

BERKSHIRE COUNTY METROPOLITAN PLANNING ORGANIZATION

Unified Planning Work Program

October 1, 2021 – September 30, 2022



BRPC

Berkshire Regional Planning Commission



Unified Transportation Planning Work Program

October 1, 2021 to September 30, 2022

Prepared by the
Berkshire Regional Planning Commission
for the Berkshire Metropolitan Planning Organization

June 2021

This document was developed with the assistance of the Federal Highway Administration, the Federal Transit Administration, the Massachusetts Department of Transportation, and the Berkshire Regional Transit Authority.

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Berkshire Metropolitan Planning Organization

June 2021

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MPO ENDORSEMENT:

BERKSHIRE METROPOLITAN PLANNING ORGANIZATION
UNIFIED TRANSPORTATION PLANNING WORK PROGRAM
2021-2022

This is to certify that the Berkshire County Metropolitan Planning Organization (MPO) hereby endorse the Unified Planning Work Program for the Berkshire Regional Planning Commission for the federal fiscal year beginning October 1, 2021 and the MPO authorizes the Chairman to endorse the document on their behalf.



Jamey Tesler
Acting MassDOT Secretary and CEO
Berkshire MPO Chairman

for

June 22, 2021

Date

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Transportation Acronyms:

ABP: Accelerated Bridge Program
 ADA: Americans with Disabilities Act
 ADT: Average Daily Traffic
 ATR: Automatic Traffic Recorder
 BMS: Bridge Management System
 BRTA: Berkshire Regional Transit Authority
 BRPC: Berkshire Regional Planning Commission
 CAAA: Clean Air Act Amendments of 1990
 CDBG: Community Development Block Grant
 CFR: Code of Federal Regulations
 CIP: Capital Investment Plan
 CMAQ: Congestion Mitigation and Air Quality
 CMP: Congestion Management Process
 CO: Carbon Monoxide
 COA: Council On Aging
 CPS: Corridor Planning Study
 CSS: Context Sensitive Solutions
 DCR: Department of Conservation and Recreation
 DDS: Department of Developmental Services
 DEP: Department of Environmental Protection
 DHCD: Department of Housing & Community Development
 DLTA: District Local Technical Assistance
 DOT: Department of Transportation
 DPH: Department of Public Health
 DTA: Division of Transitional Assistance
 EDA: Economic Development Administration
 EIR: Environmental Impact Report
 EIS: Environmental Impact Statement
 EJ: Environmental Justice
 ENF: Environmental Notification Form
 EOEEA: Executive Office of Energy and Environmental Affairs
 EOT: Executive Office of Transportation
 EPA: Environmental Protection Agency
 EPDO: Equivalent Property Damage Only
 FAA: Federal Aviation Administration
 FAST Act: Fixing America's Surface Transportation Act
 FFY: Federal Fiscal Year
 FHWA: Federal Highway Administration
 FO: Functionally Obsolete
 FRA: Federal Railroad Administration
 FTA: Federal Transit Administration
 GHG: Green House Gas
 GIS: Geographic Information System
 GPS: Global Positioning System
 HAZMAT: Hazardous Material

HCM: Highway Capacity Manual
HOV: High Occupancy Vehicle
HPMS: Highway Performance Monitoring System
HPP: High Priority Project
HSIP: Highway Safety Improvement Program
I&M: Inspection & Maintenance
IM: Interstate Maintenance
ITE: Institute of Transportation Engineers
ITS: Intelligent Transportation Systems
ISTEA: Intermodal Surface Transportation Efficiency Act of 1991
JARC: Job Access Reverse Commute
LOS: Level of Service
LPA: Local Planning Assistance
LPMS: Local Pavement Management System
MAC: Massachusetts Aeronautics Commission
MARPA: Massachusetts Association of Regional Planning Agencies
MARTA: Massachusetts Association of Regional Transit Authorities
MassDOT: Massachusetts Department of Transportation
MassGIS: Massachusetts Geographic Information System
MBTA: Massachusetts Bay Transportation Authority
MEMA: Massachusetts Emergency Management Agency
MEPA: Massachusetts Environmental Policy Act
MHC: Massachusetts Historical Commission
MIS: Major Investment Study
MISER: Massachusetts Institute for Social and Environmental Research
MOU: Memorandum of Understanding
MPO: Metropolitan Planning Organization
MUTCD: Manual on Uniform Traffic Control Devices
MWRA: Massachusetts Water Resources Authority
NAAQS: National Ambient Air Quality Standards
NEPA: National Environmental Policy Act
NFA: Non Federal-Aid
NHS: National Highway System
NOx: Oxides of Nitrogen
NTD: National Transit Database
NTS: National Transportation System
NTSB: National Transportation Safety Board
OCI: Overall Condition Index (used with pavement)
OTP: Office of Transportation Planning
PCI: Pavement Condition Index
PL: Metropolitan Planning funds (federal)
PMS: Pavement Management System
POP: Public Outreach Program
PPP: Public Participation Plan
PPP: Public / Private Partnership
PRC: Project Review Committee
PRWORA: Personal Responsibility & Work Opportunity Reconciliation Act

PWED: Public Works/Economic Development
RIF: Roadway Inventory Files
RFP: Request For Proposal
RFQ: Request For Qualifications
ROW: Right Of Way
RPA: Regional Planning Agency
RSA: Roadway Safety Audit
RTA: Regional Transit Authority
RTP: Regional Transportation Plan
SAFETEA-LU: Safe, Accountable, Flexible and Efficient Transportation Equity Act
SAR: Strategic Assessment Report
SD: Structurally Deficient
SIP: State Implementation Plan (for Air Quality)
SOV: Single Occupancy Vehicle
SPR: Statewide Planning & Research
STIP: State Transportation Improvement Program
STP: Surface Transportation Program
TAC: Transportation Advisory Committee
TAZ: Transportation Analysis Zone
TCM: Transportation Control Measures
TDM: Travel Demand Management
TEA-21: Transportation Equity Act for the 21st Century TEC: Transportation Evaluation Criteria
TI: Transportation Improvement (in SAFETEA-LU)
TIP: Transportation Improvement Program
TMA: Transportation Management Association
TMC: Turning Movement Count
TRB: Transportation Research Board
TSM: Transportation Systems Management
UPWP: Unified Planning Work Program
VMS: Variable Message Sign
VMT: Vehicle Miles of Travel

Introduction

The Unified Planning Work Program (UPWP) is a description of the annual program for a continuing, cooperative and comprehensive (3C) transportation planning process in the Berkshire region. As staff to the Berkshire Metropolitan Planning Organization (MPO), the Berkshire Regional Planning Commission (BRPC) is responsible for developing the UPWP in cooperation with the MPO and staff of member transportation agencies including the Berkshire Regional Transit Authority (BRTA) and Massachusetts Department of Transportation (MassDOT).

The UPWP provides an indication of regional long and short-range transportation planning objectives, the budget necessary to sustain the overall planning effort, and the sources of funding for each specific program element. All tasks will be performed by BRPC in cooperation with appropriate agencies including BRTA. The only exception is task 2.3, Traffic Data Collection which will be performed by a consultant.

The work tasks within this UPWP reflect issues and concerns from transportation agencies at the federal, state and local levels. The UPWP continues BRPCs emphasis on tasks leading to implementation of transportation improvements. Several tasks are specifically targeted to implement recommendations of the *Regional Transportation Plan* and provisions of federal legislation, particularly *Fixing America's Surface Transportation* (FAST) Act (Public Law No. 114-94), the Clean Air Act Amendments of 1990 (CAAA), the Americans with Disabilities Act (ADA), and the Civil Rights Act of 1964.

This UPWP will focus on the following:

- Management of the 3C Process and TIP Development
- Preparation of a new TIP and prioritization of new projects
- Corridor access and land use management for communities
- Continued investment in transportation software and professional development.
- Safety as a major consideration for all travel modes
- Maintenance of the Pavement Management System.
- Annual Title VI reporting
- Support for bicycling and pedestrian travel and implementing Complete Streets initiatives
- Improving the accuracy and scope of data used in transportation planning, including traffic volumes, crash data, land development and major businesses
- Transportation technical assistance to local governments
- Travel Demand Model Updates
- Performance based planning and performance measures
- Increased use of clean, alternative transportation modes
- Strategies to reduce GHG emissions
- Expansion of transit and rail service
- Implementation of Berkshire Flyer service
- Outreach and interregional coordination

The Federal Highway Administration (FHWA) continues to recognize the importance of the UPWP to address ten planning factors, specifically during the development of the UPWP:

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency;
2. Increase the safety of the transportation system for motorized and non-motorized users;
3. Increase the security of the transportation system for motorized and non-motorized users;
4. Increase the accessibility and mobility options available to people and for freight;
5. Protect and enhance the environment, promote energy conservation, and improve quality of life;
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
7. Promote efficient system management and operation;
8. Emphasize the preservation of the existing transportation system;
9. Improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation; and
10. Enhance travel and tourism.

This UPWP addresses the above ten Planning Factors in a variety of ways, the sum of which is comprehensive. The manner in which each planning task/activity applies to the factor is depicted in the table below.

APPLICABILITY OF UPWP TASKS TO METROPOLITAN PLANNING FACTORS											
Task Number	UPWP Element	Metropolitan Planning Factor									
		1	2	3	4	5	6	7	8	9	10
1.1	Management of 3C Process	√	√	√	√	√	√	√	√	√	√
1.2	UPWP	√	√	√	√	√	√	√	√	√	√
1.3	Public Participation	√	√	√	√	√	√	√	√	√	√
1.4	Title VI & EJ	√	√	√	√	√	√	√	√	√	√
1.5	TIP Development	√	√	√		√		√	√	√	√
2.1	GIS, Mapping and Graphics	√	√	√	√	√	√	√	√	√	√
2.2	Regional Data & Analysis	√	√	√	√	√	√	√	√	√	√
2.3	Traffic and Travel Data	√	√	√	√	√	√	√	√	√	√
2.4	Travel Forecasting & GHG Analysis	√	√		√	√	√	√	√	√	√
2.5	Pavement Management	√	√	√	√	√	√	√	√	√	√
3.1	Special Studies	√	√	√	√	√	√	√	√	√	√
3.2	Bicycle & Pedestrian Planning	√	√	√		√		√	√	√	√
3.3	Culvert Assessments	√	√	√	√	√		√	√	√	√
3.4	Regional Transit Planning	√		√	√	√	√	√	√	√	√
3.5	Safety Initiatives	√	√			√		√	√	√	√
3.6	Climate Change	√	√	√		√		√	√	√	√
3.7	Passenger & Freight Rail Planning	√	√	√	√	√	√	√	√	√	√
3.8	Performance Measure Assessment	√	√	√	√	√	√	√	√	√	√
3.9	Berk Flyer Marketing & Impement	√	√	√	√	√	√	√	√	√	√
4.1	Transportation and Land Use	√	√	√	√	√	√	√	√	√	√
4.2	Local Technical Assistance	√	√	√	√	√	√	√	√	√	√
4.3	Scenic Byway Projects	√	√	√	√	√	√		√	√	√
4.4	Expansion of Transit & Rail Service	√	√	√	√	√	√	√	√	√	√
4.5	Outreach & interregional Coord.	√	√	√	√	√	√	√	√	√	√

In addition to the FHWA's ten Planning Factors, tasks within the UPWP address the Planning Emphasis Areas of FAST Implementation by transitioning to performance-based planning and programing: Regional Models of Cooperation by re-thinking traditional approaches, coordinating with stakeholders adjacent to the region including transit providers and furthering Ladder of Opportunity by identifying transportation connectivity gaps.

The descriptions of the tasks to be accomplished and the budgets for these tasks are based on the best estimate of what can be accomplished within the limits of available resources. If, in the performance of this work program, it becomes apparent that certain tasks cannot be accomplished due to changing or unforeseen circumstances, the UPWP will be adjusted by redefining the scope of the tasks and/or reallocating funds among tasks. Such adjustments will be made in cooperation with MassDOT, the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA), the Berkshire Regional Transit Authority (BRTA), and other concerned agencies.

Transportation Funding Sources

Federal Highway Administration (FHWA)/MassDOT -MassDOT receives funds from several FHWA programs that are passed through to planning agencies to conduct transportation planning activities. Those programs include Metropolitan Planning (PL), Statewide Planning and Research (SPR), Scenic Byways, High Priority Projects (HPP), Transportation, Community and System Preservation (TCSP) and earmarked appropriations. The first two categories are specifically intended for planning. Funding from those programs is apportioned to states on the basis of population in urbanized areas and relative to the amount of highway construction funds the state receives. MassDOT maintains multi-year contracts with regional planning agencies to conduct transportation related planning activities utilizing the PL and SPR funds received from FHWA. The other programs mentioned above are not exclusively for planning but may be used for that purpose.

Within the Berkshire region the predominant source of funding is a combination of federal (PL) and state funds. These funds are allocated to regional planning agencies in the state, using a formula agreed to by the affected agencies. Funds must be spent within the year allocated. Any unspent funds will be de-obligated at the end of each federal fiscal year. The decision to re-obligate unused PL funding is at the discretion of the State. For federal fiscal year 2022, the Berkshire region's PL allocation is \$615,143. The UPWP meets FHWA's requirement that at least 33% of PL funds result in tangible products.

