



BRPC

Berkshire Regional Planning Commission

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Employment Opportunity
PLANNER ENERGY & ENVIRONMENTAL PLANNING

Dynamic and motivated individual sought for Planner position with the Berkshire Regional Planning Commission (BRPC), a regional planning agency serving Berkshire County in Western Massachusetts. This position is directed towards assisting communities, conservation organizations and local committees to create a more sustainable and resilient Berkshire region. This position will be involved with a variety of energy, environmental and sustainability planning activities. The selected candidate will be responsible for providing support to a wide range of environmental and sustainability planning activities at both the local and regional level. Primary areas of focus reducing energy use, increasing the use of clean efficient energy and identifying renewable energy opportunities, identifying and addressing climate change impacts and natural hazards, and protecting the natural environment.

Day to day work involves researching and analyzing energy, environmental and socio-economic information/data, generating, writing, and producing plans and other technical documents and interacting with the public. Employees are expected to exercise a degree of independent judgment and initiative in the performance of duties.

As a regional planning agency, the BRPC prepares regional and community plans and works to implement them. BRPC also provides direct technical assistance to its 32 member municipalities with economic, housing and community development items and projects.

The successful candidate must demonstrate a high level basic planning skill set, strong analytic and writing capabilities, ability to complete assignments successfully and demonstrate strong ability to work collaboratively with a wide range of people. A strong background with computer software applications is required, especially the MS Office platform.

Minimum requirements: Master's degree in planning, environmental science, sustainability or closely related field; or bachelor's degree with degree / coursework in planning-related subjects and 2 years of full-time experience in environmental planning. Experience related to energy efficiency and/or renewable energy projects a plus. Candidate must have valid driver's license and access to private vehicle.

Starting salary range for Planner is \$49,400 – 55,916 with very attractive benefits package. Minimum work week is 35 hours per week with flex time available.

Submit the following items to info@berkshireplanning.org, by e-mail only: cover letter, resume, and a two page writing sample. Please include the phrase Planner - Energy & Sustainability Planning in the subject line of your e-mail. (Please limit your writing submission to no longer than 2 pages, even if it needs to be an excerpt.) No telephone calls. Position available effective September 1, 2020 and open until filled. A position description and information about BRPC is available at <http://berkshireplanning.org/about/employment-and-internship-opportunities/>.EOE/Smoke-and Drug-free Workplace. 1 Fenn Street, Suite 201, Pittsfield, MA 01201.