

BERKSHIRE REGIONAL PLANNING COMMISSION
1 FENN STREET, SUITE 201, PITTSFIELD, MASSACHUSETTS 01201
TELEPHONE (413) 442-1521 · FAX (413) 442-1523
Massachusetts Relay Service: TTY: 771 or 1-800-439-2370
www.berkshireplanning.org

SHEILA IRVIN, Chair
RENE WOOD, Vice-Chair
GALE LABELLE, Clerk
CHARLES P. OGDEN, Treasurer

NATHANIEL W. KARNIS, A.I.C.P.
Executive Director

MEETING NOTICE

There will be a meeting of the

EXECUTIVE COMMITTEE

on Thursday, June 6, 2013, 4:00 p.m.
at the Berkshire Regional Planning Commission Office
1 Fenn Street, Suite 201, Pittsfield, MA

AGENDA

- | | | |
|------|---|--------|
| I. | Call to Order & Open Meeting Law Statement | (4:00) |
| II. | Approval of Minutes of Executive Committee Meeting of May 2, 2013 * | (4:05) |
| III. | Financial Reports | (4:10) |
| | A. May Expenditures Report * | |
| | B. Accounts Receivable Report | |
| | C. Other | |
| IV. | Delegate & Alternate Issues | (4:20) |
| V. | Business Requiring Action | (4:25) |
| VI. | Committee Reports | (4:30) |
| | A. Clearinghouse Review Committee – ENF for Environmental Remediation of 100 Bridge Street (former New England Log Homes Site) – Great Barrington and Refresher on Committee Procedures | |
| | B. Nominating Committee – Report on Slate of Officers for FY 2014 | |
| | C. Regional Issues Committee – Land Use Reform Legislation – June 11th, 4 p.m., BRPC | |
| | D. Other | |
| VII. | Executive Director's Report | (4:45) |
| | A. Report on New Contracts/Agreements | |
| | B. 2014 District Local Technical Assistance Funding | |
| | C. FY 2014-2017 Transportation Improvement Program and MPO Meeting – Tuesday, June 25 th , 4 p.m., BRPC | |
| | D. Launch of Marketing Campaign for the Scenic Byways of Western Massachusetts | |

- Friday, June 28th, Summit House, Skinner State Park, Hadley
- E. 7th Annual Massachusetts Housing Institute – Wednesday and Thursday, June 12th & 13th, Devens Conference Center
- F. Improving Stream Crossings Workshops – Monday, June 17th, Berkshire Community College
- G. Passenger Rail Station Public Meetings – Wednesday, June 26th, Great Barrington Fire Station; Wednesday, July 10th, Lenox Town Hall; both at 6:30 p.m.
- H. Other

VIII. Old Business (4:55)

- A. Status of Transfer of 501c(3) from Berkshire Learning Initiative to BRPC
- B. Other

IX. New Business (5:00)

- A. Next Executive Committee Meeting – Thursday, **July 11th**, 4 p.m., BRPC
- B. Summer BRPC Meeting – tentative – July 11th, 5 p.m.?
- C. Executive Director’s Annual Performance Review
- D. Other

X. Adjournment (5:30)

* Items Requiring Action

Attachment: April Local Technical Assistance Report

City and Town Clerks: Please post this notice pursuant to M.G.L. Chapter 39, Section 23B

SHEILA IRVIN, Chair
RENE C. WOOD, Vice-Chair
GALE LABELLE, Clerk
CHARLES P. OGDEN, Treasurer

NATHANIEL W. KARNS, A.I.C.P.
Executive Director

DRAFT MINUTES OF THE EXECUTIVE COMMITTEE MEETING

Thursday, May 2, 2013

At the Berkshire Regional Planning Commission Office
1 Fenn Street, Suite 201, Pittsfield, MA 01201

I. Call to Order

A. The meeting is called to order at: 4:02 p.m.

Chair Sheila Irvin started the meeting by reading a statement regarding the open meeting law. BRPC records all meetings. Others may record the meeting after informing the chair. Any documents presented must be left with the chair of the meeting.

B. Roll Call:

Sheila Irvin, Chair
Rene Wood, Vice Chair
Chuck Ogden, Treasurer
Gale LaBelle, Clerk
Roger Bolton, Clearinghouse Review Committee Chair
Sam Haupt, Transportation Committee Chair
James Mullen, Regional Issues Committee Chair
Kyle Hanlon, At large
Marie Raftery, At large

A quorum is present.

Others Present: Sarah Hudson – Alternate, Tyringham

Staff Present: Nat Karns – Executive Director
Tom Matuszko – Assistant Director
Marianne Sniezek – Office Manager

II. Approval of Minutes of Executive Committee Meeting of April 4, 2013

Rene Wood moved to approve with correction of typo and Roger Bolton's approval of the transfer of 501(c)(3) reworded; Kyle Hanlon seconded. Unanimously approved with 1 abstention.

III. Financial Reports

A. March Expenditure Report

Nat Karns explained unusual expenses. Rene Wood moved to approve, seconded by Kyle Hanlon. Unanimously approved.

B. Accounts Receivable Report – Staff continuing to follow up on aged receivables. Becket/CDBG11 staff and Nat have followed up with the subcontractor who is tardy in providing information which is needed to complete

the reimbursement request. Also due to the process the acting town administrator established, the town is waiting until they get paid before paying BRPC. West Stockbridge has denied payment for invoice #7 in the amount of \$660.62 for the MEMA-Hazard Mitigation Plan. Rene Wood will contact West Stockbridge regarding payment.

C. Other – none

IV. Delegate and Alternate Issues – None

V. Business Requiring Action

A. Approval of Letter to DEP on Proposed Amendments to Various Regulations

Nat explained that in December 2011 submitted a comment letter on several possible modifications to DEP's regulations that were proposed. The original letter has been rewritten to be a stronger comment letter with comments on new revisions and added regulations.

Roger Bolton moved to approve as amended, seconded by Rene Wood. Unanimously approved.

B. Approval to Submit Application to Massachusetts Department of Environmental Protection to the section 319 Water Quality Improvement Program

Rene Wood moved to approve, seconded by Kyle Hanlon. Unanimously approved.

C. Approval to Submit Proposal to Massachusetts Executive Office of Public Safety and Security for the Western Mass Sheltering Training project

Rene Wood moved to approve, seconded by Jamie Mullen. Unanimously approved.

D. Approval to Submit Grant Application to the Federal Reserve Bank of Boston for Working Cities Challenge Grant

Jamie Mullen moved to approve, seconded by Kyle Hanlon. Unanimously approved.

E. Approval of Letter to DCR Regarding Request for Waiver of 120 Day Notice Requirement for Acquisition of 51 Acres in Otis *

Roger Bolton moved to approve the letter to DCR, seconded by Rene Wood. Unanimously approved.

F. Other – General Fund

Nat explained there is \$6,000 remaining for staff time for the next three months in the General Fund. The major drains related to staff time are:

- Grant applications
- Local Technical Assistance
- Clearinghouse Reviews that are non-transportation related

To the maximum possible extent, we will significantly limit staff time spent on General Fund for the remainder of the fiscal year in order to maintain a balanced budget for the year.

VI. Committee Reports

A. Clearinghouse Review Committee – ENF for Lenox Sanitary Landfill Photovoltaic and Refresher on Committee Procedures

At the next meeting the Committee will discuss what type of things the Clearinghouse Review did in the past and discuss what should be looked at with the available funds. Currently the committee has been reviewing ENF's and MEMPA reviews that have a regional impact but has not been reviewing items

such as land acquisition waivers by DCR. Should the Clearinghouse Review committee review these types of requests?

- B. Regional Issues Committee – Land Use Reform Legislation – May 14th at BRPC** – Jamie informed the group the meeting is on the 14th and the topic. Nat explained his understanding is the legislation has been slimmed down and the House chair wants to get this moving and done with. Nat will research to find the bill number.
- C. Commission Development Committee** – Rene suggested the Commission Development Committee review the recommendation of the Clearinghouse Review committee regarding which types of potential reviews are really necessary.
- D. Finance Committee** – Will met tonight after the Executive Committee meeting to recommend the FY14 Budget.
- E. Transportation Committee** – Sam discussed that at the TAC meeting the Housatonic Street project in Dalton was recommend to be delayed a couple of years due to a \$2 million dollar increase in the project. The following projects are being recommended through 2017. The 30 day public comment period had started to move the Tyringham Road project in Lee to FY 2013 and delay the Housatonic Street project in Dalton to FY 2016. The FY 2014-2017 draft TIP was recommended to include the following projects:
 - 1. Tyringham Road project in Lee (FY 2014)
 - 2. Mt. Washington - Bash Bish Falls Road (FY 2014)
 - 3. Pittsfield - Improvements to the BMC area (FY 2015)
 - 4. Dalton reconstruction of Housatonic Street (FY 2016-17)Also, the passenger rail station study was added to the UPWP.

