



BRPC

Berkshire Regional Planning Commission

1 Fenn Street, Suite 201
Pittsfield, MA 01201
T: (413) 442-1521 · F: (413) 442-1523
TTY: 771 or (800) 439-2370
berkshireplanning.org

MEETING NOTICE

There will be a meeting of the EXECUTIVE COMMITTEE
of the
BERKSHIRE REGIONAL PLANNING COMMISSION
Thursday, March 7, 2024 at **4:00 p.m.**

This will be a virtual meeting as allowed by Ch. 2 of the Acts of 2023 extending certain provisions of the Open Meeting Law, G.L. c.30 sec.20 until March 31, 2025.

To participate virtually join the Zoom meeting at
<https://us02web.zoom.us/j/82639144232>

Meeting id: 826 3914 4232, Phone: 646.558.8656, 646 931 3860, 312.626.6799, 301 715 8592

Meeting materials are on BRPC's website: www.berkshireplanning.org. Click the calendar of events, then the meeting name, and follow the link to materials.

AGENDA

(all times approximate)

- I. Call to Order & Open Meeting Law Statement (4:00)
- II. Roll Call of Executive Committee Members Attending the Meeting
- III. Vote to Approve Minutes of the Executive Committee Meeting of February 1, 2024* (4:05)
- IV. Financial Reports (4:10)
 - A. Vote to Approve the January 24 to February 29, 2024, Expenditures Report*
 - B. Report on the Accounts Receivable/ Assessments – February 2024
 - C. Report on the Line of Credit
 - D. Increase in FY25 Health and Dental Insurance.
- V. Comments from Berkshire Regional Planning Commission Delegates and Alternate Delegates (4:15)
- VI. Items Requiring Action* (4:20)
 - A. Vote to Approve the Submission of a Grant Application to the Health Resources in Action (HRiA) Massachusetts Community Health and Healthy Aging Funds (MACHHAF) Healthy Aging Program*
 - B. Vote to Approve the Submission of a Grant Application to the Health Resources in Action (HRiA) Massachusetts Community Health and Healthy Aging Funds (MACHHAF) Policy, Systems, and Environmental Change (PSE) Program*
 - C. Vote to Approve the Submission of a Grant Application to the Health Resources in Action (HRiA) Massachusetts Community Health and Healthy Aging Funds (MACHHAF) Community Health Improvement Planning (CHIP) Program*

City and Town Clerks: Please post this notice pursuant to the Open Meeting Law, MGL c. 30A, §§ 18-25.

Please Note:

For information regarding postponements or cancellations on the day of a scheduled meeting, please call Berkshire Regional Planning Commission at (413) 442-1521, x5

D. Vote to Approve Submission of Comments to the Commission on Energy Infrastructure Siting and Permitting on Questions Related to the Siting of Clean Energy Infrastructure.*

VII. Committee Reports and Discussion (4:40)

- A. Transportation Advisory Committee
- B. Municipal Planning Organization (MPO)
- C. Regional Issues Committee

VIII. Executive Director's Report (4:45)

- A. Report on New Contracts / Agreements
- B. Berkshires Tomorrow Inc. (BTI) Update
- C. Staff Updates
- D. Rural Policy Advisory Commission (RPAC) Update
- E. Passenger Rail
- F. DLTA Projects for 2024
- G. CPTC Annual Conference 2024
- H. MassDOT Transportation Innovation Conference 2024
- I. MMA Western and Rural Mass Conference

IX. Old Business (4:50)

- A. Officer Terms

X. New Business (4:50)

- A. Discussion about the March Commission Meeting

XI. Adjournment (5:00)

Attachments:

- Unapproved Minutes of the February 2, 2024, BRPC Executive Committee Meeting
- January 24, 2024 to February 29, 2024 Expenditures Report
- Accounts Receivable Report – February 2024
- Line of Credit Report
- Executive Director's Memorandum
- Unapproved Minutes of the February 27, 2024 Metropolitan Planning Organization Meeting
- Resume – Brett Roberts
- Resume – Peter LaRochelle
- Press Release – West – East Rail Director
- January 2024 Technical Assistance Memo

* Items Requiring Action



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DRAFT EXECUTIVE COMMITTEE MINUTES

Thursday, February 1, 2024

Virtual meeting as allowed by Ch. 2 of the Acts of 2023 extending certain provisions of the Open Meeting Law, G.L. c.30 sec.20 until March 31, 2025.

I. Call to Order & Open Meeting Law Statement

Chair Malcolm Fick called the meeting to order at 4:00 p.m. as a virtual meeting as allowed by Ch. 2 of the Acts of 2023 extending certain provisions of the Open Meeting Law, G.L. c.30 sec.20 until March 31, 2025. He stated that BRPC was recording the meeting, and anyone else who wanted to record it needed to inform him.

II. Roll Call:

Read by Office Administrator Kate Hill Tapia:

Malcolm Fick, Chair, Gt Barrington Alternate

John Duval, Vice-Chair, Adams Alternate 4:07

Sheila Irvin, Clerk, Pittsfield Delegate

Doug McNally, Commission Development Committee, Chair, Windsor Delegate

Roger Bolton, Environmental Review Committee Chair, Williamstown Alternate

Christine Rasmussen, Regional Issues Committee Chair, Stockbridge Alternate

Kyle Hanlon, At-large, North Adams Delegate,

Sam Haupt, At-Large, Peru Delegate

Staff Present: Thomas Matuszko, Executive Director; Marianne Snizek, Office Manager; Kate Hill Tapia, Office Administrator; Laura Brennan, Assistant Director, and Economic Development Program Manager; Melissa Provencher, Environmental & Energy Program Manager; Cornelius Hoss, Community Planning Program Manager

Others: Justine Dodds, City of Pittsfield; James, Great Barrington

III. Approval of January 4, 2024 Minutes

Sheila Irvin moved to approve the January 4, 2024 meeting minutes. The motion was seconded by Roger Bolton and approved by a roll call vote from Malcolm Fick, Sheila Irvin, Doug McNally, Roger Bolton, Kyle Hanlon and Sam Haupt.

IV. Financial Reports

A. December 28, 2023, to January 23, 2024

The Boston Medical Center expenditures refer to the HEALing Communities Study project on substance and other opioid misuse and overdoses. The funding for that study ended in December 2023. Tom said check #17776 was listed incorrectly as an expense reimbursement; C Kaniecki is a subcontractor. Check #1200 for \$438,229 from Berkshire Brownfields to Greylock Works is for housing development.

Doug McNally moved to accept the report, and Roger Bolton seconded the motion. A roll vote approved it from Malcolm Fick, John Duval, Sheila Irvin, Doug McNally, Roger Bolton, Christine Rasmussen, Kyle Hanlon, and Sam Haupt.

B. Accounts Receivable Report January 2024

Tom reported that the \$45,000 MassCEC billing process is complicated, so final approvals are challenging. Some of the smaller payments have been received.

C. Line of Credit Report

It has not been used.

V. Comments from Berkshire Regional Planning Commission Delegates and Alternates

None.

VI. Items Requiring Action

A. Vote to authorize (after the fact) the Executive Director to sign any contracts and agreements with Berkshire Community College related to the BERK12 Mohawk Trail Regional School District Project

The Executive Committee was requested (after the fact) to authorize the Executive Director to sign any contracts and agreements with Berkshire Community College related to the BERK12 Mohawk Trail Regional School District project. BRPC would work with BERK12 to provide data and analysis on the district, including enrollment and projections. The grant runs through July 30, 2024, and would provide \$5,000 in funding, with no match required. [Mark Maloy](#) is the BRPC contact. Doug said this is a good example of a valuable service BRPC provides.

Doug McNally motioned to authorize the Executive Director to sign any contracts and agreements with Berkshire Community College related to the BERK12 Mohawk Trail Regional School District project. Sheila Irvin seconded it. A roll vote approved it from Malcolm Fick, John Duval, Sheila Irvin, Doug McNally, Roger Bolton, Christine Rasmussen, Kyle Hanlon, and Sam Haupt.

B. Vote to Approve the Submission of a Grant Application to the Substance Abuse and Mental Health Services Administration (SAMHSA) Strategic Prevention Framework-Partnerships for Success (SPF-PFS) Program in the U.S. Department of Health and

Human Services

The Executive Committee was requested to authorize the Executive Director to submit a grant application to the SAMHSA Strategic Prevention Framework-Partnerships for Success (SPF-PFS) program and to sign any resulting contracts and agreements. The project would build community resilience to address the loneliness epidemic identified by the Surgeon General through community-led strategies to increase social connectedness, ease navigation of peer and clinical mental health supports, and reduce the use and misuse of alcohol and other substances. The project would focus on six historically underserved populations in Central County: BIPOC persons, recent immigrants and Spanish speakers, young adults (18-25) not engaged in college full time, LGBTQ+ community members, people in more rural areas, and those experiencing persistent poverty. The primary goals are to reduce the prevalent misuse of alcohol, increase the capacity of community members from these populations to develop population-specific strategies that increase protective factors and the normalization of community and clinical mental health support.

