



Commission Development Committee

Minutes from December 8, 2022

The meeting was held via Zoom. Chair Rene Wood called the meeting to order at 4:35 pm.

I. Roll call:

Buck Donovan, Lee
Doug McNally, Windsor
John Duval, Adams, Ex-officio
Kyle Hanlon, North Adams
Sarah Hudson, Tyringham

Rene Wood, Sheffield (unable to connect)

BRPC Staff: Tom Matuszko, Marianne Sniezek, Kate Hill Tapia

II. Approval of Minutes from June 30, 2022

Doug McNally moved to approve the June 30, 2022, minutes; Kyle Hanlon seconded. Buck Donovan, Kyle Hanlon, Doug McNally, and John Duval approved the minutes. Sarah Hudson abstained.

III. Discussion/Possible Action on Commission's Bylaws

Proposed amendments to the BRPC bylaws were reviewed one by one and will be brought to the Executive Committee and Commission meetings in January. The most significant ones were:

1. Making the Chair a *non-voting* ex-officio member of committees, so if the Chair cannot attend, it doesn't affect the quorum.
2. In the absence of a subcommittee chair, the Executive Director may serve as interim.
3. Establishing the role of possible Assistant Director, including acting as Interim Executive Director until that position is filled.

IV. Discussion/Possible Action Full Commission meeting education topics

Best not to plan a theme for the year to ensure variety and relevance of topics. Possible topics: food issues, passenger rail, public transportation

V. Discussion/Possible Action 5th Thursday – March 31, 2023

To be determined if there is interest in these events. A webinar format might ensure higher participation, including other groups such as Select Board members. Other 5th Thursdays: June 29, August 21, and November 30.

Topics: internet access, cyber security

VI. Member Items

None

VII. Next Meeting

Likely in February to form a Nominating subcommittee for officers for FY24 and figure out if there will be a March 5th Thursday.

VIII. Adjournment

Kyle Hanlon moved to adjourn the meeting; Sarah Hudson seconded and unanimously agreed by roll call vote: Kyle Hanlon, Doug McNally, John Duval, Sarah Hudson, and Buck Donovan. Meeting Adjourned at 5:40 pm.