VII. Executive Director's Report

- A. Report on New Contracts/Agreements**
- B. Approval of EPA Area-Wide Planning Grant for Town of Lee**
- C. Approval of Opioid Abuse Prevention Grant by DPH**
Per Tom Matuszko the Opioid Abuse Prevention grant is \$100,000 annually over 5 to 7 years.
- D. 2014 District Local Technical Assistance Funding**
Nat encouraged all to contact Senator Downing on the importance of 2014 DLTA funds. We want to ensure these funds are not vetoed or redirected in the Governor's final budget action.
- E. 2013 Massachusetts Trails Conference – Saturday, May 4th, Devens**
- F. DHCD Planning & Community Development Conference – Tuesday, May 7th, Devens**
- G. 5th Thursday Dinner for Planning & Zoning Boards – Regulating Medical Marijuana - May 30th, Cork & Hearth, Lee**
- H. Improving Stream Crossings Workshops – Monday, June 17th, Berkshire Community College**
- I. Other**

VIII. Old Business

- A. Status of Transfer of 501c(3) from Berkshire Learning Initiative to BRPC**
Nat explained the following:
 - Check has been cut for \$1200 to engage the lawyer
 - Typical Board at other RPA's is the officers and the Executive Director
 - Nat will obtain a statement from Berkshire Learning Initiative there are no assets or liabilities.

B. May BRPC Meeting

- Adopt FY14 Budget
- Presentation by Mass Housing Partnership
- Proposed FY14 to FY17 Transportation Improvement Program
- Roger suggested an overview to the commission of one or two services BRPC provides that members are not aware BRPC does.

C. Other – Mission Statement Subcommittee members are Rene Wood, Jamie Mullen and Sheila Irvin. All others are welcome to join.

IX. New Business – Nat's performance review should be done in June.

X. Adjournment

Kyle Hanlon moved to adjourn the meeting which was seconded by Shelia Irvin. The meeting was adjourned at 5:08 p.m.

Materials distributed or presented during this meeting:

Agenda

Minutes

Check Register

Aged Receivables

Executive Director's Memo

Technical Assistance Memo

Draft letter to DCR re: 120 day notice waiver for 51 acre land acquisition in Otis

Draft letter to DEP re: proposed changes to Wetland/Waterway/Water Quality & Wastewater Regulations

DHCD Planning & Community Development Conference in Devens, MA

5th Thursday Dinner Invitation

BERKSHIRE REGIONAL PLANNING COMMISSION

Check Register

For the Period From May 1, 2013 to May 31, 2013

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount	
9568	5/1/13	HURWIT & ASSOCIATES	1040.00	1,200.00	Deposit on Non-Profit Set Up
9569	5/1/13	MIIA HEALTH BENEFITS TRUST	1040.00	1,148.54	Dental Insurance Premiums - May 2013
9570	5/1/13	MIIA HEALTH BENEFITS TRUST	1040.00	17,401.23	Health Insurance Premiums - May 2013
9571	5/1/13	MUTUAL OF OMAHA	1040.00	635.06	Disability Premiums - May 2013
9572	5/1/13	CITY OF PITTSFIELD	1040.00	245.00	Parking Permits (Reimbursed by staff)
9573	5/1/13	BERKSHIRE TECHNOLOGY PARTNERS	1040.00	4,930.69	Rent for May - Utilities for April
9574	5/1/13	TRC ENVIRONMENTAL CORPORATION	1040.00	7,951.24	#250 Professional Services
9575	5/1/13	RESERVE ACCOUNT	1040.00	500.00	Voided
9575V	5/1/13	RESERVE ACCOUNT	1040.00	-500.00	Voided
9576	5/2/13	NATHANIEL W. KARNS	1040.00	342.09	Expense Report
EFT	5/2/13	SAGE SOFTWARE, INC.	1040.00	34.00	Peachtree Support
EFT	5/3/13	BROWNFIELD 2013 CONFERENCE	1040.00	200.00	Registration Fee for Conference
EFT	5/6/13	TD BANK	1040.00	134.23	Interest - LOC
EFT	5/9/13	HOLIDAY INN	1040.00	187.87	Hotel Bill for Conference
EFT	5/14/13	AMAZON.COM	1040.00	179.99	Computer Monitor
9577	5/22/13	ALARIFE URBAN ASSOCIATES LLC	1040.00	2,499.00	#235 HUD Data Analysis & Presentation
9578	5/22/13	BCBOHA	1040.00	1,177.57	Rent; Utilities; Insurance; Meeting Fees
9579	5/22/13	COMPUWORKS	1040.00	2,095.25	Professional Services Contract Renewal
9580	5/22/13	FAIRVIEW HOSPITAL, INC.	1040.00	2,883.54	#276 FRCOG/MRC13 March Professional Services
9581	5/22/13	GLYNWOOD CENTER, INC.	1040.00	4,500.00	#235 HUD Keep Berkshires Farming through March 2013
9582	5/22/13	BRENDA J. HITCHCOCK	1040.00	1,936.00	#296 AFN/CICPH13 Professional Services 4/16-5/15
9583	5/22/13	KELLEY CLEANING SERVICES	1040.00	250.00	Office Cleaning Services - April 2013

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9584	5/22/13	JENNIFER L. KIMBALL	1040.00	2,600.00	#296 ANF/CICPHN13 and #300 DPH/PHDIG13 Professional Svc
9585	5/22/13	LAURA KITROSS	1040.00	7,077.67	#274 DPH/EPP13 and #300 DPH/PHDIG13 Professional Services
9586	5/22/13	SCOTT B. KRZANIK	1040.00	1,242.00	#300 DPH/PHDIG13 Professional Services
9587	5/22/13	MACFARLANE OFFICE PRODUCTS, INC.	1040.00	748.17	Copying Expense - April 2013
9588	5/22/13	SANDRA B. MARTIN	1040.00	6,163.54	#274 DPH/EPP13 Professional Services
9589	5/22/13	MASS STATE EMPLOYEES RET.SYSTEM	1040.00	8,371.92	Retirement Deductions From Payroll
9590	5/22/13	JEN MUNOZ	1040.00	27.38	Meeting Expense Reimbursement
9591	5/22/13	NEIWPC	1040.00	150.00	Renewal: Soil Evaluator and Title 5 for Scott Kryzanik
9592	5/22/13	DIANE PERSSON	1040.00	3,166.60	#274 DPH/EPP13 Professional Services
9593	5/22/13	MELISSA J. PROVENCHER	1040.00	36.02	Employee Expense Reimbursement
9594	5/22/13	SAMEL'S DELI & CATERING	1040.00	119.40	Meeting
9595	5/22/13	STAPLES ADVANTAGE	1040.00	141.68	Office Supplies
9596	5/22/13	STUDIO TWO, LLC	1040.00	337.50	#235 Web Updates
9597	5/22/13	TIME WARNER CABLE	1040.00	435.98	Telephone / Internet
9598	5/22/13	TRC ENVIRONMENTAL CORPORATION	1040.00	3,462.50	#166 Professional Services
9599	5/22/13	VERIZON	1040.00	211.48	#300 DPHJ/PHDIG Telephone
9600	5/22/13	W.B. MASON COMPANY, INC.	1040.00	23.17	Office Supplies
9601	5/22/13	EMPLOYERS ASSOC.OF THE NORTHEAST, INC.	1040.00	385.00	Dues
9602	5/22/13	ENTERPRISE RENT-A-CAR	1040.00	92.58	Car Rental
9603	5/22/13	FEDEX	1040.00	61.60	Mailing
9604	5/22/13	MARK MALOY	1040.00	56.38	Employee Expense Reimbursement

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Check #	Date	Payee	Cash Account	Amount	
9605	5/22/13	BERKSHIRE MOUNTAIN	1040.00	85.00	Water Expense
ACH	5/28/13	UMASS BOSTON	1040.00	703.00	Staff Development - Gwen Miller
9606	5/28/13	COMPUWORKS	1040.00	2,103.00	#274 DPH/EPP13 Computers
9607	5/28/13	BRIAN M. DOMINA	1040.00	43.74	Employee Expense Reimbursement
9608	5/28/13	LINDSAY ERRICHETTO	1040.00	46.90	Employee Expense Reimbursement
9609	5/28/13	LAUREN L. GAHERTY	1040.00	6.93	Employee Expense Reimbursement
9610	5/28/13	AMY F. KACALA	1040.00	64.98	Employee Expense Reimbursement
9611	5/28/13	DYLAN MACINTOSH	1040.00	29.72	Intern Expense Reimbursement
9612	5/28/13	GWEN MILLER	1040.00	88.85	Employee Expense Reimbursement
9613	5/28/13	PATRICIA A. MULLINS	1040.00	211.17	Employee Expense Reimbursement
9614	5/28/13	PEREGRINE ENERGY GROUP, INC.	1040.00	8,000.00	#235 Hud - Development of Regional Energy/Efficiency Plan
9615	5/28/13	BERKSHIRE TECHNOLOGY PARTNERS	1040.00	1,266.91	Utilities April 2013
EFT	5/28/13	ZIP CONFERENCING	1040.00	20.35	Conference Calls
9616	5/29/13	CORK 'N HEARTH	1040.00	2,560.00	5th Thursday Meals
EFT	5/29/13	AMAZON.COM	1040.00	<u>108.99</u>	Battery Replacement
Total				100,181.41	

