

**BERKSHIRE COUNTY
METROPOLITAN PLANNING ORGANIZATION**

Unified Planning Work Program

October 1, 2015 – September 30, 2016



BERKSHIRE REGIONAL PLANNING COMMISSION

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Unified Transportation Planning Work Program

October 1, 2015 to September 30, 2016

Prepared by the
Berkshire Regional Planning Commission
for the Berkshire Metropolitan Planning Organization

August, 2015

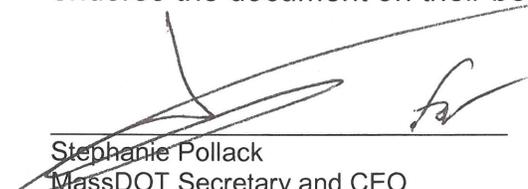
This document was developed with the assistance of the Federal Highway Administration, the Federal Transit Administration, the Massachusetts Department of Transportation, and the Berkshire Regional Transit Authority.

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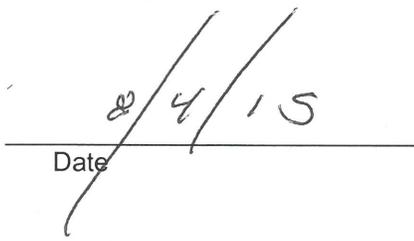
MPO ENDORSEMENT:

BERKSHIRE METROPOLITAN PLANNING ORGANIZATION UNIFIED TRANSPORTATION PLANNING WORK PROGRAM 2015-2016

This is to certify that the Berkshire County Metropolitan Planning Organization (MPO) hereby endorse the Unified Planning Work Program for the Berkshire Regional Planning Commission for the federal fiscal year beginning October 1, 2015 and the MPO authorizes the Chairman to endorse the document on their behalf.



Stephanie Pollack
MassDOT Secretary and CEO
Berkshire MPO Chairman



Date

TABLE OF CONTENTS

MPO ENDORSEMENT:	I
TABLE OF CONTENTS	III
INTRODUCTION	1
TRANSPORTATION PLANNING FUNDING SOURCES	3
WORK ELEMENT 1 MANAGEMENT / CERTIFICATION OF THE 3C PROCESS	4
Task 1.1 Management of the 3-C Process	4
Task 1.2 Unified Planning Work Program	6
Task 1.3 Public Participation	7
Task 1.4 Title VI & Environmental Justice	8
Task 1.5 TIP Development	9
WORK ELEMENT 2 TECHNICAL SUPPORT & DATA COLLECTION	10
Task 2.1 GIS, Mapping and Graphics	10
Task 2.2 Regional Data & Analysis	12
Task 2.3 Traffic and Travel Data Collection	13
Task 2.4 Travel Forecasting and Traffic Analysis	14
Task 2.5 Pavement Management	15
WORK ELEMENT 3 REGIONAL PLANNING STUDIES	16
Task 3.1 Special Studies	16
Task 3.2 Bicycle and Pedestrian Planning	18
Task 3.3 Transportation, Community, and System Preservation	19
Task 3.4 Regional Transit Planning	20
Task 3.5 Safety Initiatives	21
Task 3.6 Climate Change	22
Task 3.7 Public Participation Plan	23
Task 3.8 MAP 21 Performance Measures	25
WORK ELEMENT 4 OTHER ACTIVITIES	27
Task 4.1 Land Use/ Transportation Planning	27
Task 4.2 Local Technical Assistance	29
Task 4.3 Scenic Byway Projects	30
DIRECT EXPENSE	30
FUNDING PROFILE	31
UPWP STAFF LISTING	32
BERKSHIRE TRANSPORTATION – RELATED REPORTS	34
REVENUE SOURCES FOR FISCAL YEAR 2015	35
PROJECTED EXPENDITURES FOR FISCAL YEAR 2015	36

INTRODUCTION

The Unified Planning Work Program (UPWP) is a description of the annual program for a continuing, cooperative and comprehensive (3C) transportation planning process in the Berkshire region. As staff to the Berkshire Metropolitan Planning Organization (MPO), the Berkshire Regional Planning Commission (BRPC) is responsible for developing the UPWP in cooperation with the MPO and staff of member transportation agencies including the Berkshire Regional Transit Authority (BRTA) and MassDOT.

The UPWP provides an indication of regional long and short-range transportation planning objectives, the budget necessary to sustain the overall planning effort, and the sources of funding for each specific program element. All tasks will be performed by BRPC in cooperation with appropriate agencies, unless otherwise stated.

The work tasks within this UPWP reflect issues and concerns from transportation agencies at the federal, state and local levels. The UPWP continues BRPCs emphasis on tasks leading to implementation of transportation improvements. Several tasks are specifically targeted to implement recommendations of the *Regional Transportation Plan* and provisions of federal legislation, particularly *Moving Ahead for Progress in the 21st Century* (MAP-21), the Clean Air Act Amendments of 1990 (CAAA), the Americans with Disabilities Act (ADA), and the Civil Rights Act of 1964.

This UPWP will focus on the following:

- Management of the 3C Process and TIP Development
- Preparation of a new TIP and prioritization of new projects
- Corridor access and land use management for communities
- MAP 21 Performance Measures and targets
- Continued investment in transportation software and professional development.
- Safety as a major consideration for all travel modes
- Maintenance of the Pavement Management and Asset Management System.
- Annual Title VI reporting
- Support for bicycling and pedestrian travel
- Improving the accuracy and scope of data used in transportation planning, including traffic volumes, crash data, land development and major businesses
- Transportation technical assistance to local governments
- Travel Demand Model Updates
- Additional tasks subject to available funding and staff resources

The Federal Highway Administration (FHWA) continues to recognize the importance of the UPWP to address eight planning factors, specifically during the development of the UPWP:

- 1 Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency;
- 2 Increase the safety of the transportation system for motorized and non-motorized users;
- 3 Increase the security of the transportation system for motorized and non-motorized users;
- 4 Increase the accessibility and mobility options available to people and for freight;
- 5 Protect and enhance the environment, promote energy conservation, and improve quality of life;

BERKSHIRE METROPOLITAN PLANNING ORGANIZATION
2016 UNIFIED PLANNING WORK PROGRAM

- 6 Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
- 7 Promote efficient system management and operation;
- 8 Emphasize the preservation of the existing transportation system.

This UPWP addresses the above eight Planning Factors in a variety of ways, the sum of which is comprehensive. The manner in which each planning task/activity applies to the factor is depicted in the table below.

APPLICABILITY OF UPWP TASKS TO METROPOLITAN PLANNING FACTORS									
Task Number	UPWP Element	Metropolitan Planning Factor							
		1	2	3	4	5	6	7	8
1.1	Management of 3C Process	√	√	√	√	√	√	√	√
1.2	UPWP	√	√	√	√	√	√	√	√
1.3	Public Participation	√	√	√	√	√	√	√	√
1.4	Title VI & EJ	√	√	√	√	√	√	√	√
1.5	TIP Development	√	√	√		√		√	√
2.1	GIS, Mapping and Graphics	√	√	√	√	√	√	√	√
2.2	Regional Data & Analysis	√	√	√	√	√	√	√	√
2.3	Traffic and Travel Data	√	√	√	√	√	√	√	√
2.4	Travel Forecasting	√	√		√	√	√	√	√
2.5	Pavement Management	√	√	√	√	√	√	√	√
3.1	Special Studies	√	√	√	√	√	√	√	√
3.2	Bicycle & Pedestrian Planning	√	√	√		√		√	√
3.3	Transportation Comm. & System Preservation	√	√		√	√	√	√	√
3.4	Regional Transit Planning	√		√	√	√	√	√	√
3.5	Safety Initiatives	√	√			√		√	√
3.6	Climate Change/GHG	√	√	√		√		√	√
3.7	Public Participation Plan	√	√	√	√	√	√	√	√
3.8	MAP 21 Performance Measures	√	√	√	√	√	√	√	√
4.1	Transportation and Land Use	√	√	√	√	√	√	√	√
4.2	Local Technical Assistance	√	√	√	√	√	√	√	√
4.3	Scenic Byway Projects	√	√	√	√	√			

In addition to the FHWA's eight Planning Factors, tasks within the UPWP address the Planning Emphasis Areas of MAP-21 Implementation by transitioning to performance based planning and programming; Regional Models of Cooperation by re-thinking traditional approaches, coordinating with stakeholders adjacent to the region including transit providers and furthering Ladder of Opportunity by identifying transportation connectivity gaps and revising the public participation plan.

The descriptions of the tasks to be accomplished and the budgets for these tasks are based on the best estimate of what can be accomplished within the limits of available resources. If, in the performance of this work program, it becomes apparent that certain tasks cannot be accomplished due to changing or unforeseen circumstances, the UPWP will be adjusted by redefining the scope of the tasks and/or reallocating funds among tasks. Such adjustments will be made in cooperation with MassDOT, the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA), the Berkshire Regional Transit Authority (BRTA), and other concerned agencies.

TRANSPORTATION PLANNING FUNDING SOURCES

Federal Highway Administration (FHWA)/MassDOT -MassDOT receives funds from several FHWA programs that are passed through to planning agencies to conduct transportation planning activities. Those programs include Metropolitan Planning (PL), Statewide Planning and Research (SPR), Scenic Byways, High Priority Projects (HPP), Transportation, Community and System Preservation (TCSP) and earmarked appropriations. The first two categories are specifically intended for planning. Funding from those programs is apportioned to states on the basis of population in urbanized areas and relative to the amount of highway construction funds the state receives. MassDOT maintains multi-year contracts with regional planning agencies to conduct transportation related planning activities utilizing the PL and SPR funds received from FHWA. The other programs mentioned above are not exclusively for planning but may be used for that purpose.

Within the Berkshire region the predominant source of funding is a combination of federal (PL) and state funds. These funds are allocated to regional planning agencies in the state, using a formula agreed to by the affected agencies. Funds must be spent within the year allocated. Any unspent funds will be de-obligated at the end of each federal fiscal year. The decision to re-obligate unused PL funding is at the discretion of the State. For federal fiscal year 2016, the Berkshire region's PL allocation is \$496,942.

In addition, there are additional projects in the region resulting from grant awards for Scenic Byway Projects.

Federal Transit Administration (FTA)/MassDOT/BRTA -Two types of funds are available for transit planning in the Berkshire region. Section 5303 and Section 5307. Section 5303 funds are designated for the use of planning and technical studies related to urban mass transportation. They are passed from FTA through MassDOT to the regional planning agencies in the state. The BRTA provides the 20 percent non-federal match requirement for Section 5303 planning in the form of in-kind labor.