BRPC's application was unsuccessful last year. This application was improved based on consultation with the funders.

This \$1,875,000 five-year grant would be a collaborative project between BRPC, The Brien Center, Volunteers in Medicine, the City of Pittsfield, and other community partners. There is no match required. Staff leads on this project are [Andy Ottoson](#), ext. 37, and [Nikki Lewis](#), ext. 35.

Roger Bolton motioned to authorize the Executive Director to submit a grant application to the SAMHSA Strategic Prevention Framework-Partnerships for Success (SPF-PFS) program and to sign any resulting contracts and agreements. Sam Haupt seconded it. A roll vote approved it from Malcolm Fick, John Duval, Sheila Irvin, Doug McNally, Roger Bolton, Christine Rasmussen, Kyle Hanlon, and Sam Haupt.

C. Vote to Approve Submission of a Grant Application to the US Department of Transportation (DOT) – RAISE (Rebuilding American Infrastructure with Sustainability and Equity) Program

The Executive Committee was requested to authorize the Executive Director to submit a grant application and sign any resulting contracts and agreements to the US DOT RAISE program for the "Adventure Trail to Ashuwillticook: Active Transportation Connecting Berkshire County" application. This application seeks funds to complete planning, design, and permitting as follows:

- Adventure Trail through Williamstown and North Adams, connecting two world-class institutions, the Clark Art Institute and the MASS MoCA
- Ashuwillticook Rail Trail Extension Lime Street in Adams to Hodges Cross Road in North Adams
- Connection between the 5.8-mile Adventure Trail and 1.8-mile

Ashuwillticook Rail Trail Extension to 14 miles of the completed Ashuwillticook Rail Trail to Pittsfield, creating a 25-mile, entirely off-road network of accessible paths for pedestrians and cyclists

The total amount requested is estimated at \$10,000,000.00. There is no match required. The staff lead on this project is [Nicholas Russo](#), Senior Transportation Planner, ext. 19. BRPC was asked to lead this project. Original plans have evolved, and different routes are being considered. Navigating through North Adams is especially challenging.

Roger Bolton motioned to authorize the Executive Director to submit a grant application and sign any resulting contracts and agreements to the US DOT RAISE program for the "Adventure Trail to Ashuwillticook: Active Transportation Connecting Berkshire County" application. Sheila Irvin seconded it. A roll call vote approved it from Malcolm Fick, John Duval, Sheila Irvin, Doug McNally, Roger Bolton, Christine Rasmussen, Kyle Hanlon, and Sam Haupt.

D. Vote to Approve Submission of Comments in Response to the Massachusetts Department of Energy Resources (DOER) Request for Comments on the Solar Massachusetts Renewable Target (SMART) Review and Stakeholder Questions

The Executive Committee was requested to authorize the Executive Director to submit comments to DOER on the SMART program, established to support solar development in Massachusetts as defined in 225 CMR 20.00. The tariff-based incentive is paid directly by the utility company to the system owner, following the approval of the application by the Solar Program Administrator and DOER. The DOER is conducting a review of the SMART program and soliciting comments from stakeholders. The comments deadline is Friday, February 2, 2024 by 5 p.m.

BRPC's comments emphasize disincentives on pristine land and incentives for using disturbed land and roof-mounted solar.

Doug McNally motioned to authorize the Executive Director to submit the proposed comments to DOER on the SMART program, established to support solar development in Massachusetts as defined in 225 CMR 20.00. Christine Rasmussen seconded it. A roll call vote approved it from Malcolm Fick, John Duval, Sheila Irvin, Doug McNally, Roger Bolton, Christine Rasmussen, Kyle Hanlon, and Sam Haupt.

E. Vote to Approve Submission of Comments to the Joint Committee on Telecommunications, Utilities and Energy of the Massachusetts General Court regarding Several Legislative Bills Related to Solar Development and Regulation

The Executive Committee was requested to authorize the Executive Director to submit comments to the Joint Committee on Telecommunications, Utilities and Energy regarding legislative bills related

to solar development and regulation as the Regional Issues Committee recommended. There are several bills before this Joint Committee related to solar development on Commonwealth owned or operated facilities, incentivizing solar projects on built land, and expediting electric decarbonization infrastructure project permitting. The Regional Issues Committee has been discussing these bills with Senator Mark, a Joint Committee member, and has prepared the proposed comments. The comments must be submitted by February 7, 2024, when legislative committees should act on all bills. The legislative session ends July 31.

Committee members emphasized the importance of local authority for permitting, especially to ensure minimal environmental impacts.

Roger Bolton motioned to authorize the Executive Director to submit comments to the Joint Committee on Telecommunications, Utilities and Energy regarding legislative bills related to solar development and regulation as the Regional Issues Committee recommended. Christine Rasmussen seconded it. A roll call vote approved it from Malcolm Fick, John Duval, Sheila Irvin, Doug McNally, Roger Bolton, Christine Rasmussen, Kyle Hanlon, and Sam Haupt.

VII. Committee Reports and Discussion

A. Commission Development

This committee met on January 4, following the Executive Committee (EC). Two year terms for officers and committee members were recommended for a vote at the January Commission meeting. Ideas for improved public relations and possible education and networking events were discussed. The next meeting is on March 7, following the Executive Committee meeting. Draft unapproved minutes were in this meeting's materials.

B. Municipal Planning Organization (MPO)

The MPO met on January 9. Topics included Transportation Improvement Plan (TIP) adjustments and amendments and a presentation on Safety Performance Measure Targets. Draft minutes were in this meeting's materials. The next meeting is February 27.

C. Berkshire Brownfields

The Brownfields Committee met on January 18. Environmental site assessment locations in North Adams and Great Barrington were approved. Four site assessments in Pittsfield (370 Wahconah -former Bel Air Mill), JB Paper Factory, Stetson Cleaners, 100 Woodlawn, Tyler Street, (3 parcels) and two in North Adams (Windsor Mill, Hide Mound/Former Tannery Dump) were approved. Greylock WORKS revolving loan fund application was also approved. Draft minutes were not available.

Supplemental funding is a possibility which would allow for more assessments, remediation, and reuse.

D. Regional Issues

The Regional Issues Committee met on January 19 and discussed renewable energy bills submitted by Senator Paul Mark and how to proceed with this topic. Draft minutes were not yet available. The next meeting is February 28 at 3:30 p.m.

It was suggested that Christine write a letter to the editor about the importance of local control concerning solar regulation and development and the essence of the comment letters.

E. Comprehensive Economic Development Strategy (CEDS)

The CEDS committee meeting was on January 31, 2024. The agenda included a review of a Small Business Resiliency Assessment, a 5-year update on the Berkshire Blueprint 2.5, the CEDS 2023-2027 Year Progress Report to EDA, and a presentation on the proposed State Economic Plan by Steve Ellis, Town of Montague and statewide CEDS committee member.

VIII. Executive Director's Report

A. Report on New Contracts/Agreements

New Grants and Contracts received/initiated from 12/28/2023 to 01/23/2024.

- Washington – Zoning Recodification - \$3,000
- Metropolitan Area Planning Council – NACCHO Preparedness Summit Funding Award - \$3,420
- University of Baltimore - COCLI - Berkshire Post Overdose Program - \$130,950

Grants and Contracts not received.

Staff reported not being aware of any grants that have not been received.

B. Berkshires Tomorrow Inc. (BTI)

The BTI board approved the FY2023 Treasurer, Buck Donovan, and President, John Duval, to sign the Mass PC form, BTI's 2023 tax return prepared by our accountant, Adelson & Company PC.

C. Staff Updates

- Open Positions:
 - Internships - Outdoor Recreation and Arts & Culture Planning
 - Public Health Nurse Educator
 - Senior Planner – Housing
 - Public Health Community Social Worker

D. Rural Policy Advisory Commission (RPAC) Update

The Rural Policy Advisory Commission met on January 12, 2024. The major topics were priorities for the Housing Bond Bill hearing, possible topics for the upcoming April 6th MMA Western MA/Rural conference and an update about rural legislative priorities.

E. Passenger Rail

- West-East Rail – The Massachusetts Department of Transportation (MassDOT) announced at their January 16, 2024 Board of Directors meeting that a consultant was selected for the planning and conceptual design of the Palmer station. It was also cited that MassDOT's Capital Improvement Plan (CIP) identified \$4m for planning and design for the Palmer station.
- Berkshire Flyer - There was no known activity over the last month.
- Northern Tier Passenger Rail – There was no known activity over the last month.

