional Planning Commission for the month of May 2018. This assistance was provided in response to requests staff received as identified in the Board/Organization column. Responses to requests were supported by local assessment funds or grant funds, if available and permitted by the funding agencies. This report is intended to keep municipal officials informed regarding the uses to which local assessment funds are put and to indicate the types of local and technical assistance that BRPC can provide. If assistance to others may be useful to your community, please feel free to contact us for details.

<b>Town/City/State</b>	<b>Municipal Technical Assistance</b>	<b>Board/Organization</b>
Becket	Responded to inquiry and provided information regarding Clean Energy Center grant for air source heat pumps.	Planning Board/Energy Committee
Clarksburg	Provided guidance on VW settlement request from Department of Environmental Protection	Town Administrator
Gt. Barrington	Provided updated zoning map.	Town Planner
Hancock	Provided information on zoning questions.	Planning Board
Lanesborough	Provided town zoning maps.	Town Manager
Lenox	Provided data on Violent Crimes.	Planning Board
Monterey	Provided information on 319 Grant applications for lake.	Garfield Lake Working Group
Richmond	Provided information regarding property in a historic district.	Planner
Stockbridge	Provided information regarding Safe Yield Study.	Select Board

<b>Town/City/State</b>	<b>Municipal Technical Assistance</b>	<b>Board/Organization</b>
West Stockbridge	Provided examples of solar bylaws.	Planning Board Member

<b>Assistance Recipient</b>	<b>Non-Municipal Technical Assistance</b>	<b>Organization</b>
County	Provided updated information on Sustainable Coordinator.	Senator Hinds
Organization	Provided information on agenda and speakers for Western Mass historical Commission Coalition meeting in June.	Regional Planning Association