

BERKSHIRE COUNTY
METROPOLITAN PLANNING ORGANIZATION

Unified Planning Work Program

October 1, 2017 – September 30, 2018

Land Traffic Highway Forecasting GIS Trails Routes Bicycling Pavement Walking Pedestrians Safety Trains Railway Transportation Transit
Planning Movement Freight Use Connectivity TIP



BERKSHIRE REGIONAL PLANNING COMMISSION

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Unified Transportation Planning Work Program

October 1, 2017 to September 30, 2018

Prepared by the
Berkshire Regional Planning Commission
for the Berkshire Metropolitan Planning Organization

June, 2017

This document was developed with the assistance of the Federal Highway Administration, the Federal Transit Administration, the Massachusetts Department of Transportation, and the Berkshire Regional Transit Authority.

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English

If this information is needed in another language, please contact the BRPC's Title VI Coordinator at 413-442-1521.

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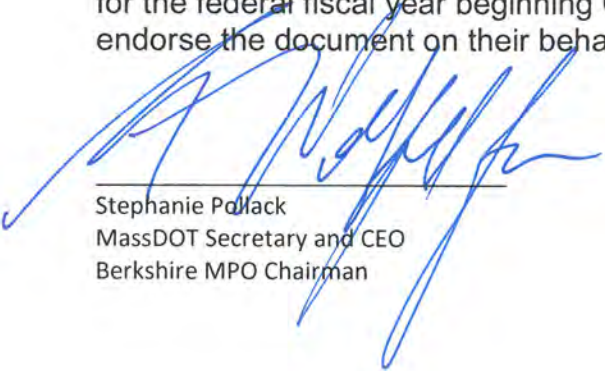
Si necesita esta información en otro idioma, por favor contacte al coordinador de BRPC's del Título VI al 413-442-1521.

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MPO ENDORSEMENT:

**BERKSHIRE METROPOLITAN PLANNING ORGANIZATION
UNIFIED TRANSPORTATION PLANNING WORK PROGRAM
2017-2018**

This is to certify that the Berkshire County Metropolitan Planning Organization (MPO) hereby endorse the Unified Planning Work Program for the Berkshire Regional Planning Commission for the federal fiscal year beginning October 1, 2017 and the MPO authorizes the Chairman to endorse the document on their behalf.



Stephanie Pollack
MassDOT Secretary and CEO
Berkshire MPO Chairman

6/27/17
Date

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Public Notice

Comments

Transportation Acronyms

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INTRODUCTION

The Unified Planning Work Program (UPWP) is a description of the annual program for a continuing, cooperative and comprehensive (3C) transportation planning process in the Berkshire region. As staff to the Berkshire Metropolitan Planning Organization (MPO), the Berkshire Regional Planning Commission (BRPC) is responsible for developing the UPWP in cooperation with the MPO and staff of member transportation agencies including the Berkshire Regional Transit Authority (BRTA) and Massachusetts Department of Transportation (MassDOT).

The UPWP provides an indication of regional long and short-range transportation planning objectives, the budget necessary to sustain the overall planning effort, and the sources of funding for each specific program element. All tasks will be performed by BRPC in cooperation with appropriate agencies including BRTA. The only exception is task 2.3, Traffic Data Collection which will be performed by a consultant.

The work tasks within this UPWP reflect issues and concerns from transportation agencies at the federal, state and local levels. The UPWP continues BRPCs emphasis on tasks leading to implementation of transportation improvements. Several tasks are specifically targeted to implement recommendations of the *Regional Transportation Plan* and provisions of federal legislation, particularly *Fixing America's Surface Transportation* (FAST) Act (Public Law No. 114-94), the Clean Air Act Amendments of 1990 (CAAA), the Americans with Disabilities Act (ADA), and the Civil Rights Act of 1964.

This UPWP will focus on the following:

- Management of the 3C Process and TIP Development
- Preparation of a new TIP and prioritization of new projects
- Corridor access and land use management for communities
- FAST Performance Measures and targets
- Continued investment in transportation software and professional development.
- Safety as a major consideration for all travel modes
- Maintenance of the Pavement Management System.
- Annual Title VI reporting
- Support for bicycling and pedestrian travel and implementing Complete Streets initiatives
- Improving the accuracy and scope of data used in transportation planning, including traffic volumes, crash data, land development and major businesses
- Transportation technical assistance to local governments
- Travel Demand Model Updates
- Performance based planning and performance measures
- Additional tasks subject to available funding and staff resources

BERKSHIRE METROPOLITAN PLANNING ORGANIZATION
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The Federal Highway Administration (FHWA) continues to recognize the importance of the UPWP to address ten planning factors, specifically during the development of the UPWP:

- 1 Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency;
- 2 Increase the safety of the transportation system for motorized and non-motorized users;
- 3 Increase the security of the transportation system for motorized and non-motorized users;
- 4 Increase the accessibility and mobility options available to people and for freight;
- 5 Protect and enhance the environment, promote energy conservation, and improve quality of life;
- 6 Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
- 7 Promote efficient system management and operation;
- 8 Emphasize the preservation of the existing transportation system;
- 9 Improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation; and
- 10 Enhance travel and tourism.

This UPWP addresses the above ten Planning Factors in a variety of ways, the sum of which is comprehensive. The manner in which each planning task/activity applies to the factor is depicted in the table below.

APPLICABILITY OF UPWP TASKS TO METROPOLITAN PLANNING FACTORS											
Task Number	UPWP Element	Metropolitan Planning Factor									
		1	2	3	4	5	6	7	8	9	10
1.1	Management of 3C Process	√	√	√	√	√	√	√	√	√	√
1.2	UPWP	√	√	√	√	√	√	√	√	√	√
1.3	Public Participation	√	√	√	√	√	√	√	√	√	√
1.4	Title VI & EJ	√	√	√	√	√	√	√	√	√	√
1.5	TIP Development	√	√	√		√		√	√	√	√
2.1	GIS, Mapping and Graphics	√	√	√	√	√	√	√	√	√	√
2.2	Regional Data & Analysis	√	√	√	√	√	√	√	√	√	√
2.3	Traffic and Travel Data	√	√	√	√	√	√	√	√	√	√
2.4	Travel Forecasting & GHG Analysis	√	√		√	√	√	√	√	√	√
2.5	Pavement Management	√	√	√	√	√	√	√	√	√	√
3.1	Special Studies	√	√	√	√	√	√	√	√	√	√
3.2	Bicycle & Pedestrian Planning	√	√	√		√		√	√	√	√
3.3	Transportation, Comm. & System Preservation	√	√		√	√	√	√	√	√	√
3.4	Regional Transit Planning	√		√	√	√	√	√	√	√	√
3.5	Safety Initiatives	√	√			√		√	√	√	√
3.6	Climate Change	√	√	√		√		√	√	√	√
3.7	Passenger & Freight Rail Planning	√	√	√	√	√	√	√	√	√	√
3.8	RTP & Performance Measures	√	√	√	√	√	√	√	√	√	√
4.1	Transportation and Land Use	√	√	√	√	√	√	√	√	√	√
4.2	Local Technical Assistance	√	√	√	√	√	√	√	√	√	√
4.3	Scenic Byway Projects	√	√	√	√	√	√		√	√	√

BERKSHIRE METROPOLITAN PLANNING ORGANIZATION
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In addition to the FHWA's ten Planning Factors, tasks within the UPWP address the Planning Emphasis Areas of FAST Implementation by transitioning to performance based planning and programming; Regional Models of Cooperation by re-thinking traditional approaches, coordinating with stakeholders adjacent to the region including transit providers and furthering Ladder of Opportunity by identifying transportation connectivity gaps.

The descriptions of the tasks to be accomplished and the budgets for these tasks are based on the best estimate of what can be accomplished within the limits of available resources. If, in the performance of this work program, it becomes apparent that certain tasks cannot be accomplished due to changing or unforeseen circumstances, the UPWP will be adjusted by redefining the scope of the tasks and/or reallocating funds among tasks. Such adjustments will be made in cooperation with MassDOT, the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA), the Berkshire Regional Transit Authority (BRTA), and other concerned agencies.

TRANSPORTATION PLANNING FUNDING SOURCES

Federal Highway Administration (FHWA)/MassDOT -MassDOT receives funds from several FHWA programs that are passed through to planning agencies to conduct transportation planning activities. Those programs include Metropolitan Planning (PL), Statewide Planning and Research (SPR), Scenic Byways, High Priority Projects (HPP), Transportation, Community and System Preservation (TCSP) and earmarked appropriations. The first two categories are specifically intended for planning. Funding from those programs is apportioned to states on the basis of population in urbanized areas and relative to the amount of highway construction funds the state receives. MassDOT maintains multi-year contracts with regional planning agencies to conduct transportation related planning activities utilizing the PL and SPR funds received from FHWA. The other programs mentioned above are not exclusively for planning but may be used for that purpose.

Within the Berkshire region the predominant source of funding is a combination of federal (PL) and state funds. These funds are allocated to regional planning agencies in the state, using a formula agreed to by the affected agencies. Funds must be spent within the year allocated. Any unspent funds will be de-obligated at the end of each federal fiscal year. The decision to re-obligate unused PL funding is at the discretion of the State. For federal fiscal year 2017, the Berkshire region's PL allocation is \$549,003. In addition, there are additional projects in the region resulting from grant awards for Scenic Byway Projects. The UPWP meets FHWA's requirement that at least 33% of PL funds result in tangible products.

Federal Transit Administration (FTA)/MassDOT/BRTA -Two types of funds are available for transit planning in the Berkshire region. Section 5303 and Section 5307. Section 5303 funds are designated for the use of planning and technical studies related to urban mass transportation. They are passed from FTA through MassDOT to the regional planning agencies in the state. The BRTA provides the 20 percent non-federal match requirement for Section 5303 planning in the form of in-kind labor.