Section 5307 funds can be used for planning as well as other purposes, and are distributed by FTA on the basis of the each transit authority's service area population. However, because the amount allocated to the BRTA is just enough to cover the capital and operating needs of that agency, it has opted not to use any of those funds for planning. Therefore, no Section 5307 planning work is included in this UPWP. The time periods, or "program years", for the various funding sources are outlined in the following chart:

Funding Source	Fiscal Period:
FHWA(PL)/MassDOT	October 2015 through September 2016
FTA/MASSDOT 5303	October 2015 through September 2016
Scenic Byways Program	Various Contract Periods

WORK ELEMENT 1

MANAGEMENT / CERTIFICATION OF THE 3C PROCESS

This work element encompasses the administration and support of the 3C transportation process and has been divided into the following five tasks:

Task 1.1 Management of the 3-C Process

OBJECTIVE:

Support, and facilitate an open Comprehensive, Cooperative, and Continuing (3C) transportation planning and programming process at all levels of government in conformance with applicable federal and state requirements and guidelines as described in the 3C Memorandum of Understanding.

PREVIOUS ACTIVITIES:

1. Support meetings of the Transportation Advisory Committee (TAC) and MPO, and maintain certification of the planning process.
2. Participate in MARPA and Transportation Managers Group meetings.
3. Provide coordination with Berkshire communities, BRTA and private transportation providers.
4. Review technical literature on transportation planning procedures.
5. Review federal transportation regulations pursuant to MAP-21.
6. Prepare monthly progress reports and invoices, supervise transportation planning staff and administer 3-C contract.

PROPOSED ACTIVITIES:

1. Provide staff support to the Berkshire Metropolitan Planning Organization (MPO) and its members on transportation plans and programs. Prepare and distribute information for meetings of Berkshire MPO, Transportation Advisory Committee and BRPC Transportation Committee and Commission.
2. Participate/assist in the MPO self-certification determination procedures. Prepare and periodically update other regional planning documents necessary to maintain federal certification of the Berkshire planning region and BRTA eligibility to receive transit assistance. Attend and participate in transit-related meetings such as the BRTA Board, BRTA Human Service Transportation (HST), BRTA Advisory Committee on Disability, and the Berkshires Mobility Team.
3. Participate in the Transportation Managers Group meetings. Review and comment on federal and state transportation-related plans, programs, legislation, regulations and guidelines with a focus toward the development of Performance Measures. Review literature on new transportation planning procedures.
4. Provide transportation planning services in support of the BRPC's comprehensive planning programs and conduct meetings on transportation issues. Perform various transportation-related analyses as needed.
5. Support staff professional development to enhance transportation planning capacity. Supervise transportation staff. Recruit transportation staff as needed.
6. Monitor the progress of work, budgets and scheduling of various work tasks. Prepare progress reports and invoices for work completed. Maintain official

BERKSHIRE METROPOLITAN PLANNING ORGANIZATION
2016 UNIFIED PLANNING WORK PROGRAM

records and files of activities relating to the 3C Transportation Planning process.

PRODUCTS:

1. Memoranda and reports as needed.
2. Updates and amendments to certification documents as required.
3. MPO meeting minutes and reports.
4. Monthly invoices and progress reports.

SCHEDULE:

1. Work on this task will be continuous throughout FFY 2016

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$85,760/21,440	\$ 107,200	144
TOTAL	\$107,200	\$ 107,200	144

Task 1.2 Unified Planning Work Program

OBJECTIVE:

Prepare and maintain a Transportation Unified Planning Work Program (UPWP) that describes all transportation and transportation-related planning activities anticipated within the Berkshire planning region.

PREVIOUS ACTIVITIES:

1. Monitor work schedule and budget for FFY 2016.
2. Draft a new UPWP for FFY 2017.

PROPOSED ACTIVITIES:

1. Publish the UPWP.
2. Review and amend the Berkshire’s UPWP as needed. Circulate revisions to the appropriate agencies for review and/or endorsement.
3. Develop a new UPWP for the Berkshire planning region covering FFY 2017.

PRODUCTS:

1. 2017 UPWP Document.
2. Monitor work schedule and budget.
3. Amendments to the FFY 2016 UPWP as necessary.

SCHEDULE:

1. Draft of 2017 UPWP for MPO review – May 2016
2. MPO endorsement of 2017 UPWP – June 2016
3. Federal agency approval of 2017 UPWP – September 30, 2016

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$8,800/2,200	\$11,000	15
TOTAL	\$11,000	\$11,000	15

Task 1.3 Public Participation

OBJECTIVE:

Provide the public with complete information, timely notice, and opportunities for continuing involvement in the 3C process and ensure that all segments of the population are able to fully participate. Assess the effectiveness of the current Public Participation Process and enhance the process of regional involvement supporting the objectives of the MAP 21 legislation.

PREVIOUS ACTIVITIES:

1. Produce transportation related articles for the BRPC bi-monthly newsletter, “Common Ground”.
2. Update and maintain mailing lists for public participation.
3. Update website with regional transportation planning activities.

PROPOSED ACTIVITIES:

1. Prepare annual Title VI report
2. Prepare transportation articles for “Common Ground”, BRPC’s bi-monthly newsletter.
3. Regular updates to transportation information on the agency’s website.
4. Continue public outreach, including meetings of the TAC. Continue to update mailing lists for public participation for Title VI and EJ activities.
5. Coordination with MassDOT on Title VI matters.

PRODUCTS:

1. Transportation articles for the BRPC newsletter.
2. Periodic updates of transportation information on the website.
3. Evaluate projects for environmental justice impacts as part of the TIP project evaluation processes.
4. In general, take appropriate actions to ensure that the transportation public involvement process contains no barriers to participation by minority and low-income groups.
5. Annual Title VI report and Assurances for the Office of Civil Rights.

SCHEDULE:

1. Public Participation work will be ongoing throughout FFY 2016
2. Annual Title VI Report and by June 2016

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$4,000/1,000	\$5,000	7
TOTAL	\$5,000	\$5,000	7

Task 1.4 Title VI & Environmental Justice

OBJECTIVE:

To integrate the non-discrimination principles of Environmental Justice and Title VI into the 3C Transportation Planning process and ensure that all segments of the population are able to fully participate and have their interests represented in a complete and equitable fashion. Ensure Title VI protected classes are considered in the project selection process of developing the TIP; prepare annual Title VI report document.

PREVIOUS ACTIVITIES:

1. Preparation of Title VI and EJ maps (census block maps) for towns and cities in Berkshire County.
2. Monitoring of trends or changes targeted population groups.
3. Prepare Title VI Plan annual report

PROPOSED ACTIVITIES:

1. Continued monitoring of demographic trends and shifts in Berkshire County
2. Where advisable, and within parameters of cost feasibility, translation of BRPC materials for distribution to EJ populations
3. Evaluate projects for environmental justice impacts as part of the RTP/ TIP project evaluation processes.
4. Conduct outreach, engage and take appropriate actions to ensure that the transportation public involvement process contains no barriers to participation by EJ and Title VI population groups and coordinate with BRTA.
5. Prepare annual Title VI report

SCHEDULE:

1. Work will be ongoing throughout FFY 2016
2. Annual Title VI report: June 30, 2016

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$4,080/1,020	\$5,100	7
TOTAL	\$5,100	\$5,100	7

Task 1.5 TIP Development

OBJECTIVE:

Develop, amend, and maintain the Transportation Improvement Program (TIP) for the Berkshire Region. Update and refine a multi-year program of transportation improvement projects that is consistent with the Regional Transportation Plan (RTP), the State Implementation Plan, EPA Air Quality Conformity Regulations, FHWA/FTA Planning Regulations and the Massachusetts Statewide Road and Bridge Policy.

PREVIOUS ACTIVITIES:

1. Monitor progress of TIP implementation.
2. Request submittal of transportation improvement projects from municipalities, MassDOT, BRTA and other transportation providers.
3. Maintain a database of improvement projects.
4. Produce and distribute draft TIP documents for federal, state and local parties.
5. Provide assistance to applicants with their TIP projects.
6. Provide information and recommendations to the Transportation Advisory Committee (TAC) and the MPO.

PROPOSED ACTIVITIES:

1. Prepare 2017-2020 Transportation Improvement Program. Solicit the submittal of transportation improvement projects.
2. Provide technical assistance to municipalities and other applicants in submitting projects for consideration and in implementing TIP projects.
3. Monitor status of projects in the TIP. Prepare amendments and adjustments as necessary.

PRODUCTS:

1. 2017-2020 Transportation Improvement Program.
2. Amendments to the FFY 2016-2019 TIP as necessary

SCHEDULE:

1. Draft of 2017-2020 TIP for MPO review – April 2016
2. Draft 2017-2020 TIP released by MPO for public comment – May 2016
3. MPO endorsement of 2017-2020 TIP – June 2016
4. Federal agency approval of 2017-2020 TIP – September 30, 2016

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$21,100/5,275	\$26,375	38
TOTAL	\$26,375	\$26,375	38

WORK ELEMENT 2

TECHNICAL SUPPORT & DATA COLLECTION

This element documents activity to be conducted in support of transportation planning tasks described in other UPWP elements. Included as part of this activity is a focus on performance measures including research, analysis, public involvement/outreach, selection and implementation.

These activities include technical planning tasks necessary to provide a basis for transportation planning, evaluation of transportation improvement decisions, and monitoring and management of the transportation system. This includes data collection and management, analytical procedures, and computer operations.

Task 2.1 GIS, Mapping and Graphics

OBJECTIVE:

Continue to develop and maintain digital geo-coded referenced data about the Berkshire Region and its transportation systems. BRPC seeks to increase access to its extensive regional database, improve spatial analytical capabilities and serve as a catalyst for cooperative development, exchange and distribution of map data.

PREVIOUS ACTIVITIES:

1. Create working maps and visual displays.
2. Upgrade GIS software and office computers.
3. Update road inventory data layer.

PROPOSED ACTIVITIES:

1. Maintain and enhance digital base maps and data layers. Manage the organization of the data layers on the BRPC computer network
2. Provide mapping and related support for highway system planning, transit planning, and coordination with regional land use planning.
3. Support distribution of information to the public and planning stakeholders through thematic maps and educational multi-media presentations.
4. Participate in the Massachusetts Regional Planning Agency GIS group. Work with regional, state, and federal agencies on data standards and map standards.

PRODUCTS:

1. Maintenance of BRPC GIS System.
2. Maintenance of Data Layers to support Transportation Planning activities.
3. Mapping and Graphics to support Transportation Planning activities.

SCHEDULE:

1. Work on this task will be ongoing throughout FFY 2016

BUDGET:

BERKSHIRE METROPOLITAN PLANNING ORGANIZATION
2016 UNIFIED PLANNING WORK PROGRAM

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$10,000/2,500	\$12,500	14
TOTAL	\$12,500	\$12,500	14

Task 2.2 Regional Data & Analysis

OBJECTIVE:

Collect and maintain data about the Berkshire Region. Support decision-making for regional transportation and land-use planning. Improve analytical capabilities, increase access to regional databases, and analyze statistical information related to trends and projections.

PREVIOUS ACTIVITIES:

1. Collect and manage data associated with Berkshire Benchmarks
2. Develop Berkshire Benchmarks website
3. Coordinate with 2010 Census. Promote Census outreach efforts.
4. Update databases and analyses with 2010 Census data.