Federal Transit Administration (FTA)/MassDOT/BRTA -Two types of funds are available for transit planning in the Berkshire region. Section 5303 and Section 5307. Section 5303 funds are designated for the use of planning and technical studies related to urban mass transportation. They are passed from FTA through MassDOT to the regional planning agencies in the state. This FFY 2022 UPWP will be funded by a combined PL/5303 contract which will be administered by the FHWA and the match for 5303 funding will be provided by MassDOT.

Section 5307 funds can be used for planning as well as other purposes and are distributed by FTA on the basis of each transit authority's service area population. However, because the amount allocated to the BRTA is just enough to cover the capital and operating needs of that agency, it has opted not to use any of those funds for planning. Therefore, no Section 5307 planning work is included in this UPWP. The time periods, or "program years", for the various funding sources are outlined in the following chart:

Funding Source:	Fiscal Period:
FHWA(PL)/MassDOT	October 2021 through September 2022
FTA/MASSDOT 5303	October 2021 through September 2022

Geographical Distribution of UPWP Funded Studies

BRPC has staff conducted a geographical distribution of transportation planning tasks/studies completed in connection within the UPWPs spanning the last five years. This assessment is similar to that utilized in the TIP to identify projects that potentially impact minority and low-income block groups in the region and will influence future work. The map below depicts the studies/task in relation to these areas.

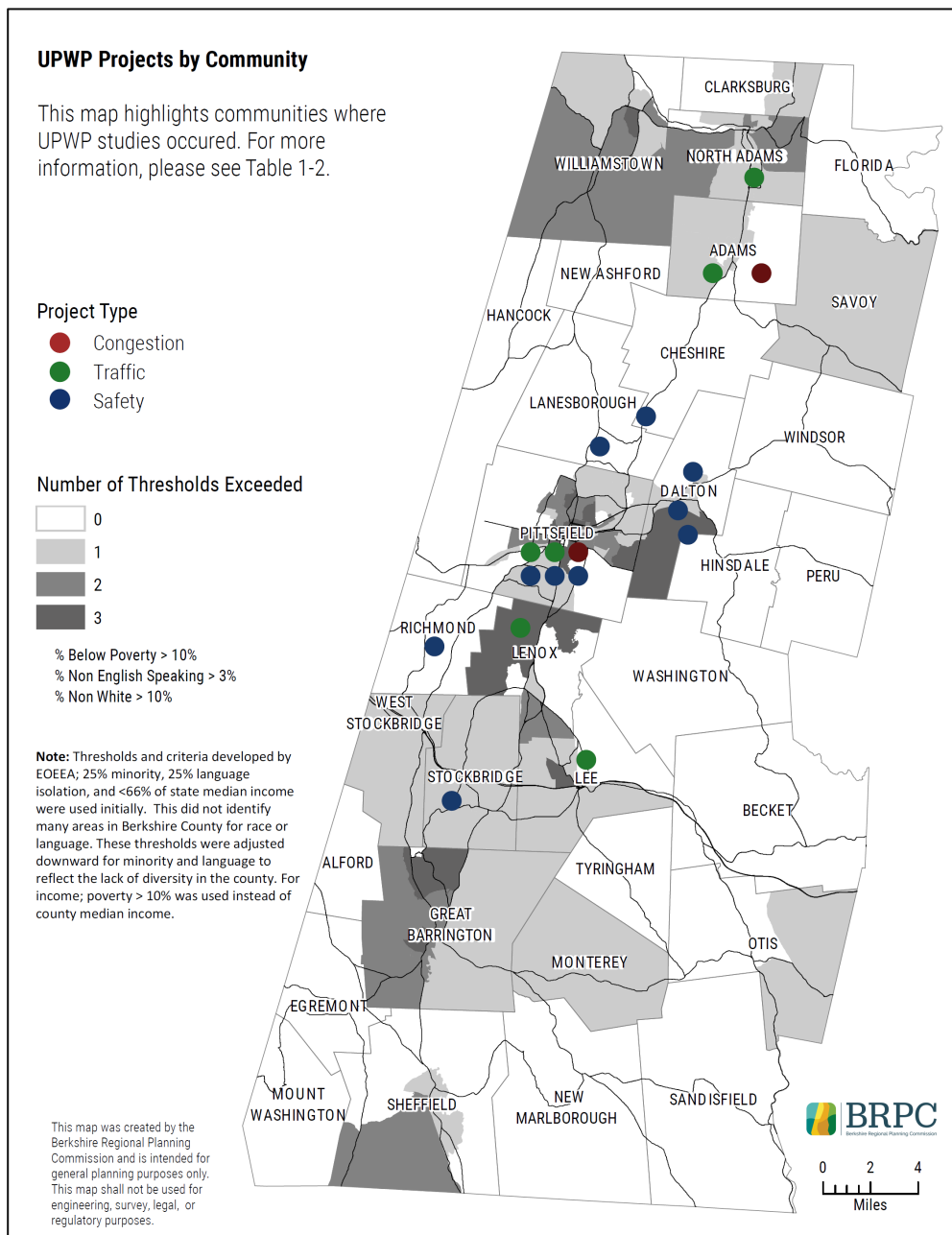


Table 1-1: FFY 2016-2021 Regional Projects Table

Regional Project	Month	Year	FY
TIP			Annual
UPWP			Annual
2020 RTP			FY 2019
Public Participation Plan	June	2016	FY 2016
Chapter 90 Funding Study	April	2018	FY 2018
Coordinated Human Service Transportation Plan	June	2018	FY 2018
Berkshire Flyer 2.0	March	2019	FY 2019
2020 RTP	July	2019	FY2019
Travel & Tourism Berkshire County	October	2019	FY2020
EV Infrastructure Strategic Plan	June	2021	FY2021
Bike Path Implementation Story Map	June	2021	FY2021

Table 1-2: FFY 2015-2020 Specific Studies

Project Name/description	Month	Year	FY	Community
BMC Area RSA	April	2016	FY 2016	Pittsfield
Hubbard Avenue Follow Up	April	2016	FY 2016	Pittsfield
Rest of River Transportation Impact Assessment	January	2016	FY 2016	Pittsfield Lenox Lee
Dalton, South Street & Housatonic Safety Audit	March	2017	FY 2017	Dalton
Adams Bottle Neck Study	September	2017	FY 2017	Adams
Adams/North Adams Road Diet Evaluation	September	2017	FY 2017	Adams North Adams
Connector Road Speed/Safety Study	October	2017	FY 2017	Lanesborough
Dalton Division Road Speed Study	October	2017	FY2018	Dalton
Lanesborough Road Bottle Neck Study	November	2017	FY2018	Cheshire
Hubbard Ave./Dalton Ave RSA	April	2018	FY2018	Pittsfield
Washington Mountain Traffic Safety Analysis	March	2019	FY2019	Dalton
Merrill Road RSA	May	2019	FY2019	Pittsfield
Main/East & South/Main RSA	September	2019	FY2019	Stockbridge
Dublin Rd & SR 41 RSA	November	2019	FY2020	Richmond
E. Housatonic/Pomeroy Ave Traffic Study	October	2020	FY2021	Pittsfield

In performing this assessment, UPWPs from the past five years were reviewed to identify the transportation planning tasks which were undertaken and completed in the Berkshire MPO region. In addition to these major planning efforts, other activities such as data collection, local technical assistance requests and regional activities including the preparation of the Transportation Improvement Plan (TIP) and the Coordinated Human Services Transportation Plan were conducted as UPWP work tasks.

From a social justice point of view, there is a strong correlation between where past projects /studies have occurred and Environmental Justice communities. There are only two instances of projects occurring in a community that has not met at least one environmental justice threshold. This also holds for new projects and studies which will occur with this FFY 2022 UPWP. While it may appear that many of the UPWP studies or projects may be focused on a select number of communities, each of the study efforts benefit all residents who travels to and within the urbanized area of Berkshire County. There has not been any instance where a community requesting assistance with a transportation issue has been denied help.

UPWP Administrative Adjustments and Amendments

During the course of the year, there may be instances when a change to the Unified Planning Work Program (UPWP) is necessary. These changes can range from minor to major. The following section has been developed to outline the process that will be followed to effectuate changes to the UPWP. Changes which are relatively minor in nature will be handled as Administrative Adjustments; modifications which are more significant will be handled as an amendment. Below are general guidelines regarding the conditions that constitute an administrative adjustment or amendment to the UPWP. All proposed administrative adjustments and amendments must be presented to the MPO for consultation. Both adjustments and amendments must be voted on by the MPO members; amendments must be released for 21-Day public comment period prior to endorsement.

UPWP Administrative Adjustment	UPWP Amendment
Reallocation of budget funds when below 25% of total task cost	Addition or Removal of UPWP task(s)
Adjustment to a project scope	Significant change in project scope, cost, and/or time allocation
Change in start/completion dates within the originally intended federal fiscal year(s)	

Submission of Budget Reallocation Request

Following MPO endorsement of the adjustment or amendment, a Budget Reallocation Request form will be prepared and submitted to MassDOT Office of Transportation Planning (OTP). All fields of the form will be filled out with clear indication that the MPO was consulted prior to submission. Back up documentation will be submitted, including the UPWP description of the task(s) affected, original budget, revised budget, and justification for the request. MassDOT is strongly encouraged to provide final approval in an expeditious manner.

Definition of Significant Change:

With respect to an amendment to the UPWP attributed to a significant change, it is considered significant when it alters the original intent of the project or intended conclusions of the project. It may also entail a change to the project scope, budget, project schedule and time allocation. A full amendment to the UPWP including a public comment period and FHWA approval will be required for budget reallocations that exceed twenty five percent of the total task budget.

Work Element 1: Management/Certification of 3-C Process

This work element encompasses the administration and support of the 3C transportation process and has been divided into the following five tasks:

Task 1.1 Management of the 3-C Process

OBJECTIVE:

Support, and facilitate an open Comprehensive, Cooperative, and Continuing (3C) transportation planning and programming process at all levels of government in conformance with applicable federal and state requirements and guidelines as described in the 3C Memorandum of Understanding.

PREVIOUS ACTIVITIES:

1. Support meetings of the Transportation Advisory Committee (TAC) and MPO and maintain certification of the planning process.
2. Participate in Massachusetts Association of Regional Planning Agencies (MARPA) and Transportation Managers Group meetings.
3. Provide coordination with Berkshire communities, Berkshire Regional Transit Authority (BRTA) and private transportation providers.
4. Review technical literature on transportation planning procedures.
5. Review federal transportation regulations pursuant to FAST Act.
6. Prepare monthly progress reports and invoices, supervise transportation planning staff and administer 3-C contract.

PROPOSED ACTIVITIES:

1. Provide staff support to the Berkshire Metropolitan Planning Organization (MPO) and its members on transportation plans and programs. Prepare and distribute information for meetings of Berkshire MPO, Transportation Advisory Committee and BRPC Transportation Committee and Commission.
2. Participate/assist in the MPO self-certification determination procedures. Prepare and periodically update other regional planning documents necessary to maintain federal certification of the Berkshire planning region and BRTA eligibility to receive transit assistance. Attend and participate in transit-related meetings such as the BRTA Board, BRTA Human Service Transportation (HST), BRTA Advisory Committee on Disability, and the Berkshire Regional Coordination Council.
3. Participate in the Transportation Managers Group meetings. Review and comment on federal and state transportation-related plans, programs, legislation, regulations, and guidelines with a focus toward the development of Performance Measures. Review literature on new transportation planning procedures.
4. Provide transportation planning services in support of the BRPC's comprehensive planning programs and conduct meetings on transportation issues. Perform various transportation-related analyses as needed.
5. Support staff professional development to enhance transportation planning capacity. Supervise transportation staff. Recruit transportation staff as needed.
6. Monitor the progress of work, budgets, and scheduling of various work tasks. Prepare progress reports and invoices for work completed. Maintain official records and files of activities relating to the 3C Transportation Planning process.

PRODUCTS:

1. Memoranda and reports as needed.
2. Updates and amendments to certification documents as required.
3. MPO and TAC meeting minutes and reports.
4. Monthly invoices and progress reports.

SCHEDULE:

1. Work on this task will be continuous throughout FFY 2022

COMMUNITY BENEFICIARY:

All Berkshire County Communities

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$ 97,600/24,400	\$ 122,000	150
TOTAL	\$ 122,000	\$ 122,000	150

Task 1.2 Unified Planning Work Program

OBJECTIVE:

Prepare and maintain a Transportation Unified Planning Work Program (UPWP) that describes and addresses all transportation and transportation-related planning activities anticipated within the Berkshire planning region.

PREVIOUS ACTIVITIES:

1. Monitor work schedule and budget for FFY 2021.
2. Draft a new UPWP for FFY 2022.

PROPOSED ACTIVITIES:

1. Publish the UPWP.
2. Monitor, review and amend the Berkshire's FFY 2022 UPWP as needed. Circulate revisions to the appropriate agencies for review and/or endorsement.
3. Develop a new UPWP for the Berkshire planning region covering FFY 2023.