BERKSHIRE REGIONAL PLANNING COMMISSION

Aged Receivables

As of May 31, 2013

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed

Customer ID	Date	Invoice/CM #	0 - 30	31 - 60	61 - 90	Over 90 days	Amount Due
Customer							
214/WMC/MBI	2/7/13	214-013113-8				756.18	756.18
WESTERNMA CONNECT, INC-WMC/M	3/20/13	214-022813-9			112.45		112.45
	4/16/13	214-033113-10		130.85			130.85
	5/14/13	214-043013-11	306.21				306.21
214/WMC/MBI			306.21	130.85	112.45	756.18	1,305.69
WESTERNMA CONNECT, INC-WMC/MBI							
235/HUD/RP	5/28/13	235-043013-17	30,832.70				30,832.70
HUD ADMINISTERING OFFICE							
235/HUD/RP			30,832.70				30,832.70
HUD ADMINISTERING OFFICE							
240/BKT/GCTA	4/24/13	240-033113-5		6,602.00			6,602.00
TOWN OF BECKET: BKT/GCTA							
240/BKT/GCTA				6,602.00			6,602.00
TOWN OF BECKET: BKT/GCTA							
245/BKT/CDBG11	2/15/13	245-013113-7				14,136.80	14,136.80
TOWN OF BECKET: BKT/CDBG11	3/13/13	245-022813-8			4,880.83		4,880.83
	4/29/13	245-033113-9		6,902.38			6,902.38
245/BKT/CDBG11				6,902.38	4,880.83	14,136.80	25,920.01
TOWN OF BECKET: BKT/CDBG11							
250/DAL/CLNUP	5/7/13	250-033113-11	5,704.85				5,704.85
DALTON REDEVELOP.AUTHORITY-D	5/30/13	250-043013-12	4,640.21				4,640.21
250/DAL/CLNUP			10,345.06				10,345.06
DALTON REDEVELOP.AUTHORITY-DAL/CLNUP							
252/MEMA/HMP12	12/19/12	REQ#7-W STOCKBRIDGE				660.62	660.62
MEMA - MEMA/HMP12							
252/MEMA/HMP12						660.62	660.62
MEMA - MEMA/HMP12							
253/FRCOG/RT116	2/20/13	253-013113-14				10,204.64	10,204.64
FRCOG - FRCOG/RT116	4/24/13	253-033113-16		1,572.39			1,572.39
	4/24/13	253-022813-15		3,285.32			3,285.32
253/FRCOG/RT116				4,857.71		10,204.64	15,062.35
FRCOG - FRCOG/RT116							
254/DEP/BST	5/10/13	254-033113-6	1,919.44				1,919.44
DEP - DEP/BST							
254/DEP/BST			1,919.44				1,919.44
DEP - DEP/BST							

BERKSHIRE REGIONAL PLANNING COMMISSION

Aged Receivables

As of May 31, 2013

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed

Customer ID Customer	Date	Invoice/CM #	0 - 30	31 - 60	61 - 90 Over 90 days	Amount Due
258/FRCOG/MKT	3/15/13	258-013113-12			3,295.32	3,295.32
FRCOG - FRCOG/MKT	4/1/13	258-022813-13		2,905.17		2,905.17
	4/12/13	258-033113-14		5,274.31		5,274.31
258/FRCOG/MKT				8,179.48	3,295.32	11,474.80
FRCOG - FRCOG/MKT						
263/MT/HIST	4/17/13	263-033113-3.2		5,764.14		5,764.14
MASS DOT - MT/HIST						
263/MT/HIST				5,764.14		5,764.14
MASS DOT - MT/HIST						
272/BKT/SHP	2/14/13	272-013113-4			23,789.29	23,789.29
TOWN OF BECKET - BKT/SHP	3/13/13	272-022813-5			6,778.29	6,778.29
272/BKT/SHP					6,778.29	23,789.29
TOWN OF BECKET - BKT/SHP						30,567.58
276/FRCOG/MRC13	5/22/13	276-033113-5	2,883.54			2,883.54
FRANKLIN REGIONAL COUNCIL OF GOVERNMENT						
276/FRCOG/MRC13			2,883.54			2,883.54
FRANKLIN REGIONAL COUNCIL OF GOVERNMENT						
277/BB/BUW13	5/13/13	277-043013-8	1,667.98			1,667.98
BERKSHIRE UNITED WAY: BB/BUW13						
277/BB/BUW13			1,667.98			1,667.98
BERKSHIRE UNITED WAY: BB/BUW13						
281/TPL13	5/16/13	281-043013-1.7	35,537.38			35,537.38
MASSDOT#75425 - TPL13						
281/TPL13			35,537.38			35,537.38
MASSDOT#75425 - TPL13						
282/MAPC/MRP11	3/11/13	282-022813-4			1,154.66	1,154.66
FRCOG - MAPC/MRP11	4/18/13	282-033113-5		1,536.26		1,536.26
	5/13/13	282-043013-6	2,327.51			2,327.51
282/MAPC/MRP11			2,327.51	1,536.26	1,154.66	5,018.43
FRCOG - MAPC/MRP11						
283 BHPA/INSP/WSH	4/15/13	283-033113-4-WSH		150.00		150.00
TOWN OF WASHINGTON						
283 BHPA/INSP/WSH				150.00		150.00
TOWN OF WASHINGTON						
287/LEE/CLNUP	3/21/13	287-022813-1			2,891.47	2,891.47
TOWN OF LEE						

BERKSHIRE REGIONAL PLANNING COMMISSION

Aged Receivables

As of May 31, 2013

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed

Customer ID Customer	Date	Invoice/CM #	0 - 30	31 - 60	61 - 90	Over 90 days	Amount Due
287/LEE/CLNUP TOWN OF LEE					2,891.47		2,891.47
288/BB/BTCF13 BERKSHIRE TACONIC COMMUNITY FOUNDATION	2/11/13	288-013113-1				1,276.39	1,276.39
288/BB/BTCF13 BERKSHIRE TACONIC COMMUNITY FOUNDATION						1,276.39	1,276.39
290/MASSDOT/PRSDL MASSACHUSETTS DEPT OF TRANSPORTATION	5/1/13	290-043013-2	10,783.62				10,783.62
290/MASSDOT/PRSDL MASSACHUSETTS DEPT OF TRANSPORTATION			10,783.62				10,783.62
291/MASSGIS13 INFORMATION TECHNOLOGY DIVISION	5/13/13	291-043013-3	1,100.00				1,100.00
291/MASSGIS13 INFORMATION TECHNOLOGY DIVISION			1,100.00				1,100.00
292/MAPC/SHELT3 WESTERN MASS HOMELAND SECURITY REGION	5/13/13	292-043013-1	1,880.93				1,880.93
292/MAPC/SHELT3 WESTERN MASS HOMELAND SECURITY REGION			1,880.93				1,880.93
293 EOT07 MASS DEPT OF TRANSPORTATION	5/31/13	293-043013-1	1,261.05				1,261.05
293 EOT07 MASS DEPT OF TRANSPORTATION			1,261.05				1,261.05
BCBOHA BCBOHA	5/23/13	APRIL 2013 UTILITIES	77.14				77.14
BCBOHA BCBOHA			77.14				77.14
CITY OF PITTSFIELD CITY OF PITTSFIELD	5/14/13	1002	224.00				224.00
CITY OF PITTSFIELD CITY OF PITTSFIELD			224.00				224.00
Report Total			101,146.56	34,122.82	19,113.02	50,823.92	205,206.32

BERKSHIRE REGIONAL PLANNING COMMISSION
1 FENN STREET, SUITE 201, PITTSFIELD, MASSACHUSETTS 01201
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Massachusetts Relay Service: TTY: 771 or 1-800-439-2370
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NATHANIEL W. KARNS, A.I.C.P.
Executive Director

MEMORANDUM

TO: Executive Committee, Berkshire Regional Planning Commission
FROM: Nathaniel W. Karns, AICP, Executive Director
DATE: June 3, 2013
SUBJ: Agenda Items

VII. Committee Reports

A. Clearinghouse Review Committee

An ENF for the hazardous waste remediation of the New England Log Homes site was received on Friday; we presume it will appear in the Environmental Monitor on June 12th and comments will be due July 2nd. The Committee will presumably consider this ENF in the next couple of weeks and will also discuss its procedures for reviews to determine if clarifications or modifications would be helpful.

B. Nominating Committee

The Nominating Committee has been meeting and will announce a proposed slate of officers. According to the bylaws, elections should be held at the first Commission meeting after July 1.

C. Regional Issues Committee

The Regional Issues Committee will be meeting on Tuesday, June 11th at 4 p.m. at BRPC. The primary topic is a continuation of reviewing the reintroduced land use reform legislation.

