



BRPC

Berkshire Regional Planning Commission

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Employment Opportunity

SENIOR PLANNER ENVIRONMENTAL & SUSTAINABILITY PLANNING

Dynamic and motivated individual sought for Senior Planner position with the Berkshire Regional Planning Commission (BRPC), a regional planning agency serving Berkshire County in Western Massachusetts. This position is directed towards assisting communities, conservation organizations and local committees to create a more sustainable and resilient Berkshire region. The Senior Planner serves as a staff lead person for multiple complex planning projects. Responsibilities include: program/project development, grant writing and preparation, development of scopes of work and budgets, project implementation, project and contract management, leadership of project teams, and supervision of project staff.

The selected candidate will be responsible for providing support to a wide range of environmental and sustainability planning activities at both the local and regional level. Primary areas of focus are identifying and addressing natural hazards and climate change impacts, addressing nonpoint source pollution and stormwater impacts, assisting communities to comply with the National Pollutant Discharge and Elimination (NPDES) Phase II requirements, and protecting the natural environment.

As a regional planning agency, the BRPC prepares regional and community plans and works to implement them. BRPC also provides direct technical assistance to its 32 member municipalities with economic, housing and community development items and projects.

The successful candidate must demonstrate a high level basic planning skill set, strong analytic and writing capabilities, ability to complete assignments successfully and demonstrate strong ability to work collaboratively with a wide range of people. A strong background with computer software applications is required, especially MS Office.

Minimum requirements: Master's degree in planning, environmental science, sustainability or closely related field plus two years experience or Bachelor's degree with degree / coursework in planning-related subjects and 4 years of full-time experience in environmental planning. Experience developing and implementing energy efficiency and/or renewable energy projects a plus. Candidate must have valid driver's license and access to private vehicle.

Starting salary range for Senior Planner is \$58,115 – \$68,123 with very attractive benefits package. Minimum work week is 35 hours per week with flex time available.

Submit the following items to info@berkshireplanning.org, by e-mail only: cover letter, resume, and a two page writing sample. Please include the phrase Senior Planner - Energy & Sustainability Planning in the subject line of your e-mail. (Please limit your writing submission to no longer than 2 pages, even if it needs to be an excerpt.) No telephone calls. Position available effective November 16, 2020 and open until filled. A position description and information about BRPC is available at <https://berkshireplanning.org/about/employment-internship-opportunities/>. EOE/Smoke- and Drug-free Workplace. 1 Fenn Street, Suite 201, Pittsfield, MA 01201.