F. Select Board Handbook

The Massachusetts Select Board Association recently released the Select Board Handbook. Previously prepared as a printed version, this is a comprehensive online guide to the fundamentals of town government covering Select Board members' full range of roles and responsibilities. Not only is it useful for Select Board members, but others will benefit from the easy-to-use and understandable explanation of the functioning of town governments.

G. Municipal Empowerment Act

The Healy Administration recently filed the Municipal Empowerment Act, a wide-ranging bill intended to help increase municipal flexibility, strengthen municipal finances, address municipal workforce challenges, and improve the efficiency of local operations. If adopted, it would allow municipalities to increase the local meals and lodging taxes, allow a local-option vehicle excise tax, change procurement thresholds and requirements, make permanent popular pandemic-era allowances for remote or hybrid public meetings, outdoor dining permits, and to-go cocktail sales, [Municipal Empowerment Act | Mass.gov](#).

H. Housing Bond Bill

On January 18, 2024, the Massachusetts Legislature held a hearing on the Affordable Homes Act, Bill H.4138 ([malegislature.gov](#)) (Housing Bond Bill.) The Western Mass Housing Coalition, which BRPC participates in, submitted written testimony. In addition, BRPC, 1Berkshire, Berkshire Housing, and the Berkshire County Housing Authority submitted joint written comments (attached.)

Funding eligibility (competitive applications vs. formula-based allotments) will depend on the program channel.

I. MMA Western and Rural Mass Conference

Stay tuned for a date for the MMA Western and Rural Mass Conference at Hotel Northampton, an annual event for local officials to network and learn about important matters impacting their communities.

VIII. Old Business

None

IX. New Business

A. March 21 Commission Meeting

The next Full Commission meeting is March 21, 2024 at 7:00 p.m.

Discussion at the last Commission meeting and the Commission Development Committee suggested using the Commonwealth's recently released Economic Development Plan as a framework for topics at future meetings.

Other potential items previously mentioned include:

- Brownfields report with a list of projects and payment schedules; sample of projects with photos
- Micro-transit
- Presentation of ResilientMass Plan
- Presentation on Recommendation of the Climate Chief
- Presentation on the meaning of environmental justice communities

X. Adjournment

Sheila Irvin motioned to adjourn the meeting at 4:55 p.m., seconded by Christine Rasmussen, and unanimously approved by a roll call vote:

Malcolm Fick, John Duval, Sheila Irvin, Doug McNally, Roger Bolton, Christine Rasmussen, Kyle Hanlon, and Sam Haupt.

Attachments:

- Unapproved Minutes of the January 4, 2024, BRPC Executive Committee Meeting
- December 28, 2023, to January 23, 2024, Expenditures Report
- Accounts Receivable Report – January 2024
- Line of Credit Report
- Executive Director's Memorandum
- Unapproved Minutes of the January 4, 2024 Commission Development Committee Meeting
- Unapproved Minutes of the January 9, 2024 Metropolitan Planning Organization Meeting
- Massachusetts Select Board Association's announcement of the Select Board Handbook
- Municipal Empowerment Act Summary
- Affordable Homes Act Summary
- Affordable Homes Act Testimony
- December 2023 Technical Assistance Memo

BERKSHIRE REGIONAL PLANNING COMMISSION

Check Register

For the Period From Jan 24, 2024 to Feb 29, 2024

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Amount	Department	Department Description	Expense
17796	2/1/24	18 DEGREES INC	10,000.00	610 HRIA/G2G	Health Resources in Action - Grey to Green	Subcontractor
17797	2/1/24	AAIM EA TRAINING & CONSULTING LLC	71.90	040 ADMIN	Admin	Background Check - Latvalla, J
17798	2/1/24	BBE OFFICE INTERIORS	700.00	040 ADMIN	Admin	Labor - Office Moving
17799	2/1/24	FULL CIRCLE TECHNOLOGIES INC	3,200.00	722 EOAF/OP23	Executive Office for Administration & Finance - Online Permitting Upgrade	Subcontractor
17800	2/1/24	FEDEX	24.73	733 MassDOT/SS4A	MassDOT - Safe Streets and Roads for All Action Plan	Postage
17801	2/1/24	FULL CIRCLE TECHNOLOGIES INC	3,200.00	722 EOAF/OP23	Executive Office for Administration & Finance - Online Permitting Upgrade	Subcontractor
17802	2/1/24	HARRINGTON HEEP LLP	1,460.00	---	Varied Projects	Legal Services
17803	2/1/24	CORNELIUS HOSS	44.09	---	Varied Projects	Expense Form
17804	2/1/24	SETH JENKINS	67.40	---	Varied Projects	Expense Form
17805	2/1/24	KIDZONE CHILD CARE EDUCATIONAL CTR INC	182.00	652 DPH/SORPEC	Department of Public Health - Bureau of Substance Addiction - SOR-PEC	Transportation Services
17806	2/1/24	JOCELYN LATVALLA	81.02	741 BMC/MBI/DEBERK	Baystate Medical Center, Inc - MBI - Digital Equity Berkshire Advisor	Expense Form
17807	2/1/24	ANDREW MCKEEVER	106.40	---	Varied Projects	Expense Form
17808	2/1/24	MIIA HEALTH BENEFITS TRUST	2,677.39	040 ADMIN	Admin	Dental Insurance
17809	2/1/24	MIIA HEALTH BENEFITS TRUST	70,548.04	040 ADMIN	Admin	Health Insurance
17810	2/1/24	MAEGAN MOYNAHAN	1,500.00	664 CLK/MVPA	Clarksburg - Municipal Vulnerability Preparedness	Subcontractor
17811	2/1/24	MUTUAL OF OMAHA	1,552.40	040 ADMIN	Admin	Life; STD; LTD
17812	2/1/24	NEW ENGLAND NEWSPAPERS, INC	2,114.30	---	Varied Projects	Advertising
17813	2/1/24	CITY OF PITTSFIELD	425.00	040 ADMIN	Admin	Parking
17814	2/1/24	THE COOPER CENTER, LLC	9,154.26	040 ADMIN	Admin	Rent
17815	2/1/24	JOHN ROUGHLEY	199.60	631 DAL/CDBG	Dalton - Community Development Block Grant	Expense Form
17816	2/1/24	REBECCA ROUGHLEY	300.00	560 COMVEN/GPUR	Communities/Vendors - Group Purchasing	Expense Form
17817	2/1/24	SOURCEPASS	672.00	040 ADMIN	Admin	Computer Software

BERKSHIRE REGIONAL PLANNING COMMISSION

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<u>Check #</u>	<u>Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Department</u>	<u>Department Description</u>	<u>Expense</u>
17818	2/1/24	TD CARD SERVICES	11,057.05	040 ADMIN	Admin	January 2024 Credit Card Payment
17819	2/1/24	KENNETH WALTO	26.67	756 EOHLC/SS	Executive Office of Housing and Livable Communities – Shared Services	Expense Form
17820	2/1/24	MASS STATE BOARD OF RETIREMENT	12,571.86	---	---	Retirement
17821	2/1/24	DAVID KELLEY	920.00	040 ADMIN	Admin	Cleaning Services
17822	2/1/24	SHAMIA SHEPHERD	1,000.00	646 DPH/MASSCALL3	Department of Public Health MASS CALL 3B - Substance Misuse Prevention Grant Program	Subcontractor
17823	2/1/24	VALLEY GREEN SHREDDING, LLC	193.00	040 ADMIN	Admin	Recycling
17824	2/7/24	1BERKSHIRE	100.00	653 BRPC/INSREB	BRPC Insurance Reimbursement - Covid-19	Job Ad - Community Social Worker
17825	2/7/24	BERKSHIRE BOUNTY INC	6,671.93	715 USDA/RFSP	USDA - Regional Food System Partnerships Program	Subcontractor
17826	2/7/24	BERKSHIRE GROWN INC	43,046.47	715 USDA/RFSP	USDA - Regional Food System Partnerships Program	Subcontractor
17826V	2/13/24	BERKSHIRE GROWN INC	-43,046.47	---	---	Void - Invoice Error
17827	2/7/24	VALERIE BIRD	144.72	283 BPHA/INSP	Berkshire Public Health Alliance - Regional Pub	Expense Form
17828	2/7/24	MATTHEW BRYAN	25.46	516 FRCOG/EPP	FRCOG Emergency Preparedness Planning 2024	Expense Form
17829	2/7/24	MONASIA CEASAR	88.44	650 DPH/SS	Public Health Excellence for Shared Services	Expense Form
17830	2/7/24	COMPREHENSIVE ENVIRONMENTAL INC	6,133.20	592 DEP/319REGC	Department of Environmental Protection - 319 Regional Coordinator	Subcontractor
17831	2/7/24	BRITNEY DANIALS	13.23	688 WSH/MVP	Washington - Municipal Vulnerability Preparedness	Expense Form
17832	2/7/24	LESLIE DRAGER	50.00	284 BPHA/PHN	Berkshire Public Health Alliance - Regional Public Health Nursing Program	Expense Form
17833	2/7/24	RACHEL EPSTEIN	500.00	610 HRIA/G2G	Health Resources in Action - Grey to Green	Honorarium