Section 5307 funds can be used for planning as well as other purposes, and are distributed by FTA on the basis of the each transit authority's service area population. However, because the amount allocated to the BRTA is just enough to cover the capital and operating needs of that agency, it has opted not to use any of those funds for planning. Therefore, no Section 5307 planning work is included in this UPWP. The time periods, or "program years", for the various funding sources are outlined in the following chart:

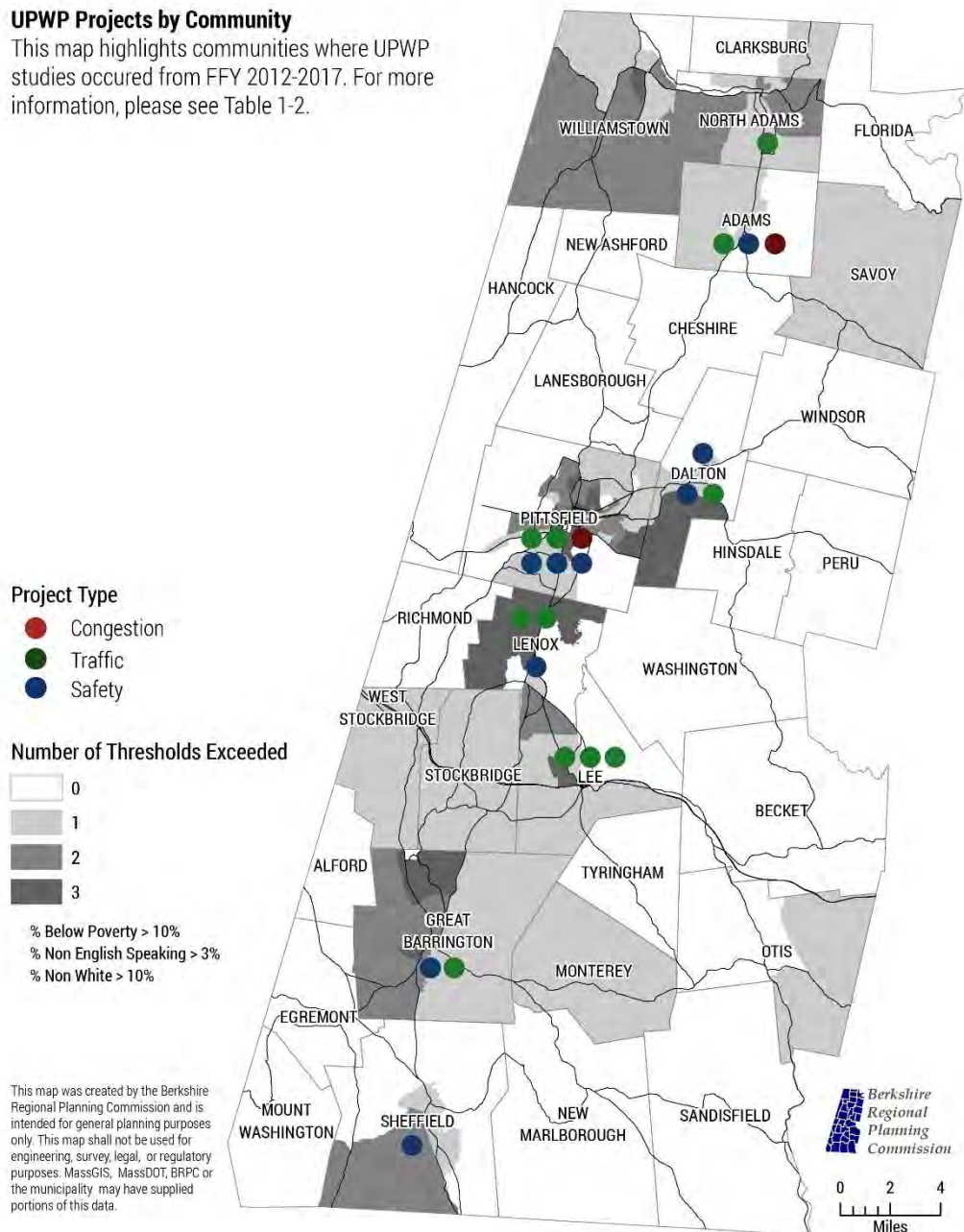
Funding Source	Fiscal Period:
FHWA(PL)/MassDOT	October 2017 through September 2018
FTA/MASSDOT 5303	April 2017 through March 2018

GEOGRAPHICAL DISTRIBUTION OF UPWP FUNDED STUDIES

BRPC has staff conducted a geographical distribution of transportation planning tasks/studies completed in connection within the UPWPs spanning the last five years. This assessment is similar to that utilized in the TIP to identify projects that potentially impact minority and low income block groups in the region. The map below depicts the studies/task in relation to these areas.

UPWP Projects by Community

This map highlights communities where UPWP studies occurred from FFY 2012-2017. For more information, please see Table 1-2.



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Table 1-1: Regional Projects Table

Regional Project	Month	Year	FY
TIP			Annual
UPWP			Annual
Freight and Goods Movement Study	May	2012	FY 2012
2013 Regional HSIP Intersection Analysis		2013	FY 2013
Berkshire Passenger Rail Study	June	2014	FY 2014
Berkshire County Traffic Count Data Report	March	2014	FY 2014
Title VI Plan	June	2014	FY 2014
Limited English Proficiency Plan & Policy	April	2014	FY 2014
Inventory of Transportation Providers	September	2014	FY 2014
Coordinated Human Service Transp. Plan	October	2014	FY 2015
2016 RTP			FY 2015
Public Participation Plan	June	2016	FY 2016

Table 1-2: Specific Studies

Project Name/description	Month	Year	FY	Community
Main St. RSA	July	2012	FY 2012	Gt. Barrington
East St. Capacity Analysis	December	2012	FY 2013	Pittsfield
Gt. Barrington Rt. 7 Corridor Access Mgmt.	September	2013	FY 2013	Gt. Barrington
Lee Truck Traffic Analysis	December	2013	FY 2014	Lee
Route 8, Friend St & Renfrew RSA	December	2013	FY 2014	Adams
Sheffield Traffic Safety Analysis	March	2013	FY 2013	Sheffield
Route 7/20 Walker St RSA	December	2013	FY 2014	Lenox
US 20 Corridor Management Plan	April	2014	FY 2014	Lee Lenox
Dalton Safety Analysis	November	2014	FY 2015	Pittsfield Dalton
W. Housatonic St & Center St RSA	April	2015	FY 2015	Pittsfield
Main St. & Daly Ave Traffic Analysis	September	2015	FY 2015	Dalton
BMC Area RSA	April	2016	FY 2016	Pittsfield
Hubbard Avenue Follow Up	April	2016	FY 2016	Pittsfield
Rest of River Transportation Impact Assessment	January	2016	FY 2016	Pittsfield Lenox Lee
Dalton, South Street & Housatonic Safety Audit	March	2017	FY 2017	Dalton
Adams Bottle Neck Study	September	2017	FY 2017	Adams
Adams/North Adams Road Diet Evaluation	September	2017	FY 2017	Adams North Adams

In performing this assessment, UPWPs from the past five years were reviewed to identify the transportation planning tasks which were undertaken and completed in the Berkshire MPO region.

BERKSHIRE METROPOLITAN PLANNING ORGANIZATION
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In addition to these major planning efforts, other activities such as data collection, local technical assistance requests and regional activities including the preparation of the Transportation Improvement Plan (TIP) and the Coordinated Human Services Transportation Plan were conducted as UPWP work tasks. While it may appear that many of the studies may be focused on a select number of communities, all of the study efforts benefit each resident who travels to and within the urbanized area of Berkshire County. There has not been any instances where a community requesting assistance with a transportation issue has been denied help.

UPWP ADMINISTRATIVE ADJUSTMENTS AND AMENDMENTS

During the course of the year, there may be instances when a change to the Unified Planning Work Program (UPWP) is necessary. These changes can range from minor to major. The following section has been developed to outline the process that will be followed to effectuate changes to the UPWP. Changes which are relatively minor in nature will be handled as Administrative Adjustments; modifications which are more significant will be handled as an amendment. Below are general guidelines regarding the conditions that constitute an administrative adjustment or amendment to the UPWP. All proposed administrative adjustments and amendments must be presented to the MPO for consultation. Both adjustments and amendments must be voted on by the MPO members; amendments must be released for 21-Day public comment period prior to endorsement.

UPWP Administrative Adjustment	UPWP Amendment
Reallocation of budget funds	Addition or Removal of UPWP task(s)
Change in start/completion dates within the originally intended federal fiscal year(s)	Change in start/completion dates, outside of originally intended federal fiscal year(s)
Adjustment to project scope	Significant change in project scope, cost, and/or time allocation

Submission of Budget Reallocation Request

Following MPO endorsement of the adjustment or amendment, a Budget Reallocation Request form will be prepared and submitted to MassDOT Office of Transportation Planning (OTP). All fields of the form will be filled out with clear indication that the MPO was consulted prior to submission. Back up documentation will be submitted, including the UPWP description of the task(s) affected, original budget, revised budget, and justification for the request. MassDOT is strongly encouraged to provide final approval in an expeditious manner.

Definition of Significant Change:

With respect to an amendment to the UPWP attributed to a significant change, it is considered significant when it alters the original intent of the project or intended conclusions of the project. It may also entail a change to the project scope, budget, project schedule and time allocation.

WORK ELEMENT 1

MANAGEMENT / CERTIFICATION OF THE 3C PROCESS

This work element encompasses the administration and support of the 3C transportation process and has been divided into the following five tasks:

Task 1.1 *Management of the 3-C Process*

OBJECTIVE:

Support, and facilitate an open Comprehensive, Cooperative, and Continuing (3C) transportation planning and programming process at all levels of government in conformance with applicable federal and state requirements and guidelines as described in the 3C Memorandum of Understanding.

PREVIOUS ACTIVITIES:

1. Support meetings of the Transportation Advisory Committee (TAC) and MPO, and maintain certification of the planning process.
2. Participate in MARPA and Transportation Managers Group meetings.
3. Provide coordination with Berkshire communities, BRTA and private transportation providers.
4. Review technical literature on transportation planning procedures.
5. Review federal transportation regulations pursuant to MAP-21.
6. Prepare monthly progress reports and invoices, supervise transportation planning staff and administer 3-C contract.

PROPOSED ACTIVITIES:

1. Provide staff support to the Berkshire Metropolitan Planning Organization (MPO) and its members on transportation plans and programs. Prepare and distribute information for meetings of Berkshire MPO, Transportation Advisory Committee and BRPC Transportation Committee and Commission.
2. Participate/assist in the MPO self-certification determination procedures. Prepare and periodically update other regional planning documents necessary to maintain federal certification of the Berkshire planning region and BRTA eligibility to receive transit assistance. Attend and participate in transit-related meetings such as the BRTA Board, BRTA Human Service Transportation (HST), BRTA Advisory Committee on Disability, and the Berkshire Regional Coordination Council.
3. Participate in the Transportation Managers Group meetings. Review and comment on federal and state transportation-related plans, programs, legislation, regulations and guidelines with a focus toward the development of Performance Measures. Review literature on new transportation planning procedures.
4. Provide transportation planning services in support of the BRPC's comprehensive planning programs and conduct meetings on transportation issues. Perform various transportation-related analyses as needed.
5. Support staff professional development to enhance transportation planning capacity. Supervise transportation staff. Recruit transportation staff as needed.
6. Monitor the progress of work, budgets and scheduling of various work tasks.

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Prepare progress reports and invoices for work completed. Maintain official records and files of activities relating to the 3C Transportation Planning process.