PRODUCTS:

1. FFY 2023 UPWP Document.
2. Monitor work schedule and budget.
3. Amendments to the FFY 2022 UPWP as necessary.

SCHEDULE:

1. Draft of FFY 2023 UPWP for MPO review – May 2022
2. MPO endorsement of FFY 2023 UPWP – June 2022
3. Federal agency approval of FFY 2023 UPWP – September 30, 2022

COMMUNITY BENEFICIARY:

All Berkshire County Communities

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$12,800/3,200	\$16,000	19
TOTAL	\$16,000	\$16,000	19

Task 1.3 Public Participation

OBJECTIVES:

Provide the public with complete information, timely notice, and opportunities for continuing involvement in the 3C process and ensure that all segments of the population are able to fully participate. Assess the effectiveness of the current Public Participation Process and enhance the process of regional involvement supporting the objectives of the FAST legislation.

PREVIOUS ACTIVITIES:

1. Produce transportation related articles for the BRPC bi-monthly newsletter, "Common Ground".
2. Update and maintain mailing lists for public participation.
3. Update website with regional transportation planning activities.
4. 2018 Public Participation Plan.

PROPOSED ACTIVITIES:

1. Prepare transportation articles for "Common Ground", BRPC's bi-monthly newsletter; perform regular updates to the agency's website.
2. Develop graphics, charts, data visualizations and materials for public distribution to improve communications.
3. Apply the Public Participation Process to transportation program activities and tasks; prepare for and attend public meetings; perform research to increase public participation including virtual public involvement; inform and educate residents on BRPC's transportation initiatives.
4. Explore alternative outlets to reach Limited English Proficient populations
5. Regular updates of email addresses for public participation, EJ and Title VI activities including MassDOT's Engage tool.
6. Network with social service agencies, transportation providers, neighborhood groups, and community organizations to enhance outreach efforts.

PRODUCTS:

1. Transportation articles for the BRPC newsletter, *Common Ground*.
2. Periodic updates to BRPC's webpage to maintain current information on transportation initiatives and projects.
3. Expanded public outreach efforts and media contacts.
4. Actions to ensure that the transportation public involvement process contains no barriers to participation by minority and low-income groups. Ensure materials and website are accessible.
5. Updated Public Participation Plan emphasizing virtual public involvement techniques.
6. Meeting minutes.

SCHEDULE:

1. Public Participation efforts will be ongoing throughout FFY 2022

COMMUNITY BENEFICIARY:

All Berkshire County Communities

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$9,600/2,400	\$12,000	12
TOTAL	\$12,000	\$12,000	12

Task 1.4 Title VI and Environmental Justice

OBJECTIVE:

To integrate the non-discrimination principles of Environmental Justice and Title VI into the 3C Transportation Planning process and ensure that all segments of the population are able to fully participate and have their interests represented in a complete and equitable fashion. Ensure Title VI protected classes are considered in the project selection process of developing the TIP; prepare annual Title VI report document.

PREVIOUS ACTIVITIES:

1. Preparation of Title VI and EJ maps (census block maps) for towns and cities in Berkshire County.
2. Monitoring of trends or changes to targeted population groups.
3. Prepare Title VI Plan.

PROPOSED ACTIVITIES:

1. Continued monitoring of demographic trends and shifts in Berkshire County.
2. Where advisable, and within parameters of cost feasibility, translation of BRPC materials for distribution to EJ populations
3. Evaluate projects for environmental justice impacts as part of the RTP/ TIP project evaluation processes.
4. Conduct outreach, engage and take appropriate actions to ensure that the transportation public involvement process contains no barriers to participation by EJ and Title VI population groups and coordinate with BRTA.
5. Maintain database containing email contacts of community groups and relevant non-profits.
6. Prepare annual Title VI report.

PRODUCTS:

1. Annual Title VI report
2. Updated outreach contact list

SCHEDULE:

1. Work will be ongoing throughout FFY 2022
2. Annual Title VI report: December 31, 2022

COMMUNITY BENEFICIARY:

All Berkshire County Communities

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$8,000/2,000	\$10,000	11
TOTAL	\$10,000	\$10,000	11

Task 1.5 TIP Development

OBJECTIVE:

Develop, amend, and maintain the Transportation Improvement Program (TIP) for the Berkshire Region. Update and refine a multi-year program of transportation improvement projects that is consistent with the Regional Transportation Plan (RTP), the State Implementation Plan, EPA Air Quality Conformity Regulations, FHWA/FTA Planning Regulations and the Massachusetts Statewide Road and Bridge Policy.

PREVIOUS ACTIVITIES:

1. Monitor progress of TIP implementation.
2. Request submittal of transportation improvement projects from municipalities, MassDOT, BRTA and other transportation providers.
3. Maintain a database of improvement projects.
4. Produce and distribute draft TIP documents for federal, state and local parties.
5. Provide assistance to applicants with their TIP projects.
6. Provide information and recommendations to the TAC and the MPO.

PROPOSED ACTIVITIES:

1. Prepare the 2023-2027 Transportation Improvement Program utilizing the eSTIP application. Solicit the submittal of transportation improvement and CMAQ projects including the preparation of CMAQ consultation materials.
2. Inform, educate and collaborate with municipalities regarding the process of submitting projects for consideration in the TIP. Assist communities with preparing on-line project need/project initiation forms and advancing projects to project initiation by providing technical assistance in all stages of project development and implementing TIP projects.
3. Monitor status of projects in the TIP. Prepare amendments and adjustments, as necessary.

PRODUCTS:

1. FFY 2023-2027 Transportation Improvement Program.
2. Amendments to the FFY 2022-2026 TIP as necessary

SCHEDULE:

1. Draft of FFY 2023-2027 TIP for MPO review – March 2022
2. Draft FFY 2023-2027 TIP released by MPO for public comment- April 2022
3. MPO endorsement of FFY 2023-2027 TIP – May 2022
4. Federal agency approval of FFY 2023-2027 TIP – September 30, 2022

COMMUNITY BENEFICIARY: All Berkshire Communities

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$24,000/6,000	\$30,000	35
TOTAL	\$30,000	\$30,000	35

Work Element 2: Technical Support and Data Collection

This element documents activity to be conducted in support of transportation planning tasks described in other UPWP elements. Included as part of this activity is a focus on performance measures including research, analysis, public involvement/outreach, selection and implementation transitioning to performance-based planning.

These activities include technical planning tasks necessary to provide a basis for transportation planning, evaluation of transportation improvement decisions, and monitoring and management of the transportation system. This includes data collection and management, analytical procedures, and computer operations and the tasks included in this work element are linked to all other work elements of this UPWP. The work activities of this task will utilize tools and software available through MassDOT and include INRIX, Streetlight and Conveyal.

Task 2.1 GIS, Mapping and Graphics

OBJECTIVE:

Continue to develop and maintain digital geo-coded referenced data about the Berkshire Region and its transportation systems. BRPC seeks to increase access to its extensive regional database, improve spatial analytical capabilities and serve as a catalyst for cooperative development, exchange, and distribution of map data.

PREVIOUS ACTIVITIES:

1. Create working maps and visual displays.
2. Upgrade GIS software and office computers.
3. Update road inventory data layer.

PROPOSED ACTIVITIES:

1. Maintain and enhance digital base maps and data layers including road inventory file, bicycle facilities, sidewalks and traffic signals.
2. Provide mapping and related support for highway system planning, transit planning, and coordination with regional land use planning.
3. Support distribution of information to the public and planning stakeholders through thematic maps and educational multi-media presentations.
4. Participate in the Massachusetts Regional Planning Agency GIS group. Work with regional, state, and federal agencies on data standards and map standards.

PRODUCTS:

1. Maintenance of BRPC GIS System.
2. Maintenance of Data Layers to support Transportation Planning activities.
3. Mapping and Graphics to support Transportation Planning activities.

SCHEDULE:

1. Work on this task will be ongoing throughout FFY 2022

COMMUNITY BENEFICIARY:

All Berkshire County Communities

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$10,800/2,700	\$13,500	17
TOTAL	\$13,500	\$13,500	17

Task 2.2 Regional Data and Analysis

OBJECTIVE:

Collect and maintain data about the Berkshire Region. Support decision-making for regional transportation and land-use planning. Improve analytical capabilities, increase access to regional databases, and analyze statistical information related to trends and projections.

PREVIOUS ACTIVITIES:

1. Collect and manage data associated with Berkshire Benchmarks
2. Develop Berkshire Benchmarks website
3. Coordinate with 2010 Census. Promote Census outreach efforts.
4. Update databases and analyses with 2010 Census data.

PROPOSED ACTIVITIES:

1. Update and expand demographic and economic database, such as employment data, land use, population, and household statistics; incorporate 2020 Census data.
2. Collect data and coordinate transportation data needs with Berkshire Benchmarks.
3. Provide support to the BRPC transportation section, including computer maintenance, installation of transportation software, and review and purchasing of new software/hardware.

PRODUCTS:

1. Updated Databases.
2. Provide updates to the Berkshire Benchmarks data and website.
3. Conduct data analysis in support of Transportation Program activities including the development of FAST performance measures in accordance with applicable regulations and guidelines.
4. Data to support bike share and passenger rail service.

SCHEDULE:

1. Work on this task will be ongoing throughout FFY 2022

COMMUNITY BENEFICIARY:

All Berkshire County Communities

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$14,400/3,600	\$18,000	17
TOTAL	\$18,000	\$18,000	17

Task 2.3 Traffic and Travel Data Collection

OBJECTIVE:

Collect and maintain traffic count data, and other transportation data relating to travel behavior and travel characteristics for the Berkshire Region. Traffic counts will be conducted by a consultant selected in accordance with Chapter 30B

PREVIOUS ACTIVITIES:

1. Regional traffic count program.
2. Respond to public and community requests for traffic data.

PROPOSED ACTIVITIES:

1. Administer 2022 Traffic Count Program.
2. Retain a traffic counting firm to undertake data collection.
3. Prepare a report summarizing Regional traffic counts.
4. Provide traffic data to local communities upon request and update BRPC website with traffic count data.
5. Coordinate with MassDOT on data collection activities, including bicycle and pedestrian counts.
6. Perform data collection activities in support of program activities.

PRODUCTS:

1. Updated Traffic Count database (web)
2. Regional Traffic Count report
3. Bicycle count data
4. Bridge inventory database

SCHEDULE:

1. 2021 Traffic Count Report – Winter 2021
2. Collect traffic data – Summer 2022

COMMUNITY BENEFICIARY:

All Berkshire County Communities

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$15,200/3,800	\$19,000	20
Traffic Counting Consultant Direct Expense*	\$6,400/1,600		--
TOTAL	\$26,000	\$19,000	20

*Direct expense to be funded with PL funds

Task 2.4 Travel Forecasting, Traffic Analysis, and GHG Emission Analysis

OBJECTIVE:

Analyze trends in regional traffic as documented by traffic counts and other travel data. Support local and regional sustainability and livability initiatives through analysis of corridors and projects in terms of circulation impacts and Greenhouse Gas emission reductions to address the transportation sector's regional impact on air pollution and climate change by estimating travel demand and the effectiveness of mitigation strategies.

PREVIOUS ACTIVITIES:

1. Prepare RTP Travel Forecasts.

PROPOSED ACTIVITIES:

1. Incorporate updated ACS data in Regional Travel Demand Model.
2. Model calibration.
3. Coordination with MassDOT on Travel Demand Modeling issues.
4. Perform Green House Gas emission calculations for projects included in the TIP consistent with the Massachusetts Global Warming Solutions Act.
5. Identification of additional model enhancements.

PRODUCTS:

1. Technical documentation of corrections, additions, and calibration of the model.
2. Traffic forecasts and measures of transportation network performance in support of transportation planning studies.
3. GHG emission analyses for TIP projects.

SCHEDULE:

1. Work on this task will be ongoing throughout FFY 2022.

COMMUNITY BENEFICIARY:

All Berkshire County Communities

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$12,400/3,100	\$15,500	25
TOTAL	\$15,500	\$15,500	25

Task 2.5 Pavement Management

OBJECTIVE:

Support and assist local highway departments with the management of their roadway infrastructure. Develop and prioritize pavement improvement projects throughout the Berkshire Region with the establishment and maintenance of a regional Pavement Management System (PMS).

PREVIOUS ACTIVITIES:

Participation in the MARPA Pavement Management Sub-committee

PROPOSED ACTIVITIES:

1. Maintain Pavement Management System.
2. Update MassDOT Road Inventory data for the Berkshire Region into the Pavement Management System.
3. Compare MassDOT data with regional PMS data.
4. Develop data collection plan for non-MassDOT surveyed Federal Aid System road segments.
5. Explain the PMS program and coordination activities to elected officials, highway superintendents, and/or public works directors from local communities; provide related assistance.
6. Conduct field surveys and input data.
7. Report to the TAC and MPO on regional pavement conditions and the costs associated with maintaining a state of good repair.
8. Participate in Pavement Management System training.
9. Participate in MassDOTs statewide PMS initiative

PRODUCTS:

1. Updated MassDOT road inventory files.
2. Maintain Regional Pavement Management System.
3. Annual road assessment of pavement conditions including updated MassDOT Pavement Serviceability Index condition data for numbered routes in Berkshire County.