PROPOSED ACTIVITIES:

1. Update and expand demographic and economic database, such as employment data, land use, population and household statistics.
2. Collect data and coordinate transportation data needs with Berkshire Benchmarks.
3. Provide support to the BRPC transportation section, including computer maintenance, installation of transportation software, and review and purchasing of new software/hardware.

PRODUCTS:

1. Updated Databases.
2. Provide updates to the Berkshire Benchmarks data and website.
3. Conduct data analysis in support of Transportation Program activities including the development of MAP-21 performance measures in accordance with applicable regulations and guidelines.

SCHEDULE:

1. Work on this task will be ongoing throughout FFY 2016

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$13,760/3,440	\$17,200	20
TOTAL	\$17,200	\$17,200	20

Task 2.3 *Traffic and Travel Data Collection*

OBJECTIVE:

Collect and maintain traffic count data, and other transportation data relating to travel behavior and travel characteristics for the Berkshire Region.

PREVIOUS ACTIVITIES:

1. Regional traffic count program.
2. Respond to public and community requests for traffic data.

PROPOSED ACTIVITIES:

1. Administer 2016 Traffic Count Program.
2. Retain a traffic counting firm to undertake data collection.
3. Prepare a report summarizing Regional traffic counts.
4. Provide traffic data to local communities upon request. Update BRPC website with traffic count data.
5. Coordinate with MassDOT on data collection activities.
6. Perform data collection activities in support of program activities.

PRODUCTS:

1. Updated Traffic Count database (web)
2. Regional Traffic Count report
3. Bicycle count data

SCHEDULE:

1. 2015 Traffic Count Report – Winter 2015/Spring 2016
2. Collect traffic data – Summer 2016

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$17,360/4,340	\$21,700	31
TOTAL	\$21,700	\$21,700	31

Task 2.4 Travel Forecasting and Traffic Analysis

OBJECTIVE:

Analyze trends in regional traffic as documented by traffic counts and other travel data. Support local and regional sustainability and livability initiatives through analysis of corridors and projects in terms of circulation impacts and Green House Gas emission reductions to address the transportation sector’s regional impact on air pollution and climate change by estimating travel demand and the effectiveness of mitigation strategies.

PREVIOUS ACTIVITIES:

1. Prepare 2011 RTP Travel Forecasts.

PROPOSED ACTIVITIES:

1. Incorporate 2010 Census and ACS data in Regional Travel Demand Model.
2. Model calibration.
3. Coordination with MassDOT on Travel Demand Model issues.
4. Identification of additional model enhancements.

PRODUCTS:

1. Technical documentation of corrections, additions and calibration of the model.
2. Traffic forecasts and measures of transportation network performance in support of transportation planning studies.

SCHEDULE:

1. Work on this task will be ongoing throughout FFY 2016.

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$10,560/2,640	\$13,200	21
TOTAL	\$13,200	\$13,200	21

Task 2.5 Pavement Management

OBJECTIVE:

Support and assist local highway departments with the management of their roadway infrastructure. Develop and prioritize pavement improvement projects throughout the Berkshire Region with the establishment and maintenance of a regional Pavement Management System (PMS).

PREVIOUS ACTIVITIES:

1. Participation in the MARPA Pavement Management Sub-committee

PROPOSED ACTIVITIES:

1. Maintain Pavement Management System.
2. Update MassDOT Road Inventory data for the Berkshire Region into the Pavement Management System.
3. Compare MassDOT data with regional PMS data.
4. Develop data collection plan for non-MassDOT surveyed Federal Aid System road segments.
5. Explain the PMS program and coordination activities to elected officials, highway superintendents, and/or public works directors from local communities.
6. Conduct field surveys and input data.
7. Report to the TAC and MPO on regional pavement conditions and the costs associated with maintaining a state of good repair.

PRODUCTS:

1. Update MassDOT road inventory files.
2. Maintain Regional Pavement Management System.
3. Annual road assessment report on pavement conditions including updated 2016 MassDOT Pavement Serviceability Index condition data for all numbered routes in Berkshire County.

SCHEDULE:

Work on this task will begin in Spring 2016 and continue through to the end of FFY 2016.

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$12,00/3,000	\$15,000	22
TOTAL	\$15,000	\$15,000	22

WORK ELEMENT 3

REGIONAL PLANNING STUDIES

This element consists of tasks which focus on specific issues or areas of concern raised by the MPO, BRPC member jurisdictions, or topics identified in other regional planning analysis, including the Regional Transportation Plan.

Task 3.1 Special Studies

OBJECTIVE:

Provide background information and analysis of selected regional transportation planning topics. Perform follow-up work on recommendations of previous studies. Enable BRPC to be responsive to short-term transportation planning needs.

PREVIOUS ACTIVITIES:

1. Lee Area Traffic Study.
2. Hubbard Avenue Development and Access Study.
3. Regional Bottlenecks Analysis. West Street Corridor – Pittsfield; Church St and Main St – North Adams; Route 2/ Price Chopper Plaza – North Adams.

PROPOSED ACTIVITIES:

The studies shown below are a list of special study topics compiled by staff with input from the MPO on their priority during the preparation of the UPWP. It is anticipated that work will be completed on a minimum of two studies during the program year, with additional work being initiated subject to staffing and budget constraints.

1. Housatonic River Clean-up transportation impact and constraint analysis associated with the EPAs proposed remedy plan.
2. Interstate Natural Gas Pipeline – transportation impact analysis and road mitigation plan related to pipeline construction activities.
3. Regional Bottlenecks – Identification of locations experiencing regularly recurring congestion in the Region, and discussion of low cost solutions that may be able to mitigate traffic conditions.
4. West Mountain Road/Route 7/20 feasibility and project development initiative stemming from a recommendation contained in the Route 7/20 Corridor Access Management Plan. Coordinate with Town of Lenox and MassDOT to determine project viability.
5. Passenger Rail Initiatives – activities and studies which support Passenger Rail within the region and across state boundaries (Regional Models of Cooperation efforts) related to rail infrastructure rehabilitation and station development.
6. Regional and Local Finance options. Feasibility analysis for implementation of selected revenue enhancement strategies to supplement State and Federal transportation funding.
7. Follow-up work in support of Hubbard Avenue Traffic Study including preparation of project development forms for the Rail Overpass Project.

BERKSHIRE METROPOLITAN PLANNING ORGANIZATION
2016 UNIFIED PLANNING WORK PROGRAM

PRODUCTS:

1. Technical memorandum or reports on transportation issues of concern.
2. Analysis of GHG emission reductions as a result of mitigation of bottlenecks and improved movement of freight.

SCHEDULE:

1. Work on these tasks will be ongoing throughout FFY 2016.

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$48,880/12,220	\$61,100	90
TOTAL	\$61,100	\$61,100	90

Task 3.2 *Bicycle and Pedestrian Planning*

OBJECTIVE:

Assist communities in following through on the Berkshire Bicycling & Walking Transportation Plan and items developed in other Community Plans. Coordinate activities of Regional and Sub-regional bicycling and walking groups with a focus on the FHWA’s National Goal Area of Environmental Sustainability and MassDOT’s GreenDOT and Healthy Transportation Directive objectives. Improve safety and public health for all non-motorized travelers through planning, programming and outreach.

PREVIOUS ACTIVITIES:

1. Staff support to the Berkshire Bike Path Council (BBPC).
2. Administration of Ashuwillticook trail counts.
3. GIS inventory of existing and proposed bike facilities in the Berkshire Region.

PROPOSED ACTIVITIES:

1. Provide technical support to the BBPC and North Bike Berkshires, including provision of GIS related services.
2. Assist with efforts leading to furthering the construction of Ashuwillticook Rail Trail segments.
3. Continue identifying priority areas for on road cycling improvements and pedestrian enhancements including best practices based on land use context (urban, suburban, rural) including identifying critical sidewalk gaps.
4. Identify areas of concern for bicycle and pedestrian safety and walkability.
5. Participation in Bay State Bike Week, Bay State Greenway and Western New England Greenway bikeway initiatives.
6. Assist Gt. Barrington and Pittsfield to further non -motorized planning efforts.
7. Develop a regional bicycle parking program utilizing CMAQ funding.

PRODUCTS:

1. A catalog of annual counts on the Ashuwillticook Trail.
2. Recommendations of capital improvements for TIP consideration that advance the Healthy Transportation Compact and GreenDOT mode shift goals.
3. Develop outline for a Pedestrian Safety Strategic Plan and preliminary schedule; initiate work on safety plan pending availability of staff.
4. Assist with efforts focused on outreach and education of bicycle and pedestrian safety and public health outcomes on a time available basis.

SCHEDULE:

1. Support/coordination/outreach efforts will be ongoing throughout FFY 2016.
2. Pedestrian Safety Strategic Plan outline – July 2016
3. Bicycle parking program – May 2016

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$30,400/7,600	\$38,000	55
TOTAL	\$38,000	\$38,000	55

Task 3.3 *Transportation, Community, and System Preservation*

OBJECTIVES:

To promote and implement corridor access management techniques in local communities in order to promote safety and minimize congestion caused by the conflicts between through traffic and adjacent land uses along major corridors and address FHWA’s National Goal Areas of Congestion Reduction and Safety.

PREVIOUS ACTIVITIES:

1. Route 7/20 Corridor Access Management Study
2. Great Barrington (Route 183/7) Access Management Study
3. Berkshire Passenger Rail Station Location and Design Analysis

PROPOSED ACTIVITIES:

1. Develop bylaws and design guidelines which promote effective access management which communities can adopt to preserve the operational effectiveness of higher volume roadways.
2. Participation in activities which further the recommendation contained in the Berkshire Passenger Rail Station Location and Design Analysis.

PRODUCTS:

1. Technical memorandums, draft zoning bylaws and driveway design guidelines to promote effective access management techniques.
2. Technical memorandums outline the activities and outcomes related to furthering the recommendations of the passenger rail study

SCHEDULE:

1. Work on the access management guidelines will be initiated in the Fall of 2015 and continue through the Summer 2016.
2. Work related to furthering efforts to re-establish passenger rail will be on going through FFY 2016.

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$13,280/3,320	\$16,600	24
TOTAL	\$16,600	\$16,600	24

Task 3.4 *Regional Transit Planning*

BERKSHIRE METROPOLITAN PLANNING ORGANIZATION
2016 UNIFIED PLANNING WORK PROGRAM

OBJECTIVE:

Provide technical assistance for public transportation service planning. Guide decision-making for regional public transportation issues. Make recommendations for improving the existing public transportation system in support of FHWA’s National Goal of increasing accessibility and mobility options available to people and for freight.

PREVIOUS ACTIVITIES:

1. Completed Southern Berkshire Community Transit Study.
2. Prepare Transit Elements of the Berkshire Regional TIP.
3. Participate in meetings and training sessions for the MA Institute for Transportation Coordination, Berkshire team.
4. Inventory of Transportation Providers in Berkshire County.