PRODUCTS:

1. Memoranda and reports as needed.
2. Updates and amendments to certification documents as required.
3. MPO and TAC meeting minutes and reports.
4. Monthly invoices and progress reports.

SCHEDULE:

1. Work on this task will be continuous throughout FFY 2018

COMMUNITY BENEFICIARY:

All Berkshire County Communities

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$92,800/23,200	\$ 116,000	156
TOTAL	\$ 116,000	\$ 116,000	156

Task 1.2 *Unified Planning Work Program*

OBJECTIVE:

Prepare and maintain a Transportation Unified Planning Work Program (UPWP) that describes all transportation and transportation-related planning activities anticipated within the Berkshire planning region.

PREVIOUS ACTIVITIES:

1. Monitor work schedule and budget for FFY 2017.
2. Draft a new UPWP for FFY 2018.

PROPOSED ACTIVITIES:

1. Publish the UPWP.
2. Monitor, review and amend the Berkshire's FFY 2018 UPWP as needed. Circulate revisions to the appropriate agencies for review and/or endorsement.
3. Develop a new UPWP for the Berkshire planning region covering FFY 2019.

PRODUCTS:

1. FFY 2019 UPWP Document.
2. Monitor work schedule and budget.
3. Amendments to the FFY 2018 UPWP as necessary.

SCHEDULE:

1. Draft of FFY 2019 UPWP for MPO review – May 2018
2. MPO endorsement of FFY 2019 UPWP – June 2018
3. Federal agency approval of FFY 2019 UPWP – September 30, 2018

COMMUNITY BENEFICIARY:

All Berkshire County Communities

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$11,680/2,920	\$14,600	19
TOTAL	\$14,600	\$14,600	19

Task 1.3 Public Participation

OBJECTIVE:

Provide the public with complete information, timely notice, and opportunities for continuing involvement in the 3C process and ensure that all segments of the population are able to fully participate. Assess the effectiveness of the current Public Participation Process and enhance the process of regional involvement supporting the objectives of the FAST legislation.

PREVIOUS ACTIVITIES:

1. Produce transportation related articles for the BRPC bi-monthly newsletter, “Common Ground”.
2. Update and maintain mailing lists for public participation.
3. Update website with regional transportation planning activities.
4. 2016 Public Participation Plan.

PROPOSED ACTIVITIES:

1. Prepare transportation articles for “Common Ground”, BRPC’s bi-monthly newsletter; perform regular updates to the agency’s website.
2. Develop graphics, charts, data visualizations and materials for public distribution to improve communications.
3. Apply the Public Participation Process to transportation program activities and tasks; prepare for and attend public meetings; perform research to increase public participation; inform and educate residents on BRPC’s transportation initiatives.
4. Explore alternative outlets to reach Limited English Proficient populations
5. Regular updates of email addresses for public participation, EJ and Title VI activities.

PRODUCTS:

1. Transportation articles for the BRPC newsletter.
2. Periodic updates to BRPCs webpage to maintain current information on transportation initiatives and projects.
3. Expanded public outreach efforts and media contact
4. In general, take appropriate actions to ensure that the transportation public involvement process contains no barriers to participation by minority and low-income groups. Ensure materials and website are accessible.

SCHEDULE:

1. Public Participation efforts will be ongoing throughout FFY 2018

COMMUNITY BENEFICIARY:

All Berkshire County Communities

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$6,800/1,700	\$8,500	12
TOTAL	\$8,500	\$8,500	12

Task 1.4 Title VI & Environmental Justice

OBJECTIVE:

To integrate the non-discrimination principles of Environmental Justice and Title VI into the 3C Transportation Planning process and ensure that all segments of the population are able to fully participate and have their interests represented in a complete and equitable fashion. Ensure Title VI protected classes are considered in the project selection process of developing the TIP; prepare annual Title VI report document.

PREVIOUS ACTIVITIES:

1. Preparation of Title VI and EJ maps (census block maps) for towns and cities in Berkshire County.
2. Monitoring of trends or changes targeted population groups.
3. Prepare Title VI Plan.

PROPOSED ACTIVITIES:

1. Continued monitoring of demographic trends and shifts in Berkshire County.
2. Where advisable, and within parameters of cost feasibility, translation of BRPC materials for distribution to EJ populations
3. Evaluate projects for environmental justice impacts as part of the RTP/ TIP project evaluation processes.
4. Conduct outreach, engage and take appropriate actions to ensure that the transportation public involvement process contains no barriers to participation by EJ and Title VI population groups and coordinate with BRTA.
5. Maintain database containing email contacts of community groups and relevant non-profits
6. Prepare annual Title VI report

PRODUCTS:

1. Annual Title VI report

SCHEDULE:

1. Work will be ongoing throughout FFY 2018
2. Annual Title VI report: August 31, 2018

COMMUNITY BENEFICIARY:

All Berkshire County Communities

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$6,800/1,700	\$8,500	12
TOTAL	\$8,500	\$8,500	12

Task 1.5 TIP Development

OBJECTIVE:

Develop, amend, and maintain the Transportation Improvement Program (TIP) for the Berkshire Region. Update and refine a multi-year program of transportation improvement projects that is consistent with the Regional Transportation Plan (RTP), the State Implementation Plan, EPA Air Quality Conformity Regulations, FHWA/FTA Planning Regulations and the Massachusetts Statewide Road and Bridge Policy.

PREVIOUS ACTIVITIES:

1. Monitor progress of TIP implementation.
2. Request submittal of transportation improvement projects from municipalities, MassDOT, BRTA and other transportation providers.
3. Maintain a database of improvement projects.
4. Produce and distribute draft TIP documents for federal, state and local parties.
5. Provide assistance to applicants with their TIP projects.
6. Provide information and recommendations to the Transportation Advisory Committee (TAC) and the MPO.

PROPOSED ACTIVITIES:

1. Prepare 2019-2023 Transportation Improvement Program. Solicit the submittal of transportation improvement projects.
2. Provide technical assistance to municipalities and other applicants in submitting projects for consideration and in implementing TIP projects including advancing recommendations resulting from the project need form and project initiation form phases of the project development.
3. Monitor status of projects in the TIP. Prepare amendments and adjustments as necessary.

PRODUCTS:

2. FFY 2019-2023 Transportation Improvement Program.
3. Amendments to the FFY 2018-2022 TIP as necessary

SCHEDULE:

1. Draft of FFY 2019-2023 TIP for MPO review – April 2018
2. Draft FFY 2019-2023 TIP released by MPO for public comment – April 2018
3. MPO endorsement of FFY 2019-2023 TIP – May 2018
4. Federal agency approval of FFY 2019-2023 TIP – September 30, 2018

COMMUNITY BENEFICIARY:

All Berkshire County Communities

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$24,386/6,096	\$30,482	43
TOTAL	\$30,482	\$30,482	43

WORK ELEMENT 2

TECHNICAL SUPPORT & DATA COLLECTION

This element documents activity to be conducted in support of transportation planning tasks described in other UPWP elements. Included as part of this activity is a focus on performance measures including research, analysis, public involvement/outreach, selection and implementation transitioning to performance based planning.

These activities include technical planning tasks necessary to provide a basis for transportation planning, evaluation of transportation improvement decisions, and monitoring and management of the transportation system. This includes data collection and management, analytical procedures, and computer operations. The tasks included in this work element are linked to all other work elements of this UPWP.

Task 2.1 GIS, Mapping and Graphics

OBJECTIVE:

Continue to develop and maintain digital geo-coded referenced data about the Berkshire Region and its transportation systems. BRPC seeks to increase access to its extensive regional database, improve spatial analytical capabilities and serve as a catalyst for cooperative development, exchange and distribution of map data.

PREVIOUS ACTIVITIES:

1. Create working maps and visual displays.
2. Upgrade GIS software and office computers.
3. Update road inventory data layer.

PROPOSED ACTIVITIES:

1. Maintain and enhance digital base maps and data layers. Manage the organization of the data layers on the BRPC computer network
2. Provide mapping and related support for highway system planning, transit planning, and coordination with regional land use planning.
3. Support distribution of information to the public and planning stakeholders through thematic maps and educational multi-media presentations.
4. Participate in the Massachusetts Regional Planning Agency GIS group. Work with regional, state, and federal agencies on data standards and map standards.

PRODUCTS:

1. Maintenance of BRPC GIS System.
2. Maintenance of Data Layers to support Transportation Planning activities.
3. Mapping and Graphics to support Transportation Planning activities.

SCHEDULE:

1. Work on this task will be ongoing throughout FFY 2018

COMMUNITY BENEFICIARY:

All Berkshire County Communities

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$10,800/2,700	\$13,500	17
TOTAL	\$13,500	\$13,500	17

Task 2.2 Regional Data & Analysis

OBJECTIVE:

Collect and maintain data about the Berkshire Region. Support decision-making for regional transportation and land-use planning. Improve analytical capabilities, increase access to regional databases, and analyze statistical information related to trends and projections.

PREVIOUS ACTIVITIES:

1. Collect and manage data associated with Berkshire Benchmarks
2. Develop Berkshire Benchmarks website
3. Coordinate with 2010 Census. Promote Census outreach efforts.
4. Update databases and analyses with 2010 Census data.

PROPOSED ACTIVITIES:

1. Update and expand demographic and economic database, such as employment data, land use, population and household statistics.
2. Collect data and coordinate transportation data needs with Berkshire Benchmarks.
3. Provide support to the BRPC transportation section, including computer maintenance, installation of transportation software, and review and purchasing of new software/hardware.
4. Participate in Projections Committee meetings for 2020 RTP projections

PRODUCTS:

1. Updated Databases.
2. Provide updates to the Berkshire Benchmarks data and website.
3. Conduct data analysis in support of Transportation Program activities including the development of FAST performance measures in accordance with applicable regulations and guidelines.

SCHEDULE:

1. Work on this task will be ongoing throughout FFY 2018

COMMUNITY BENEFICIARY:

All Berkshire County Communities

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$14,400/3,600	\$18,000	17
Traffic Counting Consultant Direct Expense	\$6,400/1,600		---
TOTAL	\$18,000	\$18,000	17

Task 2.3 *Traffic and Travel Data Collection*

OBJECTIVE:

Collect and maintain traffic count data, and other transportation data relating to travel behavior and travel characteristics for the Berkshire Region.

PREVIOUS ACTIVITIES:

1. Regional traffic count program.
2. Respond to public and community requests for traffic data.

PROPOSED ACTIVITIES:

1. Administer 2018 Traffic Count Program.
2. Retain a traffic counting firm to undertake data collection.
3. Prepare a report summarizing Regional traffic counts.
4. Provide traffic data to local communities upon request. Update BRPC website with traffic count data.
5. Coordinate with MassDOT on data collection activities.
6. Perform data collection activities in support of program activities.

