

BERKSHIRE REGIONAL PLANNING COMMISSION
1 FENN STREET, SUITE 201, PITTSFIELD, MASSACHUSETTS 01201
TELEPHONE (413) 442-1521 · FAX (413) 442-1523
www.berkshireplanning.org

SHEILA IRVIN, Chair
KYLE HANLON, Vice-Chair
MARIE RAFTERY, Clerk
CHARLES P. OGDEN, Treasurer

NATHANIEL W. KARNS, A.I.C.P.
Executive Director

MEETING NOTICE

A meeting of the Berkshire Regional Planning Commission
will be held on:

Thursday, January 21, 2016 at 7:00 p.m.

Please Note: *In the case of inclement weather on the day of the meeting, please call BRPC (413-442-1521, ext 15) to confirm if the meeting will still be held.*

Meeting Material: All written materials for the meeting are posted on BRPC's website: www.berkshireplanning.org. Click on the calendar date for the meeting and materials available will be listed.

AGENDA

I. Opening (7:00-7:05)

- A. Call to Order
- B. Roll Call
- C. Approval of Minutes of November 19, 2015 Meeting

II. Comments from the Public (7:05-7:10)

Members of the public may offer comments regarding topics which are on the agenda or other matters which they wish to bring to the Commission's attention. Comments are limited to no more than three minutes and are to be directed to the Commission.

III. Delegates' Issues (7:10-7:15)

Delegates and Alternates may bring up any issue not on the agenda.

IV. 2016 – Berkshire (County) Regional Planning Commission's 50th (Gold) Anniversary (7:15-7:25)

BRPC was created in 1966 and formally designated as an official regional planning agency in the Commonwealth. Over the course of the year, we will celebrate reaching our 50th at each Commission meeting. At this meeting, the founding of what was then the Berkshire County Regional Planning Commission will be highlighted.

V. MassDOT Complete Streets Program (7:25-7:55)

MassDOT has launched a new Complete Streets Program which can provide economic, health, and safety benefits within each Berkshire community's needs and context. BRPC staff will provide an overview of the Complete Streets concept and how the program might be utilized in a

variety of community contexts. BRPC staff will also provide information on the tiered MassDOT program that provides funding for the development of a Complete Streets Policy and Prioritization Plan as well as implementation of Complete Streets projects.

VI. District Local Technical Assistance Requests for 2016 (7:55-8:10)

Staff will brief the Commission on requests received for District Local Technical Assistance projects. While some decisions have been made, others are in various stages of finalization as they often also involve decisions about Community Compact commitments and resources. We received the most applications for DLTA assistance this year that we have ever received and are working closely with the appropriate state agency to see if additional resources can be found from their sources for many projects.

VII. Consideration of Community Assessments for FY 2017 (8:10-8:20)

The Finance Committee has proposed a 2.5% increase in community assessments for FY 2017. By law, the municipalities must be notified of their assessments no later than February each year so that they may be included in city/town budgets.

VIII. Approval of Executive Committee Actions between November 19, 2015 and January 21, 2016 (8:20-8:25)

IX. Executive Director's Report (8:25-8:30)

- A. Final Audit for FY 2015
- B. MassDOT Public Meeting on Western Turnpike State of Good Repair and Tolls
- C. Current Status of Tennessee Gas Pipeline's Northeast Energy Direct FERC Permitting
- D. Update of Great Barrington Parcel Maps
- E. Other

X. Adjournment (8:35)

Other interested citizens and officials are invited to attend.

All times listed are estimates of when specific agenda items may be discussed.

City and Town Clerks: Please post this notice pursuant to M.G.L. Chapter 39, Section 23B

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Executive Director

DRAFT MINUTES OF THE BERKSHIRE REGIONAL PLANNING COMMISSION MEETING

Thursday, November 19, 2015
At the Berkshire Regional Planning Commission Office
1 Fenn Street, Suite 201, Pittsfield, MA 01201

I. Call to Order

A. The meeting is called to order at: 7:00 PM

Chair Sheila Irvin reminded all per the open meeting law, BRPC records all meetings. Others may record the meeting after informing the chair. Any documents presented must be left with the chair at the meeting.