PROPOSED ACTIVITIES:

1. Provide planning assistance to BRTA for fixed route and para-transit operations including partnering and coordination on planning efforts.
2. Provide support to the Berkshire Regional Coordination Council.
3. Updated Coordinated Public Transit – Human Services Transportation Plan
4. Support and assistance identifying and programming TIP projects.

PRODUCTS:

1. Technical Memoranda and statistical reports which may include; system data summaries, system performance standards, service expansion priorities, service reduction recommendations, analysis of boarding activity, analysis of existing and proposed stop locations, analysis of system revenues and costs.

SCHEDULE:

1. Work on this task will be ongoing throughout FFY 2016.
2. Coordinated Public Transit Human Services Transportation Plan Update – February 2016

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL	\$38,474	\$38,474	55
LOCAL*	\$9,248	0	0
TOTAL	\$47,722	\$38,474	55

*The BRTA in-kind match for FTA 5303 funded work. This match is an estimate of the value of BRTA staff support toward TPL related activities.

Task 3.5 Safety Initiatives

OBJECTIVE:

Evaluate accident data and public input to determine if there are physical conditions on roadway and roadway configurations that are safety hazards. This task is focused on addressing the FHWA’s Safety Goal Area as well as public health.

PREVIOUS ACTIVITIES:

1. Identify potential Road Safety Audit Review (RSAR) sites
2. Road Safety Audit, South St (Berkshire Life, Gamwell, Crofut) intersections in Pittsfield and Main Street, Great Barrington.
3. Analysis of MassDOT Crash Data for HSIP project identification

PROPOSED ACTIVITIES:

1. Coordinate with Berkshire communities to identify HSIP eligible projects.
2. Conduct a RSAR in 2016, location to be determined with input of TAC and MPO.
3. Prioritize future year HSIP projects.
4. Identification of other potential safety improvements.

PRODUCTS:

1. Documentation on high activity accident locations within Berkshire County for motor vehicle, bicycle, and pedestrian incidents.
2. Incorporation of accident analysis into other regional studies to support findings related to needed system improvements.

SCHEDULE:

1. Work on this task will occur in FFY 2016.

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$16,080/4,020	\$20,100	30
TOTAL	\$20,100	\$20,100	30

Task 3.6 Climate Change

OBJECTIVE:

Evaluate the impact that Climate Change may have on regional transportation facilities with an emphasis on stream crossings. Develop a vulnerability assessment methodology along with strategies and tools to adopt programs to address climate change impact to better prepare communities. Improving public safety and fish/wildlife passage and develop a methodology to prioritize crossings that are in need of attention to meet Massachusetts Stream Crossing Standards. This task is directed towards addressing both Infrastructure Condition and System Reliability national performance goals from MAP 21 performance measures.

PREVIOUS ACTIVITIES:

1. Completed Draft Hazard Mitigation Plan
2. Compilation of stream crossing data

PROPOSED ACTIVITIES:

1. Conduct an inventory of stream crossing facilities subject to damage due to increased flooding events associated with Climate Change.
2. Coordinate with recommendations developed through the Hazard Mitigation Plan process and other related activities.
3. Work with MassDOT on identifying vulnerable assets as part of its Climate Vulnerability Assessment.

PRODUCTS:

1. Research and data collection that supports updates to Massachusetts Stream Crossing Standards.
2. Database of stream crossings containing the following information: facility attributes, condition, historical flooding and damage, and repair/maintenance costs and condition information.

SCHEDULE:

1. Work on this task will continue in FFY 2016.

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$24,400/6,100	\$30,500	44
TOTAL	\$30,500	\$30,500	44

Task 3.7 Public Participation Plan

OBJECTIVE:

Community involvement and observance of civil rights laws and regulations are integral components of MPOs activities. The Public Participation Plan will outline procedures, responsibilities, goals and strategies for engaging the broadest and most diverse audiences possible in the planning and programming processes. The document will also outline opportunities for BRPC to increase public awareness including Title VI and Environmental Justice outreach elements and outreach as a means to increase diversity in participation, while expanding the range of voices and views in developing transportation plans

PREVIOUS ACTIVITIES:

1. Berkshire Public Participation Process 2002
2. Berkshire MPO Public Participation Plan 2007
3. Berkshire MPO Public Participation Plan Amendment 2010

PROPOSED ACTIVITIES:

1. Review applicable regulations developed by federal and state agencies related to the development of participation plans;
2. Conduct outreach to solicit input for the plan, expand outreach strategies, engage community groups and faith based organizations;
3. Prepare and distribute outreach material, provide meeting materials in foreign language in necessary;
4. Determine methodology to set and evaluate performance targets that support MAP-21 intentions.

PRODUCTS:

1. Articles and press releases for community and media sources
2. Berkshire MPO Public Participation Plan

SCHEDULE:

1. Outreach and public meetings, October 2015 to December 2015
2. Draft Public Participation Plan, November 2015
3. MPO endorsement of Public Participation Plan, January 2016

BUDGET:

BERKSHIRE METROPOLITAN PLANNING ORGANIZATION
2016 UNIFIED PLANNING WORK PROGRAM

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$16,015/4,004	\$20,019	28
TOTAL	\$20,019	\$20,019	28

Task 3.8 MAP 21 Performance Measures

OBJECTIVE:

A key feature of MAP-21 is the establishment of a performance- and outcome-based program. The objective of this performance and outcome-based program is for States to invest resources in projects that collectively will make progress toward the achievement of the national goals. National performance goals have been established in seven areas for the federal aid highway program:

- Safety - To achieve a significant reduction in traffic fatalities and serious injuries on all public roads
- Infrastructure condition - To maintain the highway infrastructure asset system in a state of good repair
- Congestion reduction - To achieve a significant reduction in congestion on the National Highway System
- System reliability - To improve the efficiency of the surface transportation system
- Freight movement and economic vitality - To improve the national freight network, strengthen the ability of rural communities to access national and international trade markets, and support regional economic development
- Environmental sustainability - To enhance the performance of the transportation system while protecting and enhancing the natural environment
- Reduced project delivery delays - To reduce project costs, promote jobs and the economy, and expedite the movement of people and goods by accelerating project completion through eliminating delays in the project development and delivery process, including reducing regulatory burdens and improving agencies' work practices

MPOs will eventually be required to establish performance targets in relation to performance measures (after the setting of state targets). This task will allow staff to coordinate with state and federal regulations and rules as they are developed.

In addition, staff will review performance measures and methodologies in order to establish regional and MPO targets that can be used to help measure progress as defined in MAP-21.

PREVIOUS ACTIVITIES:

1. 2012 Berkshire Regional Transportation Plan
2. 2007 Berkshire Regional Transportation Plan
3. TIP Transportation Evaluation Criteria – Revised 2011
4. Pavement Management Program

BERKSHIRE METROPOLITAN PLANNING ORGANIZATION
2016 UNIFIED PLANNING WORK PROGRAM

PROPOSED ACTIVITIES:

1. Review applicable rules and regulations developed by federal and state agencies related to targets and performance measures;
2. Review available local data related to the seven national performance goals;
3. Develop performance measures for the Berkshire MPO based on available data and guidelines;
4. Determine methodology to set and evaluate performance targets that support MAP-21 intentions.

PRODUCTS:

1. MAP-21 Performance Measures and targets for the Berkshire MPO

SCHEDULE:

Coordination with MassDOT and FHWA regarding Performance Measures – throughout FFY 2016

Monitoring of rulemaking- throughout FFY 2016

Performance measures/targets – August 2016

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$14,640/3,660	\$18,300	26
TOTAL	\$18,300	\$18,300	26

WORK ELEMENT 4

OTHER ACTIVITIES

This work element provides transportation planning that addresses broader Regional Planning objectives of BRPC, including coordination with community and environmental planning.

Task 4.1 Land Use/ Transportation Planning

OBJECTIVE:

The objective of this task is to facilitate development or re-development in the region's communities promote land use planning policies and measures to minimize sprawl or other development patterns that contribute to traffic congestion and to promote sustainable development practices.

PREVIOUS ACTIVITIES:

1. Conducted public/community Smart Growth Workshops.
2. Provided technical assistance to communities to apply Smart Growth development principles.
3. Conducted activities to initiate the Regional Sustainability Plan.
4. Prepared informational material to demonstrate the benefits of Low Impact Development techniques such as reduced widths and pervious pavement for residential streets.
5. Provided support to the Regional Issues Committee.
6. Coordinated land use and policy analysis with the 2011 RTP update.

PROPOSED ACTIVITIES:

1. Continue to develop principles and planning tools that Berkshire communities can use for "Smart Growth" and Sustainable Development. Review and evaluate existing or proposed land use policies, plans, or laws / regulations in selected communities to determine their effects on transportation.
2. Continue to research and evaluate Sustainable Development informational material and practices from across the country.
3. Work with the Regional Issues Committee as a forum for debating regional land use and its significance to the regional transportation network.
4. Conduct public outreach activities with Select Boards and other advisory bodies.
5. Continue analysis of regional data and development trends.
6. Continue to research and develop policies and procedures to facilitate the integration of transportation, land use and environmental planning, especially related to impacts from climate change and habitat connectivity. Examine the interrelationship of land use, energy use and transportation.
7. Gain familiarity with FHWA's Infrastructure Voluntary Evaluation Sustainability Tool (INVEST).

PRODUCTS:

1. Smart Growth and Sustainable Development Workshops.
2. Updated package of "Smart Growth" Planning Tools.

BERKSHIRE METROPOLITAN PLANNING ORGANIZATION
2016 UNIFIED PLANNING WORK PROGRAM

3. Technical Memoranda/ Reports related to Sustainable Development Practices and the Regional Sustainability Plan.
4. Meetings with the Berkshire Regional Planning Commission Regional Issues Committee.

SCHEDULE:

1. Work on this task is ongoing throughout FFY 2016.

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$16,320/4,080	\$20,400	30
TOTAL	\$20,400	\$20,400	30

Task 4.2 Local Technical Assistance

OBJECTIVE:

Provide technical resources and support for member communities and organizations. Review transportation related impact reports, traffic studies, and environmental notification forms.

PREVIOUS ACTIVITIES:

1. Provide transportation related assistance to communities on an as requested basis.
2. Review and comment on transportation aspects of Environmental Notification Forms and Environmental Impact Reports as part of the MEPA process.
3. Attend project scoping sessions for significant projects in the region as part of the MEPA process.

PROPOSED ACTIVITIES:

1. Review and comment on transportation aspects of all Environmental Notification Forms and Environmental Impact Reports as part of the MEPA process. Attend project scoping sessions for significant projects in the region as part of the MEPA process. Review all documents prepared under federal environmental laws and regulations.
2. Provide transportation planning assistance to communities as requested.
3. Address other unforeseen issues that may arise from time to time. This may include such things as city or town circulation plans, parking plans, or other issues for which specific studies are needed.
4. Assist local communities with advancing projects to the project development process and assist with the submission of project need forms.

PRODUCTS:

1. Recommendations and comments as appropriate for the review of MEPA documents.
2. Reports documenting the findings and recommendations for local technical assistance requests.

