

BERKSHIRE REGIONAL PLANNING COMMISSION  
1 FENN STREET, SUITE 201, PITTSFIELD, MASSACHUSETTS 01201  
TELEPHONE (413) 442-1521 · FAX (413) 442-1523  
Massachusetts Relay Service: TTY: 771 or 1-800-439-2370  
[www.berkshireplanning.org](http://www.berkshireplanning.org)

KYLE HANLON, Chair  
JOHN DUVAL, Vice-Chair  
SHEILA IRVIN, Clerk  
MALCOLM FICK, Treasurer

THOMAS MATUSZKO, A.I.C.P.  
Executive Director

#### MEETING NOTICE

There will be a meeting of the  
**EXECUTIVE COMMITTEE**  
of the  
**BERKSHIRE REGIONAL PLANNING COMMISSION**  
on Thursday, April 2, 2020 at **4:00** p.m.

This will be a **Virtual Meeting** as allowed by Massachusetts Governor Charlie Baker's Executive Order dated March 12, 2020 suspending certain provision of the Open Meeting Law, G.L. c.30 sec.20.  
Information to join the meeting is:

<https://zoom.us/j/166847640>  
Meeting ID: 166 847 640

Call in information. Dial by your location:  
1 312 626 6799 US (Chicago)  
1 646 558 8656 US (New York)  
1 253 215 8782 US  
1 301 715 8592 US  
Meeting ID: 166 847 640

**Meeting Material:** All written materials for the meeting are posted on BRPC's website:  
[www.berkshireplanning.org](http://www.berkshireplanning.org). Click on the calendar date for the meeting and materials available will be listed.

#### AGENDA

- I. Call to Order & Open Meeting Law Statement (4:00)
- II. Approval of Minutes of the Executive Committee Meeting of March 5, 2020\* (4:05)
- III. Financial Reports (4:10)
  - A. March Expenditures Report \*
  - B. Accounts Receivable Report & Assessments
  - C. Line of Credit Report
  - D. Other
- IV. Delegate & Alternate Issues (4:15)
- V. Items Requiring Action\* (4:30)
  - A. Approval to Accept Funds from the Massachusetts Department of Public Health to Respond to the COVID-19 Crisis\*

- B. Approval of Merit Increase Range for FY 2021\*
  - C. Other\*
- VI. Committee Reports (4:35)
- A. Regional Issues Committee
  - B. Commission Development
  - C. Environmental Review Committee
  - D. Other
- VII. Executive Director's Report (4:40)
- A. Report on New Contracts / Agreements
  - B. Staff Update
  - C. COVID-19 Related
  - D. Berkshires Tomorrow Inc. Update
  - E. Other
- VIII. Old Business (4:45)
- A. Building Lease and Space Update
  - B. Annual Meeting
  - C. Other
- IX. New Business (5:00)
- A. Future Activities in Response to COVID 19
  - B. May Commission Meeting
  - C. Other
- X. Adjournment (5:15)

Attachments:

- Unapproved Minutes of Executive Committee Meeting of March 5, 2020
- March Expenditures Report
- March Accounts Receivable Report & Assessments
- Line of Credit Report
- Memo – Executive Committee Agenda Items
- Technical Assistance Memo – February 2020

\* Items Requiring Action

City and Town Clerks: Please post this notice pursuant to M.G.L. Chapter 39, Section 23B