VII. Executive Director's Report

A. Report on New Contracts/Agreements

Since your last meeting, we have entered into one new contract:

- Town of Lanesborough for Pavement Management Assessment
- Town of Great Barrington for additional Public Health Inspection services
- Town of Peru for Wind Energy Zoning Bylaws technical assistance

We expect momentarily to receive a contract for execution from:

- MassDOT for Mohawk Trail Bike Path final planning and preliminary design (North Adams). Closely related work to actually develop final designs in Williamstown will be handled directly by MassDOT from grant funds obtained by BRPC through the National Scenic Byways program.

B. 2014 District Local Technical Assistance Funding

As you may recall, the Governor's budget proposal did not include funding for DLTA. The House budget increased funding to \$2.8 million statewide from the current (and historic) level of \$2.0 million. The Senate budget included no funding for DLTA so it will go to the House-Senate Budget Conference Committee. Conference Committee members are:

Senate Chair Ways and Means Committee Stephen Brewer (Hampden//Hampshire County, Worcester)

[617-722-1540](tel:617-722-1540)

Stephen.Brewer@masenate.gov

Senator Michael Knapik (Hampden and Hampshire)

[617-722-1415](tel:617-722-1415)

Michael.Knapik@masenate.gov

Senator Jennifer Flanagan (Worcester and Middlesex)

[617-722-1230](tel:617-722-1230)

Jennifer.Flanagan@masenate.gov

Vice Chair House Ways and Means Rep. Stephen Kulik (Franklin)

[617-722-2380](tel:617-722-2380)

Stephen.Kulik@mahouse.gov

House Ways and Means Chair Rep. Brian Dempsey (Essex)

[617-722-2990](tel:617-722-2990)

Brian.Dempsey@mahouse.gov

Rep. Vinny deMacedo (Plymouth)

[617-722-2100](tel:617-722-2100)

Vinny.deMacedo@mahouse.gov

Given the critical importance of the DLTA program in meeting the requests for assistance from our cities and towns, as well as in advancing regional initiatives, it is critical that the Conference Committee members hear from local officials. Our State Senator and Representatives, have been very supportive throughout the process but they also need to be encouraged to continue to voice their support.

C. FY 2014-2017 Transportation Improvement Program and MPO Meeting – Tuesday, June 25th, 4 p.m., BRPC

The MPO has released for public comment the four year Transportation Improvement Program for FY 2014 (starting October 2013) – FY 2017 (ending June 2017). The TIP is required for all federal transportation funding. A copy of the project list released for public comment is attached. Major roadway and bikeway projects funded are:

- | | | |
|---------|---|---|
| FY 2014 | - | Tyringham Road Reconstruction (Lee) (starting in FY 13) |
| | - | Rte. 8/Friend Street Roundabout (Adams) |
| FY 2015 | - | Berkshire Medical Center Area Improvements (Pittsfield) |
| | - | Ashuwillticook Rail Trail Extension (Pittsfield) |
| | - | Rte. 7 Resurfacing (Sheffield & Great Barrington) |
| | - | Rte. 7 Resurfacing (Lenox & Pittsfield) |
| FY 2016 | - | Housatonic Street Reconstruction (Dalton) |
| | - | Mohawk Bike Trail Project (Williamstown) |
| FY 2017 | - | Ashuwillticook Rail Trail Extension (Adams & North Adams) |
| | - | Lee Bikeway |

- D. Launch of Marketing Campaign for the Scenic Byways of Western Massachusetts – Friday, June 28th, Summit House, Skinner State Park, Hadley

At long last, the major marketing campaign to attract more travelers on the seven officially recognized scenic byways in western Massachusetts will be launched on Friday, June 28th. This involves multiple components including a website, signage, and a significant advertising campaign, all paid for by national scenic byways funding provided by the Federal Highway Administration. It is unfortunate that the national scenic byways program has now ended with the passage of the newest federal transportation authorization last year. In the Berkshires, this program had funded various physical improvements on Jacobs Ladder Trail (Rte. 20), along the parkway over Mt. Greylock, and on the Mohawk Trail (Rte. 2), as well as providing the planning and design funding for the bike path in Williamstown and North Adams.

- E. 7th Annual Massachusetts Housing Institute – Wednesday and Thursday, June 12th & 13th, Devens Conference Center

The Massachusetts Housing Partnership is holding a two-day Housing Institute at Devens. A copy of the program is attached. This is intended as intensive training for municipal officials, planners and housing volunteers in suburban and rural communities.

- F. Improving Stream Crossings Workshop – Monday, June 17th, Berkshire Community College

This day-long workshop on improving stream crossings to make them more flood resistant and fish-friendly is being held on Monday, June 17th. For more information, contact Senior Planners Lauren Gaherty (442-1521, ext. 35; lgaherty@berkshireplanning.org) or Melissa Provencher at ext. 22; mprovencher@berkshireplanning.org.

- G. Passenger Rail Station Public Meetings – Wednesday, June 26th, Great Barrington Fire Station; Wednesday, July 10th, Lenox Town Hall; both at 6:30 p.m.

The initial public kick-off meetings will provide stakeholders and the broader public along the rail line and within the region an overview of the project and a preliminary analysis of the rail corridor. Next steps in the study will also be discussed, and there will be an opportunity for discussion based on several possible rail station location scenarios. For more information, contact Senior Planner Brian Domina (442-1521, ext 14, bdomina@berkshireplanning.org) or Planner Gwen Miller (ext. 19, gmilller@berkshireplanning.org).

VIII. Old Business

- A. Status of Transfer of 501c(3) from Berkshire Learning Initiative to BRPC

We continue to plug away at this with a couple of items needing to be done by Western Mass Connect and then by the BRPC Executive Committee. We expect that there will be some actions needed at your July meeting. After the transfer is accomplished, we will then file an updated statement of purpose.

IX. New Business

- A. Next Executive Committee Meeting – Thursday, **July 11th**, 4 p.m., BRPC

The normal Executive Committee July meeting date would fall on the 4th of July. Therefore, we propose to move it to July 11th, if we should need one. We believe there will also be a need for a full Commission meeting in the first half of July so it might be helpful and more efficient to hold a short Executive Committee meeting and then a full Commission meeting starting at 5 p.m.

- B. Summer BRPC Meeting

At this point, we have two agenda items: 1) election of officers for FY 2014; 2) briefing on land use reform legislation and consideration of draft letter on it as recommended by the Regional Issues

Committee. As suggested above, we could hold the full Commission meeting immediately after the Executive Committee meeting on July 11th.

C. Executive Director's Annual Performance Review

My self-evaluation will be sent to you no later than Wednesday.

Attachments: Proposed TIP for FY 2014-FY 2017 for Public Review
7th Annual Massachusetts Housing Institute

2014 Berkshire MPO Transportation Improvement Program

Draft Released:
Approved by Berkshire MPO:

MassDOT Project ID ▼	MPO ▼	Municipality Name ▼	MassDOT Project Description ▼	MassDOT District ▼	Funding Source ▼	Total Programmed Funds ▼	Federal Funds ▼	Non-Federal Funds ▼	Additional Information ▼
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► Section 1A / Federal Aid Target Projects

► STP - Surface Transportation Program

601320	Berkshire	Lee	LEE- RECONSTRUCTION OF TYRINGHAM ROAD, FROM THE TYRINGHAM T.L. TO ROUTE 102 (2.0 MILES)	1	STP	\$ 4,361,380	\$ 3,489,104	\$ 872,276	AC - Year 2 of 3; Total Project Cost = 5,900,000; MPO evaluation score 3 of 7; Design Status: 100%
STP Subtotal ►						\$ 4,361,380	\$ 3,489,104	\$ 872,276	◀ 80% Federal + 20% Non-Federal

► HSIP - Highway Safety Improvement Program

			No Projects Programmed			\$ -	\$ -	\$ -	
HSIP Subtotal ►						\$ -	\$ -	\$ -	◀ Funding Split Varies by Project Specifications

► CMAQ - Congestion Mitigation and Air Quality Improvement Program

604553	Berkshire	Adams	ADAMS- ROUNDABOUT CONSTRUCTION AT ROUTE 8 & FRIEND STREET	1	CMAQ	\$ 1,440,000	\$ 1,152,000	\$ 288,000	Construction
CMAQ Subtotal ►						\$ 1,440,000	\$ 1,152,000	\$ 288,000	◀ 80% Federal + 20% Non-Federal

► Section 1A / Fiscal Constraint Analysis

Total Federal Aid Target Funds Programmed ►	\$ 5,801,380	\$ 6,541,662	◀ Total Target	\$ 740,282	Target Funds Available
Total STP Programmed ►	\$ 4,361,380	\$ 4,361,380	◀ Max. STP	\$ -	STP Available
Total HSIP Programmed ►	\$ -	\$ 489,451	◀ Min. HSIP	\$ 489,451	HSIP Minimum Not Met
Total CMAQ Programmed ►	\$ 1,440,000	\$ 1,690,831	◀ Min. CMAQ	\$ 250,831	CMAQ Minimum Not Met