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Check #	Date	Payee	Amount	Department	Department Description	Expense
17834	2/7/24	EDWARD FAHEY	70.10	283 BPHA/INSP	Berkshire Public Health Alliance - Regional Pub	Expense Form
17835	2/7/24	SHERDYL FERNANDEZ-AUBERT	157.32	735 MassCEC/EmPower IMP	MA Clean Energy Technology Center - EmPower IMP	Expense Form
17836	2/7/24	DANIEL HASSETT	354.72	650 DPH/SS	Public Health Excellence for Shared Services	Expense Form
17837	2/7/24	LAURA KITROSS	28.14	574 BTI/BTCF/OPIOID2021	BTI - Berkshire Taconic Community Foundation - BOAPC/EMS/Post OD in Northern County	Expense Form
17838	2/7/24	NIKKI LEWIS	205.13	---	Varied Projects	Expense Form
17839	2/7/24	ANN MARIE MUTZ	1,000.00	646 DPH/MASSCALL3	Department of Public Health MASS CALL 3B - Substance Misuse Prevention Grant Program	Subcontractor
17840	2/7/24	ANDREW OTTOSON	274.31	606 BMC/PTSFA	Boston Medical Center - Pittsfield Fiscal Agent HEALING Communities	Expense Form
17841	2/7/24	STEPHANIE QUETTI	500.00	610 HRIA/G2G	Health Resources in Action - Grey to Green	Working Group Stipend
17842	2/7/24	ROUX ASSOCIATES INC	28,659.15	702 EPA/ASSESS	Environmental Protection Agency Assessment	Subcontractor
17843	2/7/24	LYDIA SHULMAN	71.44	---	Varied Projects	Expense Form
17844	2/7/24	NANCY SLATTERY	175.49	---	Varied Projects	Expense Form
17845	2/7/24	COLIN SYKES	302.59	650 DPH/SS	Public Health Excellence for Shared Services	Expense Form
17846	2/7/24	JAYMIE ZAPATA	16.08	640 NEAETC/CRI23	New England AIDS Education & Training Center - Community Research Initiative of New England, Inc. - Hepatitis C V	Expense Form
17847	2/7/24	BBE OFFICE INTERIORS	249.00	---	Varied Projects	Office Supplies / Labor
17848	2/7/24	BCBOHA	2,287.52	350 BCBOHA/SUP	Berkshire County Boards of Health Association - Support Services	Septic Installers Payment Reimbursement
17849	2/7/24	BLUE 20/20	208.84	040 ADMIN	Admin	Vision Insurance
17850	2/7/24	WB MASON COMPANY INC	196.65	040 ADMIN	Admin	Supplies
17851	2/8/24	BB'S HOTSPOT, LLC	300.00	755 BTI/HNE/PHCOMO	Health New England - PH Community Outreach	BViR Dinner

BERKSHIRE REGIONAL PLANNING COMMISSION

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Check #	Date	Payee	Amount	Department	Department Description	Expense
17852	2/14/24	WYLIE GOODMAN	45.16	725.02 MassTech/DE-SBC	Massachusetts Technology Collaborative - Municipal Digital Equity Planning Services - Southern Berkshire County	Tech Giveaway Reimbursement
17853	2/14/24	MA ENVIRONMENTAL HEALTH ASSOC	300.00	765 NEHA/FDA/INSPT	NEHA - FDA - Inspection Training	Workshop Tickets - Shulman, L & Stine, J
17854	2/14/24	SOURCEPASS	738.75	040 ADMIN	Admin	Computer Software
17855	2/14/24	TPX COMMUNICATIONS	1,345.70	040 ADMIN	Admin	Telephone
17856	2/14/24	VALLEY GREEN SHREDDING, LLC	85.00	040 ADMIN	Admin	Recycling
17857	2/14/24	CORNELIUS HOSS	70.48	---	Varied Projects	Expense Form
17858	2/14/24	WB MASON COMPANY INC	511.07	040 ADMIN	Admin	Supplies
17859	2/15/24	BERKSHIRE GROWN INC	31,675.66	715 USDA/RFSP	USDA - Regional Food System Partnerships Program	Subcontractor
17860	2/15/24	MASS STATE BOARD OF RETIREMENT	12,511.94	---	---	Retirement
17861	2/15/24	THE COOPER CENTER, LLC	3,104.55	040 ADMIN	Admin	Utilities
17862	2/22/24	THE BRIEN CENTER	5,148.58	758 UBALT/COCLI	University of Baltimore - COCLI - Berkshire Post Overdose Program	Subcontractor
17863	2/22/24	DONOVAN O'CONNOR & DODIG, LLP	120.00	716 EPA/RLF2	Environmental Protection Agency Revolving Loan Fund 2022	Legal Services
17864	2/22/24	MACFARLANE OFFICE PRODUCTS, INC.	543.34	040 ADMIN	Admin	Printing
17865	2/22/24	RAINBOW DISTRIBUTING COMPANY INC	94.43	040 ADMIN	Admin	Water
17866	2/22/24	VALLEY GREEN SHREDDING, LLC	85.00	040 ADMIN	Admin	Recycling
17867	2/29/24	SHAMIA SHEPHERD	1,000.00	646 DPH/MASSCALL3	Department of Public Health MASS CALL 3B - Substance Misuse Prevention Grant Program	Subcontractor
17868	2/29/24	BERKSHIRE COMMUNITY COLLEGE	3,050.00	652 DPH/SORPEC	Department of Public Health - Bureau of Substance Addiction - SOR-PEC	Subcontractor
17869	2/29/24	LAURA BRENNAN	45.02	---	Varied Projects	Expense Form
17870	2/29/24	MATTHEW BRYAN	65.66	516 FRCOG/EPP	FRCOG Emergency Preparedness Planning 2024	Expense Form
17871	2/29/24	DONOVAN O'CONNOR & DODIG, LLP	5,000.00	716 EPA/RLF2	Environmental Protection Agency Revolving Loan Fund 2022	Legal Services
17872	2/29/24	LESLIE DRAGER	50.00	283 BPHA/INSP	Berkshire Public Health Alliance - Regional Pub	Expense Form
17873	2/29/24	CORNELIUS HOSS	36.85	---	Varied Projects	Expense Form

BERKSHIRE REGIONAL PLANNING COMMISSION

Check Register

For the Period From Jan 24, 2024 to Feb 29, 2024

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Amount	Department	Department Description	Expense
17874	2/29/24	DAVID KELLEY	920.00	040 ADMIN	Admin	Cleaning Services
17875	2/29/24	LAURA KITROSS	18.76	650 DPH/SS	Public Health Excellence for Shared Services	Expense Form
17876	2/29/24	MARINELLA LAMONACA ROMAY	75.00	725.00 MassTech/DE-PTS	Massachusetts Technology Collaborative - Municipal Digital Equity Planning Services - Pittsfield	Translation Services
17877	2/29/24	ZORO TOOLS INC	1,682.52	650 DPH/SS	Public Health Excellence for Shared Services	Inspection Kit Supplies
17878	2/29/24	CHESTER COMMON TABLE INC	1,150.00	688 WSH/MVP	Washington - Municipal Vulnerability Preparedness	Meals - MVP Meeting
17879	2/29/24	BRITNEY DANIALS	142.84	688 WSH/MVP	Washington - Municipal Vulnerability Preparedness	Expense Form
17880	2/29/24	ANDREW MCKEEVER	55.88	---	Varied Projects	Expense Form
17881	2/29/24	COURTENY MOREHOUSE	77.65	---	Varied Projects	Expense Form
17882	2/29/24	NATIONAL ASSOC OF DEVELOPMENT ORG	3,000.00	677 EDA/EDD	EDA - Economic Development District	Membership
1012	1/25/24	101 MOBILITY	14,308.00	710 CEDAC/HMLP	CEDAC - Home Modification Loan Program	Subcontractor
1283	2/1/24	WHITE WOLF SEPTIC & PORTABLES INC	23,400.00	631 DAL/CDBG	Dalton - Community Development Block Grant	Subcontractor
1284	2/14/24	ALEX KOMLEV	25,065.00	631 DAL/CDBG	Dalton - Community Development Block Grant	Subcontractor
1285	2/14/24	ALEX KOMLEV	10,777.50	631 DAL/CDBG	Dalton - Community Development Block Grant	Subcontractor
1286	2/14/24	ALEX KOMLEV	23,917.50	631 DAL/CDBG	Dalton - Community Development Block Grant	Subcontractor
1287	2/14/24	ALEX KOMLEV	11,295.00	631 DAL/CDBG	Dalton - Community Development Block Grant	Subcontractor
1288	2/14/24	ALEX KOMLEV	16,402.50	631 DAL/CDBG	Dalton - Community Development Block Grant	Subcontractor
1289	2/22/24	ALEX KOMLEV	27,720.00	631 DAL/CDBG	Dalton - Community Development Block Grant	Subcontractor
1290	2/22/24	ALEX KOMLEV	3,170.00	631 DAL/CDBG	Dalton - Community Development Block Grant	Subcontractor