B. Introductions/Roll Call

The following Commission members are present:

John Duval – Adams Alternate
Alex Glover – Alford Delegate
Peter Traub – Cheshire Delegate
Caleb Darby – Dalton Delegate
Gregory Cherin – Egremont Delegate
Jack Hickey – Lanesborough Alternate
Mark Smith – Lenox Delegate
James Lovejoy – Mt. Washington Alternate
Kyle Hanlon – North Adams Delegate
Sheila Irvin – Pittsfield Delegate
Rene Wood – Sheffield Alternate
Marie Raftery – Stockbridge Alternate
Dana Bixby – West Stockbridge Delegate
Sarah Hudson – Tyringham Alternate
Roger Bolton – Williamstown Alternate

Staff Present:

Nat Karns – Executive Director
Tom Matuszko – Assistant Director
Marianne Snizek – Office Manager
Brian Domina – Senior Planner
Melissa Provencher – Senior Planner

Others Present: Andy McKeever – iberkshire Staff

C. Approval of Minutes of Commission Committee Meeting of September 17, 2015 Meeting

Rene Wood moved to approve with correction; Seconded by Jim Lovejoy. Unanimously approved with 4 abstentions.

II. Comments from the Public - none

III. Delegates' Issues – Kate Fletcher asked what the meeting rules are. The chair explained BRPC is less formal than Robert's Rules of Order. Everyone has the right to speak and there is a process to do so.

IV. Endorsement of the 2015 Performance Report for the Berkshire Region Comprehensive Economic Development Strategy

Brian Domina gave an overview of the 2015 Performance Report. Brian pointed out that Roger Bolton is BRPC's representative on the CEDs committee. The Comprehensive Economic Development Strategy was created in 2011. The report contains fifty economically significant projects for the region. A total of \$815 million dollars has been invested in Berkshire County. Public investment totals \$235 million and \$580 million from private investment. Massachusetts Broadband Institute (MBI) for the middle mile for internet connectivity and the MCLA science center are examples of public investments. Williams College had \$38 million in private investment. The projects have improved the quality of life, attracted tourism or protected the environment. The local construction industry has benefit from these projects.

Other Regional Trends:

Median Household Income: Income has decreased in Berkshire County by 0.9%, well below the state and the United States

Average Weekly Wages: Wages have increased by 9.0%, but inflation increased by 10.3%.

Employment: Unemployment in Berkshire County decreased by 0.6% in 2014. Berkshire County unemployment is currently higher than the state and the United States.

Economically Distressed Areas per EDA Regulations: Communities that qualify are part of Pittsfield, Hinsdale, Savoy, Adams and North Adams.

Also reported is BRPC is assisting the Pittsfield Economic Development Authority (PEDA) in writing a grant application for the Berkshire Innovation Center (BIC).

Jim Lovejoy made a motion to endorse the 2015 Performance Report for the Berkshire Region Comprehensive Economic Development Strategy; Kyle Hanlon seconded. Unanimously approved.

V. Consideration of Comments to the Federal Energy Regulatory Commission Regarding the Environmental Assessment for the Connecticut Expansion Project

Roger Bolton explained the Environmental Review Committee normally does State reviews of projects. In this case the revised draft comments are for the Federal review process.

BRPC staff and the Environmental Review Committee met Monday and reviewed the Environmental Assessment for the Connecticut Expansion Project in Sandisfield. Roger pointed out the strong statement in the comments on land issues under Article 97.

After comments on the well written document a motion was made.

Rene Wood made a motion to approve the revised comments to Federal Energy Regulatory Commission regarding the Environmental Assessment for the Connecticut Expansion Project (FERC) as written; seconded by Jack Hickey. Unanimously approved.

VI. Community Compacts, Community Incentive Challenge, and District Local Technical Assistance Grants

Nat gave a presentation on Community Compacts, Community Incentive Challenge, and District Local Technical Assistance Grants. Nat explained Select Boards or the Mayor must sign a Community Compact.

Community Compact Best Practice Area:

- Education
- Energy & Environment – green communities
- Financial Management – better accounting systems
- Housing & Economic Development
- Information Technology
- Regionalization/Shared Services
- Transportation & Citizens Safety

Community Compact Participation:

- 2 towns with signed Compacts – Adams and Clarksburg
Adams – Economic Development and shared services with the school district
Clarksburg – Sharing of services (building inspector)
- 2 cities and 17 southern Berkshire towns submitted applications
- 11 towns have not submitted – all are in central/north Berkshire County
- Statewide – 55 signed; 91 submitted; 205 not submitted

What does a Community Compact bring to a Community?