PRODUCTS:

1. Updated Traffic Count database (web)
2. Regional Traffic Count report
3. Bicycle count data
4. Bridge inventory database

SCHEDULE:

1. 2017 Traffic Count Report – Winter 2017
2. Collect traffic data – Summer 2018

COMMUNITY BENEFICIARY:

All Berkshire County Communities

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$16,800/4,200	\$21,000	30
TOTAL	\$21,000	\$21,000	30

Task 2.4 *Travel Forecasting, Traffic Analysis and GHG Emission Analysis*

OBJECTIVE:

Analyze trends in regional traffic as documented by traffic counts and other travel data. Support local and regional sustainability and livability initiatives through analysis of corridors and projects in terms of circulation impacts and Green House Gas emission reductions to address the transportation sector's regional impact on air pollution and climate change by estimating travel demand and the effectiveness of mitigation strategies.

PREVIOUS ACTIVITIES:

1. Prepare 2011 RTP Travel Forecasts.

PROPOSED ACTIVITIES:

1. Incorporate 2010 Census and ACS data in Regional Travel Demand Model.
2. Model calibration.
3. Coordination with MassDOT on Travel Demand Modeling issues.
4. Perform Green House Gas emission calculations for projects included in the TIP consistent with the Massachusetts Global Warming Solutions Act.
5. Identification of additional model enhancements.

PRODUCTS:

1. Technical documentation of corrections, additions and calibration of the model.
2. Traffic forecasts and measures of transportation network performance in support of transportation planning studies.
3. GHG emission analyses for TIP projects.

SCHEDULE:

1. Work on this task will be ongoing throughout FFY 2018.

COMMUNITY BENEFICIARY:

All Berkshire County Communities

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$13,200/3,300	\$16,500	29
TOTAL	\$16,500	\$16,500	29

Task 2.5 Pavement Management

OBJECTIVE:

Support and assist local highway departments with the management of their roadway infrastructure. Develop and prioritize pavement improvement projects throughout the Berkshire Region with the establishment and maintenance of a regional Pavement Management System (PMS).

PREVIOUS ACTIVITIES:

1. Participation in the MARPA Pavement Management Sub-committee

PROPOSED ACTIVITIES:

1. Maintain Pavement Management System.
2. Update MassDOT Road Inventory data for the Berkshire Region into the Pavement Management System.
3. Compare MassDOT data with regional PMS data.
4. Develop data collection plan for non-MassDOT surveyed Federal Aid System road segments.
5. Explain the PMS program and coordination activities to elected officials, highway superintendents, and/or public works directors from local communities; provide related assistance.
6. Conduct field surveys and input data.
7. Report to the TAC and MPO on regional pavement conditions and the costs associated with maintaining a state of good repair.
8. Participate in Pavement Management System training.

PRODUCTS:

1. Updated MassDOT road inventory files.
2. Maintain Regional Pavement Management System.
3. Annual road assessment of pavement conditions including updated MassDOT Pavement Serviceability Index condition data for numbered routes in Berkshire County.

SCHEDULE:

Work on this task will begin in Spring 2018 and continue through to the end of FFY 2018.

COMMUNITY BENEFICIARY:

All Berkshire County Communities

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$14,800/3,700	\$18,500	28
TOTAL	\$18,500	\$18,500	28

WORK ELEMENT 3

REGIONAL PLANNING STUDIES

This element consists of tasks which focus on specific issues or areas of concern raised by the MPO, BRPC member jurisdictions, or topics identified in other regional planning analysis, including the Regional Transportation Plan. Special studies will include partnering with BRTA, addressing public health impacts associated with the transportation system and identifying bicycle and pedestrian improvements in accordance with the Health Transportation Directive, when applicable.

Task 3.1 *Special Studies*

OBJECTIVE:

Provide background information and analysis of selected regional transportation planning topics. Perform follow-up work on recommendations of previous studies. Enable BRPC to be responsive to short-term transportation planning needs.

PREVIOUS ACTIVITIES:

1. Lee Area Traffic Study.
2. Hubbard Avenue Development and Access Study.
3. Regional Bottlenecks Analysis. West Street Corridor – Pittsfield; Church St and Main St – North Adams; Route 2/ Price Chopper Plaza – North Adams.

PROPOSED ACTIVITIES:

The studies shown below are a list of special study topics compiled by staff with input from the MPO on their priority during the preparation of the UPWP. It is anticipated that work will be completed on a minimum of two studies during the program year, with additional work being initiated subject to staffing and budget constraints.

1. Employment based transportation needs analysis and transportation service pilot program implementation.
2. Chapter 90 funding utilization and expenditure characteristics of Berkshire County communities.
3. Research/analysis to enhance travel and tourism in the Berkshires; integration with transportation planning.
4. Regional Bottleneck –Lanesborough Rd. at Route 8, Cheshire
5. Housatonic River Clean-up transportation impact and constraint analysis associated with the EPAs proposed remedy plan.
6. Dalton/Pittsfield Traffic Analysis: Re-evaluation of geometry and lane capacity of Hubbard Avenue bridge at Dalton Avenue.

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PRODUCTS:

1. Technical memorandum or reports on transportation issues of concern.
2. Analysis, evaluation and recommendations to mitigate bottleneck/traffic conditions to improve traffic and freight movement.

SCHEDULE:

1. Work on these tasks will be ongoing throughout FFY 2018.

COMMUNITY BENEFICIARY:

All Berkshire County Communities with additional benefit to Pittsfield, Dalton and Cheshire

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$50,400/12,600	\$63,000	97
TOTAL	\$63,000	\$63,000	97

Task 3.2 *Bicycle and Pedestrian Planning*

OBJECTIVE:

Assist communities in following through on the Berkshire Bicycling & Walking Transportation Plan and items developed in other Community Plans. Coordinate activities of Regional and Sub-regional bicycling and walking groups with a focus on the FHWA's National Goal Area of Environmental Sustainability and MassDOT's GreenDOT and Healthy Transportation Directive objectives. Improve safety and public health for all non-motorized travelers through planning, programming and outreach.

PREVIOUS ACTIVITIES:

1. Staff support to the Berkshire Bike Path Council (BBPC).
2. Administration of Ashuwillticook trail counts.
3. GIS inventory of existing and proposed bike facilities in the Berkshire Region.

PROPOSED ACTIVITIES:

1. Assist communities on Complete Streets matters; support local and regional bicycle and pedestrian planning.
2. Provide technical support to the BBPC and North Bike Berkshires, including provision of GIS related services.
3. Assist with efforts leading to furthering the construction of Ashuwillticook Rail Trail segments.
4. Coordination with MassDOT on US Bike Route 7 signage
5. Continue identifying priority areas for on road cycling improvements and pedestrian enhancements including best practices based on land use context (urban, suburban, rural) including identifying critical sidewalk gaps.
6. Identify areas of concern for bicycle and pedestrian safety and walkability; promote counter measures and safety enhancements
7. Participation in Bay State Bike Week, Bay State Greenway and Western New England Greenway bikeway initiatives.
8. Ashuwillticook bicycle trail planning - Pittsfield segment
9. Participate in statewide bicycle and pedestrian planning initiatives.
10. Activities that further alternative mode use including bicycle parking and bike sharing programs

PRODUCTS:

1. Technical assistance to municipalities on Complete Street issues.
2. Recommendations of capital improvements for TIP consideration that advance the Healthy Transportation Compact and GreenDOT mode shift goals.
3. Work to implement recommendations contained in the State's pedestrian safety plan.
4. Assist with efforts focused on outreach and education of bicycle and pedestrian safety and public health outcomes on a time available basis.

SCHEDULE:

1. Support/coordination/outreach efforts will be ongoing throughout FFY 2018.

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2. Identification of priority bicycle and pedestrian improvements: Spring 2018.

COMMUNITY BENEFICIARY:

All Berkshire County Communities

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$41,600/10,400	\$52,000	79
TOTAL	\$52,000	\$52,000	79

Task 3.3 *Transportation, Community, and System Preservation*

OBJECTIVES:

To promote and implement corridor access management techniques in local communities in order to promote safety and minimize congestion caused by the conflicts between through traffic and adjacent land uses along major corridors and address FHWA's National Goal Areas of Congestion Reduction and Safety.

PREVIOUS ACTIVITIES:

1. Route 7/20 Corridor Access Management Study
2. Great Barrington (Route 183/7) Access Management Study

PROPOSED ACTIVITIES:

1. Work with interested communities to inform and educate on the benefits of driveway and access management bylaws.
2. Develop bylaws and design guidelines which promote effective access management which communities can adopt to preserve the operational effectiveness of higher volume roadways.

PRODUCTS:

1. Technical memorandums, draft zoning bylaws and driveway design guidelines to promote effective access management techniques.

SCHEDULE:

1. Education and outreach to communities on access management and driveway bylaws, January 2018.
2. Develop draft access management/ drive bylaws for communities, April – August 2018.

COMMUNITY BENEFICIARY:

All Berkshire County Communities

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$12,000/3,000	\$15,000	26
TOTAL	\$15,000	\$15,000	26

Task 3.4 *Regional Transit Planning*

OBJECTIVE:

Provide technical assistance for public transportation service planning. Guide decision-making for regional public transportation issues. Make recommendations for improving the existing public transportation system in support of FHWA's National Goal of increasing accessibility and mobility options available to people and for freight.

PREVIOUS ACTIVITIES:

1. Completed Southern Berkshire Community Transit Study.
2. Prepare Transit Elements of the Berkshire Regional TIP.
3. Participate in meetings and training sessions for the MA Institute for Transportation Coordination, Berkshire team.
4. Inventory of Transportation Providers in Berkshire County.

PROPOSED ACTIVITIES:

1. Provide planning assistance to BRTA for fixed route and para-transit operations including partnering and coordination on planning efforts.
2. Provide support to the Berkshire Regional Coordination Council.
3. Updated Coordinated Public Transit – Human Services Transportation Plan.
4. Support and assistance identifying and programming TIP projects.
5. Assist BRTA with developing transit performance measures.

PRODUCTS:

1. Technical Memoranda and statistical reports which may include; system data summaries, system performance standards, service expansion priorities, service reduction recommendations, analysis of boarding activity, analysis of existing and proposed stop locations, analysis of system revenues and costs.

SCHEDULE:

1. Work on this task will be ongoing throughout FFY 2018.
2. Coordinated Public Transit Human Services Transportation Plan Update – January 2018

COMMUNITY BENEFICIARY:

All Berkshire County Communities

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL	\$38,988	\$38,988	53
LOCAL*	\$9,747	0	0
TOTAL	\$48,735	\$38,988	53

*The BRTA in-kind match for FTA 5303 funded work. This match is an estimate of the value of BRTA staff support toward TPL related activities.