SCHEDULE:

1. Work on this task will be ongoing throughout FFY 2016.

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$17,120/4,280	\$21,400	30
TOTAL	\$21,400	\$21,400	30

Task 4.3 Scenic Byway Projects

OBJECTIVE:

To preserve, improve and enhance the region’s Scenic Byways.

PREVIOUS ACTIVITIES:

1. Completed Jacobs Ladder Corridor Study and Management Plan
2. Partnered with adjoining Regional Planning Agencies on development of grant applications and work scopes for further Scenic Byway projects
3. Completed Mohawk Trail Bikeway Phase I
4. Awarded Mohawk Trail Historic Preservation, Mohawk Bike/Ped Trail Phase II grant and Lee Bikeway grant
5. Approved Mohawk Bike/Ped Trail Phase II Scope
6. Approved Lee Bikeway Scope

PROPOSED ACTIVITIES:

1. Continue coordination with Contiguous Regional Planning Agencies on Scenic Byway project development activities;
2. Task completion, project management, and contract administration of Scenic Byway projects;
3. Continue activities to support implementation of Corridor Management Plans;
4. Apply for funds to implement projects contained in the Corridor Management Plans.

PRODUCTS:

1. Scenic Byway project-specific deliverables.
2. Continued support and technical assistance to regional and local Scenic Byway partners.
3. Work with local bicycle committees on enhanced public involvement and environmental documentation initiatives for both the Mohawk Trail Phase II and the Jacob’s Ladder Trail Phase II bicycle path design projects.

SCHEDULE:

1. Work on this task will be ongoing throughout FFY 2016.

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$4,998/1,250	\$6,248	9
Scenic Byways	\$28,000/7,000	\$35,000	50
TOTAL	\$32,998/8,250	\$41,248	59

DIRECT EXPENSE

As shown in the Funding Profile on the following page, a total of \$11,035 in Direct Expense is identified in the 2016 UPWP. Of these direct expenses:

- \$10,000 is provided via the FHWA/MassDOT PL contract
- \$35.00 in direct expense is provided via the FTA/MassDOT FTA 5303 contract
- \$1,000 in direct/consultant expense for the Scenic Byway contract.

FUNDING PROFILE

BERKSHIRE METROPOLITAN PLANNING ORGANIZATION
2016 UNIFIED PLANNING WORK PROGRAM

	TOTAL	FFY 2016 TOTAL	PL- FEDERAL	PL-STATE	SCENIC BYWAYS	FTA-5303	LOCAL *
Management & Certification							
1.1 Management of the 3C Process	107,200	107,200	85,760	21,440			
1.2 UPWP	11,000	11,000	8,800	2,200			
1.3 Public Outreach	5,000	5,000	4,000	1,000			
1.4 Title VI & EJ	5,100	5,100	4,080	1,020			
1.5 TIP Development	26,375	26,375	21,100	5,275			
Subtotal	154,675	154,675	123,740	30,935	0	0	0
Technical Support							
2.1 GIS, Mapping & Graphics	12,500	12,500	10,000	2,500			
2.2 Regional Data & Analysis	17,200	17,200	13,760	3,440			
2.3 Traffic and Travel Data	21,700	21,700	17,360	4,340			
2.4 Travel Forecasting	13,200	13,200	10,560	2,640			
2.5 Pavement Management	15,000	15,000	12,000	3,000			
Subtotal	79,600	79,600	63,680	15,920	0	0	0
Planning Studies							
3.1 Special Studies	61,100	61,100	48,880	12,220			
3.2 Bicycle & Pedestrian Planning	38,000	38,000	30,400	7,600			
3.3 TCSP	16,600	16,600	13,280	3,320			
3.4 Regional Transit Planning	47,722	0	0	0		38,474	9,248
3.5 Safety Initiatives	20,100	20,100	16,080	4,020			
3.6 Climate Change/GHG	30,500	30,500	24,400	6,100			
3.7 Public Participation Plan	20,019	20,019	16,015	4,004			
3.8 MAP 21 Performance Measures	18,300	18,300	14,640	3,660			
Subtotal	252,341	204,619	163,695	40,924	0	38,474	9,248
Other Activities							
4.1 Transportation/ Land Use Planning	20,400	20,400	16,320	4,080			
4.2 Local Technical Assistance	21,400	21,400	17,120	4,280			
4.3 Scenic Byway Projects	41,248	6,248	4,998	1,250	35,000		
Subtotal	83,048	48,048	38,438	9,610	35,000		0
BRPC Direct Expenses	11,035	10,000	8,000	2,000	1,000	35	
TOTAL FUNDS	580,699	496,942	397,554	99,388	36,000	38,509	9,248
BRPC Salaries and Overhead		486,942	389,554	97,388			

2016 PL Allocation 496,942

Notes

FHWA/PL	Federal Highway Administration/Metropolitan Transportation Planning Funds
FTA 5303	FTA Section 5303 planning funds
SCENIC BYWAY	Funds are from two separate Multi-year contracts. Estimate of amount to be spent in FFY 2016
LOCAL*	The BRTA in-kind match for FTA 5303 funded work. This match is an estimate of the value of BRTA staff support toward TPL related activities.

UPWP STAFF LISTING

BERKSHIRE METROPOLITAN PLANNING ORGANIZATION
2016 UNIFIED PLANNING WORK PROGRAM

POSITION	NAME	ESTIMATED %TIME
Executive Director	Nat Karns	< 1%
Assistant Director	Tom Matuszko	5 %
Transportation Program Manager	Clete Kus	99%
Senior Transportation Planner	Anuja Koirala	99%
Senior Transportation Planner	Vacant	99%
Other Planners	Patricia Mullins Lauren Gaherty Brian Domina Melissa Provencher Eammon Coughlin Jaclyn Pacejo	2 -- 25% 2% 6% 5% 3% 2% 2%
GIS Coordinator	Mark Maloy	20%
Office Manager	Marianne Snizek	< 1%

BERKSHIRE TRANSPORTATION – RELATED REPORTS

“Common Ground,” the bi-monthly BRPC newsletter
Berkshire Passenger Rail Station Location & Design Analysis - 2014
Coordinated Public Transit Human Services Transportation Plan 2014
Sustainable Berkshires - 2014
East Street Capacity Analysis - 2013
Lee Truck Traffic Analysis - 2013
Coordinated Public Transit Human Services Transportation Plan 2012
2012 Freight and Goods Movement Survey Report
Main Street Great Barrington Safety Analysis - 2012
2012 Berkshire Regional Transportation Plan
2011 Bottleneck Analysis – North Adams, MA
2011 Bottleneck Analysis – Pittsfield, MA
2011 Pavement Condition Report
Berkshire Comprehensive Economic Development Strategy - 2011
Stockbridge Downtown Area Walkability Audit -2011
Downtown Lee Walkability Audit -2010
Route 7/20 Corridor Access Management Plan - 2010
Lee Area Traffic Study - 2010
Southern Berkshire Community Transit Study – 2010
Downtown Lee Parking Inventory and Management Plan – 2010
Mohawk Bicycle Trail Feasibility Analysis - 2010
Lee Bikeway Study - 2009
Lee Emergency Dispensing Site Report – 2009
2009 Coordinated Public Transit – Human Services Plan and Updates
2007 Regional Transportation Plan
2007 Public Participation Plan
Downtown Pittsfield Circulation Study – Final Report - 2006
Downtown Pittsfield Circulation Study - Technical Memorandum #1: Existing and 2030 No-Build Transportation Conditions - 2005
Downtown Pittsfield Circulation Study - Technical Memorandum #2: Evaluation of Potential Actions - 2006
South Street Alternatives Study – Final Report - 2006
South Street Alternatives Study – Technical Memorandum #1: Existing and 2030 No-Build Transportation Conditions - 2004
South Street Alternatives Study – Technical Memorandum #2: Development & Evaluation of Alternatives - 2006 Traffic Volume Data Book - 2004
Route 8 Corridor Access Management Study – Lanesborough & Cheshire - 2004
Safety Analysis of Intersections Along East Housatonic Street, Pittsfield - 2004
Safety Analysis of Intersections Along Fenn Street, Pittsfield - 2004
Berkshire Access Management Guidelines – 2002

BERKSHIRE REGIONAL PLANNING COMMISSION REVENUE SOURCES FOR FISCAL YEAR 2015

FY 2016 BUDGET - May 5, 2015 Version

Recommended

DRAFT

Berkshire Regional Planning Commission

PROJECTED REVENUES

	FY 2015 Approved	FY 2016 Recommended
Outsource GIS Planner	\$ 11,000	\$ 10,000 *
Brownfield Revolving Loan Fund	\$ 460,000	\$ 840,498
Berkshire Bike Path Council Support	\$ 700	\$ 500
Mohawk Trail Hist. Preservation	\$ 45,799	\$ 0
Transportation Planning	\$ 485,505	\$ 520,000
Berkshire Public Health Alliance Inspections	\$ 5,000	\$ 30,000
Berkshire Public Health Alliance Nursing	\$ 5,000	\$ 12,000
Lee Brownfields Clean-up	\$ 54,657	\$ 0
Passenger Rail Station Location and Design	\$ 60,365	\$ 0
Brownfields Assessment - 13	\$ 190,000	\$ 186,411
Mohawk Trail Path Phase II	\$ 57,081	\$ 10,839
Economic Resiliency	\$ 11,735	\$ 0
Partnership Forest Project	\$ 17,164	\$ 20,000
Rest of River Coordination	\$ 60,000	\$ 60,000
Brownfields Area Wide Planning	\$ 100,000	\$ 36,295
Distressed Properties Assessment	\$ 13,715	\$ 933
Scenic Byways Trail Linkage Project	\$ 10,222	\$ 799
Online Burn Permits	\$ 1,400	\$ 1,400
Public Health District Incentive Grant-DPH	\$ 25,744	\$ 6,250
Public Health District Incentive Grant-HRiA	\$ 53,146	\$ 11,892
Great Barrington Parcel Mapping	\$ 1,500	\$ 0
Prevention Wellness Trust Fund - BPHA	\$ 1,500	\$ 49,549
Lee Bikeway Design	\$ 49,500	\$ 27,695
Homeland Security - Public Outreach Project Awareness	\$ 9,023	\$ 0
CIC Public Health Nursing	\$ 37,106	\$ 0
Food Safety Assessment	\$ 10,000	\$ 0
Food Safety Training	\$ 2,500	\$ 1,229
Medical Reserve Corp Support	\$ 25,000	\$ 28,900 *
Emergency Preparedness Planning	\$ 154,685	\$ 133,935 *
Opioid Abuse Prevention Collaborative	\$ 100,000	\$ 100,000 *
BCBOHA Support Services	\$ 10,000	\$ 10,000 *
Berkshire Benchmarks Support FY 15	\$ 10,000	\$ 5,000 ³
Washington Pavement Management Services	\$ 2,500	\$ 0
Priority Development Fund Housing Assessments	\$ 42,500	\$ 11,185
Berkshire Conservation Commission Training	\$ 0	\$ 10,761
Great Barrington/Sheffield CDBG 2014	\$ 0	\$ 65,341
Pipeline Technical Assistance	\$ 0	\$ 8,660
Dalton Stormwater Management Support	\$ 10,000	\$ 10,000 *
Advancing Berkshire Economy	\$ 31,969	\$ 18,547
Voluntary Program Standards for Food Safety	\$ 0	\$ 1,357
Otis Master Plan Support	\$ 0	\$ 12,074
District Local Technical Assistance	\$ 198,199	\$ 226,112 ²
Immunization Equity Technical Assistance	\$ 0	\$ 4,496
Stockbridge Bowl Watershed Assessment 604b	\$ 0	\$ 3,044
Richmond Open Space & Recreation Plan Support	\$ 0	\$ 8,235
Technical Review - Proposed Gas Pipeline	\$ 0	\$ 30,812
Transit Planning	\$ 37,000	\$ 38,474
Berkshire Taconic Community Foundation Data Collection	\$ 5,000	\$ 0
Sandisfield Master Plan	\$ 0	\$ 24,000
Lee Open Space & Recreation Plan	\$ 0	\$ 5,000 *
Dalton Master Plan	\$ 0	\$ 10,000 *
Stockbridge Bowl S319 Support	\$ 0	\$ 7,000
Prevention & Wellness Trust/Tobacco Cessation	\$ 0	\$ 55,000 *
Richmond Long Range Plan Facilitation	\$ 8,000	\$ 0
CDBG Grant FY 16	\$ 0	\$ 35,000 ¹
Unsecured New Projects	\$ 191,767	\$ 185,281
General:Assesment, Other	\$ 93,500	\$ 96,000
TOTAL REVENUES	\$ 2,699,482	\$ 2,970,505