SCHEDULE:

1. Work on this task will begin in Spring 2022 and continue through September 2022.

COMMUNITY BENEFICIARY:

All Berkshire County Communities

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$11,200/2,800	\$14,000	25
TOTAL	\$14,000	\$14,000	25

Work Element 3: Regional Planning Studies

This element consists of tasks which focus on specific issues or areas of concern raised by the MPO, BRPC member jurisdictions, or topics identified in other regional planning analysis, including the Regional Transportation Plan. Special studies will include partnering with BRTA, addressing public health impacts associated with the transportation system and identifying bicycle and pedestrian improvements in accordance with the Health Transportation Directive, when applicable.

Task 3.1 Special Studies

OBJECTIVE:

Provide background information and analysis of selected regional transportation planning topics. Perform follow-up work on recommendations of previous studies. Enable BRPC to be responsive to short-term transportation planning needs.

PREVIOUS ACTIVITIES:

1. Lee Area Traffic Study.
2. Hubbard Avenue Development and Access Study.
3. Regional Bottlenecks Analysis. West Street Corridor – Pittsfield; Church St and Main St – North Adams; Route 2/ Price Chopper Plaza – North Adams.
4. Berkshire County Electric Vehicle Charging Station Plan.

PROPOSED ACTIVITIES:

The studies shown below are a list of special study topics compiled by staff with input from the MPO during the preparation of the UPWP. It is anticipated that work will be completed on a minimum of three studies during the program year, with additional work being initiated subject to staffing and budget constraints. The MPO will provide input on the selection of activities to be pursued.

1. Autonomous vehicles; impacts to rural areas.
2. Micro-mobility implementation plan and pilot program.
3. Regional Bottleneck intersection analysis
First St./Fenn Street, Pittsfield
4. Housatonic Line Intra-County service feasibility study.

PRODUCTS:

1. Technical memorandum or reports on transportation issues of concern.
2. Analysis, evaluation and recommendations to mitigate bottleneck/traffic conditions to improve traffic and freight movement.

SCHEDULE:

1. Work on these tasks will be ongoing throughout FFY 2022.

COMMUNITY BENEFICIARY:

All Berkshire County Communities with additional benefit to Pittsfield.

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$37,600/9,400	\$47,000	80
TOTAL	\$47,000	\$47,000	80

Task 3.2 Bicycle and Pedestrian Planning

OBJECTIVE:

Assist communities in following through on the Berkshire Bicycling & Walking Transportation Plan and items developed in other Community Plans. Coordinate activities of Regional and Sub-regional bicycling and walking groups with a focus on the FHWA's National Goal Area of Environmental Sustainability and MassDOT's Healthy Transportation Directive objectives. Improve safety and public health for all non-motorized travelers through planning, programming, and outreach.

PREVIOUS ACTIVITIES:

1. Staff support to the Berkshire Bike Path Council (BBPC).
2. Administration of Ashuwillticook trail counts.
3. GIS inventory of existing and proposed bike facilities in the Berkshire Region.

PROPOSED ACTIVITIES:

1. Assist communities on Complete Streets matters; support local and regional bicycle and pedestrian planning.
2. Provide technical support to the BBPC and North Bike Berkshires; participate in Bay State Bike week and Western New England Greenway bikeway initiatives.
3. Assist with efforts leading to furthering the construction of Ashuwillticook Rail Trail segments.
4. Identify gaps in bicycle networks and develop a quality of service/bikeability index.
5. Assist in efforts to further the Adventure Trail and Bennington trolley line trail.
6. Continue identifying priority areas for on road cycling improvements and pedestrian enhancements including best practices based on land use context (urban, suburban, rural) including identifying critical sidewalk gaps. Assist communities with MassDOT Safe Routes to School Program.
7. Work with municipalities, MassDOT, and other interested parties to identify areas that would benefit from bicyclist and pedestrian counts.
8. Identify areas of concern for bicycle and pedestrian safety, walkability and ADA compliance; develop scoping report for bike and pedestrian safety plan.
9. Participation in Bay State Bike Week, Bay State Greenway and Western New England Greenway bikeway initiatives.
10. Ashuwillticook bicycle trail planning – Adams-N Adams segment.
11. Participate in statewide bicycle and pedestrian planning initiatives; review MassDOT Bicycle and Pedestrian plans to inform the work within this task.
12. Evaluation of countywide Bike and Pedestrian Advisory Board.
13. Activities that further alternative mode use including bicycle parking and bike sharing programs.

PRODUCTS:

1. Technical assistance to municipalities on Complete Street related matters.
2. Recommendations of capital improvements for TIP consideration that advance the Healthy Transportation Compact and GreenDOT mode shift goals.
3. Bike and Pedestrian Safety Plan scoping report safety plan.
4. Assist with efforts focused on outreach and education of bicycle and pedestrian safety and public health outcomes on a time available basis.
5. Exploration and evaluation of a Bicycle and Pedestrian Advisory Board

SCHEDULE:

1. Support/coordination/outreach efforts will be ongoing throughout FFY 2022.
2. Bicycle/pedestrian advisory board evaluation; Spring 2022
3. Bike and Pedestrian Safety Plan scoping report: Summer 2022.

COMMUNITY BENEFICIARY:

All Berkshire County Communities

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$36,000/9,200	\$45,000	75
TOTAL	\$45,000	\$45,000	75

Task 3.3 Culvert Assessments

OBJECTIVE:

Assess and evaluate the condition of road-stream crossing infrastructure (culverts and small bridges) as it relates to the impacts of climate change, to maintain current information on the condition of roadway assets and to identify candidate replacement projects. This task is focused on addressing both infrastructure condition and system reliability national performance goals from FAST performance measures.

PREVIOUS ACTIVITIES:

1. Compilation of stream crossing data including location and condition of county-wide road stream crossings.
2. Assemble stream crossing data from municipalities including aquatic organism passage (AOP) scores using the North Atlantic Aquatic Connectivity Collaborative (NAACC) database.
3. Road stream crossing assessment for town of Cheshire, MA.

PROPOSED ACTIVITIES:

1. Perform culvert assessments and update BRPC's and NAAC's stream crossing databases.
2. Work with MVP designated communities to assist in performing stream crossing assessments identified through the MVP planning process.
3. Participate in stream crossing assessment training to expand technical capabilities and stay abreast of best management practices (BMPs) related to replacement projects.
4. Maintain communication and collaboration with staff from the Division of Ecological Restoration (DER), Housatonic Valley Association, Berkshire Environmental Action Team on other relevant agencies on data gathering, BMPs and prospective stream crossing projects.
5. Assist in efforts related to Massachusetts Stream Crossing Standards and aid communities seeking financial assistance for new projects.
6. Work with MassDOT and municipalities to identify vulnerable assets and prioritize projects as part of culvert vulnerability assessments.
7. Assist communities gaining access to MVP and participate in efforts to improve efficiency and to reduce costs of culverts and bridges.

PRODUCTS:

1. Data and guidance materials for communities related to road-stream crossing infrastructure.
2. Stream crossing data containing the following: facility attributes, condition, historical flooding, damage, repair, and maintenance costs.
3. Berkshire County municipal culvert database containing condition and location information on all culverts and small bridges.

SCHEDULE:

1. Work on this task will continue through FFY 2022; data collection will occur in the fall, spring, and summer.

COMMUNITY BENEFICIARY:

All Berkshire County Communities

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$15,200/3,800	\$19,000	45
TOTAL	\$19,000	\$19,000	45

Task 3.4 Regional Transit Planning

OBJECTIVE:

Provide technical assistance for public transportation service planning. Guide decision-making for regional public transportation issues. Make recommendations for improving the existing public transportation system in support of FHWA's National Goal of increasing accessibility and mobility options available to people and for freight.

PREVIOUS ACTIVITIES:

1. Completed Southern Berkshire Community Transit study.
2. Prepare Transit Elements of the Berkshire Regional TIP.
3. Participate in meetings and training sessions for the MA Institute for Transportation Coordination, Berkshire team.
4. Inventory of Transportation Providers in Berkshire County.
5. Prepare the TIP Transit Element.

PROPOSED ACTIVITIES:

1. Provide planning assistance to BRTA for fixed route and para-transit operations including partnering and coordination on planning efforts.
2. Provide support to the Berkshire Regional Coordination Council.
3. Support and assist identifying and programming TIP projects.
4. Participate in activities to improve mobility and transit options for Berkshire County residents.
5. Update Berkshire County Coordinated Human Services Transportation Plan

PRODUCTS:

1. Technical Memoranda and statistical reports which may include system data summaries, system performance standards, service expansion priorities, service reduction recommendations, analysis of boarding activity, analysis of existing and proposed stop locations, analysis of system revenues and costs.
2. Prepare Transit Element for FFY 2023-2027 Transportation Improvement Program.
3. Amendments to the FFY 2022-2026 TIP as necessary
4. Updated Coordinated Human Services Plan

SCHEDULE:

1. Work on this task will be ongoing throughout FFY 2022.
2. Completion of Coordinated Human Services Plan – July 2022

COMMUNITY BENEFICIARY:

All Berkshire County Communities

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$28,800/\$7,200	\$36,000	46
TOTAL	\$36,000	\$36,000	46

Task 3.5 Safety Initiatives

OBJECTIVE:

Evaluate accident data and public input to determine if there are physical conditions on roadway and roadway configurations that are safety hazards. This task is focused on addressing the FHWA's Safety Goal Area as well as public health.

PREVIOUS ACTIVITIES:

1. Identify potential Road Safety Audit Review (RSAR) sites.
2. Road Safety Audit, South St (BMC area, W. Housatonic/Center St.) intersections in Pittsfield and Route 7/20 at Walker Street.
3. Analysis of MassDOT Crash Data for HSIP project identification.

PROPOSED ACTIVITIES:

1. Coordinate with Berkshire communities to identify HSIP eligible projects.
2. Coordination with MassDOT on RSA; participate in road safety audits
3. Prioritize future year HSIP projects.
4. Work with MassDOT OTS on enhancements to IMPACT and utilize this data portal in safety analyses.
5. Identification of other potential safety improvements focused on distracted driving.
6. Evaluate and revise safety database.

PRODUCTS:

1. Documentation on high crash incident locations within Berkshire County for motor vehicle, bicycle, and pedestrian incidents.
2. Incorporation of accident analysis into other regional studies to support findings related to needed system improvements.

SCHEDULE:

1. Work on this task will occur intermittently during FFY 2022.

COMMUNITY BENEFICIARY:

All Berkshire County Communities

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$13,200/3,300	\$16,50	24
TOTAL	\$16,500	\$16,50	24

Task 3.6 Climate Change

OBJECTIVE:

Evaluate the potential impacts of Climate Change on regional transportation facilities with an emphasis on improving the resiliency and reliability of the transportation system along with mitigating climate change and storm water impacts on surface transportation. Participate in efforts to mitigate the effects of climate change through participating in Transportation Climate Initiative. This task is directed towards addressing Infrastructure Condition and System Reliability national performance goals from FAST performance measures.

PREVIOUS ACTIVITIES:

1. Completed Hazard Mitigation Plans
2. Compilation of stream crossing data
3. Transportation Climate Initiative

PROPOSED ACTIVITIES:

1. Participate in activities focused on reducing the impact of climate change including the Transportation and Climate Initiative.
2. Coordinate with recommendations developed through the Hazard Mitigation Planning process, Green Communities program, Municipal Vulnerability Preparedness planning, and other related activities.
3. Assist in efforts related to Massachusetts Stream Crossing Standards and aid communities seeking financial assistance for new projects.
4. Work with MassDOT and municipalities to identifying vulnerable assets and prioritize projects as part of its Climate Vulnerability Assessment.
5. Actively promote and work with municipalities to identify and implement model green infrastructure strategies.
6. Participate in statewide GHG Emission regulatory efforts, perform GHG emissions analyses and promote alternative fuel vehicles.
7. Promote electric vehicle acquisition and charging infrastructure development and provide assistance to Berkshire municipalities pursuing private/state-funded incentives. Work toward implementing Berkshire Electric Vehicle Charging Station Plan recommendations.
8. Assist in efforts to reduce GHG emissions from public transportation sources and provide assistance to BRTA in identifying and assessing the viability of implementing electric buses/alternative fuel buses.
9. Assist communities to gain access to the MVP program and participate in efforts to improve efficiency and reduce costs of culverts and bridges.

PRODUCTS:

1. Research and data collection that supports updates to Massachusetts Stream Crossing Standards.
2. Implementation of model green infrastructure strategies in selected communities.
3. Data to support electric vehicle charging infrastructure and electric vehicle supply equipment (EVSE) related to municipal and public transportation electric vehicle implementation efforts.

