

BERKSHIRE REGIONAL PLANNING COMMISSION  
1 FENN STREET, SUITE 201, PITTSFIELD, MASSACHUSETTS 01201  
TELEPHONE (413) 442-1521 · FAX (413) 442-1523  
Massachusetts Relay Service: TTY: 771 or 1-800-439-2370  
[www.berkshireplanning.org](http://www.berkshireplanning.org)

KYLE HANLON, Chair  
SHEILA IRVIN, Vice-Chair  
MARIE RAFTERY, Clerk  
CHARLES P. OGDEN, Treasurer

NATHANIEL W. KARNS, A.I.C.P.  
Executive Director

MEETING NOTICE

There will be a meeting of the

EXECUTIVE COMMITTEE

on Thursday, October 12, 2017, 4:00 p.m.  
at the Berkshire Regional Planning Commission Office  
1 Fenn Street, Suite 201, Pittsfield, MA

AGENDA - Amended

- |      |  |        |
|------|--|--------|
| I.   | Call to Order & Open Meeting Law Statement   | (4:00) |
| II.  | Introduction of New Staff  | (4:05) |
| III. | Approval of Minutes of Executive Committee Meeting of September 7, 2017 *  | (4:15) |
| IV.  | Financial Reports  | (4:20) |
|      | A. September Expenditures Report *   |        |
|      | B. Accounts Receivable Report  |        |
|      | C. Status of Receipt of Community Assessments for FY 2018  |        |
|      | D. Other   |        |
| V.   | Delegate & Alternate Issues  | (4:25) |
| VI.  | Items Requiring Action *   | (4:30) |
|      | A. Approval to Submit Planning Assistance Grant Application to the Executive Office of Energy and Environmental Affairs to implement age friendly zoning practices in up to three municipalities |        |
|      | B. Approval to Potentially Submit Other Planning Assistance Grant Applications to the Executive Office of Energy and Environmental Affairs   |        |
|      | C. Other   |        |
| VII. | Committee Reports  | (4:35) |
|      | A. Commission Development Committee  |        |
|      | B. Environmental Review Committee  |        |
|      | C. Regional Issues Committee   |        |
|      | D. Other   |        |

- VIII. Executive Director's Report (4:45)
- A. Report on New Contracts/Agreements
  - B. Hiring of Four New Staff
  - C. Status of Senior Economic Development Planner Position
  - D. BRPC Annual Meeting – Thursday, October 19<sup>th</sup>, (Guest Speaker – Thomas Krens) Pittsfield Country Club
  - E. Workforce Skills Planning Facilitated Discussions – Wednesday, October 18<sup>th</sup> and Thursday, October 19<sup>th</sup>
  - F. Citizen Planner Training Collaborative Berkshire Workshops – Thursday, November 2<sup>nd</sup> (Roles and Responsibilities for Planning & Zoning Boards, Part 2) and Thursday November 9<sup>th</sup> (Municipal Vulnerability and Resilience Planning), BRPC
  - G. 5<sup>th</sup> Thursday Dinner for Planning and Zoning Boards – Thursday, November 30<sup>th</sup>
  - H. MassDOT Working Group on Pittsfield to New York City Seasonal Passenger Rail Service
  - I. Community Compact Applications for 2018
  - J. Planning Assistance Grant Opportunity from Executive Office of Energy and Environmental Affairs – application deadline October 23, 2017
  - K. Efficiency and Regionalization Grant Opportunity from Division of Local Services – application deadline November 16, 2017
  - L. Municipal ADA Compliance Grant Opportunity from Massachusetts Office on Disability – application deadline November 17, 2017
  - M. District Local Technical Assistance Projects for 2018
  - N. Other
- IX. Old Business (4:50)
- A. Updated Committee Membership for FY 2018
  - B. Status of Search for New Executive Director
  - C. Other
- X. New Business (4:55)
- A. Potentially Providing “Backbone Organization” Support to Berkshire County Education Task Force
  - B. November 16<sup>th</sup> BRPC Meeting
  - C. Executive Director's Annual Performance Review
  - D. Other
- XI. Adjournment (5:20)

\* Items Requiring Action

Attachments: August Local Technical Assistance Report  
September Local Technical Assistance Report

City and Town Clerks: Please post this notice pursuant to M.G.L. Chapter 39, Section 23B