

EFFECTIVE DATES: Beginning January 1, 2020 through Month: _____ day: ____, 2020

NORTHERN BERKSHIRE REGIONAL MICROENTERPRISE ASSISTANCE PROGRAM

MASSACHUSETTS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

Berkshire Regional Planning Commission

1 Fenn Street, Suite 201

Pittsfield, MA 01201

Telephone: 413-442-1521 x17

This worksheet applies to for-profit businesses located in the towns of: Adams, Cheshire, Clarksburg, Dalton, Florida, Hancock, Hinsdale, Lanesborough, New Ashford, Peru, Savoy, Williamstown, and Windsor.

2020 YTD PROFIT & LOSS - CDBG-CV MICROENTERPRISES

Business Name: _____

INCOME

Gross Sales	\$
Less Returns	\$
Less Discounts	\$
Less Bad Debt	\$
Interest, Rent and Royalties	\$
Total Income (a)	\$

EXPENSES

Cost of Goods Sold	\$
Direct Payroll	\$
Fringe benefits	\$
Taxes, Other Than Income Tax	\$
Sales Expenses	\$
Shipping and Postage	\$
Advertising and Promotion	\$
Office Expense	\$
Travel and Entertainment	\$
Phone	\$
Other Utilities	\$
Automobile	\$
Insurance	\$
Professional Fees	\$
Rent	\$
Interest on Loans	\$
Other, Miscellaneous	\$
Total Expenses (b)	\$
Net Income (a-b)	\$
Less Income Tax (c)	\$
Net Income After Tax (Net Income - c)	\$

SIGNATURE: _____ Date: _____