Task 3.5 Safety Initiatives

OBJECTIVE:

Evaluate accident data and public input to determine if there are physical conditions on roadway and roadway configurations that are safety hazards. This task is focused on addressing the FHWA's Safety Goal Area as well as public health.

PREVIOUS ACTIVITIES:

1. Identify potential Road Safety Audit Review (RSAR) sites
2. Road Safety Audit, South St (BMC area, W. Housatonic/Center St.) intersections in Pittsfield and Route 7/20 at Walker Street.
3. Analysis of MassDOT Crash Data for HSIP project identification

PROPOSED ACTIVITIES:

1. Coordinate with Berkshire communities to identify HSIP eligible projects.
2. Conduct RSA: Merrill Road and Junction Road.
3. Prioritize future year HSIP projects.
4. Identification of other potential safety improvements
5. Evaluate and revise safety database.

PRODUCTS:

1. Documentation on high crash incident locations within Berkshire County for motor vehicle, bicycle, and pedestrian incidents.
2. Incorporation of accident analysis into other regional studies to support findings related to needed system improvements.

SCHEDULE:

1. Work on this task will occur in FFY 2018.

COMMUNITY BENEFICIARY:

All Berkshire County Communities

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$16,800/4,200	\$20,000	29
TOTAL	\$21,000	\$21,000	29

Task 3.6 *Climate Change*

OBJECTIVE:

Evaluate the impact that Climate Change may have on regional transportation facilities with an emphasis on stream crossings and improving the resiliency and reliability of the transportation system along with mitigating storm water impacts on surface transportation. Vulnerability assessment tools be utilized to assist in mitigating climate change impacts and to better prepare communities in improving public safety during serve weather events. This task is directed towards addressing both Infrastructure Condition and System Reliability national performance goals from FAST performance measures.

PREVIOUS ACTIVITIES:

1. Completed Draft Hazard Mitigation Plan
2. Compilation of stream crossing data

PROPOSED ACTIVITIES:

1. Conduct an inventory of stream crossing facilities subject to damage due to increased flooding events associated with Climate Change.
2. Coordinate with recommendations developed through the Hazard Mitigation Plan process and other related activities.
3. Assist in efforts to implement Massachusetts Stream Crossing Standards and aid communities seeking financial assistance for new projects.
4. Work with MassDOT and municipalities to identifying vulnerable assets and prioritize projects as part of its Climate Vulnerability Assessment.
5. Participate in statewide GHG Emission regulatory efforts, perform GHG emissions analyses and tracking.
6. Become proficient with FEMA's new Risk MAP program.

PRODUCTS:

1. Research and data collection that supports updates to Massachusetts Stream Crossing Standards.
2. Database of stream crossings containing the following information: facility attributes, condition, historical flooding and damage, and repair/maintenance costs and condition information.

SCHEDULE:

1. Work on this task will continue in FFY 2018.

COMMUNITY BENEFICIARY:

All Berkshire County Communities

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$27,697/6,924	\$34,621	53
TOTAL	\$34,621	\$34,621	53

Task 3.7 *Passenger and Freight Rail Planning*

OBJECTIVE:

Encourage planning, improvements, and additions to the rail network that increase the accessibility and mobility options available for passengers and freight. Advance planning for passenger and freight rail planning that supports: goods movement, economic development, tourism, and development of a truly multi-modal transportation system.

PREVIOUS ACTIVITIES:

1. Berkshire Passenger Rail Station Location and Design Analysis.
2. 2012 Freight and Goods Movement Survey Report.
3. Participation in the 2010 Massachusetts Freight Plan.

PROPOSED ACTIVITIES:

1. Participate in regional, statewide, and multi-state efforts that address passenger rail including the State Rail Plan and State Freight Plan.
2. Participate in regional, statewide, and multi-state efforts that address freight and goods movement by rail.
3. Engage local decision-makers and stakeholders in the planning for passenger and freight rail planning.
4. Review and comment on federal and statewide rail plans, programs, legislation, regulations and guidelines.
5. Participate in FHWA webinars and other related workshops regarding passenger and freight rail planning.

PRODUCTS:

1. Technical memos, data, and map products produced in concert with meetings, workshops, forums, grant applications, project proposals, etc., as needed.
2. Implement recommendations from statewide planning initiatives.
3. Map critical urban and rural freight corridors.

Schedule:

1. Work on this task will be continuous throughout 2018.

COMMUNITY BENEFICIARY:

All Berkshire County Communities

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$10,000/2,500	\$12,500	18
TOTAL	\$12,500	\$12,500	18

Task 3.8 *Regional Transportation Planning and Performance Measures*

OBJECTIVE:

This task consists of preliminary planning associated with the development of the update to the Berkshire Regional Transportation Plan. Directly related, is the development of performance measures required by under current legislation; *Fixing America's Surface Transportation (FAST)*. MPOs are required to establish performance targets in relation to performance measures (after the setting of state targets). This task is directed at this effort and will include coordination with MassDOT as the rules adopted and implemented.

In addition, staff will review performance measures and methodologies in order to establish regional and MPO targets that can be used to help measure progress in achieving the targets.

PREVIOUS ACTIVITIES:

1. 2016 Berkshire Regional Transportation Plan
2. TIP Transportation Evaluation Criteria – Revised 2011
3. Pavement Management Program

PROPOSED ACTIVITIES:

1. Review applicable rules and regulations developed by federal and state agencies related to targets and performance measures;
2. Review available local data related to the seven national performance goals;
3. Develop performance measures for the Berkshire MPO based on available data and guidelines;
4. Determine methodology to set and evaluate performance targets that support FAST intentions;
5. Participate in the development of socio-economic projects for 2020 RTP.

PRODUCTS:

1. Performance measures, targets and socio-economic projections for the Berkshire MPO

SCHEDULE:

1. Monitor rulemaking activities and coordination with MassDOT and FHWA regarding Performance Measures – ongoing through FFY 2018
2. Performance measures/targets – September 2018
3. Regional Settings Chapter for the 2020 RTP – August 2018

COMMUNITY BENEFICIARY:

All Berkshire County Communities

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$15,200/3,800	\$19,000	28
TOTAL	\$19,000	\$19,000	28

WORK ELEMENT 4

OTHER ACTIVITIES

This work element provides transportation planning that addresses broader Regional Planning objectives of BRPC, including coordination with community and environmental planning.

Task 4.1 *Land Use/ Transportation Planning*

OBJECTIVE:

The objective of this task is to facilitate development or re-development in the region's communities promote land use planning policies and measures to minimize sprawl or other development patterns that contribute to traffic congestion and to promote sustainable development practices.

PREVIOUS ACTIVITIES:

1. Conducted public/community Smart Growth Workshops.
2. Provided technical assistance to communities to apply Smart Growth development principles.
3. Conducted activities to initiate the Regional Sustainability Plan.
4. Prepared informational material to demonstrate the benefits of Low Impact Development techniques such as reduced widths and pervious pavement for residential streets.
5. Provided support to the Regional Issues Committee.
6. Coordinated land use and policy analysis with the 2011 RTP update.

PROPOSED ACTIVITIES:

1. Continue to develop principles and planning tools that Berkshire communities can use for "Smart Growth" and Sustainable Development. Review and evaluate existing or proposed land use policies, plans, or laws / regulations in selected communities to determine their effects on transportation.
2. Implement recommendations and actions identified in Sustainable Berkshires regional sustainability plan.
3. Work with the Regional Issues Committee as a forum for debating regional land use and its significance to the regional transportation network.
4. Conduct public outreach and educational activities with Select Boards and other advisory bodies.
5. Continue analysis of regional data and development trends.
6. Continue to research and develop policies and procedures to facilitate the integration of transportation, land use and environmental planning, especially related to impacts from climate change and habitat connectivity. Examine the interrelationship of land use, energy use and transportation.

PRODUCTS:

1. Workshops focused on Smart Growth and Sustainable Development.
2. Updated package of "Smart Growth" Planning Tools.
3. Technical Memoranda/ Reports related to Sustainable Development Practices and the Regional Sustainability Plan.

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4. Meetings with the Berkshire Regional Planning Commission Regional Issues Committee.

SCHEDULE:

1. Work on this task is ongoing throughout FFY 2018.

COMMUNITY BENEFICIARY:

All Berkshire County Communities

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$16,800/4,200	\$21,000	37
TOTAL	\$21,000	\$21,000	37

Task 4.2 Local Technical Assistance

OBJECTIVE:

Provide technical resources and support for member communities and organizations. Review transportation related impact reports, traffic studies, and environmental notification forms.

PREVIOUS ACTIVITIES:

1. Provide transportation related assistance to communities on an as requested basis.
2. Review and comment on transportation aspects of Environmental Notification Forms and Environmental Impact Reports as part of the MEPA process.
3. Attend project scoping sessions for significant projects in the region as part of the MEPA process.

PROPOSED ACTIVITIES:

1. Review and comment on transportation aspects of all Environmental Notification Forms and Environmental Impact Reports as part of the MEPA process. Attend project scoping sessions for significant projects in the region as part of the MEPA process. Review all documents prepared under federal environmental laws and regulations.
2. Provide transportation planning assistance to communities as requested.
3. Address other unforeseen issues that may arise from time to time. This may include such things as city or town circulation plans, parking plans, or other issues for which specific studies are needed.
4. Assist local communities with advancing projects to the project development process and assist with the submission of project need forms.

PRODUCTS:

1. Recommendations and comments as appropriate for the review of MEPA documents.
2. Reports documenting the findings and recommendations for local technical assistance requests.

SCHEDULE:

1. Work on this task will be ongoing throughout FFY 2018.

COMMUNITY BENEFICIARY:

All Berkshire County Communities

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$17,200/4,300	\$21,500	29
TOTAL	\$21,500	\$21,500	29

Task 4.3 Scenic Byway Projects

OBJECTIVE:

To preserve, improve and enhance the region's Scenic Byways.

PREVIOUS ACTIVITIES:

1. Completed Jacobs Ladder Corridor Study and Management Plan
2. Partnered with adjoining Regional Planning Agencies on development of grant applications and work scopes for further Scenic Byway projects
3. Completed Mohawk Trail Bikeway Phase I
4. Awarded Mohawk Trail Historic Preservation, Mohawk Bike/Ped Trail Phase II grant and Lee Bikeway grant
5. Approved Mohawk Bike/Ped Trail Phase II Scope
6. Approved Lee Bikeway Scope

PROPOSED ACTIVITIES:

1. Continue coordination with Contiguous Regional Planning Agencies on Scenic Byway project development activities;
2. Task completion, project management, and contract administration of Scenic Byway projects;
3. Continue activities to support implementation of Corridor Management Plans;
4. Apply for funds to implement projects contained in the Corridor Management Plans.