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<u>Check #</u>	<u>Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Department</u>	<u>Department Description</u>	<u>Expense</u>
1291	2/22/24	EMERALD LEAD TESTING	433.00	631 DAL/CDBG	Dalton - Community Development Block Grant	Subcontractor
1292	2/22/24	COMMONWEALTH OF MASSACHUSETTS	105.00	631 DAL/CDBG	Dalton - Community Development Block Grant	Subcontractor
1293	2/22/24	COMMONWEALTH OF MASSACHUSETTS	105.00	631 DAL/CDBG	Dalton - Community Development Block Grant	Subcontractor
1294	2/22/24	COMMONWEALTH OF MASSACHUSETTS	105.00	631 DAL/CDBG	Dalton - Community Development Block Grant	Subcontractor
1295	2/22/24	COMMONWEALTH OF MASSACHUSETTS	105.00	631 DAL/CDBG	Dalton - Community Development Block Grant	Subcontractor
1296	2/22/24	COMMONWEALTH OF MASSACHUSETTS	105.00	631 DAL/CDBG	Dalton - Community Development Block Grant	Subcontractor
1297	2/22/24	COMMONWEALTH OF MASSACHUSETTS	105.00	631 DAL/CDBG	Dalton - Community Development Block Grant	Subcontractor
1298	2/22/24	COMMONWEALTH OF MASSACHUSETTS	105.00	631 DAL/CDBG	Dalton - Community Development Block Grant	Subcontractor
1299	2/22/24	COMMONWEALTH OF MASSACHUSETTS	105.00	631 DAL/CDBG	Dalton - Community Development Block Grant	Subcontractor
1300	2/22/24	COMMONWEALTH OF MASSACHUSETTS	105.00	631 DAL/CDBG	Dalton - Community Development Block Grant	Subcontractor
1301	2/22/24	COMMONWEALTH OF MASSACHUSETTS	105.00	631 DAL/CDBG	Dalton - Community Development Block Grant	Subcontractor

Total **413,120.91**

<u>Check #</u>	<u>Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Department</u>	<u>Department Description</u>	<u>Expense</u>
CCARD	12/29/2023	UNITED STATES POSTAL SERVICE	29.70	606 BMC/PTSFA	Boston Medical Center - Pittsfield Fiscal Agent HEALING Communities	Naloxone Kit Postage
CCARD	12/29/2023	AMAZON.COM	51.97	040 ADMIN	Admin	Supplies
CCARD	12/31/2023	AMAZON.COM	895.74	606 BMC/PTSFA	Boston Medical Center - Pittsfield Fiscal Agent HEALING Communities	Naloxone Kit Supplies
CCARD	1/1/2024	LIBERTY PIZZA	71.82	610 HRIA/G2G	Health Resources in Action - Gray to Green	Meals - Gray to Green Community Meeting

BERKSHIRE REGIONAL PLANNING COMMISSION

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<u>Check #</u>	<u>Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Department</u>	<u>Department Description</u>	<u>Expense</u>
CCARD	1/2/2024	AMAZON.COM	0.34	040 ADMIN	Admin	Supplies
CCARD	1/2/2024	BITWARDEN INC	32.57	040 ADMIN	Admin	Computer Software
CCARD	1/2/2024	ULINE	56.24	650 DPH/SS	Public Health Excellence for Shared Services	Inspection Kit Supplies
CCARD	1/2/2024	ADOBE ACROBAT	96.93	040 ADMIN	Admin	Additional Licenses
CCARD	1/2/2024	ADOBE ACROBAT	96.93	040 ADMIN	Admin	Additional Licenses
CCARD	1/2/2024	GRAINGER	870.77	650 DPH/SS	Public Health Excellence for Shared Services	Inspection Kit Supplies
CCARD	1/2/2024	ZORO TOOLS INC	175.58	650 DPH/SS	Public Health Excellence for Shared Services	Inspection Kit Supplies
CCARD	1/2/2024	META PLATFORMS INC	3.20	526 BCSO/OPIOID	Berkshire County Sheriff's Office - OPIOID	Ad Boost
CCARD	1/5/2024	AMAZON.COM	49.75	040 ADMIN	Admin	Supplies
CCARD	1/8/2024	SPOTHERO.COM	43.26	606 BMC/PTSFA	Boston Medical Center - Pittsfield Fiscal Agent HEALING Communities	Parking - Photovoice Meeting
CCARD	1/9/2024	CODE42	9.99	040 ADMIN	Admin	Computer Software
CCARD	1/9/2024	BJS WHOLESALE CLUB	109.64	010 GEN	General	MIIA Grant - Healthy Snacks
CCARD	1/9/2024	AMAZON.COM	243.29	650 DPH/SS	Public Health Excellence for Shared Services	Supplies
CCARD	1/10/2024	STRAIGHT TALK WIRELESS	37.73	040 ADMIN	Admin	Telephone
CCARD	1/10/2024	BITWARDEN INC	31.77	040 ADMIN	Admin	Computer Software
CCARD	1/10/2024	AMAZON.COM	526.95	653 BRPC/INSREB	BRPC Insurance Reimbursement - Covid-19	Supplies
CCARD	1/10/2024	NACCHO	750.00	759 MAPC/PPRDC	Metropolitan Area Planning Council - Preparedness Summit Conference	Conference - Bryan, M
CCARD	1/10/2024	PANERA BREAD	361.39	755 BTI/HNE/PHCOMO	Health New England - PH Community Outreach	Meals - Recovery Meeting
CCARD	1/10/2024	MASS INSPECTOR GENERAL	205.58	040 ADMIN	Admin	Staff Development - Roughley, R
CCARD	1/11/2024	AMAZON.COM	231.52	652 DPH/SORPEC	Department of Public Health - Bureau of Substance Addiction - SOR-PEC	Supplies
CCARD	1/12/2024	NACCHO	750.00	759 MAPC/PPRDC	Metropolitan Area Planning Council - Preparedness Summit Conference	Conference - Jurczyk, R
CCARD	1/12/2024	ZOOM VIDEO COMMUNICATIONS, INC.	40.00	040 ADMIN	Admin	Computer Software

BERKSHIRE REGIONAL PLANNING COMMISSION

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For the Period From Jan 24, 2024 to Feb 29, 2024

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<u>Check #</u>	<u>Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Department</u>	<u>Department Description</u>	<u>Expense</u>
CCARD	1/12/2024	AMERICAN PLANNING ASSOCIATION	295.00	040 ADMIN	Admin	Job Adv - Housing Community Planner
CCARD	1/16/2024	AMAZON.COM	239.99	734 NCOA/VAC	National Council on Aging - Vaccine Initiative	Supplies
CCARD	1/16/2024	AMAZON.COM	49.97	040 ADMIN	Admin	Supplies
CCARD	1/17/2024	LULUS TINY GROCERY	72.00	350 BCBOHA/SUP	Berkshire County Boards of Health Association - Support Services	Meals - BCBOHA Meeting
CCARD	1/17/2024	PLANETIZEN	149.95	040 ADMIN	Admin	Job Adv - Housing Community Planner
CCARD	1/17/2024	AATRIX EFILE SYSTEM	241.40	040 ADMIN	Admin	2023 - 1099 E-Filing
CCARD	1/18/2024	UNITED STATES POSTAL SERVICE	3.99	526 BCSO/OPIOID	Berkshire County Sheriff's Office - OPIOID	Naloxone Kit Postage
CCARD	1/18/2024	COMMONWEALTH OF MASSACHUSETTS	18.50	440 MassDOT/TPL23	MassDOT - Transportation Planning	2022 - Annual Report Filing
CCARD	1/18/2024	COMMONWEALTH OF MASSACHUSETTS	18.50	440 MassDOT/TPL23	MassDOT - Transportation Planning	2023 - Annual Report Filing
CCARD	1/18/2024	AMAZON.COM	77.09	652 DPH/SORPEC	Department of Public Health - Bureau of Substance Addiction - SOR-PEC	Supplies
CCARD	1/18/2024	AMERICAN PLANNING ASSOCIATION	77.96	040 ADMIN	Admin	Zoning Practice Subscription
CCARD	1/18/2024	HOT HARRYS	90.50	725.00 MassTech/DE-PTS	Massachusetts Technology Collaborative - Municipal Digital Equity Planning Services - Pittsfield	Meals - Focus Group
CCARD	1/19/2024	AMERICAN AIRLINES	848.40	759 MAPC/PPRDC	Metropolitan Area Planning Council - Preparedness Summit Conference	Travel - 2024 Summit
CCARD	1/22/2024	AMAZON.COM	105.81	040 ADMIN	Admin	Supplies
CCARD	1/23/2024	AMAZON.COM	34.83	646 DPH/MASSCALL3	Department of Public Health MASS CALL 3B - Substance Misuse Prevention Grant Program	Supplies
CCARD	1/23/2024	NATIONAL COMMUNITY DEVELOPMENT	160.94	040 ADMIN	Admin	Subscription
CCARD	1/24/2024	ATS/SOCIALSERVICE.COM	69.00	653 BRPC/INSREB	BRPC Insurance Reimbursement - Covid-19	Job Adv - Housing Community Planner
CCARD	1/24/2024	NATIONAL ASSOC OF SOCIAL WORKERS	190.00	653 BRPC/INSREB	BRPC Insurance Reimbursement - Covid-19	Job Adv - Housing Community Planner