¹. Applied for - no decision as of 5/1/14

². Assumes \$100,000 new revenue. As of 5/1/14 not approved by legislature

³. Requested, not under contract

* As of May 1, 2015 not yet under contract

BERKSHIRE REGIONAL PLANNING COMMISSION PROJECTED EXPENDITURES FOR FISCAL YEAR 2015

FY 2016 BUDGET - May 5, 2015 Version

Recommended **DRAFT**

Berkshire Regional Planning Commission

PROJECTED EXPENDITURES

		FY 15 Approved	FY 2016 Recommended
SALARIES			
Direct Billable	\$	772,104	\$ 762,650
Indirect Admin.	\$	281,003	\$ 261,892
	Interns (Admin)	\$ -	\$ 0
	Interns (Projects)	\$ 2,275	\$ 3,100
Total Salaries	\$	1,055,382	\$ 1,027,642
BENEFITS			
Sick, Comp and Vacation Leave	\$	92,889	\$ 93,017
Holiday and Jury Leave	\$	48,261	\$ 48,297
Sick Leave	\$	37,513	\$ 37,564
Retirement	\$	6,000	\$ 6,000
Health Insurance	\$	177,034	\$ 203,148
Retirees Health Insurance	\$	14,681	\$ 10,365
Retiree Future Health Insurance Liability (GASB 45)	\$	45,000	\$ 45,000
Workers Comp Insurance	\$	1,021	\$ 1,193
State Unemployment Insurance	\$	15,900	\$ 17,590
FICA and Medicare	\$	5,366	\$ 5,338
Total Benefits	\$	443,665	\$ 467,512
NON-PERSONNEL			
OPERATING EXPENSES			
Accounting Services	\$	3,650	\$ 1,800
Advertising	\$	650	\$ 650
Audit	\$	17,600	\$ 19,350
Computer & Equip Maintenance \$ Service	\$	21,739	\$ 20,317
Computer Software/Hardware/Equipment	\$	335	\$ 1,475
Consulting Service	\$	425	\$ 0
Copying Expense	\$	9,925	\$ 11,775
Depreciation	\$	24,888	\$ 19,590
Dues & Subscriptions	\$	8,750	\$ 9,159
Flex Plan Administration	\$	995	\$ 1,158
Insurance (Auto, Officers, Office)	\$	5,195	\$ 5,118
Janitor	\$	2,750	\$ 2,750
Legal (Administrative)	\$	1,100	\$ 1,100
Mapping Supplies	\$	825	\$ 825
Meetings (Administrative)	\$	2,500	\$ 2,000
Payroll Services	\$	3,000	\$ 3,000
Postage	\$	1,200	\$ 3,600
Printing (Administrative)	\$	400	\$ 400
Publications	\$	0	\$ 0
Rent	\$	43,850	\$ 45,090
Staff Development	\$	10,000	\$ 11,000
Supplies	\$	6,000	\$ 6,275
Telephone/Internet	\$	6,510	\$ 7,213
Temporary Help	\$	0	\$ 0
Travel & Meals (Administrative)	\$	2,000	\$ 4,500
Water & Recycling	\$	1,300	\$ 1,680
Web Site	\$	460	\$ 470
Utilities	\$	16,175	\$ 14,000
Miscellaneous	\$	3,600	\$ 2,000
Subtotal Operating (Admin)	\$	195,822	\$ 196,295

BERKSHIRE METROPOLITAN PLANNING ORGANIZATION
2016 UNIFIED PLANNING WORK PROGRAM

FY 2016 BUDGET - May 5, 2015 Version

Recommended **DRAFT**

Berkshire Regional Planning Commission

PROJECTED EXPENDITURES

	FY 15 Approved	FY 2016 Recommended
Interest Expense	\$ 2,000	\$ 0
Communications (Projects)	\$ 0	\$ 100
Equipment / Software (Projects)	\$ 750	\$ 2,228
Legal (Projects)	\$ 0	\$ 7,187
Meetings (Projects)	\$ 4,940	\$ 2,984
Postage (Projects)	\$ 0	\$ 432
Printing (Projects)	\$ 1,625	\$ 972
Rent (Projects)	\$ 0	\$ 3,600
Supplies (Projects)	\$ 1,850	\$ 2,949
Travel & Meals (Projects)	\$ 11,777	\$ 12,189
Other Program Expenses	\$ 29,000	\$ 5,639
Unreimbursed Expenses	\$ 2,000	\$ 500
Subtotal Operating (Other)	\$ 53,942	\$ 38,780
 SUBCONTRACTS		
Revolving Loan Fund Recipients & Consultants	\$ 450,000	\$ 834,515
Traffic Count Consultant	\$ 2,500	\$ 5,000
Historic Preservation Planning Services	\$ 20,000	\$ 0
Berkshire Public Health Nursing Program Support	\$ 24,000	\$ 30,978
Lee Brownfield Clean-up Consultants	\$ 48,000	\$ 0
Brownfields Assessment Consultant	\$ 170,000	\$ 159,182
Rest of River Clean-up Legal Consultation	\$ 60,000	\$ 60,000
Lee - Area Wide Planning Consultants	\$ 55,000	\$ 16,500
Burn Permit Software Consultant	\$ 1,200	\$ 1,200
Berkshire Public Health Alliance Inspectors	\$ 13,000	\$ 0
Town Food Safety Trainers	\$ 1,500	\$ 0
Food Safety Instructor	\$ 500	\$ 0
Housing Rehabilitation Specialist	\$ 0	\$ 20,000
NED Educational Consultants	\$ 0	\$ 4,500
Engineering & Legal Expertise - Pipeline Review	\$ 0	\$ 25,000
Opioid Abuse Prevention Collaborating Partners	\$ 65,000	\$ 40,000
Medical Reserve Corp Support	\$ 25,000	\$ 28,400
Total Subcontracts	\$ 935,700	\$ 1,225,275
 RESERVE	 \$ 15,000	 \$ 15,000
 TOTAL EXPENDITURES	 \$ 2,699,511	 \$ 2,970,505

UNIFIED PLANNING WORK PROGRAM

APPENDIX

1. PUBLIC NOTICE

Public Notices

CITATION GIVING NOTICE OF PETITION FOR TERMINATION OF A CONSERVATOR DOCKET NO. BE14P0293PM COMMONWEALTH OF MASSACHUSETTS THE TRIAL COURT BERKSHIRE PROBATE AND FAMILY COURT 44 BANK ROW PITTSFIELD, MA 01201

IN THE INTERESTS OF ANTOINETTE D. PERGIOVANNI OF WILLIAMSTOWN, MA,

RESPONDENT, INCAPACITATED PERSON/ PROTECTED PERSON

TO THE NAMED RESPONDENT AND ALL OTHER INTERESTED PERSONS, A PETITION HAS BEEN FILED BY JOSEPH W. DALO OF PITTSFIELD, MA IN THE ABOVE CAPTIONED MATTER REQUESTING THAT THE COURT: TERMINATE THE CONSERVATORSHIP.

THE PETITION ASKS THE COURT TO MAKE A DETERMINATION THAT THE GUARDIAN AND/OR CONSERVATOR SHOULD BE ALLOWED TO RESIGN; OR SHOULD BE REMOVED FOR GOOD CAUSE; OR THAT THE GUARDIANSHIP AND/OR CONSERVATORSHIP IS NO LONGER NECESSARY AND THEREFORE SHOULD BE TERMINATED. THE ORIGINAL PETITION IS ON FILE WITH THE COURT.

YOU HAVE THE RIGHT TO OBJECT TO THIS PROCEEDING. IF YOU WISH TO DO SO, YOU OR YOUR ATTORNEY MUST FILE A WRITTEN APPEARANCE AT THIS COURT ON OR BEFORE 10:00 A.M. ON THE RETURN DATE OF 06/15/2015. THIS DAY IS NOT A HEARING DATE, BUT A DEADLINE BY WHICH YOU HAVE TO FILE THE WRITTEN APPEARANCE IF YOU OBJECT TO THE PETITION. IF YOU FAIL TO FILE THE WRITTEN APPEARANCE BY THE RETURN DATE, ACTION MAY BE TAKEN IN THIS MATTER WITHOUT FURTHER NOTICE TO YOU. IN ADDITION TO FILING THE WRITTEN APPEARANCE, YOU OR YOUR ATTORNEY MUST FILE A WRITTEN AFFIDAVIT STATING THE SPECIFIC FACTS AND GROUNDS OF YOUR OBJECTION WITHIN 30 DAYS AFTER THE RETURN DATE.

IMPORTANT NOTICE THE OUTCOME OF THIS PROCEEDING MAY LIMIT OR COMPLETELY TAKE AWAY THE ABOVE-NAMED PERSON'S RIGHT TO MAKE DECISIONS ABOUT PERSONAL AFFAIRS OR FINANCIAL AFFAIRS OR BOTH. THE ABOVE-NAMED PERSON HAS THE RIGHT TO ASK FOR A LAWYER. ANYONE MAY MAKE THIS REQUEST ON BEHALF OF THE ABOVE-NAMED PERSON. IF THE ABOVE-NAMED PERSON CANNOT AFFORD A LAWYER, ONE MAY BE APPOINTED AT STATE EXPENSE.