PRODUCTS:

1. Continued support and technical assistance to regional and local Scenic Byway partners.
2. Planning and administration of Lee Bikeway Phase II planning and design project.

SCHEDULE:

1. Work on this task will be ongoing throughout FFY 2018.

COMMUNITY BENEFICIARY:

Town of Lee, Town of Lenox

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$6,240/1,560	\$7,800	10
TOTAL	\$7,800	\$7,800	10

DIRECT EXPENSE

As shown in the Funding Profile on the following page, a total of \$16,012 in Direct Expense is identified in the 2018 UPWP. Of these direct expenses:

- \$16,000 is provided via the FHWA/MassDOT PL contract
- \$12.00 in direct expense is provided via the FTA/MassDOT FTA 5303 contract

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FUNDING PROFILE

	TOTAL	FFY 2018 TOTAL	PL- FEDERAL	PL-STATE	FTA-5303	LOCAL *
Management & Certification						
1.1 Management of the 3C Process	116,000	116,000	92,800	23,200		
1.2 UPWP	14,600	14,600	11,680	2,920		
1.3 Public Outreach	8,500	8,500	6,800	1,700		
1.4 Title VI & EJ	8,500	8,500	6,800	1,700		
1.5 TIP Development	30,482	30,482	24,386	6,096		
Subtotal	178,082	178,082	142,466	35,616	0	0
Technical Support						
2.1 GIS, Mapping & Graphics	13,500	13,500	10,800	2,700		
2.2 Regional Data & Analysis	18,000	18,000	14,400	3,600		
2.3 Traffic and Travel Data	21,000	21,000	16,800	4,200		
2.4 Travel Forecasting & GHG Analysis	16,500	16,500	13,200	3,300		
2.5 Pavement Management	18,500	18,500	14,800	3,700		
Subtotal	87,500	87,500	70,000	17,500	0	0
Planning Studies						
3.1 Special Studies	63,000	63,000	50,400	12,600		
3.2 Bicycle & Pedestrian Planning	52,000	52,000	41,600	10,400		
3.3 TCSP	15,000	15,000	12,000	3,000		
3.4 Regional Transit Planning	48,723	0	0	0	38,976	9,747
3.5 Safety Initiatives	21,000	21,000	16,800	4,200		
3.6 Climate Change	34,621	34,621	27,697	6,924		
3.7 Passenger & Freight Rail	12,500	12,500	10,000	2,500		
3.8 RTP & Performance Measures	19,000	19,000	15,200	3,800		
Subtotal	265,844	217,121	173,697	43,424	38,976	9,747
Other Activities						
4.1 Transportation/ Land Use Planning	21,000	21,000	16,800	4,200		
4.2 Local Technical Assistance	21,500	21,500	17,200	4,300		
4.3 Scenic Byway Projects	7,800	7,800	6,240	1,560		
Subtotal	50,300	50,300	40,240	10,060		0
BRPC Direct Expenses	16,012	16,000	12,800	3,200	12	
TOTAL FUNDS	597,738	549,003	439,202	109,801	38,988	9,747
BRPC Salaries and Overhead		533,003	426,402	106,601		

2018 PL Allocation 549,003

Notes

FHWA/PL

Federal Highway Administration/Metropolitan Transportation Planning Funds

FTA 5303

FTA Section 5303 planning funds

LOCAL *

The BRTA in-kind match for FTA 5303 funded work. This match is an estimate of the value of BRTA staff support toward TPL related activities.

UPWP STAFF LISTING

POSITION	NAME	ESTIMATED %TIME
Executive Director	Nat Karns	< 1%
Assistant Director	Tom Matuszko	< 1%
Transportation Program Manager	Clete Kus	99%
Senior Transportation Planner	Anuja Koirala	99%
Senior Transportation Planner	Emily Lindsey	99%
Other Planners	Patricia Mullins Lauren Gaherty Melissa Provencher Eammon Coughlin New Planner	2 -- 25% 2% 6% 2% 3% 50%
GIS Coordinator	Mark Maloy	20%
Office Manager	Marianne Sniezek	< 1%

BERKSHIRE REGIONAL PLANNING COMMISSION REVENUE SOURCES FOR FISCAL YEAR 2017

FY 2018 BUDGET - May 4, 2017 Version

DRAFT - V2

Berkshire Regional Planning Commission

PROJECTED REVENUES

	FY 2017 Approved	FY 2018 Recommended
Outsource GIS Planner	\$ 10,000	\$ 5,758
Brownfield Revolving Loan Fund	\$ 296,550	\$ 481,400
Berkshire Bike Path Council Support	\$ 700	\$ 700
Berkshire Public Health Alliance Inspections	\$ 30,000	\$ 39,552
Berkshire Public Health Alliance Nursing	\$ 25,000	\$ 58,181
BRPC Non-profit - Berkshires Tomorrow	\$ 0	\$ 4,395
Mohawk Trail Path Phase II	\$ 4,000	\$ 0
Rest of River Coordination	\$ 60,000	\$ 40,000
Brownfields Area Wide Planning	\$ 21,463	\$ 0
Online Burn Permits	\$ 1,400	\$ 1,400
Prevention Wellness Trust Fund	\$ 50,000	\$ 23,729
Lee Bikeway Design	\$ 10,898	\$ 0
Opioid Abuse Prevention Collaborative	\$ 100,000	\$ 200,000 ²
BCBOHA Support Services	\$ 10,000	\$ 11,500
Advancing Berkshire Economy	\$ 5,056	\$ 0
Stockbridge Bowl S319 Support	\$ 7,500	\$ 2,167
Smoking Cessation- Prevention Wellness Trust Fund	\$ 40,000	\$ 0
Age Friendly Berkshires	\$ 86,000	\$ 57,172 ¹
Great Barrington CDBG - Infrastructure & Housing	\$ 69,839	\$ 40,000
FDA Regional Food Safety Permitting and Inspection	\$ 73,850	\$ 69,850
Regional NPDES Phase II Stormwater Assessment	\$ 37,576	\$ 0
Pittsfield Brownfield Assessment	\$ 7,500	\$ 7,025
Spontaneous Unaffiliated Volunteer Training	\$ 8,407	\$ 0
Debris Management Planning Assistance	\$ 7,467	\$ 0
Pittsfield Open Space & Recreation Plan	\$ 3,023	\$ 0
Health Impact Assessment	\$ 1,484	\$ 0
Pavement Management Program	\$ 6,830	\$ 7,500 ³
Children in Disaster Planning	\$ 17,025	\$ 28,640 ³
Egremont Complete Streets Assessment	\$ 2,783	\$ 0
Cheshire Master Plan Support	\$ 25,000	\$ 14,789
Emergency Preparedness Planning	\$ 133,935	\$ 151,679
Lanesborough Hazard Mitigation Plan	\$ 9,633	\$ 2,133
Adams Brownfield Assessment	\$ 0	\$ 10,805
Lee Brownfield Assessment	\$ 0	\$ 10,917
Greylock Flume Brownfield Clean up	\$ 0	\$ 4,153
Berkshire United Way Support	\$ 15,000	\$ 15,000 ³
Berkshire Medical Reserve Corps	\$ 28,333	\$ 30,500
Shared Economic Planner	\$ 0	\$ 34,425
DEP Water Quality Assessment	\$ 0	\$ 20,183
Sheffield Gt. Barrington CDBG16	\$ 0	\$ 110,225
Dalton Stormwater Management Support	\$ 14,000	\$ 11,000 ³
Sandisfield Complete Streets Assessment	\$ 23,000	\$ 0
Transportation Planning	\$ 553,967	\$ 576,611
Municipal Energy Technical Assistance	\$ 0	\$ 5,164
Mohawk Trail Woodlands Partnership	\$ 30,000	\$ 24,722 ³
Berkshire County Education Task Force Phase II	\$ 36,000	\$ 9,200
Hinsdale Master Plan	\$ 0	\$ 3,302
District Local Technical Assistance	\$ 210,691	\$ 220,550 ²

BERKSHIRE METROPOLITAN PLANNING ORGANIZATION
2018 UNIFIED PLANNING WORK PROGRAM

FY 2018 BUDGET - May 4, 2017 Version
Berkshire Regional Planning Commission
PROJECTED REVENUES

DRAFT - V2

	FY 2017 Approved	FY 2018 Recommended
Accessible Mobility	\$ 0	\$ 43,836
Public Health Inspector Food Certificate Training	\$ 10,000	\$ 7,418 ⁴
Yoga for Drug Recovery Treatment	\$ 0	\$ 6,000
Post Overdose Support	\$ 0	\$ 5,000
Transit Planning	\$ 37,567	\$ 44,502
Williamstown Complete Streets	\$ 0	\$ 20,382
Regional Economic Development Support	\$ 0	\$ 5,000
Senior Villages Concept Planning	\$ 0	\$ 19,600
Lanesborough Stormwater Management Plan	\$ 0	\$ 17,805
Pittsfield Stormwater Management Plan	\$ 0	\$ 8,494
Berkshire Community Organizations Active in Disasters	\$ 14,463	\$ 7,500
Cheshire Complete Streets	\$ 0	\$ 24,882
MASSGIS Support	\$ 0	\$ 2,500 ¹
Hinsdale Open Space & Recreation Plan	\$ 0	\$ 12,000
Dalton Open Space & Recreation Plan	\$ 0	\$ 13,000 ³
CDBG Grant FY 18	\$ 35,000	\$ 57,659 ¹
Berkshire Brownfield Assessment	\$ 0	\$ 98,698 ¹
General:Assessement, Other	\$ 97,086	\$ 107,948
Unsecured New Projects	\$ 177,405	\$ 28,093
TOTAL REVENUES	\$ 2,445,432	\$ 2,864,646

