



# BRPC

Berkshire Regional Planning Commission

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MINUTES OF THE Berkshire Metropolitan Planning Organization (MPO)  
Tuesday, November 24, 2020  
*Meeting Held Via Zoom Video Communications*

MPO Representatives/Alternates Present:

Steve Woelfel	MassDOT (Representing Secretary Stephanie Pollack)
Vivian Mason	North Central Towns Representative
Zac Feury	City of North Adams
Kyle Hanlon	BRPC Chair
Francesca Hemming	MassDOT District 1 (Representing Highway Administrator Gulliver)
Jim Huebner	Southeast Towns Representative
Jim Lovejoy	Southwest Towns Representative

Others Present:

Eammon Coughlin	BRPC
Peter Frieri	MassDOT District 1
Justin Gilmore	BRPC
Anuja Koirala	BRPC
Derek Krevat	MassDOT OTP
Clete Kus	BRPC
Tom Matuszko	BRPC
Mark Moore	MassDOT District 1
Andrew Reovan	FHWA

## **I. Introductions**

Mr. Woelfel called the meeting to order at 4:07 p.m. Meeting attendees introduced themselves via a roll call conducted by Mr. Kus.

## **II. Opportunity for Public Comment**

There were no public comments.

## **III. Approval of the Meeting Minutes from October 27, 2020 (Action Item)**

**ACTION:** Motion by Mr. Lovejoy, seconded by Mr. Huebner to approve the meeting minutes from the October 27<sup>th</sup>, 2020 MPO meeting.

**VOICE VOTE:** Motion carried unanimously. Mr. Huebner and Ms. Mason abstained from voting.

#### **IV. Consideration of an amendment (1<sup>st</sup> amendment) to the 2021-2025 Transportation Improvement Program and initiate 21-day public comment period (Action Item)**

Ms. Koirala proceeded to update MPO members on the 1<sup>st</sup> amendment to the 2021-2025 TIP. The Williamstown-Bridge Replacement, W-37-015, Main Street (SR 2) over the Green River was originally programmed for 2020. However, this project did not go through the bid process on schedule for this FFY, so it was moved to FFY21.

**ACTION:** Motion by Mr. Lovejoy, seconded by Mr. Huebner to initiate a 21-day public comment period for the 1<sup>st</sup> amendment to the 2021-2025 TIP.

**VOICE VOTE:** Motion carried unanimously.

#### **V. Endorse a revised self-certification form for inclusion into the FFY 2021-2025 TIP (Action Item)**

Mr. Kus proceeded to give an overview of the Berkshire MPO Endorsement Sheet to MPO members. Mr. Kus explained that as with certification documents such as the TIP, which the MPO endorses, the procedures mandate the BMPO to have a certification statement. This document reflects that certification statement – and essentially outlines requirements that the BMPO are in compliance with. FHWA has requested this document be updated, and those updates are now included in this document.

**ACTION:** Motion by Mr. Huebner, seconded by Mr. Lovejoy to endorse revised self-certification form for inclusion into the FFY 2021-2025 TIP.

**VOICE VOTE:** Motion carried unanimously.

#### **VI. Status reports from Member Agencies**

Mr. Frieri provided MPO members a status report of District One project updates. All updates are outlined in the District One Project Update sheet (found [here](#)).

Mr. Kus briefly explained that BRPC co-sponsored a Transportation Climate Initiative forum a few weeks ago that was well attended. This forum provided various stakeholders throughout the Berkshires an opportunity to voice needs and concerns that relate to the proposed initiative.

#### **VII. Other Business**

There was no other business.

#### **VIII. Next Meeting Date – December 22, 2020**

The next Berkshire MPO meeting date is December 22, 2020.

**ACTION:** Mr. Huebner motioned to adjourn, seconded by Mr. Lovejoy. Mr. Woelfel adjourned the meeting at 4:28 p.m.

#### **Materials Distributed:**

- Meeting Agenda
- Draft October 27, 2020 MPO Meeting Minutes
- BMPO FFY 2021-2025 TIP 1<sup>st</sup> Amendment

- Revised BMPO Self Certification
- MassDOT District 1 Project Updates