

BERKSHIRE REGIONAL PLANNING COMMISSION  
1 FENN STREET, SUITE 201, PITTSFIELD, MASSACHUSETTS 01201  
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[www.berkshireplanning.org](http://www.berkshireplanning.org)

KYLE HANLON, Chair  
SHEILA IRVIN, Vice-Chair  
MARIE RAFTERY, Clerk  
JOHN DUVAL, Treasurer

THOMAS MATUSZKO, A.I.C.P.  
Executive Director

### MEETING NOTICE

There will be a meeting of the

EXECUTIVE COMMITTEE

of the

BERKSHIRE REGIONAL PLANNING COMMISSION

on Thursday, December 6, 2018 at 4:00 p.m.  
at the Berkshire Regional Planning Commission Office  
Building 1 Fenn Street, Suite 201, Pittsfield, MA

**PLEASE NOTE: THE MEETING WILL BE IN THE 3<sup>RD</sup> FLOOR BOARDROOM**

***Please Note:*** In the case of inclement weather on the day of the meeting, please call BRPC (413- 442-1521, ex. 15) after 1:00 pm to confirm if the meeting will still be held.



***There will be an informal holiday get-together of Executive Committee members and staff starting at 3:45, with some holiday treats. Other Delegates and Alternates are also welcome.***

**Meeting Material:** All written materials for the meeting are posted on BRPC's website: [www.berkshireplanning.org](http://www.berkshireplanning.org). Click on the calendar date for the meeting and materials available will be listed.

### AGENDA

- |      |  |        |
|------|--|--------|
| I.   | Call to Order & Open Meeting Law Statement   | (4:00) |
| II.  | Approval of Minutes of Executive Committee Meeting of November 1, 2018 *             | (4:05) |
| III. | Financial Reports  | (4:10) |
|      | A. November Expenditures Report *  |        |
|      | B. Accounts Receivable Report*   |        |
|      | C. Draft FY 18 Audit   |        |
|      | D. Other   |        |
| IV.  | Delegate & Alternate Issues  | (4:15) |
| V.   | Items Requiring Action*  | (4:50) |
|      | A. Approval of 2018 Annual Update on the Comprehensive Economic Development Strategy |        |

- B. Approval of Comments to MEPA on the Single Environmental Impact Report (SEIR) for the Tel-Electric (Mill Street) Dam Removal, Pittsfield.
  - C. Approval of Consent to Reduction of Notice Period for the Wilcox APR in Sheffield and New Marlborough
  - D. Approval to Submit Grant Application to the County Health Rankings and Roadmaps/Robert Wood Johnson Foundation
  - E. Approval to Submit Grant Application to the Franklin Regional Council of Governments for Public Health Standardized Inspection service
  - F. Other
- VI. Committee Reports (4:55)
- A. Environmental Review Committee
  - B. Other
- VII. Executive Director's Report (5:00)
- A. Report on New Contracts/Agreements
  - B. Staff updates
  - C. Berkshire Flyer 2.0 Subcommittee Meeting report
  - D. DLTA Solicitation
  - E. East – West Passenger Rail Study
  - F. Rural Policy Advisory Commission Update
  - G. CPTC Training
  - H. RTP Update
  - I. Update to Benefits Package
  - J. Other
- VIII. Old Business (5:05)
- A. Legislative Priorities Follow-up
  - B. Other
- IX. New Business (5:10)
- A. January BRPC Commission Meeting
  - B. Other
- X. Adjournment (5:15)

Attachments:

- Unapproved Minutes of Executive Committee Meeting of Thursday November 1, 2018
- Check Register
- Accounts Receivable Report
- 2018 CEDS Annual Update
- Memo – Executive Committee Agenda Items
- Resumes for New Staff Hires
- Rural Policy Advisory Commission Listening Session Invitation
- Technical Assistance Memo - October

\* Items Requiring Action