► Section 1B / Federal Aid Bridge Projects

605935	Berkshire	Williamstown	WILLIAMSTOWN- BRIDGE REPLACEMENT, W-37-009, HOOPER ROAD OVER GREEN RIVER	1	BR-OFF	\$ 3,348,000	\$ 2,678,400	\$ 669,600	Design Status: <25%
606706	Berkshire	Pittsfield	PITTSFIELD- BRIDGE REPLACEMENT, WOODLAWN AVE OVER CSX RAILROAD	1	BR-OFF	\$ 4,594,259	\$ 3,675,407	\$ 918,852	Design Status: <25%
607469	Berkshire	Sandisfield	SANDISFIELD- BRIDGE MAINTENANCE, S-03-033, ROUTE 8 (S.MAIN ST.) OVER W. BRANCH FARMINGTON RIVER	1	BR	\$ 478,561	\$ 382,849	\$ 95,712	Design Status: <25%
BR Subtotal ►						\$ 8,420,820	\$ 6,736,656	\$ 1,684,164	◀ 80% Federal + 20% Non-Federal

► Section 1C / Federal Aid Non-Target Projects

► Earmarks

606233	Berkshire	Pittsfield	PITTSFIELD- INTERSECTION & SIGNAL IMPROVEMENTS AT FIRST STREET & NORTH STREET (NEAR BERKSHIRE MEDICAL CENTER); ENGINEERING DESIGN	1	HPP (1998)	\$ 884,370	\$ 707,496	\$ 176,874	Design; TEA-21, HPP MA020 HP-001S for "Environmental Studies, Preliminary Engineering and Design of North-South Connector in Pittsfield to improve access to I-90 - \$1,537,649"
Earmarks Subtotal ►						\$ 884,370	\$ 707,496	\$ 176,874	◀ Funding Split Varies by Earmark

2014 Berkshire MPO Transportation Improvement Program

Draft Released:
Approved by Berkshire MPO:

MassDOT Project ID ▼	MPO ▼	Municipality Name ▼	MassDOT Project Description ▼	MassDOT District ▼	Funding Source ▼	Total Programmed Funds ▼	Federal Funds ▼	Non-Federal Funds ▼	Additional Information ▼
► Other									
605930	Berkshire	Adams	ADAMS - MOUNT GREYLOCK SCENIC BYWAYS IMPROVEMENTS	1	SBYWY	\$ 850,000	\$ 680,000	\$ 170,000	Construction; Move construction from 2011 to 2014
	Berkshire	Lee	LEE - BIKEWAY (SB-2011-MA-10)	1	SBYWY	\$ 366,500	\$ 293,200	\$ 73,300	Planning and Design; Move from 2013 to 2014
Other Subtotal ►						\$ 1,216,500	\$ 973,200	\$ 243,300	◀ Funding Split Varies by Funding Source

► Section 1D / Federal Aid Major & State Category Projects

► IM - Interstate Maintenance

No Projects Programmed						\$ -	\$ -	\$ -	
IM Subtotal ►						\$ -	\$ -	\$ -	◀ 90% Federal + 10% Non-Federal

► NHS - National Highway System

No Projects Programmed						\$ -	\$ -	\$ -	
NHS Subtotal ►						\$ -	\$ -	\$ -	◀ 80% Federal + 20% Non-Federal

► Other

No Projects Programmed						\$ -	\$ -	\$ -	
Other Subtotal ►						\$ -	\$ -	\$ -	◀ Funding Split Varies by Funding Source

► Section 2A / Non-Federal Projects

No Projects Programmed						\$ -	\$ -	\$ -	
Non-Federal Projects Subtotal ►						\$ -	\$ -	\$ -	◀ 100% Non-Federal

► Section 2B / Non-Federal Bridge Projects

No Projects Programmed						\$ -	\$ -	\$ -	
Non-Federal Bridge Projects Subtotal ►						\$ -	\$ -	\$ -	◀ 100% Non-Federal

2014 Berkshire MPO TIP Summary

	TIP Section 1: ▼	TIP Section 2: ▼	Total of All Projects ▼	
Total ►	\$ 16,323,070	\$ -	\$ 16,323,070	◀ Total Spending in Region
Federal Funds ►	\$ 13,058,456	\$ -	\$ 13,058,456	◀ Total Federal Spending in Region
Non-Federal Funds ►	\$ 3,264,614	\$ -	\$ 3,264,614	◀ Total Non-Federal Spending in Region

701 CMR 7.00 Use of Road Flaggers and Police Details on Public Works Projects / 701 CMR 7.00 (the Regulation) was promulgated and became law on October 3, 2008. Under this Regulation, the CMR is applicable to any Public works Project that is performed within the limits of, or that impact traffic on, any Public Road. The Municipal Limitation referenced in this Regulation is applicable only to projects where the Municipality is the Awarding Authority. For all projects contained in the TIP, the Commonwealth is the Awarding Authority. Therefore, all projects must be considered and implemented in accordance with 701 CMR 7.00, and the Road Flagger and Police Detail Guidelines. By placing a project on the TIP, the Municipality acknowledges that 701 CMR 7.00 is applicable to its project and design and construction will be fully compliant with this Regulation. This information, and additional information relative to guidance and implementation of the Regulation can be found at the following link on the MassDOT Highway Division website: <http://www.massdot.state.ma.us/Highway/flaggers/main.aspx>

2015 Berkshire MPO Transportation Improvement Program

Draft Released:
Approved by Berkshire MPO:

MassDOT Project ID ▼	MPO ▼	Municipality Name ▼	MassDOT Project Description ▼	MassDOT District ▼	Funding Source ▼	Total Programmed Funds ▼	Federal Funds ▼	Non-Federal Funds ▼	Additional Information ▼
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► Section 1A / Federal Aid Target Projects

► STP - Surface Transportation Program

601320	Berkshire	Lee	LEE- RECONSTRUCTION OF TYRINGHAM ROAD, FROM THE TYRINGHAM T.L. TO ROUTE 102 (2.0 MILES)	1	STP	\$ 1,139,304	\$ 911,443	\$ 227,861	AC - Year 3 of 3; Total Project Cost = 5,900,000; MPO evaluation score 3 of 7; Design Status: 100%
606233	Berkshire	Pittsfield	PITTSFIELD- INTERSECTION & SIGNAL IMPROVEMENTS AT FIRST STREET & NORTH STREET (NEAR BERKSHIRE MEDICAL CENTER)	1	STP	\$ 2,207,234	\$ 1,765,787	\$ 441,447	AC - Year 1 of 2; STP + HSIP + CMAQ; Total Cost = 5,668,000; MPO evaluation score 6 of 7; Design Status: <25%; YOE 4%
STP Subtotal ►						\$ 3,346,538	\$ 2,677,230	\$ 669,308	◄ 80% Federal + 20% Non-Federal

► HSIP - Highway Safety Improvement Program

606233	Berkshire	Pittsfield	PITTSFIELD- INTERSECTION & SIGNAL IMPROVEMENTS AT FIRST STREET & NORTH STREET (NEAR BERKSHIRE MEDICAL CENTER)	1	HSIP	\$ 395,516	\$ 355,964	\$ 39,552	AC - Year 1 of 2; STP + HSIP + CMAQ; Total Cost = 5,668,000; MPO evaluation score 6 of 7; Design Status: <25%; YOE 4%
HSIP Subtotal ►						\$ 395,516	\$ 355,964	\$ 39,552	◄ Funding Split Varies by Project Specifications

► CMAQ - Congestion Mitigation and Air Quality Improvement Program

606233	Berkshire	Pittsfield	PITTSFIELD- INTERSECTION & SIGNAL IMPROVEMENTS AT FIRST STREET & NORTH STREET (NEAR BERKSHIRE MEDICAL CENTER)	1	CMAQ	\$ 1,334,867	\$ 1,067,894	\$ 266,973	AC - Year 1 of 2; STP + HSIP + CMAQ; Total Cost = 5,668,000; MPO evaluation score 6 of 7; Design Status: <25%; YOE 4%
CMAQ Subtotal ►						\$ 1,334,867	\$ 1,067,894	\$ 266,973	◄ 80% Federal + 20% Non-Federal

► Section 1A / Fiscal Constraint Analysis

Total Federal Aid Target Funds Programmed ►	\$ 5,076,921	\$ 5,627,006	◄ Total Target	\$ 550,085	Target Funds Available
Total STP Programmed ►	\$ 3,346,538	\$ 3,896,623	◄ Max. STP	\$ 550,085	STP Available
Total HSIP Programmed ►	\$ 395,516	\$ 395,516	◄ Min. HSIP	\$ -	HSIP Minimum Met
Total CMAQ Programmed ►	\$ 1,334,867	\$ 1,334,867	◄ Min. CMAQ	\$ -	CMAQ Minimum Met

