

BERKSHIRE REGIONAL PLANNING COMMISSION  
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KYLE HANLON, Chair  
SHEILA IRVIN, Vice-Chair  
MARIE RAFTERY, Clerk  
JOHN DUVAL, Treasurer

THOMAS MATUSZKO, A.I.C.P.  
Executive Director

The next meeting of the  
Commission Development Committee of the Berkshire Regional Planning Commission  
**will be held on:**

March 21, 2019 at 6 pm

at

BRPC Office (small Conference room), 1 Fenn Street, Pittsfield, MA

#### Agenda

*(This meeting is subject to the Open Meeting Law and is being recorded. All new written material provided at the meeting must be made available to become part of the meeting record.)*

1. Approval of Minutes from February 7, 2019
2. Nominating Committee Report
3. 5<sup>th</sup> Thursday dinners – FY 2019
  - **May 31, 2019 – General By-laws for 5G**
    - Place: 1st Choice – Proprietor's Lodge, 2nd – Country Club of Pittsfield
    - Speaker: Anthony Lepore, Esq. Cityscape Consultants, Inc.?
  - **August 29, 2019 – Tiny Houses**
    - Does the Commission want this date before Labor Day?
    - Topic – Small Housing Options (Tiny Houses)
    - Place?
    - Speaker – Amy Turnbolt, Gt. Barrington Consultant, or a panel discussion?

#### **Other Ideas:**

- Zoning Reform
4. Discuss Annual Dinner 2020.
    - September 19, 2019
    - Commission Meeting 5 pm then cash bar/Dinner & Presentation
    - Place: 1st Choice - Dalton Stationary, 2nd - Wahconah Country Club
    - Topic - TBD
  5. Training Topics for Commission Meetings

#### **Training Topic Ideas:**

- Themes determined at the first of the year or topics as they come up

In case of inclement weather, call the BRPC Inclement Weather Hotline 413-442-152 ex 15 to learn if the meeting has been canceled.

- Housing – updates on 40R etc., Update on CBDG
  - Energy
  - The Commission receives many studies – What is common, what should be the action items from those studies? Top most important points to share and best practices. How to get Action.
  - Community Update from Delegates / Alternates for an update. A community or two per meeting. Good for engagement.
  - Ask for topics and a speaker you want.
  - A roundtable session.
6. March 21, 2019 Commission Meeting
- Delegate or Alternate - Present Successes/Challenges – Open Zoning Discussion
7. May 16, 2019 Commission Meeting
- Roundtable of Communities successes and failures.
8. Bylaw Amendments
- Committees – CEDS, Brownfields, others – D. Commission Organization
    1. Change wording in section D.8 (Tom's Suggestion)
    2. Add a new paragraph for other Committees (ex: Westfield River Wild and Scenic Advisory Committee) after Section D.8 (Rene's Suggestion)
  - Commission Ratifications / approval of Executive Committee actions D.9 Standing Committees of the Commission Section D.9.1. 2<sup>nd</sup> paragraph:
    1. Do nothing
    2. Remove ratification and add report to the Commission the Executive Committee Actions
9. Other Items
10. Next Meeting
11. Adjournment

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