- State Agency technical assistance
- Community Compact grants
- Unknown what happened to Community Incentive Challenge Grants
- District Local Technical Assistance from Regional Planning Agencies – Nat informed communities who have signed a Community Compact should submit a DLTA application that goes along with their Community compact.

What does signing a Community Compact do?

- Sets Short-Term Goals to make meaningful progress on 1-3 priorities for your community
- Provides State Resources to assist in your efforts
- Gives Bonus Points for some State grant programs – MassWorks

Relationship to DLTA at BRPC

- DLTA is a resource for making progress on meeting the community commitment
- DLTA focus areas can overlap with Community Compact Best Practice Areas

Materials handed out:

Community Compact Frequently Asked Questions, Community Compact Map and Community Compact status by municipality.

VII. Approval of Executive Committee Actions between September 17 and November 19, 2015

Kyle Hanlon moved to approve all Executive Committee Actions between September 17 and November 19, 2015; seconded by Jack Hickey. Unanimously approved with 1 abstention.

IX. Executive Director's Report

A. Notice of Funding Availability for Technical Assistance from the Mass. Downtown Initiative Program – December 4 application deadline

B. Fall 2015 Citizen Planner Training Collaborative Workshop – Thursday, December 10th, BRPC – Writing Reasonable and Defensible Decisions

Nat encourage all to attend the training.

C. Part 1 Applications Due for Brownfields Revolving Loan Funds – December 31st initial deadline

D. Other – none

XII. Adjournment

Roger Bolton made a motion to adjourn; seconded by Jack Hickey. Unanimously approved. Adjourned at 7:55 pm.

Materials distributed or presented during this meeting:

Meeting Agenda
Draft Meeting Minutes
Approval of Executive Committee Actions Memo
Executive Director's Report
Letter regarding H3690 Easement in Sandisfield
Notice of Funding for Technical Assistance DHCD
2015 CPTC Fall Workshops
2015 CEDS Annual Performance Report
Draft Environmental Assessment Connecticut Expansion Project
Draft BRPC requested Mitigation Measures
Community compact, CIC and DLTA handout
Community Compact Map
Community Compact Questions and Answers
Community Compact Status by Town
DLTA16 Solicitations

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NATHANIEL W. KARNS, A.I.C.P.
Executive Director

MEMORANDUM

TO: Delegates and Alternates, Berkshire Regional Planning Commission

FROM: Nathaniel W. Karns, Executive Director

DATE: January 13, 2016

SUBJ: Proposed FY 2017 Community Assessments

State law requires that we set our community assessments for the upcoming fiscal year no later than February. The attached BRPC FY17 Assessment Worksheet Options contains some assessment options. At the extremes, we could recommend leaving the assessment the same as last year, increase it to a maximum of 2.5% (the maximum allowed without an over-ride vote), or set some rate between 0 and 2.5 % (a 1% increase is demonstrated).

As has been discussed numerous times previously, BRPC's General Fund is its weakest financial link. The revenue for the General Fund comes almost entirely from the Community Assessments. The General Fund is the only discretionary funding source to respond to all non-grant or non-contract funded items. These funds are used primarily for Clearinghouse Review activities, Municipal Educational activities (including the popular 5th Thursday dinners and CPTC trainings), Grant Writing, "Project Development" and Local Technical Assistance. A strong case can be made for continuing with most years' practice of 2.5% increases. Increasing the assessment by 2.5%, will mean add 2 pennies per capita and yield a total of \$2,368 in additional revenues, to a total of \$97,086.29.

The General Fund directly affects BRPC's Fund Balance (long-term savings account). For the most part, unless contracts are task-based, BRPC is not able to make "profits" on projects. Most of the time an increase to the fund balance comes from unspent General Fund (assessment) revenue. Correspondingly, a negative balance in the General Fund at the end of the Fiscal Year reduces the Fund Balance. Due to a fairly recent new Government Accounting Standards Board requirement to show potential future post-employment retirement benefits, our fund balance in our audit is negative by \$976,152. We were able last year to add a modest amount (\$9,232), not including the potential post-employment benefits, which was a step in slowly building our fund balance to a more acceptable level.

