

BERKSHIRE REGIONAL PLANNING COMMISSION  
1 FENN STREET, SUITE 201, PITTSFIELD, MASSACHUSETTS 01201  
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Massachusetts Relay Service: TTY: 771 or 1-800-439-2370  
[www.berkshireplanning.org](http://www.berkshireplanning.org)

SHEILA IRVIN, Chair  
KYLE HANLON, Vice-Chair  
MARIE RAFTERY, Clerk  
CHARLES P. OGDEN, Treasurer

NATHANIEL W. KARNIS, A.I.C.P.  
Executive Director

MEETING NOTICE

There will be a meeting of the

EXECUTIVE COMMITTEE

on Thursday, April 14, 4:00 p.m.  
at the Berkshire Regional Planning Commission Office  
1 Fenn Street, Suite 201, Pittsfield, MA

AGENDA

- |      |  |        |
|------|--|--------|
| I.   | Call to Order & Open Meeting Law Statement   | (4:00) |
| II.  | Approval of Minutes of Executive Committee Meeting of February 2, 2016 *                                     | (4:05) |
| III. | Financial Reports  | (4:10) |
|      | A. February Expenditures Report *  |        |
|      | B. March Expenditures Report *   |        |
|      | C. Accounts Receivable Report  |        |
|      | D. Other   |        |
| IV.  | Delegate & Alternate Issues  | (4:15) |
| V.   | Items Requiring Action *   | (4:20) |
|      | A. Approval to Sign Transit Planning Contract for 2016   |        |
|      | B. Approval to Sign Massachusetts Association of Health Boards - Health Impact Assessment Project Contract   |        |
|      | C. Approval to Submit Grant Application to Transit Planning 4 All  |        |
|      | D. Approval to Submit Grant Application to U.S. Department of Transportation TIGER Grant Program             |        |
|      | E. Approval to Submit Grant Application to Environmental Protection Agency Healthy Communities Grant Program |        |
|      | F. Approval of Modifications to Employee Classification Plan & Related Benefits                              |        |
|      | G. Approval of Modifications to Sick Leave Policy  |        |
|      | H. Approval of Merit Increase Range for FY 2017  |        |
|      | I. Other   |        |

- VI. Committee Reports (4:40)
  - A. Commission Development Committee
  - B. Regional Issues Committee
  - C. Other
  
- VII. Executive Director's Report (4:45)
  - A. Report on New Contracts/Agreements & Unsuccessful Applications
  - B. 2017 State Budget and District Local Technical Assistance Funding
  - C. MassDOT Complete Streets Application Opened; Additional Berkshire Workshop – Tuesday, April 12<sup>th</sup>, Pittsfield
  - D. Complete Streets Policy Template Available on BRPC Website
  - E. Age of Disruption Tour – Tuesday May 17, 2016
  - F. Approval of Broadband & Cell Tower Mapping Project by Western Mass Connect
  - G. Relocation of Berkshire Public Health Alliance Staff into BRPC Office
  - H. Donation of Office Furniture to BRPC by Western Mass Connect, Inc.
  - I. Initiation of Work by the U.Mass Donahue Institute on Behalf of the Berkshire County Education Task Force
  - J. Other
  
- VIII. Old Business (4:50)
  
- IX. New Business (4:55)
  - A. May Commission Meeting
  - B. Updating BRPC Mission Statement
  - C. Other
  
- X. Adjournment (5:10)

\* Items Requiring Action

Attachment: January Local Technical Assistance Report  
February Local Technical Assistance Report

City and Town Clerks: Please post this notice pursuant to M.G.L. Chapter 39, Section 23B