¹. Applied for / requested- no decision as of 4/28/17

². Assumes \$100,000 state budget item

³. As of 4/28/17 not yet under contract

⁴. Includes \$2,500 new funds

BERKSHIRE REGIONAL PLANNING COMMISSION PROJECTED EXPENDITURES FOR FISCAL YEAR 2017

FY 2017 BUDGET - May 4, 2017 Version

Recommended **DRAFT - V2**

Berkshire Regional Planning Commission

PROJECTED EXPENDITURES

	FY 17 Approved	FY 2018 Recommended
SALARIES		
Direct Billable	\$ 769,327	\$ 856,184
Indirect Admin.	\$ 298,109	\$ 309,360
Interns (Admin)	\$ 0	\$ 3,000
Interns (Projects)	\$ 196	\$ 6,252
Subtotal Salaries	\$ 1,067,632	\$ 1,174,796
BENEFITS		
Sick, Comp and Vacation Leave	\$ 90,723	\$ 90,468
Holiday and Jury Leave	\$ 47,106	\$ 59,478
Sick Leave	\$ 36,637	\$ 49,982
Retirement	\$ 5,900	\$ 5,900
Health Insurance	\$ 189,871	\$ 202,013
Retirees Health Insurance	\$ 10,725	\$ 12,004
Retiree Future Health Insurance Liability (GASB 45)	\$ 45,000	\$ 45,000
Workers Comp Insurance	\$ 1,110	\$ 1,220
State Unemployment Insurance	\$ 5,500	\$ 5,864
FICA and Medicare	\$ 15,481	\$ 19,289
Subtotal Benefits	\$ 448,053	\$ 491,218
NON-PERSONNEL OPERATING EXPENSES		
Accounting Services	\$ 3,000	\$ 3,200
Advertising	\$ 2,300	\$ 2,500
Audit	\$ 19,000	\$ 19,250
Computer Equipment, Software & Maintenance	\$ 22,890	\$ 23,254
Copying Expense	\$ 24,000	\$ 18,000
Depreciation	\$ 15,778	\$ 15,525
Dues & Subscriptions	\$ 10,000	\$ 9,000
Flex Plan Administration	\$ 1,120	\$ 775
Insurance (Auto, Officers, Office)	\$ 7,627	\$ 7,680
Janitor	\$ 2,750	\$ 2,800
Legal (Administrative)	\$ 1,100	\$ 1,100
Mapping Supplies	\$ 825	\$ 500
Meetings (Administrative)	\$ 2,000	\$ 2,500
Payroll Services	\$ 3,000	\$ 2,500
Postage	\$ 3,600	\$ 2,500
Printing (Administrative)	\$ 400	\$ 800
Rent	\$ 46,782	\$ 48,540
Staff Development	\$ 11,000	\$ 10,000
Supplies	\$ 6,275	\$ 7,200
Telephone/Internet	\$ 8,000	\$ 8,000
Travel & Meals (Administrative)	\$ 2,500	\$ 3,125
Water & Recycling	\$ 1,725	\$ 2,025
Web Site	\$ 470	\$ 1,020
Utilities	\$ 14,500	\$ 14,500
Miscellaneous	\$ 4,000	\$ 23,400
Subtotal Operating (Admin)	\$ 214,642	\$ 229,694

BERKSHIRE METROPOLITAN PLANNING ORGANIZATION
2018 UNIFIED PLANNING WORK PROGRAM

FY 2017 BUDGET - May 4, 2017 Version

Recommended **DRAFT - V2**

Berkshire Regional Planning Commission

PROJECTED EXPENDITURES

	FY 17 Approved	FY 2018 Recommended
Interest Expense	\$ 0	\$ 10
Communications (Projects)	\$ 50	\$ 0
Equipment / Software (Projects)	\$ 2,000	\$ 4,000
Legal (Projects)	\$ 21,775	\$ 2,000
Meetings (Projects)	\$ 2,253	\$ 5,114
Postage (Projects)	\$ 50	\$ 0
Printing (Projects)	\$ 1,350	\$ 1,500
Supplies (Projects)	\$ 1,833	\$ 14,223
Travel & Meals (Projects)	\$ 17,679	\$ 26,406
Other Program Expenses	\$ 9,799	\$ 15,882
Unreimbursed Expenses	\$ 750	\$ 600
Subtotal Operating (Other)	\$ 57,539	\$ 69,735
SUBCONTRACTS		
Brownfield Revolving Loan Fund Recipients & Consultants	\$ 276,550	\$ 480,000
Traffic Count Consultant	\$ 5,000	\$ 8,000
Berkshire Public Health Nursing Program Support	\$ 50,000	\$ 47,633
Bikepath Engineering Consultant	\$ 4,000	\$ 0
Rest of River Clean-up Legal Consultation	\$ 60,000	\$ 40,000
Lee - Licensed Site Professional	\$ 8,100	\$ 0
Burn Permit Software Consultant	\$ 1,200	\$ 1,400
Bikepath Engineering Consultant	\$ 5,000	\$ 0
Housing Rehabilitation Specialist	\$ 5,000	\$ 20,400
Opioid Abuse Prevention Collaborating Partners	\$ 25,000	\$ 40,000
Medical Reserve Corp Support	\$ 24,000	\$ 29,750
Water Quality Consultants	\$ 0	\$ 8,000
Age Friendly Berkshires Support Services	\$ 80,000	\$ 30,000
Board of Health Online Permitting Services	\$ 48,715	\$ 31,075
Elder Services & Transport Services for the Elderly	\$ 0	\$ 40,477
Food Inspection Consultant Services	\$ 0	\$ 2,468
Drug Recovery Treatment Relaxation Instructors	\$ 0	\$ 6,000
Post Overdose Engagement Services	\$ 0	\$ 4,000
Stormwater Engineering Consultant	\$ 20,000	\$ 0
Education Task Force Consultant	\$ 30,000	\$ 0
Brownfield Assessment Consultant	\$ 0	\$ 95,000
Subtotal Subcontracts	\$ 642,565	\$ 884,203
RESERVE	\$ 15,000	\$ 15,000
TOTAL EXPENDITURES	\$ 2,445,431	\$ 2,864,646

UNIFIED PLANNING WORK PROGRAM

APPENDIX

1. PUBLIC NOTICE

Wednesday, May 24, 2017

The Berkshire F

Classifieds

To place
call 1-800

Public Notices

Berkshire Metropolitan Planning Organization PUBLIC REVIEW AND COMMENT

The Berkshire MPO is seeking public comment on the following document:

2018 Unified Planning Work Program (UPWP) - The 2018 UPWP is a list, budget and description of all federally funded transportation planning work to be performed between October 1, 2017 and September 30, 2018, mostly by staff of the Berkshire Regional Planning Commission (BRPC) and consultants working for BRPC, under the auspices of the Berkshire Metropolitan Planning Organization. Copies of this document can be obtained by:
1. Phone: Berkshire Regional Planning Commission (BRPC), 413-442-1521, ext. 20;
2. BRPC web site: www.berkshirereplanning.org
3. Walk-in: BRPC, 1 Fenn Street, Suite 201, Pittsfield MA 01201. Comments are due by June 15, 2017 and should be addressed to the Berkshire Metropolitan Planning Organization/BRPC, 1 Fenn Street, Suite 201, Pittsfield MA 01201 or via email to info@berkshirereplanning.org. The Berkshire MPO is scheduled to approve these documents at their meeting scheduled for June 27, 2017 at 4 PM at the BRPC offices. 05/24/17

**Commonwealth of Massachusetts
The Trial Court
Probate and Family Court
NOTICE OF PETITION FOR
CHANGE OF NAME
Docket No. BE17C0040CA
In the matter of:
Raichal Marie Love**

Public Notices

Of: North Adams, MA
To all persons interested in petition described:

A petition has been presented by Raymond A Morton requesting that: Raichal Marie Love be allowed to change his/her/their name as follows: Raichal Marie Love-Morton
Berkshire Probate and Family Court
44 Bank Row
Pittsfield, MA 01201 (413)442-6941
IF YOU DESIRE TO OBJECT THERETO, YOU OR YOUR ATTORNEY MUST FILE A WRITTEN APPEARANCE IN SAID COURT AT: PITTSFIELD ON OR BEFORE TEN O'CLOCK IN THE MORNING (10:00 AM) ON: 06/12/2017
WITNESS,
Hon. Richard A Simons,
First Justice of this Court.
Date: May 19, 2017

Francis B. Marinaro
Register of Probate

05/24/17

**Commonwealth of Massachusetts
The Trial Court
Berkshire Probate
and Family Court**

CITATION ON PETITION FOR ALLOWANCE OF ACCOUNT

Docket No. BE15P0766EA

**In the matter of:
Edward Harold Sklasz
Date of Death:09/28/2014**

Berkshire Probate and Family Court
44 Bank Row
Pittsfield, MA 01201
(413) 442-6941

To all interested persons:

A Petition has been filed by:
Christine A Sklasz of Dalton MA
requesting allowance of the First

Public Notices

account(s) as Personal Representative and any other relief as requested in the Petition.

You have the right to obtain a copy of the Petition from the Petitioner or at the Court. You have a right to object to this proceeding. To do so, you or your attorney must file a written appearance and objection at this Court before: 10:00 a.m. on 06/14/2017.

This is NOT a hearing date, but a deadline by which you must file a written appearance and objection if you object to this proceeding. If you fail to file a timely written appearance and objection followed by an Affidavit of Objections within thirty (30) days of the return date, action may be taken without further notice to you.

**WITNESS,
Hon. Richard A Simons,
First Justice of this Court.
Date: May 16, 2017**

Francis B. Marinaro,
Register of Probate
Katherine E. Brennan, Esq.
Brennan Law Offices
54 North Street, Suite 302
Pittsfield, MA 01201
413-499-1022
05/24/17

LEGAL NOTICE Berkshire Region Group Purchasing Program

Invitation for Bids HIGHWAY SUPPLIES & SERVICES

Sealed bids, which must be plainly marked as described below, will be received at the Office of the Chief Procurement Officer, 10 Main Street, Room 219, North Adams, Massachusetts, 01247, on the dates listed below. The awarding authority is the Berkshire Region Group Purchasing Program, acting on behalf of its participating members for a joint cooperative purchase for a timeframe of July 1, 2017 to June 30, 2018 for the following:

The following sealed bids will be received until 11:00 AM, Friday, June 16, 2017, at which time they will be publicly opened and read in Conference Room 218: sealed bids must be marked with BRGPP and "FY18-01 Aggregates and Loam"; "FY18-02 Cold Patch"; "FY18-03 Calcium Chloride or Magnesium Chloride"; "FY18-04 Culverts"; "FY18-05 Guard Rail and Posts (Products Only Delivered)"; "FY18-06 Guard Rail and Posts (Products & Installation)"; "FY18-07 Line Painting"; "FY18-07A Line Painting (Maintenance Only)"; "FY18-08 Road Crack Sealing

Public Notices

the minimum wage rates as per Mass. General Laws Chapter 149, Section 26 to 27F inclusive and Chapter 30, Section 39M a 5% bid deposit is required unless specified in the bid package

All Bidders must be pre-qualified by the MassDOT Highway Department for the following bids: "FY18-06 Guard Rail and Posts (Products & Installation)"; "FY18-07 Line Painting"; "FY18-07A Line Painting (Maintenance Only)"; "FY18-08 Road Crack Sealing Service"; "FY18-09 Stone Seal, Applied in Place"; "FY18-10 Hot Mix Asphalt"; "FY18-11 Winter Rock Salt"; "FY18-12 Winter Sand"; "FY18-13 Treated Winter Salt".

