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## Commission Development Committee

Minutes from April 12, 2022

The meeting was held via Zoom. Chair René Wood called the meeting to order at 4:34 pm.

### **I. Roll call:**

René Wood, Sheffield  
Buck Donovan, Lee  
Kyle Hanlon, North Adams  
Doug McNally, Windsor  
John Duval, Adams, Ex-officio

BRPC Staff: Tom Matuszko, Marianne Sniezek

### **II. Approval of Minutes from January 13, 2022**

Kyle Hanlon moved to approve January 13, 2022, minutes; Doug McNally seconded. René Wood, Buck Donovan, Kyle Hanlon, and John Duval approved the minutes.

### **III. Establish Nominating Committee for Executive Committee for FY23**

All present agreed to form the Nominating Subcommittee that will meet following this meeting. Members of that subcommittee are Rene Wood, Kyle Hanlon, and Doug McNally.

Kyle Hanlon moved to approve the Nominating Subcommittee; Doug McNally seconded. René Wood, Buck Donovan, Kyle Hanlon, and John Duval approved the Nominating Committee.

### **IV. Continued discussion of Housing Topic – Organizations to assist municipalities at the Commission meeting on May 19, 2022.**

Tom discussed the May 19 meeting topics: the Executive Directors' report on Housing and the One Stop for Growth program due June 3, 2022. Along with a Housing presentation.

Rene asked for the possible next topics at Commission Meetings:

**July 21, 2022** – Master Plan Process – this process should help with town support and get approval for zoning changes.

At later commission meetings, possible topics:

- Affordable Housing Trusts
- State-wide Receiverships
- Community Preservation Act (CPA) Funding

**V. Discussion about state-wide candidates' virtual meeting**

All agreed Tom would send candidates the questions asking for a written response to the Commission's questions. Candidates who respond would be offered a time to speak either on zoom or in person. BRPC would post the meeting and responses on the BRPC website. The meeting format would be one candidate at a time via zoom or webinar where attendees would register to control Zoom bombing. The panelist chat could be used.

**VI. 5<sup>th</sup> Thursday Training - June 5, 2022, New Planning Board and September 5, 2022**

Marianne noted the dates on the agenda were incorrect.

June 30, 2022 - New Planning Board training –Virtual or Hybrid Meeting

September 29, 2022 –Tom suggested an Annual Meeting instead of a 5<sup>th</sup> Thursday

**VII. Annual Meeting**

All agreed to move forward with plans for September 29, 2022, for an in-person event, assuming we could cancel reservations without a financial loss. Staff will explore the availability of the Pittsfield Country Club. All also agreed the event should be a joint event with the Berkshire County Board of Selectmen.

The Commission meeting would be changed from September 15 to September 29, 2023. BRPC would have its regular Commission meeting before the Annual Dinner/Meeting.

**VIII. Other Business – None**

**IX. Next Meeting**

The Commission Development Committee meeting at 6:15 pm and the Full Commission meeting at 7:00 pm on Thursday, May 19, 2022.

**X. Adjournment - Doug McNally moved to adjourn the meeting; Buck Donovan seconded, unanimously agreed. Meeting Adjourned at 5:04 pm.**