WITNESS, HON. RICHARD A. SIMONS, FIRST JUSTICE OF THIS COURT

Public Notices

ments, a \$50.00 refundable deposit of a certified cashier's check, treasurer's check, or money order, made payable to Berkshire Arts and Technology Charter School, is required. Cash, credit cards, or faxed checks will not be accepted. Each Bidder is entitled to one free set of Bid Documents.

Drawings and other Contract Documents will be mailed, if requested, upon receipt of a street (not a P.O. Box) address suitable for commercial carrier delivery, and an additional certified cashier's check or treasurer's check, or money order made payable to Berkshire Arts and Technology Charter School in the amount of \$50.00, as a non-refundable postage and handling fee. Do not combine amounts into one check. Document deposits will be refunded upon return of the documents in good condition within fifteen (15) days after the opening of General Bids. Contract documents returned which are either damaged, taken apart, missing pages or rebound out of sequence shall be deemed not in good condition. Drawings and Specifications must be returned to Westall Architects for refund of deposit. No Drawings and Specifications will be accepted at the bid openings.

No Bidder may withdraw his Bid for a period of thirty days, excluding Saturdays, Sundays, and legal holidays, after the actual date of the opening of the General Bids. Successful bidder must furnish a 50-percent Construction Payment Bond with a surety company acceptable to the Owner.

Wage rates for this project are subject to the minimum wage rates per M.G.L., Chapter 149, Sections 26A to 27G, inclusive.

Work shall commence "on-site" no sooner than Friday, June 26, 2015 and shall be completed and closed out no later than Thursday, August 20, 2015. Contract completion time for the project shall conform to "Standard Form of Agreement Between Owner and Contractor for a Residential or Small Commercial Project", AIA Document A105-2007 Edition.

Complete instructions for filing Bids are included in the Instructions to Bidders. The Owner reserves the right to reject any or all General Bids if it is in the public interest to do so; and reserves the right to reject any bid if it determines that such bid does not represent the bid of a person competent to perform the work as specified or that less than three such bids were received and that the prices are not reasonable for acceptance without further competition.

Sections 39M through 39O of Chapter 30 of the General Laws of the Commonwealth of Massachusetts and all other provisions of the General Laws applicable to public construction shall apply to this Project. Any inconsistency between the Invitation to Bid, Information for Bidders, Bid Forms, Conditions or any other Contract Document or potential Contract

Public Notices

Berkshire Metropolitan Planning Organization PUBLIC REVIEW AND COMMENT

The Berkshire MPO is seeking public comment on the following documents:

2016 Unified Planning Work Program (UPWP) - The 2016 UPWP is a list, budget and description of all federally funded transportation planning work to be performed between October 1, 2015 and September 30, 2016, mostly by staff of the Berkshire Regional Planning Commission (BRPC) and consultants working for BRPC, under the auspices of the Berkshire Metropolitan Planning Organization.

2015-2018 Transportation Improvement Program (TIP) Amendment - An amendment (fifth amendment) has been proposed to the FFY 2015 - 2018 Berkshire Region Transportation Improvement Program (TIP). This amendment concerns the programming of transit projects to acquire support vehicles and equipment.

Copies of these documents can be obtained by:

- 1. Phone: Berkshire Regional Planning Commission (BRPC), 413-442-1521, ext. 20;
2. BRPC web site: www.berkshireplanning.org;
3. Walk-in: BRPC, 1 Fenn Street, Suite 201, Pittsfield MA 01201.

Comments are due within 30 days of the publication date of this notice and should be addressed to the Berkshire Metropolitan Planning Organization/BRPC, 1 Fenn Street, Suite 201, Pittsfield MA 01201 or via email to info@berkshireplanning.org. The Berkshire MPO is scheduled to approve these documents at their meeting scheduled for June 30, 2015 at 4 PM at the BRPC offices.

05/28/15

Request For Proposals City of North Adams RFP/Bid # NA-2015-012

The City of North Adams, MA, acting by and through its Office of Community Development (OCD), is soliciting proposals from not-for-profit social service agencies to provide their agency's services/programs that will benefit low/moderate income persons that reside in North Adams, especially those services that help sustain and improve the economic security and self-sufficiency of the affected individuals. Proposals shall be reviewed by the City's Human Services Grant Agreement from said funding source as well as meeting any other post-award grant requirements.

Any questions concerning the proposed project should be directed to the Office of Community Development between 8:00 AM and 4:30 PM in person, Monday through Thursday, or Fridays from 8:00 AM to 1:00 PM, or by calling 413-662-3000 (x-32279). The City of North Adams is an Affirmative Action/Equal Opportunity Employer.

Public Notices

If you desire to make any objection or defense to said complaint you or your attorney must file a written appearance and an answer, under oath, setting forth clearly and specifically your objections or defense to each part of said complaint, in the office of the Recorder of said Court in Boston (at the Courthouse located on Three Pemberton Square, Room 507 in Boston, MA 02108), on or before the thirteenth day of July in the year two thousand and fifteen.

Unless an appearance is so filed by or for you, your default will be recorded, the said complaint will be taken as confessed and you will be forever barred from contesting said complaint or any judgment entered thereon.

And in addition to the usual service of this notice as required by law, it is ordered that the foregoing citation be published forthwith once in the Berkshire Eagle a newspaper published in Pittsfield

Witness, JUDITH C. CUTLER, Esquire, Chief Justice of said Court, this nineteenth day of May in the year two thousand and fifteen.

Attest with Seal of said Court. Deborah J. Patterson Recorder

Plaintiff's Attorney: Ronald J. Berenson, Esq., Berenson & Bloom, 116 Pleasant St., Suite 340, Easthampton, MA 01027 (413) 529-9936

06/03/15

LEGAL NOTICE MORTGAGEE'S SALE OF REAL ESTATE

By virtue of and in execution of the Power of Sale contained in a certain mortgage given by Dennis J. Krack and Jaclyn Crowther to Option One Mortgage Corporation, dated April 28, 2005 and recorded at Berkshire County (Middle District) Registry of Deeds in Book 3208, Page 214 of which mortgage HSBC Bank USA, National Association as Trustee for Nomura Home Equity Loan, Inc. Asset Backed Certificates, Series 2005-HE1 is the present holder by assignment from Sand Canyon Corporation f/k/a Option One Mortgage Corporation to HSBC Bank USA, National Association as Trustee for Nomura Home Equity Loan, Inc. Asset-Backed Certificates, Series 2005-HE1 dated September 23, 2010 recorded at Berkshire County (Middle District) Registry of Deeds in Book 4740, Page 275, for breach of conditions of said mortgage and for the purpose of foreclosing the same, the mortgaged premises located at 43 Sadler Avenue, Pittsfield, MA 01201 will be sold at a Public Auction at 11:00AM on June 25, 2015, at the mortgaged premises, more particularly described below, all and singular the premises described in said mortgage, to wit:

The land in Pittsfield, Berkshire County, Massachusetts, bounded and described as follows:

Public Notices

07/01/15

**Berkshire Metropolitan Planning Organization
PUBLIC REVIEW AND COMMENT**

The Berkshire MPO is seeking public comment on the following documents:

2016 Regional Transportation Plan (RTP) - The 2106 Regional Transportation Plan update is a long range (25 year) comprehensive document that provides the basis for future transportation investment and planning in the region. The RTP establishes a regional priority, reviews current transportation infrastructure in the region and makes recommendations for future projects.

2016 Unified Planning Work Program (UPWP) - The 2016 UPWP is a list, budget and description of all federally funded transportation planning work to be performed between October 1, 2015 and September 30, 2016, mostly by staff of the Berkshire Regional Planning Commission (BRPC) and consultants working for BRPC, under the auspices of the Berkshire Metropolitan Planning Organization.

2015-2018 Transportation Improvement Program (TIP) - The TIP is a prioritized, multi-year program for the implementation of federally funded transportation projects in Berkshire County. Highway, bridge, transportation enhancement and transit improvement projects must be listed in the TIP to be eligible for federal funding.

Copies of these documents can be obtained by:

1. Phone: Berkshire Regional Planning Commission (BRPC), 413-442-1521, ext. 20;
2. BRPC web site: www.berkshireplanning.org;
3. Walk-in: BRPC, 1 Fenn Street, Suite 201, Pittsfield MA 01201.
4. The following public libraries: Berkshire Athenaeum, Pittsfield; Stockbridge Public Library; Mason Public Library, Gt. Barrington; North Adams Public Library; Lenox Library; Lanesborough Library; Williamstown Public Library; Dalton Public Library and Adams Free Library.

Three public workshops have been scheduled to provide more information on these plans. The workshops will be held at the locations and dates identified below beginning at 5:30 PM:

- July 9th Adams Free Library, 92 Park St. Adams
- July 15th BRPC Offices, 1 Fenn St. Pittsfield
- July 28th Lee Library, 100 Main St. Lee

Comments are due by July 31, 2015, addressed to the Berkshire Metropolitan Planning Organization/BRPC, 1 Fenn Street, Suite 201, Pittsfield MA 01201 or via email to info@berkshireplanning.org. The Berkshire MPO is scheduled to approve these documents at their meeting scheduled for August 4, 2015 at 4 PM at the BRPC offices.

07/01/15

**Request For Proposals
City of North Adams**

Public Notices

07/01/15

**THE LENOX NATIONAL BANK
7 Main Street
Lenox, Massachusetts 01240
(413) 637-0017**

**NOTICE OF SPECIAL MEETING
OF SHAREHOLDERS
TO BE HELD ON JULY 16, 2015**

NOTICE IS HEREBY GIVEN that, pursuant to call of its directors, a Special Meeting of shareholders (the "Special Meeting") of The Lenox National Bank will be held on Thursday, July 16, 2015 at 4:30 p.m., local time, at The Lenox National Bank, 7 Main Street, Lenox, Massachusetts 01240, for the following purposes:

1. To consider and vote on a proposal to approve the Agreement and Plan of Merger by and between The Lenox National Bank ("LNB") and Adams Community Bank ("ACB") dated April 8, 2015 (the "Merger Agreement") and the transactions contemplated thereby (the "Transactions"), pursuant to which LNB would consolidate with a subsidiary of ACB (the "Merger") and each shareholder of LNB would receive cash consideration of \$1,388.35 per share of the common stock, par value \$10.00 per share of LNB in accordance with the terms of the Merger Agreement. As a result of the Merger, ACB would own all of the issued and outstanding capital stock of LNB. Immediately following the Merger, all of the assets and liabilities of LNB would be transferred to ACB and LNB would be dissolved;
2. To consider and vote upon a proposal to approve one or more adjournments of the Special Meeting, if necessary, to permit further solicitation of proxies in favor of the approval of the Merger Agreement and the Transactions if there are not sufficient votes at the time of the Special Meeting, or at any adjournment or postponement of the Special Meeting, to approve the Merger Agreement and the Transactions; and
3. To consider and act upon such other matters as may properly come before the Special Meeting or any adjournment or postponement of the Special Meeting.

A copy of the Merger Agreement approved by the directors of LNB and ACB is on file at LNB and may be inspected during business hours.