SCHEDULE:

1. Work on this task will continue in FFY 2022.

COMMUNITY BENEFICIARY:

All Berkshire County Communities

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$35,200/8,800	\$44,000	85
TOTAL	\$44,000	\$44,000	85

Task 3.7 Passenger and Freight Rail Planning

OBJECTIVE:

Encourage planning, improvements, and additions to the rail network that increase the accessibility and mobility options available for passengers and freight. Advance planning for passenger and freight rail planning that supports goods movement, economic development, tourism, and development of a truly multi-modal transportation system.

PREVIOUS ACTIVITIES:

1. Berkshire Passenger Rail Station Location and Design Analysis.
2. 2012 Freight and Goods Movement Survey Report.
3. Participation in the 2010 Massachusetts Freight Plan.
4. Berkshire Flyer 2.0 initiative.

PROPOSED ACTIVITIES:

1. Participate in regional, statewide, and multi-state efforts that address passenger rail including the State Rail Plan and State Freight Plan.
2. Participate in regional, statewide, and multi-state efforts that address freight and goods movement by rail.
3. Engage local decision-makers and stakeholders in the planning for passenger and freight rail planning.
4. Review and comment on federal and statewide rail plans, programs, legislation, regulations, and guidelines.
5. Advocate for implementation of East/West passenger rail service.

PRODUCTS:

1. Technical memos, data, and map products produced in concert with meetings, workshops, forums, grant applications, project proposals, etc., as needed.
2. Participate in studies stemming from statewide planning initiatives.

SCHEDULE:

1. Work on this task will be continuous throughout 2022.

COMMUNITY BENEFICIARY:

All Berkshire County Communities

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$12,000/3,000	\$15,000	28
TOTAL	\$15,000	\$15,000	28

Task 3.8 Regional Performance Measures Assessments

OBJECTIVE:

This task supports federal planning requirements to integrate performance-based planning into the regional transportation process goals while addressing FHWA's national performance goals. Data collected under a number of UPWP tasks will be used to identify the progress in meeting performance measures and targets. New performance measures and targets may be developed based on statewide performance measures as required by the FAST Act.

PREVIOUS ACTIVITIES:

1. Berkshire Regional Transportation Plan
2. TIP Transportation Evaluation Criteria – Revised 2011
3. Pavement Management Program
4. RTP and TIP Performance Measures and Targets

PROPOSED ACTIVITIES:

1. Analyze and track data to identify the progress in meeting regional performance measures.
2. Work with MassDOT and BRTA to coordinate data collection and share analysis methods.
3. Monitor and participate in Performance Management Subcommittee meetings.
4. Develop updates to the regional performance measures as necessary to coincide with statewide performance measures and FAST Act requirements.

PRODUCTS:

1. Regional performance measures and reporting updates.
2. Adoption of required highway and transit performance measures.

SCHEDULE:

1. Work on this task will be ongoing throughout the Winter 2021 and continue through the Summer 2022

COMMUNITY BENEFICIARY:

All Berkshire County Communities

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$12,000/\$3,000	\$15,000	25
TOTAL	\$15,000	\$15,000	25

Task 3.9 Berkshire Flyer Marketing and Service Implementation

OBJECTIVES:

To assist with implementation efforts of the Berkshire Flyer rail service, coordinating efforts with CSX and Amtrak, and participating in a rail corridor capacity analysis. Continue with implementation of recommendations outlined in prior study efforts to ensure success of this new rail service and assist in coordination efforts to finalize a service agreement between MassDOT and Amtrak for this service.

PREVIOUS ACTIVITIES:

1. Berkshire Flyer: Pittsfield to New York City Feasibility Study
2. Berkshire Flyer 2.0 Study

PROPOSED ACTIVITIES:

1. Work with the Berkshire Flyer working group to implement study recommendations including first/last mile transportation options.
2. Support MassDOT Rail and Transit in developing a service agreement with Amtrak.
3. Work on logistical issues related to the pilot service.
4. Assist with effort related to the inaugural service run of the Berkshire Flyer

PRODUCTS:

1. Rail corridor capacity analysis.
2. Amtrak service agreement.

SCHEDULE:

1. Work on this task will commence immediately and continue through the inaugural year of the Berkshire Flyer, FFY 2022.

COMMUNITY BENEFICIARY:

All Berkshire County Communities

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$19,600/4,900	\$24,500	30
STATE	\$24,500	\$24,500	30

Work Element 4: Other Activities

This work element provides transportation planning that addresses broader Regional Planning objectives of BRPC, including coordination with community and environmental planning.

Task 4.1 Land Use/ Transportation Planning

OBJECTIVE:

The objective of this task is to facilitate development or re-development in the region's communities promote land use planning policies and measures to minimize sprawl or other development patterns that contribute to traffic congestion and to promote sustainable development practices.

PREVIOUS ACTIVITIES:

1. Conducted public/community Smart Growth Workshops.
2. Provided technical assistance to communities to apply Smart Growth development principles.
3. Conducted activities to initiate the Regional Sustainability Plan.
4. Prepared informational material to demonstrate the benefits of Low Impact Development techniques such as reduced widths and pervious pavement for residential streets.
5. Provided support to the Regional Issues Committee.
6. Coordinated land use and policy analysis with the 2016 RTP update.

PROPOSED ACTIVITIES:

1. Continue to develop principles and planning tools that Berkshire communities can use for "Smart Growth" and Sustainable Development. Review and evaluate existing or proposed land use policies, plans, or laws / regulations in selected communities to determine their effects on transportation.
2. Implement recommendations and actions identified in Sustainable Berkshires regional sustainability plan and participate in activities which support smart growth initiatives.
3. Work with the Regional Issues Committee as a forum for debating regional land use and its significance to the regional transportation network.
4. Conduct public outreach and educational activities with Select Boards and other advisory bodies.
5. Continue analysis of regional data and development trends.
6. Continue to research and develop policies and procedures to facilitate the integration of transportation, land use and environmental planning, especially related to impacts from climate change and habitat connectivity. Examine the interrelationship of land use, energy use and transportation.

PRODUCTS:

1. Workshops focused on Smart Growth and Sustainable Development.
2. Updated package of "Smart Growth" Planning Tools.
3. Technical Memoranda/ Reports related to Sustainable Development Practices and the Regional Sustainability Plan.
4. Meetings with the Berkshire Regional Planning Commission Regional Issues Committee.

SCHEDULE:

1. Work on this task is ongoing throughout FFY 2022.

COMMUNITY BENEFICIARY:

All Berkshire County Communities

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$10,000/2,500	\$12,500	24
TOTAL	\$12,500	\$12,500	24

Task 4.2 Local Technical Assistance

OBJECTIVE:

Provide technical resources and support for member communities and organizations. Review transportation related impact reports, traffic studies, and environmental notification forms.

PREVIOUS ACTIVITIES:

1. Provide transportation related assistance to communities on an as requested basis.
2. Review and comment on transportation aspects of Environmental Notification Forms and Environmental Impact Reports as part of the MEPA process.
3. Attend project scoping sessions for significant projects in the region as part of the MEPA process.

PROPOSED ACTIVITIES:

1. Review and comment on transportation aspects of all Environmental Notification Forms and Environmental Impact Reports as part of the MEPA process. Attend project scoping sessions for significant projects in the region as part of the MEPA process. Review all documents prepared under federal environmental laws and regulations.
2. Provide transportation planning assistance to communities as requested.
3. Address other unforeseen issues that may arise from time to time. This may include such things as city or town circulation plans, parking plans, or other issues for which specific studies are needed.
4. Assist local communities with advancing projects to the project development process and assist with the submission of project need forms including assistance with MassDOT's project intake tool, MaPIT.

PRODUCTS:

1. Recommendations and comments as appropriate for the review of MEPA documents.
2. Reports documenting the findings and recommendations for local technical assistance requests.

SCHEDULE:

1. Work on this task will be ongoing throughout FFY 2022.

COMMUNITY BENEFICIARY:

All Berkshire County Communities

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$12,000/3,000	\$15,000	29
TOTAL	\$15,000	\$15,000	29

Task 4.3 Scenic Byway Projects

OBJECTIVE:

To preserve, improve and enhance the region's Scenic Byways. To gain national designation for the Mohawk Trail Scenic Byway.

PREVIOUS ACTIVITIES:

1. Completed Jacobs Ladder corridor Study and Management Plan
2. Partnered with adjoining Regional Planning Agencies on development of grant applications and work scopes for further Scenic Byway projects
3. Completed Mohawk Trail Bikeway Phase I
4. Awarded Mohawk Trail Historic Preservation, Mohawk Bike/Ped Trail Phase II grant and Lee Bikeway grant
5. Approved Mohawk Bike/Ped Trail Phase II Scope
6. Approved Lee Bikeway Scope
7. Federal designation of Mohawk Trail Scenic Byway

PROPOSED ACTIVITIES:

1. Continue coordination with Contiguous Regional Planning Agencies on Scenic Byway project development activities.
2. Task completion, project management, and contract administration of Scenic Byway projects.
3. Continue activities to support implementation of Corridor Management Plans.
4. Apply for funds to implement projects contained in the Corridor Management Plans.
5. Stay current on National Scenic Byway funding opportunities.

PRODUCTS:

1. Support and technical assistance to regional and local Scenic Byway partners.
2. Planning and administration of Lee Bikeway Phase II planning and design project.

SCHEDULE:

1. Work on this task will be ongoing throughout FFY 2022.

COMMUNITY BENEFICIARY:

Town of Lee, Town of Lenox, Town of Williamstown, Town of Florida, City of N Adams

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$8,000/2,000	\$10,000	20
TOTAL	\$10,000	\$10,000	20

Task 4.4 Expansion of Transit and Rail Service

OBJECTIVES:

To assist in efforts related to identifying revisions to fixed routes and/or expansion of existing fixed routes and paratransit services to enhance the mobility of residents in Berkshire County. To continue to advocate for increased public transit options in the region including first and last mile transportation needs. Continue to advocate for increased passenger rail service to improve the mobility of people and prepare for the regional rail service. To assist in efforts to create and implement a Transportation Management Association to address employment-based transportation needs.

PREVIOUS ACTIVITIES:

1. BRTA Shared Ride Access to Work Study
2. BRTA Regional Transit Plan 2015
3. Berkshire Passenger Rail Station Location and Design Analysis
4. Berkshire TMA Feasibility Study
5. East/West Rail Study

PROPOSED ACTIVITIES:

1. Work with BRTA to continue pursuing expanded transit service in the region.
2. Continue to pursue opportunities that will enhance transportation options for the underserved.
3. Participate in efforts focused on identifying community transportation service gaps.
4. Assist with implementing a TMA to address employment-based transportation needs.
5. Continue efforts to identify and further efforts to implement East/West Rail service.
6. Continue working with stakeholders on re-establishing passenger rail service on the Housatonic Line.
7. Participate in the Northern Tier Rail Study.

PRODUCTS:

1. Expanding fixed route service and demand response systems in Berkshire County.
2. Increased transit ridership.
3. Participation in rail studies and related efforts to increase passenger rail service in Berkshire County.

SCHEDULE:

1. Participation in these efforts will be continual throughout FFY 2022.

COMMUNITY BENEFICIARY:

All Berkshire County Communities

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$18,000/4,500	\$22,500	42
TOTAL	\$22,500	\$22,500	42

Task 4.5 Outreach and Interregional Coordination

OBJECTIVES:

To participate in interregional and statewide efforts, inform and promote initiatives through these interregional efforts or BRPCs transportation work program to agencies, organizations, or municipalities. To work with neighboring regions on tasks, work plans and implementations plans and projects. To work with local stakeholders on efforts to support healthy transportation, improve regional health outcomes and address needs of elderly residents.

PREVIOUS ACTIVITIES:

1. MARPA representation and related subcommittees
2. Age Friendly Berkshires and Be Well Berkshires
3. Comprehensive Economic Development Plan
4. Berkshire Blueprint
5. Rural Policy Advisory Committee

PROPOSED ACTIVITIES:

1. Work cooperatively with MassDOT and MARPA to address interregional and statewide transportation planning and funding issues.
2. Conduct presentations to inform public officials, advocacy groups and stakeholders on innovative transportation efforts and funding issues.
3. Work with Pioneer Valley Planning Commission, Franklin Regional Council of Governments, Central Massachusetts Regional Planning Commission, and other organizations on interregional projects including scenic byway planning, passenger rail planning, and interregional bike planning.
4. Collaborate and coordinate with state and regional entities to address economic and transportation issues resulting from the COVID 19 pandemic.

PRODUCTS:

1. Applicable agreements and statements of support related to transportation planning and funding issues.
2. A well inform public on transportation planning efforts, funding and innovative programs.
3. Innovative interdisciplinary approaches to address healthy transportation and senior transportation needs.
4. Improved local economy benefited from interdisciplinary collaboration.
5. Assistance to economic development initiatives including travel and tourism to counteract impacts from the COVID 19 pandemic
6. Implementation of recommendations contained in local rapid recovery plans.

