# Berkshire Public Health Alliance Governing Board Agenda

# 1 Fenn St, Suite 201, Pittsfield

# June 8, 2023: 5:00 pm - 7:00 pm

# (Sandwiches available at 5:00 pm / Call to order at 5:30 pm)

### This will be a **Hybrid Meeting** as allowed by Ch. 20 of the Acts of 2021 suspending certain provisions of the Open Meeting Law, G.L. Ch 30 §20.

### **Via Zoom**: [**https://us02web.zoom.us/j/84488804226?pwd=V01UZ0g4a0puNmRScHI2L001OTdhQT09**](https://us02web.zoom.us/j/84488804226?pwd=V01UZ0g4a0puNmRScHI2L001OTdhQT09)

### **AGENDA**

Welcome, Roll call, Minutes, General information (5:30 – 5:45)

* + Open Meeting Law statements: Remote participation authority & rules, recording, roll call votes
  + Inactive municipality status: Cheshire, Florida, Middlefield, Mount Washington, New Ashford, Savoy, Sandisfield, W. Stockbridge, Windsor.
  + Membership; reminder about appointment of Governing Board members and alternates
  + Approval of 3/23/23 minutes – ***Vote Required***
  + Alliance Director’s Committee (Down to 3 when Jeff retires, volunteer for 4th member?)
  + Treasurer (Board thoughts; see rules; possible self-nomination & vote) – ***Possible vote***

Staff Update (5:45 – 5:50)

* + Staffing updates

Inspectional Services (5:50 – 6:00)

* + ADC approval of inspection kits for food, housing, septic, pool inspectors
  + Splitting inspection module cost with Dalton - ***Vote Required***
  + FY 2024 contracts

Public Health Nursing Services (6:00 – 6:05)

* + FY 2024 contracts
  + NPI Number for vaccine ordering/insurance
  + Matter of Balance

Public Health Excellence (PHE) & Training HUB (6:05 – 6:20)

* + FY24 Priorities/Workplan and budget proposal for PHE and HUB – ***Vote Required***
  + Management of Training Hub: Full Governing Board or subcommittee?

Mini-Grant Program (6:20 – 6:25)

* + Overview of mini grants to date
  + Continuing the grant program in FY2024 – ***Vote Required***
  + Volunteers for the review committee?

Resources Available: Presentation (6:25 – 6:35)

* + Suggested permit fee schedule – Sandra Martin

Grant Updates (6:35 – 6:40)

* + FDA Food Protection grants – online permitting upgrade
  + NCOA Vaccination Grant

State & Regional Updates (6:40-6:45)

* + SAPHE 2.0
  + DPH Performance Standards for LBOH

Unforeseen Business (6:45 - close)

Upcoming Governing Board Meeting Dates

* + September 21, 2023 (Performance review)
  + November 16, 2023 (Budget review)

Upcoming Events

* + Please see monthly calendar for other events

**Associated documents:**

* Governing Board minutes March 23, 2023
* Inspection kits; list for food, housing, septic, pool inspector
* Public Health Excellence (PHE) FY2024 Priorities / workplan
* FY 24 PHE Budget Proposal
* Suggested permit fee schedule
* Alliance Operating Rules, adopted March 13, 2015 (3 pertinent sections):   
  Article IV §2 & §6 regarding board treasurer   
  Article V §8 regarding the Alliance Director’s Committee