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## MINUTES OF THE FINANCE COMMITTEE MEETING

Wednesday, December 21, 2022

Virtual Meeting as allowed by Chapter 22 of the Acts of 2022, signed into law by Massachusetts Gov. Charlie Baker on February 15, 2022, extending until July 15, 2022, remote meeting provisions of the Open Meeting Law, G.L. c.30 sec.20.

### **I. Call to Order**

Chair Buck Donovan called the meeting to order at 4:31 pm.

**Roll Call** - Buck Donovan, Sheila Irvin, Kyle Hanlon, Malcolm Fick

**Staff:** Marianne Sniezek, Tom Matuszko, Kate Hill-Tapia

### **II. Approval of Minutes of the Finance Committee meeting of May 5, 2021**

Kyle Hanlon moved to approve the May 5, 2021, meeting minutes; Malcolm Fick seconded. It was approved by a roll call vote from Kyle Hanlon, Sheila Irvin, Malcolm Fick, and Buck Donovan.

### **III. Approval of FY 2022 Audit**

Malcolm Fick motioned to approve the FY 2022 Audit as prepared by Adelson & Company. Sheila Irvin seconded. It was unanimously approved by a roll call vote from Kyle Hanlon, Sheila Irvin, Malcolm Fick, and Buck Donovan.

### **IV. FY2024 Assessment Rate**

Kyle Hanlon motioned to set the FY2023 Assessment rate at 2.5%. Malcolm Fick seconded. It was unanimously approved by a roll call vote from Kyle Hanlon, Sheila Irvin, Malcolm Fick, and Buck Donovan.

### **V. Next Meeting** – The next meeting will be on April 27, 2023.

### **VI. Adjournment**

The meeting was adjourned at 4:43 pm by a motion made by Kyle Hanlon and seconded by Sheila Irvin. Unanimously approved by a roll call vote from Kyle Hanlon, Sheila Irvin, Malcolm Fick, and Buck Donovan.

#### Attachments:

- FY2022 Audit (Financial Statements & Supplementary Information)
- BRPC Management Letter Draft 12.6.2021
- Adelson Letter to Commission Members
- Adelson Letter to Management
- FY2024 Community Assessments DRAFT