SCHEDULE:

1. Education, outreach, and interregional coordination will occur continually throughout FFY 2022.

COMMUNITY BENEFICIARY:

All Berkshire County Communities and adjoining regions

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$8,000/2,000	\$10,000	20
TOTAL	\$10,000	\$10,000	20

Direct Expense

As shown in the Funding Profile on the following page, a total of \$13,143 in Direct Expense is identified in the 2022 UPWP. Of these direct expenses:

- \$13,143 is provided via the FHWA/MassDOT PL contract

Funding Profile

BERKSHIRE METROPOLITAN PLANNING ORGANIZATION 2022 UNIFIED PLANNING WORK PROGRAM

	TOTAL	PL STATE	PL FEDERAL
Management & Certification			
1.1 Management of the 3C Process	122,000	24,400	97,600
1.2 UPWP	16,000	3,200	12,800
1.3 Public Outreach	12,000	2,400	9,600
1.4 Title VI & EJ	10,000	2,000	8,000
1.5 TIP Development	30,000	6,000	24,000
Subtotal	190,000	38,000	152,000
Technical Support			
2.1 GIS, Mapping & Graphics	13,500	2,700	10,800
2.2 Regional Data & Analysis	18,000	3,600	14,400
2.3 Traffic and Travel Data	19,000	3,800	15,200
2.4 Travel Forecasting & GHG Analysis	15,500	3,100	12,400
2.5 Pavement Management	14,000	2,800	11,200
Subtotal	80,000	16,000	64,000
Planning Studies			
3.1 Special Studies	47,000	9,400	37,600
3.2 Bicycle & Pedestrian Planning	45,000	9,000	36,000
3.3 Culvert Assessments	19,000	3,800	15,200
3.4 Regional Transit Planning	36,000	7,200	28,800
3.5 Safety Initiatives	16,500	3,300	13,200
3.6 Climate Change	44,000	8,800	35,200
3.7 Passenger & Freight Rail Planning	15,000	3,000	12,000
3.8 Performance Measures	15,000	3,000	12,000
3.9 Berk Flyer Marketing & Implementation	24,500	4,900	19,600
Subtotal	262,000	52,400	209,600
Ongoing Activities			
4.1 Transportation/ Land Use Planning	12,500	2,500	10,000
4.2 Local Technical Assistance	15,000	3,000	12,000
4.3 Scenic Byway Projects	10,000	2,000	8,000
4.4 Expansion of Transit & Rail Service	22,500	4,500	18,000
4.5 Outreach & Interregional Coordination	10,000	2,000	8,000
Subtotal	70,000	7,500	30,000
BRPC Direct Expenses	13,143	2,629	10,514
TOTAL FUNDS	615,143	116,529	466,114

UPWP Staff Listing

POSITION	NAME	ESTIMATED %TIME
Executive Director	Tom Matuszko	< 1%
Transportation Program Manager	Clete Kus	99%
Principal Transportation Planner	Anuja Koirala	99%
Senior Transportation Planner	Vacant	90%
Transportation Planner	Justin Gilmore	60%
Other Planners	Patricia Mullins Emily Lange Melissa Provencher Courteny Morehouse Philip Arnold Laura Brennan	2 -- 25% 2% 4% 2% 4% 2% 2%
GIS Coordinator	Mark Maloy	20%
Office Manager	Marianne Sniezek	< 1%

Berkshire Regional Planning Commission Revenue Sources for Fiscal Year 2022

FY 2022 PROJECTED BUDGET - REVENUE - May 06, 2021

Berkshire Regional Planning Commission

5.06.2021

PROJECTED REVENUES	FY2021 Approved	FY2022 Recommended	
Outsource GIS Planner	\$ 11,000	\$ 11,000	1
Brownfield Revolving Loan Fund	\$ 6,000	\$ 17,000	
Berkshire Bike Path Council Support	\$ 1,550	\$ 1,500	
Berkshire Public Health Alliance Inspections	\$ 65,688	\$ 88,075	
Berkshire Public Health Alliance Nursing	\$ 71,206	\$ 75,865	
BRPC Non-profit - Berkshires Tomorrow	\$ 1,000	\$ 719	
Rest of River Coordination	\$ 100,000	\$ 110,000	
Online Burn Permits	\$ 1,500	\$ 1,500	
Opioid Abuse Prevention Collaborative	\$ 106,365	\$ 0	
Berk. County Boards Of Health Assoc. Support Services	\$ 10,000	\$ 10,000	
FDA Regional Food Safety Permitting and Inspection	\$ 70,000	\$ 23,804	
Cheshire Master Plan Support	\$ 2,507	\$ 2,507	
Adams Brownfield Assessment	\$ 4,100	\$ 1,013	
Lee Brownfield Assessment	\$ 3,300	\$ 4,042	
Lanesborough Shared Economic Planner	\$ 10,000	\$ 10,000	1
Transportation Planning	\$ 627,000	\$ 677,844	
Great Barrington Shared Economic Planner	\$ 15,000	\$ 25,000	1
Dalton Open Space	\$ 3,000	\$ 0	
Berkshire Brownfield Assessment Regional	\$ 20,000	\$ 0	
Berkshire Brownfield Assessment - Great Barrington	\$ 7,295	\$ 1,764	
Berkshire Brownfield Assessment - North Adams	\$ 8,449	\$ 3,830	
Farmers Market Promotion Program	\$ 4,200	\$ 0	
Richmond Shared Economic Planner	\$ 10,500	\$ 10,000	1
Adams Shared Economic Planner	\$ 20,000	\$ 10,000	1
Lanesborough Mall Redevelopment	\$ 5,000	\$ 5,000	
Berkshire Benchmarks - Berkshire United Way	\$ 15,000	\$ 14,446	
Emergency Preparedness Planning	\$ 150,908	\$ 150,908	2
Medical Reserve Corps - Berkshire Medical	\$ 23,083	\$ 23,083	2
Medical Reserve Corps - Franklin County	\$ 23,083	\$ 23,083	2
Cheshire/New Marlborough CDBG FY 19	\$ 10,000	\$ 5,000	
Dalton Stormwater Management Support	\$ 11,000	\$ 0	
Berkshire County Sheriff's Office - Opioid Prevention	\$ 100,000	\$ 25,000	1
Lenox Master Plan	\$ 8,840	\$ 0	
Office of Juvenile Justice Delinquency Prevention (Opioid)	\$ 52,874	\$ 42,475	
Adams Brownfields Clean Up	\$ 13,000	\$ 6,422	
District Local Technical Assistance	\$ 97,107	\$ 224,214	
EOEEA - Stormwater	\$ 10,000	\$ 0	
EOEEA - North Adams Zoning	\$ 35,000	\$ 0	
DOER - Affordable Access to Regional Coordination	\$ 58,000	\$ 57,107	
Spontaneous Unaffiliated Volunteer Website Training	\$ 10,003	\$ 0	
Mohawk Trail Woodlands Partnership	\$ 5,000	\$ 0	
Group Purchasing	\$ 40,000	\$ 75,000	
Lenox Economic Planner	\$ 15,000	\$ 29,000	1
Western Mass Homeland Security Planning Support	\$ 13,999	\$ 0	
Regional Energy Planning Assistance	\$ 30,000	\$ 0	
Sheffield New Marlborough Otis - CDBG	\$ 122,000	\$ 3,400	
HIV Capacity Development & Planning	\$ 35,833	\$ 0	
OPIOID Prevention North County	\$ 13,000	\$ 14,700	2
Berkshire County Education Task Force Analysis	\$ 49,000	\$ 0	
Food Safety Retail Standards #3	\$ 0	\$ 7,323	
Food Safety Retail Standards 2020 #1 Washington	\$ 827	\$ 0	
Food Safety Retail Standards 2020 #2 Egremont	\$ 827	\$ 2,519	
Food Safety Retail Standards 2020 #3 Williamstown	\$ 827	\$ 2,837	
EOEEA Dalton Planning Assistance	\$ 40,000	\$ 0	
Age Friendly Transit	\$ 3,000	\$ 0	

FY 2022 PROJECTED BUDGET - REVENUE - May 06, 2021

Berkshire Regional Planning Commission

5.06.2021

PROJECTED REVENUES	FY2021 Approved	FY2022 Recommended
Berkshire Tomorrow / Barr / High School Graduate Project	\$ 171,000	\$ 0
Overdose Data to Action	\$ 85,353	\$ 85,345
Gt. Barrington Housing Needs Assessment	\$ 8,500	\$ 0
North Adams Urban Loop	\$ 40,059	\$ 0
Berkshire Public Health Alliance Administration	\$ 30,600	\$ 20,000 ¹
Nonpoint Source Regional Coordinator	\$ 53,400	\$ 53,909
Monterey Municipal Vulnerability Plan Action	\$ 1,950	\$ 0
Clarksburg Hazard Mitigation	\$ 15,000	\$ 0
Mohawk Trail Woodland Partnership Reg. Adaptation/Resilience	\$ 281,000	\$ 0
Otis Hazard Mitigation	\$ 7,000	\$ 0
HEALing Community Study	\$ 52,874	\$ 55,594
Community Health Improvement Planning	\$ 75,000	\$ 86,837
Health Equity in Pittsfield Green Planning	\$ 179,432	\$ 221,069
Franklin Reg. Council of Gov. / Mass Trails	\$ 33,000	\$ 0
Milltown / Berkshire Benchmarks	\$ 40,000	\$ 0
Milltown / Outdoor Recreation Plan	\$ 25,000	\$ 0
Great Barrington Brownfields Clean-up	\$ 10,000	\$ 0
Otis Municipal Vulnerability	\$ 20,000	\$ 8,518
Western Mass Homeland Security Planning Support	\$ 15,000	\$ 0
Great Barrington Green Communities	\$ 13,407	\$ 5,913 ³
Berkshire Taconic Community Foundation - Post OD in Northern County	\$ 0	\$ 14,700
Coalition for Public Health (WMPHA)	\$ 0	\$ 4,000
Adams - CDBG Covid-19 (DHCD through the CARES Act of 2020)	\$ 0	\$ 13,632
Lenox - CDBG Covid-19 (DHCD through the CARES Act of 2020)	\$ 0	\$ 12,032
USDA Forest Services - MTWP Forest Services Program Forest Resilience	\$ 0	\$ 40,013
Peru- Hazard Mitigation	\$ 0	\$ 7,850
Williamstown MTWP Forest Stewardship, Resilience/Climate Adaptation	\$ 0	\$ 236,403
West Stockbridge Master Plan - ZA - Zoning Amendments	\$ 0	\$ 27,014
FRCOG - Mass Trail - Focusing on Mountain biking	\$ 0	\$ 25,558
Dalton/CDBG	\$ 0	\$ 224,906
Northampton Health Dept-Comprehensive Opioid/Stimulant/Substance Abuse	\$ 0	\$ 30,000
Mass Dept of Elementary and Secondary Education Remote Learning	\$ 0	\$ 155,462
DHCD - LRRP - Local Rapid Recovery Program	\$ 0	\$ 180,572
EDA COVID-19 Regional Recovery Project	\$ 0	\$ 527,885
Mass Dept of Elementary and Secondary Education Regional 2021	\$ 0	\$ 126,979
NEAETC, Community Research Initiative of New England, Inc. Hepatitis C V	\$ 0	\$ 20,000 ²
DHCD - LRRP - Local Rapid Recovery Program SPE Subject Matter Experts	\$ 0	\$ 62,150
BARR Berkshire County Education Task Force Planning	\$ 0	\$ 100,000
BARR BCETF - Action Plan to Implement Portrait of a Graduate	\$ 0	\$ 190,000
Substance Misuse Prevention Grant Program	\$ 0	\$ 40,000 ³
Public Health After Action Report (Pandemic)	\$ 0	\$ 10,000 ²
General:Assessement, Other	\$ 104,626	\$ 110,551
Unsecured New Projects	\$ 0	\$ 0
TOTAL REVENUES	\$ 3,434,072	\$ 4,493,869

¹: Applied for / requested- no decision as of 5/6/2021

²: As of 5/6/2021 not yet under contract

³: As of 5/6/2021 awarded but not yet under contract

Berkshire Regional Planning Commission Projected Expenditures for Fiscal Year 2022