BERKSHIRE REGIONAL PLANNING COMMISSION

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For the Period From Jan 24, 2024 to Feb 29, 2024

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<u>Check #</u>	<u>Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Department</u>	<u>Department Description</u>	<u>Expense</u>
CCARD	1/24/2024	CONSTANT CONTACT, INC	81.00	040 ADMIN	Admin	Newsletter Subscription
CCARD	1/24/2024	DUN & BRADSTREET	1,556.10	677 EDA/EDD	EDA - Economic Development District	Subscription - Installment #4
CCARD	1/24/2024	HOT HARRYS	97.32	725.00 MassTech/DE-PTS	Massachusetts Technology Collaborative - Municipal Digital Equity Planning Services - Pittsfield	Meals - Focus Group
CCARD	1/29/2024	AMAZON.COM	749.99	560 COMVEN/GPUR	Communities/Vendors - Group Purchasing	Computer Equipment
CCARD	1/29/2024	AATRIX EFILE SYSTEM	56.15	040 ADMIN	Admin	2023 - 1099 E-Filing

Total	<u><u>11,057.05</u></u>
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BERKSHIRE REGIONAL PLANNING COMMISSION

Aged Receivables

As of Feb 29, 2024

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is pri

<u>Customer ID</u>	<u>Customer</u>	<u>Over 90 days</u>	<u>Amount Due</u>	<u>Notes</u>
10 MAPS/HANCOCK	TOWN OF HANCOCK		815.00	
284 BPHA/PHN/ADM	TOWN OF ADAMS		1,091.75	
284 BPHA/PHN/CLK	TOWN OF CLARKSBURG		767.62	
284 BPHA/PHN/FLA	TOWN OF FLORIDA		577.50	
284 BPHA/PHN/HAN	TOWN OF HANCOCK	551.25	551.25	Alecia H followed up
326/BURN/ADM	ADAMS FOREST WARDEN DEPT		115.00	
326/BURN/HIN	HINSDALE FIRE DEPARTMENT		115.00	
326/BURN/LEE	LEE FIRE DEPARTMENT		115.00	
326/BURN/NAS	TOWN OF NEW ASHFORD		115.00	
326/BURN/OTS	TOWN OF OTIS		115.00	
326/BURN/SHF	TOWN OF SHEFFIELD		115.00	
326/BURN/WMS	WILLIAMSTOWN FIRE DISTRICT		115.00	
350/BCBOHA	BERKSHIRE COUNTY BOARDS OF HEALTH ASSOC		2,059.20	
440/TPL	MASSDOT#75425 - TPL		52,435.42	
493 RCH/EP	TOWN OF RICHMOND		20.00	
514 ADM/EP	TOWN OF ADAMS		1,870.04	
526 BCSO/OPIOID	BERKSHIRE COUNTY SHERIFFS OFFICE	12,500.00	25,000.00	Payment in process
560 COMMVENPUR	COMMUNITY VENDOR PURCHASING	300.00	300.00	Rebecca S followed up
560 SEALCOATING	SEALCOATING INC	523.25	523.25	Rebecca S followed up
560 TONLINO	TONLINO & SONS		-10.00	
560 TREW STONE	TREW STONE		211.98	
561 LEN/EDP	TOWN OF LENOX		3,512.50	
569 DOER/REPA	COMMONWEALTH OF MASS		6,997.97	
592 DEP/319REGC	DEPT OF ENVIRONMENTAL PROTECTION		1,202.08	
631 DAL/CDBG	TOWN OF DALTON		166,041.50	
640 NEATC/CRI/HCV	COMMUNITY RESEARCH INITIATIVE		7,025.77	
646 DPH/MASSCALLS	DEPT OF PUBLIC HEALTH - MASSCALLS		1,910.73	
647 GTB/CLNUP	TOWN OF GREAT BARRINGTON		305.04	
652 DPH/SORPEC	DEPT OF PUBLIC HEALTH		676.62	
657 EPA/HC	ENVIRONMENTAL PROTECTION AGENCY		2,755.66	
667 MASSCEC/CBP	MASS CLEAN ENERGY TECHNOLOGY CENTER		23,018.00	

BERKSHIRE REGIONAL PLANNING COMMISSION

Aged Receivables

As of Feb 29, 2024

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is pri

<u>Customer ID</u>	<u>Customer</u>	<u>Over 90 days</u>	<u>Amount Due</u>	<u>Notes</u>
672 DHCD/HOUSE	DHCD	377.96	7,426.46	TM to follow up
678 NERHA/RVE	NEW ENGLAND RURAL HEALTH ASSOCIATION		75,000.00	
679 BG/MASSSAVE/CFP	BERKSHIRE GAS		14,583.34	
679 EV/MASSSAVE/CFP	EVERSOURCE		8,333.34	
679 NG/MASSSAVE/CFP	NATIONAL GRID		14,583.34	
685 HVA/BCCCP	HOUSATONIC VALLEY ASSOCIATION		3,155.62	
691 CHS/GC	TOWN OF CHESHIRE	883.88	883.88	Sherdyl F followed up
696 LEE/MPOSRP	TOWN OF LEE		4,498.09	
703 WST/GC	TOWN OF WEST STOCKBRIDGE	220.51	220.51	Sherdyl F followed up
712 MAPC/WRHSAC/EEMC	WESTERN REGION HOMELAND SECURITY		2,524.88	
715 USDA/RFSP	USDA REGIONAL FOOD SYSTEM		41,998.16	
718 LEE/SRPP	TOWN OF LEE		524.09	
728 MAPC/MCSP	METROPOLITAN AREA PLANNING COUNCIL		3,568.70	
731 SND/GC	TOWN OF SANDSFIELD	1,408.01	1,530.29	Sherdyl F followed up
732 EPA/AIRQ	732 EPA/AIRQ		1,061.33	
735 MASSCEC/EMPOWER	MA CLEAN ENERGY TECHNOLOGY CENTER	45,000.00	45,000.00	Payment in process
742 MON/OSRP	TOWN OF MONTEREY	1,992.65	6,954.83	Alecia H followed up
747 MASS/TECH/DE-AM	747 MASS/TECH/DE-AM		3,905.28	
748 MASSTECH/DE-FG	748 MASSTECH/DE-FG		9,189.29	
753 PTS/MVPA	CITY OF PITTSFIELD		4,452.28	
757 NMB/OSRP	TOWN OF NEW MARLBOROUGH		324.74	

Report Total

63,757.51 550,182.33



Accounts

Current Balance
\$0.00

Available Credit	\$500,000.00
Amount Due	\$0.00
Payment Due Date	Mar 5, 2024



It appears you don't have any recent activity.

When available, this is where your account activity will display.

All available activity has been retrieved. More may be available via date-range search.



BRPC

Berkshire Regional Planning Commission

MALCOLM FICK, Chair
JOHN DUVAL, Vice-Chair
SHEILA IRVIN, Clerk
BUCK DONOVAN, Treasurer
THOMAS MATUSZKO, A.I.C.P.
Executive Director

MEMORANDUM

TO: Executive Committee, Berkshire Regional Planning Commission

FROM: Thomas Matuszko, Executive Director

DATE: March 1, 2024

SUBJ: Agenda Items – March 7, 2024, Executive Committee Meeting

IV. Financial Reports

D. Increase in FY25 Health and Dental Insurance.

MIIA Health and Dental Insurance Cost Increase starting July 1, 2024

For all benefitted staff at BRPC, the FY25 percentage increase for health and dental insurance is listed below. Please note that BRPC's increases are below the maximum with other plans.