► Section 1B / Federal Aid Bridge Projects

605314	Berkshire	New Marlborough	NEW MARLBOROUGH- BRIDGE REPLACEMENT, HADSELL ST ROAD OVER THE UMPACHENE RIVER	1	BR-OFF	\$ 2,438,093	\$ 1,950,474	\$ 487,619	YOE 4%; Design Status: <25%
607121	Berkshire	Savoy	SAVOY- BRIDGE REPLACEMENT, S-06-004, RIVER ROAD OVER THE WESTFIELD RIVER	1	BR-OFF	\$ 2,031,744	\$ 1,625,395	\$ 406,349	YOE 4%; Design Status: <25%
605299	Berkshire	Great Barrington	GREAT BARRINGTON- BRIDGE REPLACEMENT, G-11-005, SR 183 (PARK STREET) OVER HOUSATONIC RIVER	1	BR-ON	\$ 5,904,802	\$ 4,723,842	\$ 1,180,960	YOE 4%; Design Status: <25%
607510	Berkshire	Sandisfield	SANDISFIELD- SYSTEMATIC BRIDGE MAINTENANCE, S-03-033, ROUTE 8 (S.MAIN ST.) OVER W. BRANCH FARMINGTON RIVER (PHASE II)	1	BR	\$ 309,920	\$ 247,936	\$ 61,984	YOE 4%; Design Status: <25%
BR Subtotal ►						\$ 10,684,559	\$ 8,547,647	\$ 2,136,912	◄ 80% Federal + 20% Non-Federal

2015 Berkshire MPO Transportation Improvement Program

Draft Released:
Approved by Berkshire MPO:

MassDOT Project ID ▼	MPO ▼	Municipality Name ▼	MassDOT Project Description ▼	MassDOT District ▼	Funding Source ▼	Total Programmed Funds ▼	Federal Funds ▼	Non-Federal Funds ▼	Additional Information ▼
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► Section 1C / Federal Aid Non-Target Projects

► Earmarks

			No Projects Programmed			\$ -		\$ -	
Earmarks Subtotal ►						\$ -	\$ -	\$ -	◀ Funding Split Varies by Earmark

► Other

606891	Berkshire	Pittsfield	PITTSFIELD- ASHWILLTICOOK RAIL TRAIL EXTENTION	1	Statewide TE	\$ 2,021,760	\$ 1,617,408	\$ 404,352	Construction; YOE 4%
Other Subtotal ►						\$ 2,021,760	\$ 1,617,408	\$ 404,352	◀ Funding Split Varies by Funding Source

► Section 1D / Federal Aid Major & State Category Projects

► IM - Interstate Maintenance

			No Projects Programmed			\$ -	\$ -	\$ -	
IM Subtotal ►						\$ -	\$ -	\$ -	◀ 90% Federal + 10% Non-Federal

► NHS - National Highway System

605887	Berkshire	Multiple	SHEFFIELD - GREAT BARRINGTON - RESURFACING AND RELATED WORK ROUTE 7	1	NHS	\$ 6,215,090	4,972,072	1,243,018	Construction; YOE 4%
606544	Berkshire	Multiple	LENOX- PITTSFIELD RESURFACING AND RELATED WORK ROUTE 7	1	NHS	\$ 2,650,752	2,120,602	530,150	Construction; YOE 4%
NHS Subtotal ►						\$ 8,865,842	\$ 7,092,674	\$ 1,773,168	◀ 80% Federal + 20% Non-Federal

► Other

			No Projects Programmed			\$ -	-	-	
Other Subtotal ►						\$ -	\$ -	\$ -	◀ Funding Split Varies by Funding Source

► Section 2A / Non-Federal Projects

			No Projects Programmed			\$ -	\$ -	
Non-Federal Projects Subtotal ►						\$ -	\$ -	◀ 100% Non-Federal

► Section 2B / Non-Federal Bridge Projects

			No Projects Programmed			\$ -	\$ -	
Non-Federal Bridge Projects Subtotal ►						\$ -	\$ -	◀ 100% Non-Federal

2015 Berkshire MPO TIP Summary

	TIP Section 1: ▼	TIP Section 2: ▼	Total of All Projects ▼	
Total ►	\$ 26,649,082	\$ -	\$ 26,649,082	◀ Total Spending in Region
Federal Funds ►	\$ 21,358,817	\$ 21,358,817	◀ Total Federal Spending in Region
Non-Federal Funds ►	\$ 5,290,265	\$ -	\$ 5,290,265	◀ Total Non-Federal Spending in Region

701 CMR 7.00 Use of Road Flaggers and Police Details on Public Works Projects / 701 CMR 7.00 (the Regulation) was promulgated and became law on October 3, 2008. Under this Regulation, the CMR is applicable to any Public works Project that is performed within the limits of, or that impact traffic on, any Public Road. The Municipal Limitation referenced in this Regulation is applicable only to projects where the Municipality is the Awarding Authority. For all projects contained in the TIP, the Commonwealth is the Awarding Authority. Therefore, all projects must be considered and implemented in accordance with 701 CMR 7.00, and the Road Flagger and Police Detail Guidelines. By placing a project on the TIP, the Municipality acknowledges that 701 CMR 7.00 is applicable to its project and design and construction will be fully compliant with this Regulation. This information, and additional information relative to guidance and implementation of the Regulation can be found at the following link on the MassDOT Highway Division website: <http://www.massdot.state.ma.us/Highway/flaggers/main.aspx>

2016 Berkshire MPO Transportation Improvement Program

Draft Released:
Approved by Berkshire MPO:

MassDOT Project ID ▼	MPO ▼	Municipality Name ▼	MassDOT Project Description ▼	MassDOT District ▼	Funding Source ▼	Total Programmed Funds ▼	Federal Funds ▼	Non-Federal Funds ▼	Additional Information ▼
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► Section 1A / Federal Aid Target Projects

► STP - Surface Transportation Program

602280	Berkshire	Dalton	DALTON- RECONSTRUCTION OF HOUSATONIC STREET, FROM ROUTE 8 & 9 TO ROUTE 8	1	STP	\$ 4,478,922	\$ 3,583,138	\$ 895,784	AC - Year 1 of 2; Total Cost = 8,159,420 MPO evaluation score 3 of 7; Design Status: 75%; YOE 8%
STP Subtotal ►						\$ 4,478,922	\$ 3,583,138	\$ 895,784	◀ 80% Federal + 20% Non-Federal

► HSIP - Highway Safety Improvement Program

606233	Berkshire	Pittsfield	PITTSFIELD- INTERSECTION & SIGNAL IMPROVEMENTS AT FIRST STREET & NORTH STREET (NEAR BERKSHIRE MEDICAL CENTER)	1	HSIP	\$ 395,516	\$ 355,964	\$ 39,552	AC - Year 2 of 2; STP + HSIP + CMAQ; Total Cost = 5,668,000; MPO evaluation score 6 of 7; Design Status: <25%; YOE 4%
HSIP Subtotal ►						\$ 395,516	\$ 355,964	\$ 39,552	◀ Funding Split Varies by Project Specifications

► CMAQ - Congestion Mitigation and Air Quality Improvement Program

606233	Berkshire	Pittsfield	PITTSFIELD- INTERSECTION & SIGNAL IMPROVEMENTS AT FIRST STREET & NORTH STREET (NEAR BERKSHIRE MEDICAL CENTER)	1	CMAQ	\$ 1,334,867	\$ 1,067,894	\$ 266,973	AC - Year 2 of 2; STP + HSIP + CMAQ; Total Cost = 5,668,000; MPO evaluation score 6 of 7; Design Status: <25%; YOE 4%
CMAQ Subtotal ►						\$ 1,334,867	\$ 1,067,894	\$ 266,973	◀ 80% Federal + 20% Non-Federal

► Section 1A / Fiscal Constraint Analysis

Total Federal Aid Target Funds Programmed ►	\$ 6,209,305	\$ 6,209,305	◀ Total Target	\$ -	Target Funds Available
Total STP Programmed ►	\$ 4,478,922	\$ 4,478,922	◀ Max. STP	\$ -	STP Available
Total HSIP Programmed ►	\$ 395,516	\$ 395,516	◀ Min. HSIP	\$ -	HSIP Minimum Met
Total CMAQ Programmed ►	\$ 1,334,867	\$ 1,334,867	◀ Min. CMAQ	\$ -	CMAQ Minimum Met

► Section 1B / Federal Aid Bridge Projects

607116	Berkshire	Florida	FLORIDA- BRIDGE REPLACEMENT, F-05-002, SOUTH COUNTY ROAD OVER THE COLD RIVER	1	BR-OFF	\$ 2,921,400	\$ 2,337,120	\$ 584,280	YOE 8%; Design Status: <25%
603778	Berkshire	Lanesborough	LANESBOROUGH- BRIDGE REPLACEMENT, L-03-024, NARRAGANSETT AVENUE OVER PONTOOSUC LAKE	1	BR-OFF	\$ 1,807,193	\$ 1,445,754	\$ 361,439	YOE 8%; Design Status: <25%
607511	Berkshire	Dalton	DALTON- SYSTEMATIC BRIDGE MAINTENANCE, D-01-005, ROUTE 8 (MAIN ST.) OVER E. BRANCH HOUSATONIC RIVER	1	BR	\$ 309,960	\$ 247,968	\$ 61,992	YOE 8%; Design Status: <25%
BR Subtotal ►						\$ 5,038,553	\$ 4,030,842	\$ 1,007,711	◀ 80% Federal + 20% Non-Federal