FY 2022 PROJECTED BUDGET - EXPENDITURES - May 06, 2021

Berkshire Regional Planning Commission

5.6.2021

PROJECTED EXPENDITURES

	FY2021 Approved	FY2022 Recommended
SALARIES		
Direct Billable	\$ 1,254,012	\$ 1,627,324
Indirect Admin.	\$ 369,851	\$ 490,376
Interns (Admin)	\$ 1,479	\$ 4,098
Subtotal Salaries	\$ 1,625,342	\$ 2,121,797
BENEFITS		
Comp and Vacation Leave	\$ 108,289	\$ 125,626
Holiday and Jury Leave	\$ 61,431	\$ 63,129
Sick unacrued used	\$ 47,097	\$ 47,627
Retirement	\$ 0	\$ 0
Health Insurance	\$ 316,133	\$ 471,181
Retirees Health Insurance	\$ 25,958	\$ 26,026
Retiree Future Health Insurance Liability (GASB 45)	\$ 45,000	\$ 45,000
Workers Comp Insurance	\$ 1,255	\$ 1,337
State Unemployment Insurance	\$ 8,440	\$ 10,189
FICA and Medicare	\$ 26,536	\$ 43,255
Subtotal Benefits	\$ 640,138	\$ 833,369
NON-PERSONNEL		
OPERATING EXPENSES		
Accounting Services	\$ 3,800	\$ 4,525
Advertising	\$ 2,000	\$ 3,490
Audit	\$ 20,300	\$ 20,600
Computer Equipment, Software & Maintenance	\$ 37,315	\$ 46,778
Copying / Scanning Expense	\$ 14,500	\$ 14,500
Depreciation	\$ 25,953	\$ 31,750
Dues & Subscriptions	\$ 13,949	\$ 21,032
Flex Plan Administration	\$ 1,200	\$ 1,200
Insurance (Auto, Officers, Office)	\$ 7,943	\$ 9,083
Janitor	\$ 2,760	\$ 4,600
Legal (Administrative)	\$ 1,100	\$ 1,100
Mapping Supplies	\$ 500	\$ 750
Meetings (Administrative)	\$ 3,400	\$ 2,000
Payroll Services	\$ 3,200	\$ 3,300
Postage	\$ 3,800	\$ 3,800
Printing (Administrative)	\$ 100	\$ 100
Publications	\$ 700	\$ 700
Rent	\$ 54,192	\$ 61,761
Staff Development	\$ 11,000	\$ 15,000
Supplies/Office	\$ 10,000	\$ 12,600
Telephone/Internet	\$ 10,552	\$ 14,574
Travel (Administrative)	\$ 3,200	\$ 2,000
Utilities	\$ 17,500	\$ 13,574
Water & Recycling	\$ 1,865	\$ 1,369
Web Site	\$ 11,410	\$ 1,510
Miscellaneous	\$ 16,250	\$ 1,652
Subtotal Operating (Admin)	\$ 278,489	\$ 293,348

Projected Expenditures for Fiscal Year 2022

FY 2022 PROJECTED BUDGET - EXPENDITURES - May 06, 2021

Berkshire Regional Planning Commission

5.6.2021

PROJECTED EXPENDITURES

	FY2021 Approved	FY2022 Recommended
Interest Expense	\$ 500	\$ 1,020
Communications (Projects)	\$ 1,950	\$ 1,950
Equipment / Software (Projects)	\$ 2,419	\$ 2,225
Legal (Projects)	\$ 1,250	\$ 2,000
Meetings /Trainings (Projects)	\$ 19,310	\$ 16,739
Postage (Projects)	\$ 1,050	\$ 1,050
Printing (Projects)	\$ 3,900	\$ 3,000
Supplies (Projects)	\$ 32,000	\$ 32,000
Travel (Projects)	\$ 32,000	\$ 14,000
Other Program Expenses	\$ 16,562	\$ 19,938
Unreimbursed Expenses	\$ 600	\$ 600
Subtotal Operating (Other)	\$ 111,541	\$ 94,522
 SUBCONTRACTS/SUBRECIPIENTS		
Brownfield Revolving Loan Fund Recipients & Consultants	\$ 1,000	\$ 0
Traffic / Transportation Consultant(s)	\$ 7,000	\$ 14,000
Berkshire Public Health Nursing Program Support	\$ 60,000	\$ 70,000
Rest of River Clean-up Legal Consultation	\$ 120,000	\$ 100,000
Burn Permit Software Consultant	\$ 1,200	\$ 1,200
Medical Reserve Corp Support	\$ 47,825	\$ 47,825
Board of Health Online Permitting Services	\$ 12,000	\$ 10,000
Brownfield Assessment Consultant /Subcontractor	\$ 11,524	\$ 0
Overdose Data Partners	\$ 36,000	\$ 21,000
Nonpoint Source Consultant	\$ 25,000	\$ 11,000
Franklin Regional Council of Governments/Subcontractor	\$ 261,243	\$ 0
Berkshire County Education Subcontractors	\$ 125,470	\$ 315,000
Community Health Improvement Planning Partners	\$ 41,000	\$ 40,000
Health Equity in Pittsfield Green Planning	\$ 65,000	\$ 65,000
Post OD in Northern County Consultant/Subcontractor	\$ 0	\$ 14,700
MTWP Carbon Sequestration and Forest Resiliency	\$ 0	\$ 9,975
Economic Technical Assistance Subcontractors	\$ 0	\$ 320,000
MTWP Carbon Sequestration and Forest Resiliency	\$ 0	\$ 96,133
Subtotal Subcontracts/Subrecipients	\$ 814,262	\$ 1,135,833
 RESERVE	 \$ 15,000	 \$ 15,000
 TOTAL EXPENDITURES	 \$ 3,484,772	 \$ 4,493,869

Unified Planning Work Program: Appendix

1. PUBLIC NOTICE

B6 CLASSIFIEDS | The Berkshire Eagle | BerkshireEagle.com

Wednesday, May 26, 2021

Berkshire County Classifieds



To advertise call 413-496-6365 or email classifieds@newenglandnewspapers.com

berkshireeagle.com/careers
The Berkshire Eagle

Public Notices

ADVERTISEMENT FOR BIDS BEECH COURT APARTMENTS RE-SIDING PROJECT

Contractors are invited to bid on the Beech Court Apartments Re-Siding Project. This project consists of re-siding five buildings. The work involves removal of existing wood shingle siding, application of self-adhering air barrier, and installation of vinyl siding, or as an alternate, fiber cement siding.

Bidders must be certified installers for the products with a minimum of five (5) years experience. Bids will be received by Goldstone Architecture via email at: JGoldstone@GoldstoneArchitecture.com until **Wednesday, June 16, 2021, at Noon.**

Bid documents are available electronically from Goldstone Architecture by contacting Jeffrey Goldstone via email at JGoldstone@GoldstoneArchitecture.com.

The project bid shall be on the forms included in the project bid documents. The Project is to be awarded on or before June 23, 2021, with project substantial completion on or before November 1, 2021.

No bidder may withdraw their bid within thirty days after bid opening. The Owner reserves the right to reject any or all Bid Proposals, to waive any irregularities or informalities during the bid period & to accept any bid proposal that the Owner believes is in its best interest.

AD# 56986 05/22/2021, 05/25/2021, 05/26/2021

Berkshire Metropolitan Planning Organization

PUBLIC REVIEW AND COMMENT

The Berkshire MPO is seeking public comment on the following:

2022 Unified Planning Work Program (UPWP)
The 2022 UPWP is a list, budget and description of all federally funded transportation planning work to be performed between October 1, 2021 and September 30, 2022, mostly by staff of the Berkshire Regional Planning Commission (BRPC) and consultants working for BRPC, under the auspices of the Berkshire Metropolitan Planning Organization.

- 1. Phone: Berkshire Regional Planning Commission (BRPC), 413-442-1521, ext. 29.
- 2. BRPC web site: www.berkshirerplanning.org

Comments are due by 5:00 PM on June 16, 2021 and should be addressed to the Berkshire Metropolitan Planning Organization/BRPC, 1 Fenn Street, Suite 201, Pittsfield, MA 01201 or via email to info@berkshirerplanning.org

AD# 56920 05/26/2021

Public Notices

or through email at vanderkar@cityofpittsfield.org.

James Conant Chairperson
AD# 56958 05/26/2021

City of Pittsfield Conservation Commission Wetlands Protection Act Public Hearing

File #21-17: Request for Determination of Applicability for the removal of woody vegetation on property located at 4 Hancock Road (Pontcosso Lake Dam - Map H15, Block 4, Lot 2.) Such actions are proposed to occur within Riverfront Area, Bordered Land Subject to Flooding, and Inland Bank. The applicant is the Massachusetts Department of Conservation and Recreation. The Pittsfield Conservation Commission will hold a public hearing under provisions of MGL Ch. 131, Sect. 40, via the special instructions described above, at 6:00 PM on Thursday, June 3, 2021. Should there be any questions with these special instructions, please contact the Pittsfield Conservation Agent, Rob Van Der Kar, at (413) 499-9359, or through email at vanderkar@cityofpittsfield.org.

James Conant Chairperson
AD# 56960 05/26/2021

City of Pittsfield Conservation Commission Wetlands Protection Act Public Hearing

File #21-18: Request for Determination of Applicability for the resurfacing of Route 8 (Dalton Avenue) and its associated work. Such actions are proposed to occur within Riverfront Area and Bordered Land Subject to Flooding. The applicant is the Massachusetts Department of Transportation. The Pittsfield Conservation Commission will hold a public hearing under provisions of MGL Ch. 131, Sect. 40, via the special instructions repeated above, at 6:00 PM on Thursday, June 3, 2021. Should there be any questions with these special instructions, please contact the Pittsfield Conservation Agent, Rob Van Der Kar, at (413) 499-9359, or through email at vanderkar@cityofpittsfield.org.

James Conant Chairperson
AD# 56959 05/26/2021

City of Pittsfield Conservation Commission Wetlands Protection Act Public Hearing

File #21-20: Request for Determination of Applicability for the installation of underground shield wire counterpoise at the Eversource substation property located off Partridge Road and Doreen Street. Such actions are proposed to occur within buffer zone of Bordered Vegetated Wetlands. The applicant is Eversource Energy. The Pittsfield Conservation Commission will hold a public hearing under provisions of MGL Ch. 131, Sect. 40, via the special instructions described above, at 6:00 PM on Thursday, June 3, 2021. Should there be any questions with these special instructions, please contact the Pittsfield Conservation Agent, Rob Van Der Kar, at (413) 499-9359, or through email at vanderkar@cityofpittsfield.org.

James Conant Chairperson
AD# 56961 05/26/2021

Public Notices

Pittsfield Conservation Agent, Rob Van Der Kar, at (413) 499-9359, or through email at vanderkar@cityofpittsfield.org.

James Conant Chairperson
AD# 56957 05/26/2021

City of Pittsfield Conservation Commission Wetlands Protection Act Public Hearing

Notice of Intent application for the renovation of a single-family house and related site work on property located at 4 Appleton Point in Pittsfield (Map D12, Block 3, Lot 2.) Such actions are proposed to occur within Bordered Land Subject to Flooding. The applicant is Henry Simkin. The Pittsfield Conservation Commission will hold a public hearing under provisions of MGL Ch. 131, Sect. 40, via the special instructions described above, at 6:00 PM on Thursday, June 3, 2021. Should there be any questions with these special instructions, please contact the Pittsfield Conservation Agent, Rob Van Der Kar, at (413) 499-9359, or through email at vanderkar@cityofpittsfield.org.

James Conant Chairperson
AD# 56956 05/26/2021

CITY OF PITTSFIELD PURCHASING DEPARTMENT INVITATION FOR BID

The City of Pittsfield, Massachusetts, acting through its Mayor and its Purchasing Agent, will receive sealed bids for:

IFB #21-047 Security Fencing for McKay Parking Garage
Estimated Cost: \$250,000.00

Bidding procedures will be in accordance with the latest edition of M.G.L. Chapter 149, General Bidders must be pre-qualified by the Massachusetts DCAM in the category of GENERAL CONSTRUCTION and submit a Certificate of Eligibility and also an Update Statement with their bid. These general bids will be received until 2:00 P.M. June 10, 2021, at which time all bids will be publicly opened and read aloud. Any bids received after the specified time will not be accepted. All bids will be submitted in a sealed envelope clearly marked "SEALED BID ENCLOSED IFB#21-047 Security Fencing for McKay Parking Garage". Said bids will be addressed to the Purchasing Agent, Room 102, City Hall, 70 Allen Street, Pittsfield, MA 01201. All bidders may obtain complete sets of plans and specifications at the Purchasing Office on May 26, 2021 after 9:00 AM.

A pre-bid meeting is scheduled for 10:00 AM on June 2, 2021 on the top floor of the McKay Parking Garage on McKay Street in Pittsfield.

The City of Pittsfield Purchasing Agent reserves the right to accept or reject any or all bids or to waive any informality in the bidding. Bids shall be valid for 30 business days after the bid receipt date. Also reserved is the right to reject, for cause, any bid in part or whole, if it is judged by the Purchasing Agent that the best interests of the City will be served thereby. Wages are subject to the prevailing wage requirement of M.G.L. Chapter 149, §26-27F, inclusive. Attention is called to the "Equal Opportunity Clause" and the standard Federal Equal Employment Opportunity Construction Contract specifications. All Bidders will

Public Notices

Richard A. SIMONS, First Justice of said Court
Date: May 18, 2021

Anthony P. Patella Register of Probate
James R. Loughman, Esq. Donovan O'Connor & Dodig, LLP 1330 Mass MoCA Way North Adams, MA 01247
AD# 56908 05/26/2021

Commonwealth of Massachusetts The Trial Court Probate and Family Court

CITATION ON PETITION FOR FORMAL ADJUDICATION
Docket No. BE21P0392EA

Estate of: Susan Willis
Also known as: Susan R Willis
Date of Death: 01/19/2021

Berkshire Probate and Family Court
44 Bank Row
Pittsfield, MA 01201
(413) 442-6941

To all interested persons: A Petition for Formal Appointment of Personal Representative has been filed by Jessica Willis of Pittsfield MA requesting that the Court enter a formal Decree and Order and for such other relief as requested in the Petition.