- Network Blue NE (HMO) BRPC increase 6.88% Max. increase 9.95%
- Blue Care Elect Preferred (PPO) BRPC increase 6.88% Max. increase 9.95%
- Dental Blue Freedom BRPC increase 3.21% Max. increase 4.8%

V. Items Requiring Action

A. Vote to Approve the Submission of a Grant Application to the Health Resources in Action (HRiA) Massachusetts Community Health and Healthy Aging Funds (MACHHAF) Healthy Aging Program*

The Executive Committee is requested to authorize the Executive Director to submit a grant application to Health Resources in Action (HRiA) Massachusetts Community Health and Healthy Aging Funds, Healthy Aging Program, and to sign any resulting contracts and agreements. The funding for this project will be utilized to plan and implement the development of adult exercise parks throughout Berkshire County. Leveraging existing partnerships between BRPC, the various Councils on Aging, and municipal partners will allow us to build these parks in rural and underserved areas. Additionally, a curriculum will be developed for the Councils on Aging to engage the community in the utilization of these parks. Together, these two strategies will help to further develop several of the Domains of Livability set by the WHO and AARP, while also addressing several of the Social Determinants of Health (SDOH) for our marginalized communities.

This grant may be delivered over a 3 to 5 year period/ The annual \$100,000 will be split between Berkshire Regional Planning Commission and various

subcontractors. There is no match required. Staff lead on this project will be Senior Planner Matthew Bryan, mbryan@berkshireplanning.org x30.

B. Vote to Approve the Submission of a Grant Application to the Health Resources in Action (HRiA) Massachusetts Community Health and Healthy Aging Funds (MACHHAF) Policy, Systems, and Environmental Change (PSE) Program*

The Executive Committee is requested to authorize the Executive Director to submit a grant application to the Massachusetts Community Health and Healthy Aging Funds PSE Funding Stream, and to sign any resulting contracts and agreements. The funding for this project will be used to continue the successful work of BRPC's Public Health program "Gray to Green" and expand the model beyond Pittsfield and into North Adams. Over the past 4 years Gray to Green has built and convened a working group comprised of community partners and individuals committed to making positive change in the built environment of the Morningside and Westside neighborhoods. Gray to Green has identified, funded, and created avenues of community input on numerous projects to date, and in partnership with the city government of North Adams, the lessons learned in Pittsfield for community engagement/project determination could be applied to work in North Adams. Deliverables under this grant would be finalized implementation plans on all current Pittsfield projects, identification of invested community partners and a climate-adaptive project in North Adams, and a codified set of policy recommendations for the Gray to Green model. This grant may be delivered over a 3 to 5 year period. The annual \$200,000 will be split between Berkshire Regional Planning Commission and various subcontractors. There is no match required. Staff lead on this project will be Senior Planner Jaymie Zapata, jzapata@berkshireplanning.org ex 40.

C. Vote to Approve the Submission of a Grant Application to the Health Resources in Action (HRiA) Massachusetts Community Health and Healthy Aging Funds (MACHHAF) Community Health Improvement Planning (CHIP) Program*

The Executive Committee is requested to authorize the Executive Director to submit a grant application to the Massachusetts Community Health and Healthy Aging Funds Community Health Improvement Planning Program, and to sign any resulting contracts and agreements. A Community Health Improvement Plan (or CHIP) is a long-term effort to improve the health of a community. A CHIP is based on the results of a community health assessment (CHA), which studies the health-related needs and strengths of a community. A CHIP was previously developed for Berkshire County. This funding will be used to continue the CHIP process through implementation of key items, continued assessment of health trends and the establishment of new priorities. This grant may be delivered over a 3 to 5 year period. The annual requested amount is \$75,000. There is no match required. Staff lead on this project will be Public Health Program Manager Laura Kittross, lkittross@berkshireplanning.org.

D. Vote to Approve Submission of Comments to the Commission on Energy Infrastructure Siting and Permitting on Questions Related to the Siting of Clean Energy Infrastructure.*

The Executive Committee is requested to authorize the Executive Director to submit comments to the Commission on Energy Infrastructure Siting and Permitting on questions related to the siting of clean energy infrastructure. Governor Healey established this Commission to develop recommendations for reforms to reduce barriers to clean energy infrastructure development. On March 1, 2024, the Regional Issues Committee responded to numerous online survey questions. The responses were submitted then to be considered by the Commission at its next meeting. The survey responses were submitted unanimously. The comment period does not formally end until March 15, 2024. Executive Committee action is requested so that we can formally submit these comments from the Commission and submit them to a wider audience. The Commission is expected to finalize recommendations by March 31, 2024 with possible legislative action this session.

VI. Committee Reports and Discussion

A. Transportation Advisory Committee

The Transportation Advisory Committee met February 20, 2024. The main item was discussion of the development of the 2025 – 2029 Transportation Improvement Program and project evaluation scores. Draft unapproved minutes are not available. The next meeting is scheduled for March 19, 2024.

B. Municipal Planning Organization (MPO)

The MPO met on February 27, 2024. Topics included a Transportation Improvement Plan (TIP) amendment related to transit, and a discussion of the development of the 2025 – 2029 Transportation Improvement Program and project evaluation scores. Draft unapproved minutes are in this meeting's materials. The next meeting is scheduled for March 26, 2024.

C. Regional Issues Committee

The Regional Issues Committee met on February 28, 2024 and discussed responses to survey questions from the Commission on Energy Infrastructure Siting and Permitting. Draft minutes are not yet available. The next meeting is March 27, 2024.

VII. Executive Director's Report

A. Report on New Contracts/Agreements

New Grants and Contracts received/initiated from 1/24/2024 to

02/29/2024.

- Department of Public Health – Public Health Excellence for Shared Services - \$215,701.61
- Metropolitan Area Planning Council - Massachusetts Regional Trail Map - \$8,000
- Pittsfield - Francis Ave. Parklet and Routing Study - \$276,650
- Executive Office of Housing and Livable Communities – Shared Services - \$90,000
- Public Health Institute of Western Mass - Support of 413 Cares Regional Partnership - \$10,000
- Berkshire Community College, BERK12 - Mohawk Trail - Hawlemont School District Sustainability Study Phase 2 - \$5,000
- Alford - Americans with Disabilities Act Improvement Plan - \$15,000
- Lee - Americans with Disabilities Act Improvement Plan - \$45,000
- Monterey - Americans with Disabilities Act Improvement Plan - \$30,000
- Lee – Hazard Mitigation and Climate Adaptation - \$7,500

Grants and Contracts not received.

At this time, we are not aware of any grants not received.

B. Berkshires Tomorrow Inc. (B.T.I.) Update

No new activity since the last meeting.

C. Staff Update

- Recent Hires
 - Senior Planner – Housing– Brett Roberts starting March 20, 2024
 - Summer Intern – Peter LaRochelle
- Open Positions:
 - Public Health Nurse Educator
 - Public Health Community Social Worker

D. Rural Policy Advisory Commission (RPAC) Update

The Rural Policy Advisory Commission did not meet in February 2024.

E. Passenger Rail

- West-East Rail – In early February, the Healey Administration announced that Andy Kozoil had been appointed Director of West-East rail. (See press release.)
- Berkshire Flyer - No known activity over the last month.
- Northern Tier Passenger Rail – No known activity over the last month.

F. DLTA Projects for 2024

For calendar year 2024, BRPC will provide assistance with the following items through the District Local Technical Assistance Program.

- Clarksburg – Initiate the development of a Master Plan (potential match to grant application)
- Cheshire – Finalize Open Space and Recreation Plan
- Dalton – Assist with zoning to meet housing needs
- Egremont – Create Housing Production Plan
- Great Barrington – Update Open Space and Recreation Plan (potential match to grant application)
- Lanesborough – Prepare Master Plan (match to town and grant funding)
- Lee – Completion of Hazard Mitigation planning
- Monterey – Analyze housing needs and provide options for increased housing development
- North Adams – Finalize Open Space and Recreation Plan
- North Adams – Prepare short term rental database and application process
- New Marlborough – Provide guidance on policies and strategies to promote affordable housing
- Peru – Update Zoning By-Law (match proposed to be provided by town)
- Pittsfield - Update Open Space and Recreation Plan (match with city funding for potential grant application)
- Pittsfield – Green Communities assistance
- Sheffield – Assist with housing related zoning bylaws (potential match to grant application)
- Washington – Update Zoning By-Law (match to town and grant funding)
- West Stockbridge – Finalize Master Plan and Open Space and Recreation Plan
- Windsor – Prepare subdivision regulations and review of zoning related top housing
- Williamstown – Finalize Open Space and Recreation Plan
- Regional – Mobile Farmers Market (match to grant funding)
- Regional – Regional economic development (match to potential grant application)
- Regional – Shared services support (match to grant funding)
- Regional – Planning Board Training