► Section 1C / Federal Aid Non-Target Projects

► Earmarks									
			No Projects Programmed			\$ -	\$ -	\$ -	
Earmarks Subtotal ►						\$ -	\$ -	\$ -	◀ Funding Split Varies by Earmark

2016 Berkshire MPO Transportation Improvement Program

Draft Released:
Approved by Berkshire MPO:

MassDOT Project ID ▼	MPO ▼	Municipality Name ▼	MassDOT Project Description ▼	MassDOT District ▼	Funding Source ▼	Total Programmed Funds ▼	Federal Funds ▼	Non-Federal Funds ▼	Additional Information ▼
607254	Berkshire	North Adams	NORTH ADAMS/ WILLIAMSTOWN - MOHAWK BIKE TRAIL PROJECT	1	Statewide TE	\$ 4,717,440	\$ 3,773,952	\$ 943,488	Construction; YOE 8%
Other Subtotal ▶						\$ 4,717,440	\$ 3,773,952	\$ 943,488	◀ Funding Split Varies by Funding Source

▶ Section 1D / Federal Aid Major & State Category Projects

▶ IM - Interstate Maintenance

			No Projects Programmed			\$ -	\$ -	\$ -	
IM Subtotal ▶						\$ -	\$ -	\$ -	◀ 90% Federal + 10% Non-Federal

▶ NHS - National Highway System

			No Projects Programmed			\$ -	\$ -	\$ -	
NHS Subtotal ▶						\$ -	\$ -	\$ -	◀ 80% Federal + 20% Non-Federal

▶ Other

			No Projects Programmed			\$ -	\$ -	\$ -	
Other Subtotal ▶						\$ -	\$ -	\$ -	◀ Funding Split Varies by Funding Source

▶ Section 2A / Non-Federal Projects

			No Projects Programmed			\$ -	\$ -	\$ -	
Non-Federal Projects Subtotal ▶						\$ -	\$ -	\$ -	◀ 100% Non-Federal

▶ Section 2B / Non-Federal Bridge Projects

			No Projects Programmed			\$ -	\$ -	\$ -	
Non-Federal Bridge Projects Subtotal ▶						\$ -	\$ -	\$ -	◀ 100% Non-Federal

2016 Berkshire MPO TIP Summary

TIP Section 1: ▼ TIP Section 2: ▼ Total of All Projects ▼

Total ▶	\$ 15,965,298	\$ -	\$ 15,965,298	◀ Total Spending in Region
Federal Funds ▶	\$ 12,811,790	\$ -	\$ 12,811,790	◀ Total Federal Spending in Region
Non-Federal Funds ▶	\$ 3,153,508	\$ -	\$ 3,153,508	◀ Total Non-Federal Spending in Region

701 CMR 7.00 Use of Road Flaggers and Police Details on Public Works Projects / 701 CMR 7.00 (the Regulation) was promulgated and became law on October 3, 2008. Under this Regulation, the CMR is applicable to any Public works Project that is performed within the limits of, or that impact traffic on, any Public Road. The Municipal Limitation referenced in this Regulation is applicable only to projects where the Municipality is the Awarding Authority. For all projects contained in the TIP, the Commonwealth is the Awarding Authority. Therefore, all projects must be considered and implemented in accordance with 701 CMR 7.00, and the Road Flagger and Police Detail Guidelines. By placing a project on the TIP, the Municipality acknowledges that 701 CMR 7.00 is applicable to its project and design and construction will be fully compliant with this Regulation. This information, and additional information relative to guidance and implementation of the Regulation can be found at the following link on the MassDOT Highway Division website: <http://www.massdot.state.ma.us/Highway/flaggers/main.aspx>

2017 Berkshire MPO Transportation Improvement Program

Draft Released:
Approved by Berkshire MPO:

MassDOT Project ID ▼	MPO ▼	Municipality Name ▼	MassDOT Project Description ▼	MassDOT District ▼	Funding Source ▼	Total Programmed Funds ▼	Federal Funds ▼	Non-Federal Funds ▼	Additional Information ▼
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► Section 1A / Federal Aid Target Projects

► STP - Surface Transportation Program

602280	Berkshire	Dalton	DALTON- RECONSTRUCTION OF HOUSATONIC STREET, FROM ROUTE 8 & 9 TO ROUTE 8	1	STP	\$ 3,680,498	\$ 2,944,398	\$ 736,100	AC - Year 2 of 2; Total Cost = 8,159,420 MPO evaluation score 3 of 7; Design Status: 75%; YOE 8%
STP Subtotal ►						\$ 3,680,498	\$ 2,944,398	\$ 736,100	◀ 80% Federal + 20% Non-Federal

► HSIP - Highway Safety Improvement Program

			No Projects Programmed	1	HSIP		\$ -	\$ -	
HSIP Subtotal ►						\$ -	\$ -	\$ -	◀ Funding Split Varies by Project Specifications

► CMAQ - Congestion Mitigation and Air Quality Improvement Program

606890	Berkshire	Adams	ADAMS, NORTH ADAMS - ASHUWILLTICOOK RAIL TRAIL EXTENSION (LIME ST TO HODGES CROSS RD)	1	CMAQ	\$ 1,334,867	\$ 1,067,894	\$ 266,973	Design & Construction; Total project cost = \$3,322,537; SAFETEA-LU, HPP 2850 - MA Berkshire County Bike Paths, Design & Construction - \$4,000,000
CMAQ Subtotal ►						\$ 1,334,867	\$ 1,067,894	\$ 266,973	◀ 80% Federal + 20% Non-Federal

► Section 1A / Fiscal Constraint Analysis

Total Federal Aid Target Funds Programmed ►	\$ 5,015,365	\$ 6,209,305	◀ Total Target	\$ 1,193,940	Target Funds Available
Total STP Programmed ►	\$ 3,680,498	\$ 4,478,922	◀ Max. STP	\$ 798,424	STP Available
Total HSIP Programmed ►	\$ -	\$ 395,516	◀ Min. HSIP	\$ 395,516	HSIP Minimum Not Met
Total CMAQ Programmed ►	\$ 1,334,867	\$ 1,334,867	◀ Min. CMAQ	\$ -	CMAQ Minimum Met

► Section 1B / Federal Aid Bridge Projects

	Berkshire	Lee	LEE- BRIDGE REPLACEMENT, CHAPEL ST OVER THE GREENWATER BROOK	1	BR-OFF	\$ 1,509,816	\$ 1,207,853	\$ 301,963	YOE 12%; Design Status: <25%
	Berkshire	Lee	LEE- BRIDGE REPLACEMENT, VALLEY ST OVER THE HOUSATONIC RIVER	1	BR-OFF	\$ 3,756,256	\$ 3,005,005	\$ 751,251	YOE 12%; Design Status: <25%
607512	Berkshire	North Adams	NORTH ADAMS- SYSTEMATIC BRIDGE MAINTENANCE, N-14-019, ROUTE 8A (HODGES CROSS RD.) OVER S. BRANCH HOOSIC RIVER	1	BR	\$ 309,994	\$ 247,995	\$ 61,999	YOE 12%; Design Status: <25%
BR Subtotal ►						\$ 5,576,066	\$ 4,460,853	\$ 1,115,213	◀ 80% Federal + 20% Non-Federal

► Section 1C / Federal Aid Non-Target Projects

► Earmarks

606890	Berkshire	Adams	ADAMS, NORTH ADAMS - ASHUWILLTICOOK RAIL TRAIL EXTENSION (LIME ST TO HODGES CROSS RD)	1	HPP (2005)	\$ 1,987,670	\$ 1,590,136	\$ 397,534	Design & Construction; Total project cost = \$3,322,537; SAFETEA-LU, HPP 2850 - MA Berkshire County Bike Paths, Design & Construction - \$4,000,000 (Earmark Total)
Earmarks Subtotal ►						\$ 1,987,670	\$ 1,590,136	\$ 397,534	◀ Funding Split Varies by Earmark

2017 Berkshire MPO Transportation Improvement Program

Draft Released:
Approved by Berkshire MPO:

MassDOT Project ID ▼	MPO ▼	Municipality Name ▼	MassDOT Project Description ▼	MassDOT District ▼	Funding Source ▼	Total Programmed Funds ▼	Federal Funds ▼	Non-Federal Funds ▼	Additional Information ▼
► Other									
	Berkshire	Lee	LEE - BIKEWAY	1	Statewide CMAQ	\$ 3,480,000	\$ 2,784,000	\$ 696,000	
Other Subtotal ►						\$ 3,480,000	\$ 2,784,000	\$ 696,000	◀ Funding Split Varies by Funding Source