Given the financial situation for our General Fund and relative stability in municipal budgets, we are recommending that we seek the full 2 ½% assessment increase. It will not solve the General Funds' problem but we need to take every step possible to return it to a positive situation. **It is the Finance Committee's and staff's recommendation to increase the FY17 assessment rate by 2.5 percent.**

Attachment

BRPC FY17 Assessment Worksheet - Options

revised 12/31/2015

Note: Actual census Population for 2010 used

FY17 Finance Committee Recommendation 1/7/2016

		Option A		Option B		RECOMMENDED Option C	
		No increase in total assessment over FY16	No Change from FY16 to FY17	1% increase over FY16 Total	Change from FY16 to FY17 with 1% increase	2.5% increase over FY16 Total	Change from FY16 to FY17
Per Capita Assessment Rate		0.0072	0.0000	0.0073	0.0001	0.0074	0.0002
Assessment \$		\$ 94,718.33	\$0.00	\$ 95,665.51	\$947.18	\$ 97,086.29	\$ 2,367.96
Community	2010 Population						
Adams	8485	\$ 6,124.76	\$0.00	\$ 6,186.01	\$ 61.25	\$ 6,277.88	\$ 153.12
Alford	494	\$ 356.59	\$0.00	\$ 360.16	\$ 3.57	\$ 365.50	\$ 8.91
Becket	1779	\$ 1,284.14	\$0.00	\$ 1,296.98	\$ 12.84	\$ 1,316.24	\$ 32.10
Cheshire	3235	\$ 2,335.13	\$0.00	\$ 2,358.48	\$ 23.35	\$ 2,393.51	\$ 58.38
Clarksburg	1702	\$ 1,228.57	\$0.00	\$ 1,240.86	\$ 12.29	\$ 1,259.28	\$ 30.71
Dalton	6756	\$ 4,876.71	\$0.00	\$ 4,925.48	\$ 48.77	\$ 4,998.63	\$ 121.92
Egremont	1225	\$ 884.25	\$0.00	\$ 893.09	\$ 8.84	\$ 906.36	\$ 22.11
Florida	752	\$ 542.82	\$0.00	\$ 548.25	\$ 5.43	\$ 556.39	\$ 13.57
Great Barrington	7104	\$ 5,127.91	\$0.00	\$ 5,179.19	\$ 51.28	\$ 5,256.11	\$ 128.20
Hancock	717	\$ 517.55	\$0.00	\$ 522.73	\$ 5.18	\$ 530.49	\$ 12.94
Hinsdale	2032	\$ 1,466.76	\$0.00	\$ 1,481.43	\$ 14.67	\$ 1,503.43	\$ 36.67
Lanesborough	3091	\$ 2,231.19	\$0.00	\$ 2,253.50	\$ 22.31	\$ 2,286.97	\$ 55.78
Lee	5943	\$ 4,289.86	\$0.00	\$ 4,332.76	\$ 42.90	\$ 4,397.11	\$ 107.25
Lenox	5025	\$ 3,627.22	\$0.00	\$ 3,663.49	\$ 36.27	\$ 3,717.90	\$ 90.68
Monterey	961	\$ 693.68	\$0.00	\$ 700.62	\$ 6.94	\$ 711.02	\$ 17.34
Mt. Washington	167	\$ 120.55	\$0.00	\$ 121.76	\$ 1.21	\$ 123.56	\$ 3.01
New Ashford	228	\$ 164.57	\$0.00	\$ 166.22	\$ 1.65	\$ 168.68	\$ 4.11
New Marlborough	1509	\$ 1,089.25	\$0.00	\$ 1,100.14	\$ 10.89	\$ 1,116.48	\$ 27.23
North Adams	13708	\$ 9,894.90	\$0.00	\$ 9,993.85	\$ 98.95	\$ 10,142.27	\$ 247.37
Otis	1612	\$ 1,163.60	\$0.00	\$ 1,175.24	\$ 11.64	\$ 1,192.69	\$ 29.09
Peru	847	\$ 611.39	\$0.00	\$ 617.50	\$ 6.11	\$ 626.67	\$ 15.28
Pittsfield	44737	\$ 32,292.69	\$0.00	\$ 32,615.62	\$ 322.93	\$ 33,100.01	\$ 807.32
Richmond	1475	\$ 1,064.71	\$0.00	\$ 1,075.36	\$ 10.65	\$ 1,091.33	\$ 26.62
Sandisfield	915	\$ 660.48	\$0.00	\$ 667.08	\$ 6.60	\$ 676.99	\$ 16.51
Savoy	692	\$ 499.51	\$0.00	\$ 504.51	\$ 5.00	\$ 512.00	\$ 12.49
Sheffield	3257	\$ 2,351.01	\$0.00	\$ 2,374.52	\$ 23.51	\$ 2,409.79	\$ 58.78
Stockbridge	1947	\$ 1,405.41	\$0.00	\$ 1,419.46	\$ 14.05	\$ 1,440.55	\$ 35.14
Tyringham	327	\$ 236.04	\$0.00	\$ 238.40	\$ 2.36	\$ 241.94	\$ 5.90
Washington	538	\$ 388.34	\$0.00	\$ 392.22	\$ 3.88	\$ 398.05	\$ 9.71
West Stockbridge	1306	\$ 942.71	\$0.00	\$ 952.14	\$ 9.43	\$ 966.28	\$ 23.57
Williamstown	7754	\$ 5,597.10	\$0.00	\$ 5,653.07	\$ 55.97	\$ 5,737.03	\$ 139.93
Windsor	899	\$ 648.93	\$0.00	\$ 655.42	\$ 6.49	\$ 665.15	\$ 16.22
Overall total	131219	\$ 94,718.33	\$0.00	\$ 95,665.51	\$ 947.18	\$ 97,086.29	\$ 2,367.96

