



---

## Commission Development Committee

Minutes from June 30, 2022

The meeting was held via Zoom. Chair René Wood called the meeting to order at 4:04 pm.

### **I. Roll call:**

René Wood, Sheffield  
Kyle Hanlon, North Adams  
Doug McNally, Windsor  
John Duval, Adams, Ex-officio  
Buck Donovan, Lee (late)

BRPC Staff: Tom Matuszko, Marianne Sniezek, Kate Hill Tapia

### **II. Approval of Minutes from April 12, 2022**

The wrong date was listed in the Agenda. Kyle Hanlon moved to approve April 12, 2022, minutes; Doug McNally seconded. René Wood, Kyle Hanlon, Doug McNally, and John Duval approved the minutes.

### **III. Update – state-wide candidates’ virtual meetings**

Party conventions have narrowed the number of candidates. Tom is still working on this.

### **IV. Annual Meeting September 29, 2022 – Speaker Ideas**

Greenock Country Club, Lee, KJ Knosh catering @ \$38  
The committee decided to invite Lieutenant Governor Karen Polito to speak and nominate her for a Kusik Award; Doug will complete the nomination form. An alternate speaker and possible Kusik Awardee is Senator Adams Hinds.

### **V. Full Commission meeting education topics**

The committee agreed to continue focusing on actionable Housing topics with special topics intermixed like Master Plans. Developing master plans and using them to drive decision-making and grant writing will be September’s or November’s topic. Turning blighted properties into useful ones will be the next housing topic (via receivership, CDGB funding, etc.).

### **VI. Other business**

Tom suggested simplifying the process for officers and committee membership starting in FY24. Kyle Hanlon motioned to pursue amending BRPC’s bylaws to establish two-year terms for officers and committee members if in compliance with state law. Doug McNally seconded the motion.

There would need to be an allowance for the delay between town elections (usually May) and board appointments (usually July). It was approved by a roll call vote: René Wood, Kyle Hanlon, Doug McNally, and John Duval (Buck Donovan was not present).

**VII. Next Meeting**

Probably no meeting in this calendar year unless there are changes to the Annual Meeting plan. Most topics will be addressed in Executive Committee meetings.

**VIII. Adjournment**

Doug McNally moved to adjourn the meeting; Kyle Hanlon. Unanimously agreed by roll call vote: René Wood, Kyle Hanlon, Doug McNally, John Duval, and Buck Donovan. Meeting Adjourned at 4:57 pm.