► Section 1D / Federal Aid Major & State Category Projects

► IM - Interstate Maintenance

			No Projects Programmed			\$ -	\$ -	\$ -	
IM Subtotal ►						\$ -	\$ -	\$ -	◀ 90% Federal + 10% Non-Federal

► NHS - National Highway System

			No Projects Programmed			\$ -	\$ -	\$ -	
NHS Subtotal ►						\$ -	\$ -	\$ -	◀ 80% Federal + 20% Non-Federal

► Other

			No Projects Programmed			\$ -	\$ -	\$ -	
Other Subtotal ►						\$ -	\$ -	\$ -	◀ Funding Split Varies by Funding Source

► Section 2A / Non-Federal Projects

			No Projects Programmed			\$ -	\$ -	\$ -	
Non-Federal Projects Subtotal ►						\$ -	\$ -	\$ -	◀ 100% Non-Federal

► Section 2B / Non-Federal Bridge Projects

			No Projects Programmed			\$ -	\$ -	\$ -	
Non-Federal Bridge Projects Subtotal ►						\$ -	\$ -	\$ -	◀ 100% Non-Federal

2017 Berkshire MPO TIP Summary

	TIP Section 1: ▼	TIP Section 2: ▼	Total of All Projects ▼	
Total ►	\$ 16,059,101	\$ -	\$ 16,059,101	◀ Total Spending in Region
Federal Funds ►	\$ 12,847,281	\$ -	\$ 12,847,281	◀ Total Federal Spending in Region
Non-Federal Funds ►	\$ 3,211,820	\$ -	\$ 3,211,820	◀ Total Non-Federal Spending in Region

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7th Annual Massachusetts Housing Institute

June 12 & 13, 2013

DAY ONE

- 8:45 am **Registration and Continental Breakfast**
- 9:00 am **Welcome & Introduction to the Housing Institute**
James Stockard, Graduate School of Design, Harvard University
- 9:15 am **Housing Overview**
An overview of why affordable housing is important, the production challenges we face and pragmatic recommendations on how we can move ahead to create more housing for those in need.
- 10:15 am **CONCURRENT SESSIONS**
- Introduction to Affordable Housing Finance**
Edward Marchant, EHM/Real Estate Advisor & Harvard Kennedy School
Learn the basics of preparing capital cost and operating pro formas—a critical step in examining the feasibility of any proposed rental or ownership development. Once the “funding gap” is defined in your preliminary capital cost pro forma, discuss what combination of subsidies can be used to “plug” the “funding gap” to make a development affordable.
- OR**
- Creating Affordable Housing on Sites Controlled by Public Agencies: Understanding Requests for Proposals (RFPs), Land Disposition & Development Agreements**
Rita Farrell, Senior Advisor, Massachusetts Housing Partnership
Paula Schnepf, Executive Director, Sandwich Housing Authority
Nathaniel Malloy, Community Development Planner, Town of Amherst
Attendees will learn how to operate within the requirements of the state’s public procurement law (Chapter 30B) to sell or acquire publicly-controlled land for the development of affordable housing. DHCD’s role in the process will be explained and guidance provided on how to write a Request for Proposals (RFP) and/or Invitation to Bid (ITB) tailored to your community’s specific needs. Examples of community-specific RFP and ITBs will be shared.
- 11:45 pm **LOCAL HOUSING HEROES AWARD LUNCH**
Aaron Gornstein, Undersecretary for Housing and Community Development, DHCD
- 12:45 pm **NEW SESSION! - Demystifying Housing Needs Studies and Housing Production Plans**
Susan Connelly, Director, Community Housing Initiatives, Massachusetts Housing Partnership
Phil DeMartino, Technical Assistance Program Coordinator, DHCD
Evan Belansky, Director of Community Development, Town of Chelmsford
What is the difference between a Housing Needs Study and a Housing Production Plan? When do you need one and what does it get you? Learn how to write needs studies and production plans that move beyond the shelf and lead to the production of affordable housing.
- 1:45 pm **NEW SESSION! - Defining Your Community’s Affordable Housing Goals and Objectives**
Jennifer Goldson, Planning Consultant
If you don’t know where you’re going, you’ll probably end up somewhere else. This session will focus on how to use data collected in the previous session to set attainable production goals for your community.
- 2:15 pm **Break**
- 2:30 pm **NEW SESSION! - Case Studies and Exercises**
Rebecca Plaut Mautner, Development Consultant
Kevin Maguire, Development Consultant
Attendees will be split into small groups and asked to consider the sequence of events from a project’s inception to construction. Groups will be given varying scenarios and is designed to actively engage the audience in problem solving.
- 4:15 pm **Wrap Up & Preparation for Day Two**



7th Annual Massachusetts Housing Institute

June 12 & 13, 2013

DAY TWO

- 8:00 am **NEW! - Housing Planners/Coordinators Network Breakfast**
The Housing Planners/Coordinators Network is a volunteer group which meets monthly to share affordable housing resources. Housing Planners, Coordinators and other staff attending the Housing Institute are welcome to come and network with their counterparts from other communities. Additionally, if your community is contemplating creating an affordable housing staff position, come to learn about the range of services affordable housing staff can provide.
- 8:30 am **Registration and Continental Breakfast**
- 9:00 am **Welcome and Expectations of Day Two:
Moving Beyond Studies and Production Plans - Getting to a Construction Start**
James Stockard and Ed Marchant
- 9:15 am **NEW SESSION! - Defining Your Role in the Housing Process**
Jim Stockard and Rebecca Plaut Mautner
Based on the homework assignment, a discussion will be led on what assets you can bring to a development effort in your community. What roles in the housing development process do you feel comfortable assuming? How do you assess your competency to effectively fulfill the requirements of your preferred role(s)?
- 9:45 am **Identifying a Suitable Site in Your Community**
Ed Marchant
This session will examine predevelopment activities, due diligence, looking at project cost and when a community should throw in the towel on a site or project.
- 10:30 am **BREAK**
- 10:45am **NEW SESSION! – Defining Your Development Program**
Ed Marchant
This session will help you think through the questions you need to ask and the information you need to have to determine the best development program to fit the needs of the community.
- 11:30am **NEW SESSION! - Accessing “Seed Money” Funding to Support your Role and Program**
Rebecca Plaut Mautner
Now that you understand your role in the development, what your community’s needs are and how you plan to meet them, how do you get started and where do you find money to take the next step? Find out in this session.
- 12:30 pm **NETWORKING LUNCH**
- 1:30pm **Mobilizing Community Support and Engagement**
Kevin Maguire
Katy Trudeau, Director of Special Projects, Citizens’ Housing and Planning Association
Kelley Cronin, Executive Director, Acton Housing Authority
This session will present tools and techniques that can be used to build political and community support for affordable housing initiatives. Topics to be discussed include defining community goals, identifying stakeholders, and providing accurate information about the proposed project in a timely fashion.
- 2:30 pm **NEW SESSION! – Zoning Pathways**
Susan Connelly and Laura Shufelt, Mass Housing Partnership
Bill Reyelt, DHCD
There are a lot of variables involved in taking a housing development project from the drawing board to completion. This session will explain the various pathways and the pros and cons of each. This session will include a clarification of 40A vs 40B vs LIP developments.
- 3:30 pm **Success Stories**
- 4:00 pm **Adjourn**

BERKSHIRE REGIONAL PLANNING COMMISSION

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NATHANIEL W. KARNS, A.I.C.P.
Executive Director

MEMORANDUM

TO: Delegates and Alternates, Berkshire Regional Planning Commission
FROM: Nathaniel W. Karns, AICP, Executive Director
DATE: May 6, 2013
RE: **April Technical Assistance Activities**

This report highlights technical assistance provided by the staff of the Berkshire Regional Planning Commission for the month of April 2013. This assistance was provided in response to requests staff received as identified in the Board/Organization column. Responses to requests were supported by local assessment funds or grant funds, if available and permitted by the funding agencies. This report is intended to keep municipal officials informed regarding the uses to which local assessment funds are put and to indicate the types of local and technical assistance that BRPC can provide. If assistance to others may be useful to your community, please feel free to contact us for details.

Town/City/State	Municipal Technical Assistance	Board/Organization
Lanesborough	Prepared National Pollutant Discharge Elimination System Annual Report	Town Administrator
Mt. Washington	Provided technical assistance with agricultural use exemptions.	Planning Board Member
Peru	Provided technical assistance with reviewing proposed zoning bylaw changes.	Planning Board Member
Pittsfield	Provided technical assistance regarding land use.	City Solicitor
Sandisfield	Provided assistance with applicable MGL sections on master plans, special studies and official maps.	Member of town strategic planning committee
Williamstown	Provided assistance with data projections.	Affordable Housing Committee and Consultant

Assistance Recipient	Non-Municipal Technical Assistance	Organization
Organization	Provided assistance with funding for next phases of Stockbridge Bowl improvements	Stockbridge Bowl Association