The Petitioner requests that: Jessica Willis of Pittsfield MA be appointed as Personal Representative(s) of said estate to serve Without Surety on the bond in unsupervised administration

IMPORTANT NOTICE
You have the right to obtain a copy of the Petition from the Petitioner or at the Court. You have a right to object to this proceeding. To do so, you or your attorney must file a written appearance and objection at this Court before 10:00 a.m. on the return day of 06/17/2021. This is NOT a hearing date, but a deadline by which you must file a written appearance and objection if you object to this proceeding. If you fail to file a timely written appearance and objection followed by an affidavit of objections within thirty (30) days of the return day, action may be taken without further notice to you.

UNSUPERVISED ADMINISTRATION UNDER THE MASSACHUSETTS UNIFORM PROBATE CODE (MUPC)

A Personal Representative appointed under the MUPC in an unsupervised administration is not required to file an inventory or annual accounts with the Court. Persons interested in the estate are entitled to notice regarding the administration directly from the Personal Representative and may petition the Court in any matter relating to the estate, including the distribution of assets and expenses of administration.

AD# 56948, 56949 05/26/2021, 06/02/2021

NOTICE BY PUBLICATION OF PETITION FOR CHANGE OF NAME

Docket No. 21NC0001PT
Commonwealth of Massachusetts
Berkshire County Juvenile Court
100 North Street, Third Floor
Pittsfield, MA 01201
(413)443-8533

AD# 56938 05/26/2021

Commonwealth of Massachusetts The Trial Court Probate and Family Court

Public Notices

taken without further notice to you.

UNSUPERVISED ADMINISTRATION UNDER THE MASSACHUSETTS UNIFORM PROBATE CODE (MUPC)

A Personal Representative appointed under the MUPC in an unsupervised administration is not required to file an inventory or annual accounts with the Court. Persons interested in the estate are entitled to notice regarding the administration directly from the Personal Representative and may petition the Court in any matter relating to the estate, including the distribution of assets and expenses of administration.

WITNESS
Hon. Richard A. Simons
Date: May 21, 2021

Anthony P. Patella Register of Probate

Michael J. Martin, Esq. MARTIN & OLIVEIRA, LLP 75 South Church Street, Suite 550 Pittsfield, MA 01201 413-443-6455

AD# 56925 05/26/2021

Legal Notice - Public Auction Under Self Storage Operations Lien

On Friday May 28, 2021 @ 10:00 a.m. at the premises of Berkshire Mini Warehouse II Inc., 371 Cloverdale Street, Pittsfield, Massachusetts, the contents of the following units, consisting of furniture, household goods and miscellaneous personal property will be sold at public auction to satisfy the lien of Berkshire Mini Warehouse, Inc. as Self Storage Operator. This sale is held pursuant to and under the authority of Chapter 105A, Section 4 of the General Laws of Massachusetts.

Unit #	Name
A9	Vincent English
G2	Kenneth Laskow
E9	Dona Marino
K5	Charles McCann

AD# 56707 05/19/2021, 05/26/2021

Legal Notice

In accordance with the provisions of Mass General Laws, Chapter 105A, Section 4 we will enter and sell miscellaneous personal property from the following unit. Unit #15215 rented by Joanne Oggiani, last known address was 193 East Street, Great Barrington. We shall sell the contents at private sale on June 4th, 2021. The sale will occur at B-Safe Storage Inc, 50 Run Way in Lee, MA. 01236 phone (413) 243-6334. Contents consist of household goods and miscellaneous personal property. All property will be sold or disposed of unless all storage and fees are.

AD# 56948, 56949 05/26/2021, 06/02/2021

NOTICE BY PUBLICATION OF PETITION FOR CHANGE OF NAME

Docket No. 21NC0001PT
Commonwealth of Massachusetts
Berkshire County Juvenile Court
100 North Street, Third Floor
Pittsfield, MA 01201
(413)443-8533

TO: Nakita Marie Jarem

WHEREAS William J Stewart has filed with this court a petition

Public Notices

This initiates review of the above project pursuant to the Massachusetts Environmental Policy Act ("MEPA", M.G.L. c. 90, s.s. 61-62). Copies of the SEIR may be obtained from: Sarah Barnum, ESQ. Group 150 Dow Street, Manchester, NH 03101. (617) 896-4420 sbarnum@escgroup.com

During the interim Covid-19 response period, electronic copies of the EIR are also being sent to the Conservation Commission and Planning Board of Mount Washington.

The Secretary of Energy & Environmental Affairs will publish notice of the EIR in the Environmental Monitor on May 26, 2021 and will receive public comments on the project for 30 days thereafter. A site visit and consultation session on the project may also be scheduled. All persons wishing to comment on the project, or to be notified of a site visit or consultation session, should email MEPA@mass.gov.

Mail correspondence will continue to be accepted, though responses may be delayed. Mail correspondence should be directed to the Secretary of Energy & Environmental Affairs, 100 Cambridge St., Suite 900, Boston, Massachusetts 02114. Attention: MEPA Office, referencing the above project.

Submitted by:
The Nature Conservancy (Promponent)

AD# 56872 05/26/2021, 05/27/2021, 05/28/2021

Special instructions to company: The legal advertisements of the June 3, 2021 Pittsfield Conservation Commission public hearings. Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, MGL Chapter 30A, Section 18, and state and federal orders and guidelines imposing strict limits on the number of people that may gather in one place, this hearing of the Pittsfield Conservation Commission will be conducted exclusively via remote participation. For this hearing, members of the public who wish to watch the meeting may do so on PCTV. Public comment may be made prior to the meeting by calling 413-499-9359 or by emailing vanderkar@cityofpittsfield.org. Live public access via telephone will also be provided through the dial-in information listed below. In the event that we are unable to do so, we will post an audio or video recording, transcript, or other comprehensive record on the City's website as soon as possible after the meeting.

Dial: 312 626 6799
Enter the Meeting ID: 811 7757 7921
Press #
Press # again

AD# 56968 05/26/2021

TOWN OF ALFORD PLANNING BOARD

Notice is hereby given that at 6:00 pm on June 9, 2021, on Zoom, the Alford Planning Board will hold a public hearing on the application of Heather Hayes and Nate Nickerson for a Special Permit from the Planning Board for their property located at 301 West Road, Alford, Massachusetts, Alford Assessors Map 407, Lot 4, pursuant to the Alford Zoning Bylaw 0-4.1 (a) and (c) to construct an addition to the existing house in the Stream and Pond Overlay District. Copies of the application, plans and supporting

2. PUBLIC COMMENTS



Berkshire FFY 2022 UPWP Review Checklist			
Completeness			
ID	Review Item	Comments	Reference
A1	<input checked="" type="checkbox"/> Table of Contents is accurate and internally-linked.		
A2	<input checked="" type="checkbox"/> Document has no broken links.		
A3	<input checked="" type="checkbox"/> Document has no text or image placeholders.		
A4	<input checked="" type="checkbox"/> Charts, tables, and maps are legible and properly annotated.		
A5	<input checked="" type="checkbox"/> Document passes an accessible check.	Page 2: Making this table text-based rather than image-based would improve the document's accessibility.	
A6	<input checked="" type="checkbox"/> Document is available in relevant languages per the MPO's Title VI Plan.		
A7	<input type="checkbox"/> List of MPO members is current.	Please ensure a list of MPO members is included within the final document.	
A8	<input checked="" type="checkbox"/> Signatory sheet is included and accurate.		
A9	<input checked="" type="checkbox"/> Acronyms and partner agency lists are up to date.		
Narrative			
ID	Review Item	Comments	Reference
B1	<input checked="" type="checkbox"/> UPWP is comprehensible to the general public.		
B2	<input checked="" type="checkbox"/> UPWP refers directly to vision, goals, and objectives from RTP.		
B3	<input checked="" type="checkbox"/> UPWP Amendment/Adjustment procedures are explicit.	Page 8: Please revise the UPWP amendment and adjustment procedures to align with FHWA's guidance distributed at the MARPA meeting and dated January 22, 2021. Please include all scenarios that require a UPWP amendment from this letter and explicitly state that the threshold for an amendment is when it exceeds 25% of the total task cost.	
B4	<input checked="" type="checkbox"/> Governing MOUs between MassDOT, MPO, RTAs, and neighboring MPOs have been reviewed for potential improvements or updates.		
B5	<input checked="" type="checkbox"/> Planning efforts are coordinated with MassDOT modal plans.		https://www.mass.gov/statewide-plans
UPWP Tasks			
ID	Review Item	Comments	Reference
C1	<input checked="" type="checkbox"/> Individual tasks include detailed scopes, budgets, and schedules.	<p>Task 1.3: Please explicitly state under "Products" that the updated Public Participation Plan will emphasize virtual public involvement techniques. Additionally, please revise the schedule to reflect FFY 2022 instead of FFY 2021.</p> <p>Tasks 2.1 and 2.3: As appropriate, please reference any tools or software available through MassDOT that may assist with data collection and analysis activities, including INRIX, Streetlight, and Conveyal. Additionally, please coordinate with MassDOT on any bicycle and pedestrian counts that are performed in the region, as there may be overlap and opportunities for equipment purchasing or input.</p> <p>Task 3.1: Please indicate why Dalton is specified as a community beneficiary, as none of the proposed activities seem to reference this community specifically.</p> <p>Task 3.2: Please describe whether and to what extent this task will also include assistance related to the Massachusetts Safe Routes to School Program on behalf of member communities.</p> <p>Task 3.4: Please include the Coordinated Human Services Transportation Plan as a product in addition to an activity.</p> <p>Task 3.5: Please consider consulting MassDOT's recently updated IMPACT Portal as part of the analysis under this task.</p> <p>Task 3.9: Please note that although previous PL funding was made available to help fund the Rail Corridor Capacity Analysis, it was only available through September 30, 2021. As such, please remove the reference to this funding from the task description and ensure the work can be completed within the task budget in the FFY 2022 UPWP.</p>	
C2	<input checked="" type="checkbox"/> Individual tasks outline community beneficiaries.		
C3	<input checked="" type="checkbox"/> Transit-related tasks are specific.		
C4	<input checked="" type="checkbox"/> Includes a task on performance-based planning.		
C5	<input checked="" type="checkbox"/> Includes a task for an update to any congestion mitigation planning efforts.		Required for TMA MPOs if current CMP is out of date.
C6	<input checked="" type="checkbox"/> UPWP includes a summary of available staff hours.		
C7	<input checked="" type="checkbox"/> Individual tasks anticipate needed staff-hours / consulting resources.	Page 19: Within Task 2.3, please add a note indicating whether the consultant expenses are being funded with PL or another funding source. Additionally, the total amounts for this task add up to \$27,000, which is \$1,000 more than what is listed as the total. Please revise accordingly and ensure the total for this task is also consistent within all budget tables.	
C8	<input checked="" type="checkbox"/> Tasks from previous UPWPs have been analyzed for past utilization.		
Impacts Analysis			
ID	Review Item	Comments	Reference

D1	<input checked="" type="checkbox"/>	* UPWP includes a geographic equity distribution table showing 2017–2021 and current UPWP-funded studies by municipality and number of tasks.	Page 6: Please include FFY 2022 UPWP tasks within the geographic equity analysis, and revise the table titles accordingly.	
D2	<input checked="" type="checkbox"/>	* UPWP includes a social equity distribution table of past and current UPWP-funded studies considering language access and EJ populations.	Page 5: Within the map on page 5, please provide a footnote explaining how the EJ thresholds were determined. Additionally, please provide more detail on how the studies depicted on this map were selected for inclusion. The map states it contains studies from the past five years and shows 30+ dots but the table on specific studies for the past five years lists only fifteen studies.	
D3	<input checked="" type="checkbox"/>	* Public involvement and comment are explicitly documented and in line with MPO's Public Participation Plan.		

* indicates required by state or federal regulation.

From: Reovan, Andrew (FHWA) <Andrew.Reovan@dot.gov>
Sent: Friday, June 11, 2021 3:50 PM
To: Clete Kus <Ckus@berkshireplanning.org>
Cc: Derek Krevat - MassDOT (Derek.Krevat@dot.state.ma.us) <Derek.Krevat@dot.state.ma.us>
Subject: 2022 Berkshire MPO Draft UPWP - FHWA Comments

Hi Clete,

Thank you for releasing the draft 2022 UPWP for public comment. I had a chance to review it on behalf of FHWA and attached are a few minor comments on the draft for consideration in the final. Let me know if you have any questions on these or if they need clarification.

Thanks for providing the chance to review the document!

Best,

Andrew Reovan (*he/him/his*)
Community Planner | Massachusetts Division
Federal Highway Administration | U.S. Department of Transportation
617.494.2419 | andrew.reovan@dot.gov

The attachment consisted of PDF file of the draft UPWP with comments embedded in it using the comment function

From: Peter Traub <phtraub@nycap.rr.com>

Sent: Friday, June 11, 2021 3:05 PM

To: BRPC <info@berkshireplanning.org>

Subject: Comments on the UPWP

Page 43 - Why does the Executive Director spend less than 1% of his time on the UPWP?

Peter Traub