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Executive Director

MEMORANDUM

TO: Delegates and Alternates, Berkshire Regional Planning Commission
FROM: Nathaniel W. Karns, AICP, Executive Director
DATE: December 8, 2015
SUBJ: Approval of Executive Committee Actions

In accordance with the bylaws, all actions taken by the Executive Committee on the Commission's behalf must be endorsed at the next Commission meeting.

The Executive Committee took the following actions at its December 3, 2015 meeting:

- **Approved the Executive Director on behalf of the Commission to Submit Grant Applications to Mass. Department of Public Health for supplemental Mass in Motion Funding**

Approval was requested for the Executive Director to be authorized to submit grant applications to the Massachusetts Department of Public Health for supplemental Mass in Motion funding and to approve any resulting contracts and agreements. At this point we requested blanket approval from the Executive Committee to apply for any or all of the three grants described below. Final decisions on which to apply for and what those applications are for will be made after the actual RFP is released and after an information session on December 10th. It's a very tight turnaround after December 10 though, and applications will be due before the next Executive Committee meeting. There is no match, and all projects must be completed by June 30. The three areas for application are:

 - Integration of healthy aging and healthy community design principles into local and regional planning activities (mini-grants ranging from \$5-8,000).
 - Implementation of Mass in Motion strategies in communities that are not currently funded by the Mass in Motion program (mini-grants ranging from \$5-8,000).
 - Health Impact Assessment that informs land-use and related decisions and/or proposed policies that have the potential to impact healthy food access and/or active living (grants up to \$12,500 with up to 100 hours of additional technical assistance).
- **Approved BRPC to craft standard language for all Committee Chairs to use to notify a person they are no longer on a committee.**

After a discussion, a request was made for standard language to be crafted for all Committee Chairs to use when notifying committee members they are no longer on a committee.
- **Approved Professional Development Training Funds for the Executive Director.**

At the conclusion of the Executive Director's performance review, the Executive Committee approved the Executive Director to receive \$2,500 for professional development training with no salary increase. If the professional development funds are not used then a one-time bonus would be paid.

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Executive Director

MEMORANDUM

TO: Delegates and Alternates
FROM: Nathaniel W. Karns, AICP, Executive Director
DATE: January 14, 2016
SUBJ: Executive Director's Report

There are a few items to bring to your attention.

A. Final Audit for FY 2015

We are pleased to report that the audit for FY 2015 has been completed and there are no findings. There are a couple of minor administrative recommendations that make the auditor's job easier which have been implemented. We ended the year with a small surplus of \$9,232, excluding future Post-Employment Benefits liability. Office Manager Marianne Sniezek and Financial Administrator Linda Ludwig deserve all the credit for keeping our financial records in great order and making the audits totally "clean."

B. MassDOT Public Meeting on Western Turnpike State of Good Repair and Tolls

The announcement for MassDOT public meetings on the triennial review of the state of repair for the turnpike is attached. The flyer indicates that MassDOT will solicit input from the public on the condition of the western (from Rte. 128 to the New York line) turnpike and capital needs for it. The Berkshire meeting will be at MassDOT's District 1 Office in Lenox on Thursday, January 28th from 6:30-8:30 p.m.