06/10/15, 06/17/15, 06/24/15,
07/01/15

**Commonwealth of
Massachusetts
The Trial Court
Probate and Family Court**

**NOTICE OF PETITION FOR
CHANGE OF NAME
Docket No. BE15C0035CA**

In the matter of:
**Carolyn McKee Gardner
Of: Lee, MA**

To all persons interested in petition described:
A petition has been presented by Carolyn M Gardner requesting that: Carolyn McKee Gardner be allowed to change his/her/their name as follows: Zara Raab

Public Notices

try on May 13, 2011 at Book 4753 Page 24 and by assignment from Residential Credit Solutions, Inc. to Federal National Mortgage Association dated October 20, 2014 and recorded with said registry on October 23, 2014 at Book 5459 Page 33, for breach of the conditions of said mortgage and for the purpose of foreclosing, the same will be sold at Public Auction at 2:00 p.m. on July 23, 2015, on the mortgaged premises located at 50 Hungerford Street, Pittsfield, Berkshire County, Massachusetts, all and singular the premises described in said mortgage.

TO WIT:

Lot E6-10-201 as shown on a plan entitled "Peter W. and Elaine D. Marchand, 40 & 50 Hungerford St., Pittsfield, MA, Approval Not Required Division of Land, Survey Plan," which plan was prepared by Hill Engineers, Architects, Planners, dated July 27, 2007 and is recorded in the Berkshire Middle District Registry of Deeds in Plat H, No. 320. Containing 32,535 square feet, more or less, as shown on said plan.

Being the same premises conveyed to the mortgagor herein by deed of Elaine D. Marchand and Jean D. Munn, dated October 1, 2007 and recorded in the Berkshire Middle District Registry of Deeds in Book 3904, Page 28.

Parcel A, containing 21,260 square feet, and Parcel C, containing 676 square feet, as shown on a plan entitled "Peter W. and Elaine D. Marchand, 40 & 50 Hungerford St., Pittsfield, MA, Approval Not Required Division of Land, Survey Plan," which plan was prepared by Hill Engineers, Architects, Planners, dated July 27, 2007 and is recorded in the Berkshire Middle District Registry of Deeds in Plat H, No. 320.

For mortgagor's title see deed recorded with the Berkshire Middle District Registry of Deeds dated September 10, 2008 in Book 4137, Page 305.

For a more accurate description of the premises, see judgment at Book 5268, Page 346

For mortgagor's(s)' title see deeds recorded with Berkshire County (Middle District) Registry of Deeds in Book 3904, Page 28 and in Book 4137, Page 305.

These premises will be sold and conveyed subject to and with the benefit of all rights, rights of way, restrictions, easements, covenants, liens or claims in the nature of liens, improvements, public assessments, any and all unpaid taxes, tax titles, tax liens, water and sewer liens and any other municipal assessments or liens or existing encumbrances of record which are in force and are applicable, having priority over said mortgage, whether or not reference to such restrictions, easements, improvements, liens or encumbrances is made in the deed.

TERMS OF SALE:

A deposit of Five Thousand (\$5,000.00) Dollars by certified or bank check will be required to be

Public Notices

corded in Berkshire Middle District Registry of Deeds in Book 3942, Page 115, has filed with said court a bill in equity for authority to foreclose said mortgage by entry and possession and exercise of a power of sale:

If you are entitled to the benefits of the Servicemembers' Civil Relief Act of 2003, as amended, and you object to such foreclosure of said mortgage, you or your attorney should file a written appearance and answer in said Court at Pittsfield, in said County of Berkshire, on or before the 21st day of July, 2015 which day is the return day of this subpoena, or you may be forever barred from claiming that such foreclosure is invalid under said Act.

WITNESS, Judith Fabricant, Esquire, Chief Justice of our Superior Court, the 26th day of May, in the year of our Lord two thousand fifteen.

Deborah S. Capeless
Clerk

Don C. Hunter, Esq.
Hunter & Graziano, P.C.
10 Park Place
Lee, Massachusetts 01238

07/01/15

**Commonwealth of
Massachusetts
The Trial Court
Probate and Family Court**

**INFORMAL PROBATE
PUBLICATION NOTICE**

Docket No. BE15P0426EA

Estate of:
**Vallerie Sally Doboszynski
Also Known As:
Vallerie S. Doboszynski
Date of Death: 30 May 2015**

Berkshire Probate & Family Court
44 Bank Row
Pittsfield, MA 01201
(413) 442-6941

To all persons interested in the above captioned estate, by Petition of Petitioner **Joseph C. Doboszynski of Pittsfield MA** a Will has been admitted to informal probate.

Joseph C. Doboszynski of Pittsfield MA has been informally appointed as the Personal Representative of the estate to serve **without surety** on the bond.

The estate is being administered under informal procedure by the Personal Representative under the Massachusetts Uniform Probate Code without supervision by the Court. Inventory and accounts are not required to be filed with the Court, but interested parties are entitled to notice regarding the administration from the Personal Representative and can petition the Court in any matter relating to the estate, including distribution of assets and expenses of administration. Interested parties are entitled to petition the Court to institute formal proceedings and to obtain orders terminating or restricting the powers of Personal Representatives appointed under informal procedure. A copy of the Petition and Will, if any, can be obtained from the Petitioner.

07/01/15

2. PUBLIC COMMENT

Clete Kus

From: kevin.wright@dot.gov
Sent: Wednesday, June 10, 2015 12:40 PM
To: Clete Kus
Cc: Michael.Chong@dot.gov; trey.wadsworth@state.ma.us
Subject: FW: Berkshire UPWP Comments

Clete,

Please see below for my comments on the Berkshire FY2016 UPWP.

1. **General Comment** Rather than just stating that work on the different tasks will be continuous throughout FFY 2016, there should be specific completion dates provided for each particular study/product. Suggest including a table showing the schedule for each task's activities.
2. **Introduction** Please include some language about the three FHWA Planning Emphasis Areas: MAP-21 Implementation, Regional Models of Cooperation, and Ladders of Opportunity. It would also be helpful to include a chart showing which of the UPWP Elements supports each Emphasis Area.
3. **Task 1.1** The schedule currently says FFY 2014. Please change to FFY 2016.
4. **Task 2.5** Should the schedule say that work will continue through to the end of FFY 2016?
5. **Task 3.1** Not sure what is meant by Activity #5. Please provide more detail on this activity. Also, for Activity #4, please elaborate on the types of studies and activities that will be done to support Passenger Rail.
6. **Task 3.2** Product #3 is very broad. Please list some specific activities that will be undertaken to support this initiative. Also, has the MPO considered developing a Pedestrian Safety Strategic Plan? This was suggested in the UPWP Guidance that FHWA distributed this year.
7. **Task 3.4** Please include a scheduled completion date for the update of the Coordinated Public Transit – Human Services Transportation Plan.
8. **Task 3.5** Has the MPO considered any specific safety studies?
9. **Task 3.8** Please include a scheduled completion date for the MAP-21 Performance Measures and targets. Please also include more information on what activities will be carried out to complete this task.
10. **Task 4.3** Is this previously obligated funds for which work is continuing? If it is not, then please remove Product #2. Scenic Byways is no longer a grant program and will no longer require grant applications. Also, the schedule says that work will be ongoing throughout 2015 rather than 2016.
11. **Funding Profile Page 31** Where is the \$35,000 in Scenic Byway funds coming from? Is this a current contract? Scenic Byways is no longer a separate funding category and is now included under the TAP program.
12. **UPWP Staff Listing** Under "Other Planners", please be more specific about the Estimated %Time for each staff member.

Feel free to contact me if you have any questions.

Thanks,

Kevin

Kevin A. Wright, E.I.T.
Environmental Protection Specialist
Federal Highway Administration – Massachusetts
55 Broadway, Cambridge, MA 02142
(617) 494-2419
Kevin.wright@dot.gov



Charles D. Baker, Governor
Karyn E. Polito, Lieutenant Governor
Stephanie Pollack, MassDOT Secretary & CEO



June 18, 2015

Nathaniel Karns, Executive Director
Berkshire Regional Planning Commission
1 Fenn Street, Suite 201
Pittsfield, MA 01201

Dear Mr. Karns:

The Massachusetts Department of Transportation (MassDOT) Office of Transportation Planning (OTP) has reviewed the draft 2016 Unified Planning Work Program (UPWP) released by the Berkshire Metropolitan Planning Organization (MPO) on May 21, 2015. The following MassDOT comments include both general guidance and specific comments on the MPO's 3C planning process with regard to the content of this document as released for public review.

Please note the following comments specific to the information contained in the MPO's draft 2016 UPWP.

- Please ensure the document is in an accessible format.
- For all tasks please provide more detail on project scopes, budget, outcomes, and schedules along with estimated dates in which the public could expect to be engaged, if applicable.
- Please document where coordination and partnership opportunities exist with the Berkshire Regional Transit Authority in your proposed planning activities.
- Please add consideration of public health outcomes in your transportation planning activities where appropriate.
- Introduction – page 2 – the table does not reflect the proposed activities in the draft 2016 UPWP, please update for consistency.
- Task 1.3 – Public Participation, Title VI and Environmental Justice – page 7:
 - Please split this between two tasks for Public Participation and then Title VI and Environmental Justice.
 - Please make a distinction between Title VI and Environmental Justice.
- Task 3.2 – Bicycle and Pedestrian Planning – page 17:
 - Please consider a sub-task to support planning activities associated with a recommended opportunity to create a regional bicycle parking program through the Transportation Improvement Program (TIP) with any available regional CMAQ funds.

Ten Park Plaza, Suite 4160, Boston, MA 02116
Tel: 857-368-4636, TTY: 857-368-0655
www.mass.gov/massdot

- Please be sure to provide priority to planning activities on the development of the Bay State Greenway.
 - Please be sure that bicycle and planning activities result in the development of projects that can be advanced by communities into the MassDOT Highway Division project development process.
 - Please consider adding a sub-task to support the identification of critical sidewalk gaps in the region and assist communities in utilizing any available regional TIP funds to connect gaps along federally-aided roadways.
- Task 3.7 – Public Participation Plan – page 22: please merge this task with the recommended task specifically for outreach in Work Element 1, currently Task 1.3 – Public Participation, Title VI and Environmental Justice on page 7.
 - Task 4.2 – Local Technical Assistance – page 28: please consider adding a sub-task that would assist communities with advancing projects from previous BRPC studies into the MassDOT Highway Division project development process, specifically the submission of Project Need or Initiation Forms.

Please contact me at (857) 368-8865 or Trey Wadsworth at (857) 368-8837 if you have any questions.

Sincerely,



David Mohler
Executive Director
Office of Transportation Planning

Cc: Pamela Stephenson, Division Administrator, Federal Highway Administration
Mary Beth Mello, Regional Administrator, Federal Transit Administration
Peter Niles, MassDOT District 1 Highway Director
Steve Woelfel, Director of Strategic Planning
Trey Wadsworth, Manager of MPO Activities