The Berkshire Region Group Purchasing Program and its PARTICIPANTS reserve the right to accept or reject any or all bids in total or in part, and to take whatever action is deemed most favorable to the best interest of the participants.

Laura Wood, CPO
BERKSHIRE REGION GROUP
PURCHASING PROGRAM
05/24/17

LEGAL NOTICE MORTGAGEE'S SALE OF REAL ESTATE

By virtue of and in execution of the Power of Sale contained in a certain mortgage given by Glenn A. Newton and Annemane Newton to Mortgage Electronic Registration Systems, Inc. acting solely as a nominee for Fidelity Mortgage a division of Delta Funding Corporation, dated January 30, 2007 and recorded in Berkshire County (Northern District) Registry of Deeds in Book 1315, Page 979 of which mortgage HSBC Bank USA, N.A., as Indenture Trustee for the Registered Noteholders of Renaissance Home Equity Loan Trust 2007-2 is the present holder by assignment from Mortgage Electronic Registration Systems, Inc., solely as nominee for Fidelity Mortgage, a Division of Delta Funding Corporation to HSBC Bank USA, N.A., as Indenture Trustee for the registered Noteholders of Renaissance Home Equity Loan Trust 2007-2 dated March 8, 2016 recorded at Berkshire County (Northern District) Registry of Deeds in Book 1589, Page 976, for breach of conditions of said mortgage and for the purpose of foreclosing the same, the mortgaged premises located at 115 Bailey Road, Lanesboro, MA 01237 will be sold at a Public Auction at 2:00PM on June 21, 2017, at the mortgaged premises, more particularly described below, all and singular

BERKSHIRE EAGLE PUBLIC NOTICES ONLY MEMORIAL DAY 2017 DEADLINES

Monday, May 29th deadline is
Wednesday, May 24th at 4PM

Tuesday, May 30th deadline is
Thursday, May 25th at Noon

Wednesday, May 31st deadline is
Friday, May 26th at NOON

2. PUBLIC COMMENTS



Charles D. Baker, Governor
Karyn E. Polito, Lieutenant Governor
Stephanie Pollack, MassDOT Secretary & CEO



June 1, 2017

Nathaniel Karns, Executive Director
Berkshire Regional Planning Commission
1 Fenn Street, Suite 201
Pittsfield, MA 01201

Dear Mr. Karns:

The Massachusetts Department of Transportation (MassDOT) Office of Transportation Planning (OTP) has reviewed the draft 2018 Unified Planning Work Program (UPWP) released by the Berkshire Metropolitan Planning Organization (MPO) on May 23, 2017. The following MassDOT comments include both general guidance and specific comments on the MPO's 3C planning process related to the content of this document as released for public review.

- Please note if pages are intentionally left blank.
- Please include a community beneficiary for each task.
- Table of Contents – Please correct page numbers for Task 4.3 and Projected Expenditures for Fiscal Year 2018.
- Page 1 – Please consider combining bullet points for “FAST Performance Measures and targets” and “Performance based planning and performance measures.”
- Page 5 – The geographical distribution narrative states that the last five years of UPWP studies were analyzed, but the map description states that the map shows studies from FFY 2012-2017. Please ensure that the narrative matches the map and Tables 1-1 and 1-2.
- Page 8 – Please change the UPWP amendment description to reflect a 21-day public comment period.
- Task 1.2
 - Please update previous activities to clarify that a UPWP was developed for FFY 2018.
 - The schedule notes endorsement of the FFY 2019 UPWP in July 2018. Please consider revising this schedule to endorse the document in May/June 2018.
- Task 1.4 – Please include a list of products for this task.
- Task 1.5 – Please update proposed activities to clarify that the TIP reflects FFY 2019-2023.

- Task 2.3 – It is noted under proposed activities that a traffic counting firm will be contracted to conduct this task. The task budget should reflect the costs of retaining a private firm in addition to the BRPC staff cost and staff days. Additionally, please clarify if BRPC staff cost and staff days are separate from the cost of the traffic counting firm.

Please contact me at (857) 368-8865 or Gabriel Sherman at (857) 368-8866 if you have any questions.

Sincerely,



David Mohler
Executive Director
Office of Transportation Planning

Cc: Jeffrey McEwen, Division Administrator, Federal Highway Administration
Mary Beth Mello, Regional Administrator, Federal Transit Administration
Francisca Heming, District 1 Highway Director

From: Jane BW Winn, BEAT [mailto:jane@thebeatnews.org]
Sent: Tuesday, May 16, 2017 9:39 AM
To: Clete Kus <Ckus@berkshireplanning.org>
Cc: Elia Del Molino <elia@thebeatnews.org>
Subject: Re: TAC Meeting Materials

Hi Clete,

Please consider these comments about the UPWP Task 3.2 Bicycle and Pedestrian Planning.

With the exception of the northern connection between Williamstown and North Adams, the Ashwillticook Rail Trail and the Bike Path in general are NOT transportation, they are recreation.

BRPC should focus their bike/ped work on planning that will allow for bicycling safely on existing roads. For example:

1. Could Dalton Division Road be widened to have a bi-directional, separated bike lane on one side?
2. Williams St in Pittsfield is already very wide - could it have a bi-directional, separated bike lane on the north side, potentially allowing more children to bike to school.
3. Crane Ave is already very wide - could it have a bi-directional, separated bike lane on one side?
4. West St - how to make bicycling to Berkshire Community College much safer.
5. How the Berkshires, specifically Pittsfield, might participate in the bike-share program that the Pioneer Valley is working on.

Jane

--

Jane Winn, Executive Director

jane@thebeatnews.org, 413-230-7321

BERKSHIRE ENVIRONMENTAL ACTION TEAM (BEAT)

BEAT, 29 Highland Ave, Pittsfield, MA 01201-2413 www.thebeatnews.org

Working with you to protect the environment for wildlife

You make our work possible - **Please donate now!**

3. TRANSPORTATION ACRONYMS

ABP: Accelerated Bridge Program
ADA: Americans with Disabilities Act
ADT: Average Daily Traffic
ATR: Automatic Traffic Recorder
BMS: Bridge Management System
BRTA: Berkshire Regional Transit Authority
BRPC: Berkshire Regional Planning Commission
CAAA: Clean Air Act Amendments of 1990
CDBG: Community Development Block Grant
CFR: Code of Federal Regulations
CIP: Capital Investment Plan
CMAQ: Congestion Mitigation and Air Quality
CMP: Congestion Management Process
CO: Carbon Monoxide
COA: Council On Aging
CPS: Corridor Planning Study
CSS: Context Sensitive Solutions
DCR: Department of Conservation and Recreation
DDS: Department of Developmental Services
DEP: Department of Environmental Protection
DHCD: Department of Housing & Community Development
DLTA: District Local Technical Assistance
DOT: Department of Transportation
DPH: Department of Public Health
DTA: Division of Transitional Assistance
EDA: Economic Development Administration
EIR: Environmental Impact Report
EIS: Environmental Impact Statement
EJ: Environmental Justice
ENF: Environmental Notification Form
EOEEA: Executive Office of Energy and Environmental Affairs
EOT: Executive Office of Transportation
EPA: Environmental Protection Agency
EPDO: Equivalent Property Damage Only
FAA: Federal Aviation Administration
FAST Act: Fixing America's Surface Transportation Act
FHWA: Federal Highway Administration
FO: Functionally Obsolete
FRA: Federal Railroad Administration
FTA: Federal Transit Administration
GHG: Green House Gas
GIS: Geographic Information System
GPS: Global Positioning System
HAZMAT: Hazardous Material
HCM: Highway Capacity Manual
HOV: High Occupancy Vehicle
HPMS: Highway Performance Monitoring System
HPP: High Priority Project
HSIP: Highway Safety Improvement Program
I&M: Inspection & Maintenance
IM: Interstate Maintenance
ITE: Institute of Transportation Engineers
ITS: Intelligent Transportation Systems
ISTEA: Intermodal Surface Transportation Efficiency Act of 1991
JARC: Job Access Reverse Commute
LOS: Level of Service

LPA: Local Planning Assistance
LPMS: Local Pavement Management System
MAC: Massachusetts Aeronautics Commission
MARPA: Massachusetts Association of Regional Planning Agencies
MARTA: Massachusetts Association of Regional Transit Authorities
MassDOT: Massachusetts Department of Transportation
MassGIS: Massachusetts Geographic Information System
MBTA: Massachusetts Bay Transportation Authority
MEMA: Massachusetts Emergency Management Agency
MEPA: Massachusetts Environmental Policy Act
MHC: Massachusetts Historical Commission
MIS: Major Investment Study
MISER: Massachusetts Institute for Social and Environmental Research
MOU: Memorandum of Understanding
MPO: Metropolitan Planning Organization
MUTCD: Manual on Uniform Traffic Control Devices
MWRA: Massachusetts Water Resources Authority
NAAQS: National Ambient Air Quality Standards
NEPA: National Environmental Policy Act
NFA: Non Federal-Aid
NHS: National Highway System
NOx: Oxides of Nitrogen
NTD: National Transit Database
NTS: National Transportation System
NTSB: National Transportation Safety Board
OCI: Overall Condition Index (used with pavement)
OTP: Office of Transportation Planning
PCI: Pavement Condition Index
PL: Metropolitan Planning funds (federal)
PMS: Pavement Management System
POP: Public Outreach Program
PPP: Public Participation Plan
PPP: Public / Private Partnership
PRC: Project Review Committee
PRWORA: Personal Responsibility & Work Opportunity Reconciliation Act
PWED: Public Works/Economic Development
RIF: Roadway Inventory Files
RFP: Request For Proposal
RFQ: Request For Qualifications
ROW: Right Of Way
RPA: Regional Planning Agency
RSA: Roadway Safety Audit
RTA: Regional Transit Authority
RTP: Regional Transportation Plan
SAFETEA-LU: Safe, Accountable, Flexible and Efficient Transportation Equity Act
SAR: Strategic Assessment Report
SD: Structurally Deficient
SIP: State Implementation Plan (for Air Quality)
SOV: Single Occupancy Vehicle
SPR: Statewide Planning & Research
STIP: State Transportation Improvement Program
STP: Surface Transportation Program
TAC: Transportation Advisory Committee
TAZ: Transportation Analysis Zone
TCM: Transportation Control Measures
TDM: Travel Demand Management
TEA-21: Transportation Equity Act for the 21st Century TEC: Transportation Evaluation Criteria
TI: Transportation Improvement (in SAFETEA-LU)
TIP: Transportation Improvement Program

TMA: Transportation Management Association
TMC: Turning Movement Count
TRB: Transportation Research Board
TSM: Transportation Systems Management
UPWP: Unified Planning Work Program
VMS: Variable Message Sign
VMT: Vehicle Miles of Travel