



# BRPC

Berkshire Regional Planning Commission

JOHN DUVAL, Chair  
MALCOLM FICK, Vice-Chair  
SHEILA IRVIN, Clerk  
BUCK DONOVAN, Treasurer  
THOMAS MATUSZKO, A.I.C.P.  
Executive Director

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## AGENDA

### Commission Development Committee

April 18, 2023 5:00 pm

This will be a virtual meeting as allowed by Ch. 2 of the Acts of 2023 extending certain provisions of the Open Meeting Law, G.L. c.30 sec.20 until March 31, 2025.

Join Zoom Meeting

<https://us02web.zoom.us/j/89652300418?pwd=a200T1l0MitZWW1rSENxK1kxeHFpUT09>

Meeting ID: 896 5230 0418

Passcode: 812614

One tap mobile

+16465588656,,89652300418#,,,,\*812614# US (New York)

+16469313860,,89652300418#,,,,\*812614# US

Find your local number: <https://us02web.zoom.us/j/89652300418?pwd=a200T1l0MitZWW1rSENxK1kxeHFpUT09>

- I. Roll Call**
- II. Approval of Minutes from December 8, 2022**
- III. Formation of Nominating Subcommittee** - to identify a slate of officers for FY2024 to present at the next full Commission meeting
- IV. Next Meeting** – to be scheduled as needed
- V. Adjournment** – will reconvene as the Nominating Subcommittee using the same Zoom link



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## **DRAFT Commission Development Committee**

Minutes from December 8, 2022

The meeting was held via Zoom. Chair Rene Wood called the meeting to order at 4:35 pm.

### **I. Roll call:**

Buck Donovan, Lee  
Doug McNally, Windsor  
John Duval, Adams, Ex-officio  
Kyle Hanlon, North Adams  
Sarah Hudson, Tyringham

Rene Wood, Sheffield (unable to connect)

BRPC Staff: Tom Matuszko, Marianne Sniezek, Kate Hill Tapia

### **II. Approval of Minutes from June 30, 2022**

Doug McNally moved to approve the June 30, 2022, minutes; Kyle Hanlon seconded. Buck Donovan, Kyle Hanlon, Doug McNally, and John Duval approved the minutes. Sarah Hudson abstained.

### **III. Discussion/Possible Action on Commission's Bylaws**

Proposed amendments to the BRPC bylaws were reviewed one by one and will be brought to the Executive Committee and Commission meetings in January. The most significant ones were:

1. Making the Chair a *non-voting* ex-officio member of committees, so if the Chair cannot attend, it doesn't affect the quorum.
2. In the absence of a subcommittee chair, the Executive Director may serve as interim.
3. Establishing the role of possible Assistant Director, including acting as Interim Executive Director until that position is filled.

### **IV. Discussion/Possible Action Full Commission meeting education topics**

Best not to plan a theme for the year to ensure variety and relevance of topics. Possible topics: food issues, passenger rail, public transportation

### **V. Discussion/Possible Action 5<sup>th</sup> Thursday – March 31, 2023**

To be determined if there is interest in these events. A webinar format might ensure higher participation, including other groups such as Select Board members. Other 5<sup>th</sup> Thursdays: June 29, August 21, and November 30.

Topics: internet access, cyber security

**VI. Member Items**

None

**VII. Next Meeting**

Likely in February to form a Nominating subcommittee for officers for FY24 and figure out if there will be a March 5<sup>th</sup> Thursday.

**VIII. Adjournment**

Kyle Hanlon moved to adjourn the meeting; Sarah Hudson seconded and unanimously agreed by roll call vote: Kyle Hanlon, Doug McNally, John Duval, Sarah Hudson, and Buck Donovan. Meeting Adjourned at 5:40 pm.

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