



### Full-time Berkshire Public Health Alliance Epidemiologist Position – Berkshire County

The Berkshire Public Health Alliance, a regional collaborative of 24 municipalities, and its fiscal host, Berkshire Regional Planning Commission (BRPC), seek a full-time, benefited Alliance Epidemiologist to support the Board of Health and Alliance Public Health Nurse (PHN) response to COVID-19 and other diseases by providing disease surveillance, contact tracing, data collection and management, analytics, data reporting and support for multiple, innovative programs that assist Boards of Health (BOH) in meeting their public health mandates. In addition, the Alliance Epidemiologist will help BRPC's Public Health Program collect and analyze public health data to identify disease trends and effective interventions in a variety of other areas.

The Alliance Epidemiologist will help coordinate the Alliance COVID-19 response and related programs and services. The right person will also take a major role in identifying, writing, and managing associated grants as part of an effective team of public health professionals working to improve health outcomes in Berkshire County.

#### Duties may include:

- Data collection, analysis, informatics, and reporting.
- Contact Tracing and Public Health Nurse support.
- Serve as the point of contact for COVID-19 questions from the public, answering questions, providing public with support, making referrals, and assisting with municipal government outreach and education.
- Work with the Alliance and BRPC Public Health Program to coordinate Alliance COVID mitigation, including Community Health Workers (CHW) to ensure that they are linked to relevant organizations and are working effectively to support the COVID-19 response and individuals in need and improve health outcome in the county.
- Work with Alliance and Public Health Program Staff to identify, write, and manage grants that will support public health initiatives in Berkshire County and the region.
- Assist with special projects and the development of new projects.
- Assist with outbreak investigations and other emergency events.
- Attend Board of Health meetings, as needed, and answer questions from municipal officials via email or phone.
- Develop standard operating guidelines, policies and procedures, and model regulations designed to improve public health outcomes, address BOH needs, and meet BOH mandates.
- Attend and support Alliance Director Committee (ADC), Alliance Governing Board, and BCBOHA meetings, as necessary.

#### Required Qualifications:

- Experience with data information gathering and analysis.
- Driver's license, with a reliable car and ability to drive at night and under various weather conditions.
- Ability to attend evening meetings as needed and occasional weekend hours.
- Must be comfortable answering to multiple project leaders, changing conditions and a busy schedule.
- Must be able to prioritize and adjust quickly as conditions change. Ability to work independently and take initiative as needed.
- Willingness to learn new things, attend training, and attain certifications, as needed.
- Strong computer skills.
- Experience with local public health a plus.
- Experience managing budgets, complex projects, and diverse staff a plus.

Preferred Qualifications:

- Master's in public health with a concentration in Epidemiology, biostatistics, informatics or relevant experience and education.
- Experience and training may be substituted for education.
- Outbreak investigation experience a plus.
- Experience collecting, analyzing, and reporting public health data a plus.
- Familiar with MA Public Health and Environmental Protection laws and regulations a plus.

We will train the right person and help you get certifications as needed.

Hours: 35-40 hours per week. This is an off-site benefited position, flexible on days and times, though the expectation is that core business hours will be covered.

Compensation: \$35-38 per hour, commensurate with experience.

Benefits: include health insurance, dental insurance, short and long-term disability, vision, life insurance and generous holiday and vacation time. Mileage reimbursement. Possible relocation assistance.

To apply:

Please send resume and cover letter to [info@berkshireplanning.org](mailto:info@berkshireplanning.org) with "**Alliance Epidemiologist**" in the subject line. No phone calls or in-person visits please!

Job open until filled.

This position description and information about BRPC is available at [Berkshire Public Health Alliance Coordinator - Berkshire Regional Planning Commission \(berkshireplanning.org\)](http://Berkshire Public Health Alliance Coordinator - Berkshire Regional Planning Commission (berkshireplanning.org))

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