C. Current Status of Tennessee Gas Pipeline's Northeast Energy Direct FERC Permitting

Tennessee Gas Pipeline Company (TGP), aka Kinder-Morgan, submitted its formal permit application to the Federal Energy Regulatory Commission in late November. FERC has initiated the formal period during which parties can file as intervenors in the process and the deadline for that filing is January 15th. By having intervenor status, a party has more ability to submit formal testimony and to legally question filings and FERC approvals. BRPC has filed as a formal intervenor, as have a number of the local governmental interests who are affected. Along with BRPC, to-date, Windsor, Hinsdale, Dalton, Lanesborough, Lanesborough Village Fire & Water District, and Stockbridge have all filed, as well as our partners from New York: Rensselaer County and the Towns of Stephentown, Nassau, and Schodack.

The scoping period for the Environmental Impact Statement (EIS) closed about six weeks ago. FERC's consultant will be preparing a Draft EIS which we do not expect to see for a number of months. TGP has submitted more extensive resource reports, which provide information which is used in the EIS and FERC will continual being requesting additional information from TGP. Staff has not yet spent any substantial time in reviewing the information contained in the latest resource reports. One issue FERC has raised in a substantial way is the need for a much more comprehensive alternatives analysis which fully assesses a route along the existing pipeline into Stockbridge and thence eastward along the Mass Turnpike.

BRPC staff are preparing potential local bylaws which have been requested by the various communities which may help them in preparing for the consequences if the project ultimately is approved. The bylaws being drafted cover:

- Heavy road usage
- Road cutting (for trenching or boring across roads)
- Driveway access
- Noise
- Lighting
- Erosion and Sediment Control for larger construction projects

It is our belief that if there are reasonable local bylaws in place to help avoid, minimize or mitigate adverse impacts from any large project, such as a pipeline, those may be respected by TGP and FERC.

D. Update of Great Barrington Parcel Maps

We have entered into an agreement with Great Barrington to update their Assessor's Parcel Maps. For further information on this project or for other mapping and GIS needs, contact Mark Maloy, GIS, Data & IT Manager, at mmaloy@berkshireplanning.org or 442-1521, ext. 29.

Attachment: MassDOT Notice of Public Meetings for Western Massachusetts Turnpike State of Good Repairs and Tolls

Western Massachusetts Turnpike State of Good Repair and Tolls **PUBLIC MEETING SCHEDULE**

Massachusetts General Laws Chapter 25 of the Acts of 2009 provides in Section 173 that the Turnpike shall be operated and maintained free of tolls when all notes and bonds issued by the Department of Transportation have been paid (January 2017) and the Turnpike is deemed to be in good condition and repair to the satisfaction of the department. The MassDOT Highway Division will host three public meetings to present and discuss its Triennial Review (State of Good Repair) report for the Turnpike and its impact on the status of tolls after January 2017. As mandated by

the Trust Agreement, MassDOT is required to submit a Triennial Review regarding the state of repair every three years. This report, conducted by an independent team, reviews the condition of highway assets, such as bridges, roadway assets, facilities, and pavement, along the Western Massachusetts section of Interstate 90. MassDOT will solicit input from the public on the Triennial Review, the state of repair of the Western Mass. section of the Turnpike and other capital needs for this section of highway.

To view the report please go to

<http://www.massdot.state.ma.us/highway/DoingBusinessWithUs/ManualsPublicationsForms.aspx>

WORCESTER – January 7, 6 p.m. - 8 p.m.

Mass. College of Pharmacy and Health Science, 25 Foster Street, 9th floor

SPRINGFIELD – January 19, 6 p.m. - 8 p.m.

Springfield City Hall, 36 Court Street, Room 220

FRAMINGHAM – January 26, 6 p.m. - 8 p.m.

Framingham Town Hall, 475 Union Avenue, Blumer Room

LENOX – January 28, 6:30 p.m. - 8:30 p.m.

Highway District 1 Headquarters, 270 Main Street

Locations are accessible to people with disabilities. MassDOT provides reasonable accommodations and/or language assistance free of charge upon request (including but not limited to interpreters in American Sign Language and languages other than English, open or closed captioning for videos, assistive listening devices and alternate material formats, such as audio tapes, Braille and large print), as available. For accommodation or language assistance, please contact Donny Dailey by phone (857-368-8902), or by email (donny.dailey2@dot.state.ma.us). Requests should be made as soon as possible prior to the meeting, and for more difficult to arrange services including sign-language, CART or language translation or interpretation, requests should be made at least ten (10) business days before the meeting.

In case of inclement weather, hearing cancellation announcements will be posted on the internet at <http://www.massdot.state.ma.us/Highway/>