BOH Forms: #40 Complaint Log

Board of Health and Local Health Department Standard Operating Procedures (SOP)

This ***Log*** *can be used to track all BOH complaints. Complete as Complaints come in..*

The Log is designed to be used in tandem with the ***BOH SOP and Appendices***. BOXES CAN BE CHECKED WITH the CURSOR.

Date	Person Recording	Complaint Name/ Contact Info if Known	Location/Details	Response Date	❒ Notes/Referrals /Follow Up
					❒ ❒ ❒ ❒ ❒
					❒ ❒ ❒ ❒ ❒
					❒ ❒ ❒ ❒ ❒
					❒ ❒ ❒ ❒ ❒
					❒ ❒ ❒ ❒ ❒
					❒ ❒ ❒ ❒ ❒
					❒ ❒ ❒ ❒ ❒
					❒ ❒ ❒ ❒ ❒
					❒ ❒ ❒ ❒ ❒
					❒ ❒ ❒ ❒

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