G. CPTC Annual Conference 2024

The CPTC Annual Conference is on Saturday, March 16, 2024 at Holy Cross College in Worcester. It includes eighteen workshops on core and current topics in Massachusetts municipal planning. This is a great opportunity to learn and network with municipal planners from around the state. Register at [Annual Conference – CPTC \(masscptc.org\)](https://masscptc.org)

H. MassDOT Transportation Innovation Conference 2024

The MassDOT Transportation Innovation Conference will be held on April 30 & May 1, 2024 at the DCU Center, Worcester, MA. The conference provides a forum for transportation practitioners and researchers to share knowledge on innovative technologies, projects and processes to enhance efficiency and address important transportation issues. [UMTC/Baystate Roads - UMTC \(umasstransportationcenter.org\)](https://umasstransportationcenter.org)

I. MMA Western and Rural Mass Conference

Please save Saturday morning April 27, 2024 (not April 6th) for the MMA Western and Rural Mass Conference being held at the Hotel Northampton, Northampton. This has become an annual event for local officials to network and learn current information about important matters impacting their communities. [Select Board Association Western and Rural Massachusetts Conference - Massachusetts Municipal Association \(MMA\)](https://mma.org)

VIII. Old Business

A. Officer Terms

At the January meeting, the Commission voted to change the BRPC Bylaws to allow Officers and Committee members to serve for two year terms instead of one year. We need to clarify if those terms apply to Officer and Committee members currently in those positions or if it would apply to newly elected officers / appointed members after July 1, 2024 elections.

A. New Business

A. Discussion about the March Commission Meeting

The next Full Commission meeting is scheduled for March 21, 2024. Discussion at the last Commission meeting, as well as the Commission Development Committee, suggested using the

Commonwealth's recently released Economic Development Plan as a framework for topics at future meetings.

If we do not use that framework, potential items previously mentioned include:

- Micro-transit, especially the on-demand South County effort
- Housing success stories
- Presentation on the meaning of environmental justice communities
- Regionalization
- Ideas to attract new residents to Berkshire County
- Brownfields report with a list of projects and payment schedules; sample of projects with photos



BRPC

Berkshire Regional Planning Commission

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Pittsfield, MA 01201
T: (413) 442-1521 · F: (413) 442-1523
TTY: 771 or (800) 439-2370
berkshireplanning.org

MINUTES OF THE Berkshire Metropolitan Planning Organization (MPO)

Tuesday, February 27, 2024

Meeting Held Via Zoom Video Communications

Meeting Materials: <https://berkshireplanning.org/event/berkshire-mpo-meeting-3/>

MPO Representatives/Alternates Present:

Stephen Woelfel	MassDOT (Representing Secretary Monica Tibbits-Nutt)
Francisca Heming	MassDOT District 1 (Representing Highway Administrator Gulliver)
Malcolm Fick	BRPC
Sarah Vallieres	BRTA
Mike Nuwallie	City of North Adams
Shawn McGrath	North Central Subregion Delegate
George McGurn	Southwest Subregion Alternate

Others Present:

Thomas Matuszko	BRPC
Clete Kus	BRPC
Anuja Koirala	BRPC
Nick Russo	BRPC
Ryan Griffis	BRPC
Chris Klem	MassDOT
Mark Moore	MassDOT
Joshua Barber	FHWA

I. Call to Order – Introductions

Mr. Woelfel called the meeting to order at 4:04 p.m. Meeting attendees introduced themselves via a roll call conducted by Mr. Kus.

II. Opportunity for Public Comment

There were no public comments.

III. Approval of Meeting Minutes from January 9, 2024

ACTION: Mr. Fick introduced a motion, seconded by Ms. Heming, to approve the minutes of the January 9, 2024, MPO meeting.

Mr. Kus conducted a roll call:

Mr. Woelfel:	Yea
Ms. Heming:	Yea
Mr. Fick:	Yea
Ms. Vallieres:	Yea
Mr. Nuwallie	Yea
Mr. McGrath	Yea
Mr. McGurn	Yea

IV. Consideration of an Amendment #2 to the 2024-2028 TIP for the Transit section; authorize the Chairman to sign the certification documents on behalf of the MPO members

Ms. Koirala explained the proposed amendment to the 2024-2028 TIP for the transit section, detailing that and where and how funding would be distributed for the TIP. No action was taken at the previous meeting, and only minor revisions had been made since last time, which Ms. Koirala detailed for attendees. There were no questions.

Ms. Hoyt joined the meeting before the conclusion of voting.

ACTION: Mr. McGurn introduced a motion, seconded by Mr. McGrath, to approve the administrative adjustments to the 2024-2028 TIP.

Mr. Kus conducted a roll call:

Mr. Woelfel:	Yea
Ms. Heming:	Yea
Mr. Fick:	Yea
Ms. Vallieres:	Yea
Mr. Nuvallie	Yea
Mr. McGrath	Yea
Mr. McGurn	Yea

V. Discussion on the development of the 2025 – 2029 Transportation Improvement Program and project evaluation scores

Ms. Koirala began by reminding attendees that the TIP is an annual process which looks towards the next five years of project implementation. Mentioning that the 2025-2029 TIP process began in earnest on January 5, 2024, with project solicitation/update letters sent around to each Berkshire community. On February 15th, MassDOT OTP, MassDOT District 1 staff along with BRPC staff went through the process of scoring and ranking the TIP projects that have been approved by PRC.

Ms. Koirala explained that of the 17 highway projects approved by the PRC, 15 are considered old or ongoing and only 2 are new to the TIP process. Ms. Koirala outlined the TIP Project Evaluation handout, describing the eight metrics or criteria used to score TIP projects. The criteria used to score projects include road condition, mobility, regional connectivity, goods movement, safety, environment, GHG emissions, and livability. Ms. Koirala reviewed the score each project received, along with project cost, design status, anticipated program date, and the buckets of funding each project pulls from.

Ms. Koirala mentioned that the TIP Projects Description Sheet goes into more detail on how each project was scored, eligibility for CMAQ or HSIP, most recent PASER rating, and justifications for each given score.

Ms. Koirala mentioned that most projects previously endorsed had not changed considerably since their initial approval. Of the two new projects, the first is the reconstruction of Route 8 (Howland Ave) in Adams, which will implement a proposed road diet. Although only 2 miles in length, there are significant prospective benefits including shared path and road calming, reducing speeds in downtown Adams. The second new project is also for Route 8 – but in Sandisfield. Ms. Koirala mentioned that this project may be approved for 2024 if another is removed due to external factors.

Three bike trail projects are in the current TIP which are scheduled for 2028-2029. Ms. Koirala mentioned that these projects are guided by CMAQ and do not compete for the statewide regional target funds. Mr. Russo had a brief question about the scope the project in Lee, which Ms. Koirala explained that the description would eventually be updated by MassDOT.

Next, Ms. Koirala proceeded to review the Regional Targets handout. The first table at the top shows the amount of funding (target) for each FFY of the 2023-2027 TIP. The total cost of all the projects for a given TIP year cannot exceed the regional target (funding amount) for that specified year. Mr. Koirala proceeded to review the regional targets for each year. The larger table at the bottom shows the cost of each project for each TIP year, the score the project received, the current design status of the project, the funding source utilized, as well as predicted price increases over four years with 4% inflation per year. Ms. Koirala commented that the first project in Pittsfield is scheduled for 2024, and Mr. Moore confirmed they are reworking diligently to ensure it would be ready in time. Mr. Koirala noted it would be know by March if the project would be scheduled for 2024 as planned or 2025.

Ms. Koirala continued to explain the following projects, noting that North Adams' project is expected to be delayed due to gas lines. Mr. Nuwallie commented that future discussions with municipal leaders and utilities are scheduled to ensure if needed works could be completed in tandem to accelerate timeline projections.

Ms. Koirala noted that the project for South Maine Street (Route 7) in Great Barrington is a town-owned project, and town leaders are currently mulling whether they wish to move forward with it.

Mr. Woelfel asked if there were any further updates or questions. There were none. Questions or comments about the handout can be directed to Anuja at akoirala@berkshireplanning.org.

VI. Status reports from Member Agencies

Mr. Moore detailed the projects programs for FY24: first being a bridge replacement in Alfred that has been advertised and a notice to proceed was provided to their contractor in January; second being East St which is expected to be at 100% design in in March, while addressing environmental concerns; third being a bridge replacement in Lee, which was at 74% design in January, and is estimated to cost 3.5 million – and only 1.9 million currently accounted for by the TIP, with the difference deriving from increases in stream restoration, retaining walls, etc.; and fourth being a bridge replacement in New Marlborough which are awaiting 75% design and will likely arrive once signed for.

Ms. Vallieres reported that BRTA has received three busses they were awarded between January and February, and an order for 2 hybrid-electric buses has been placed.

Mr. Kus informed the MPO that BRPC has entered into an agreement with BETA Group for its Safe Streets for All grant, for which they will develop a comprehensive safety plan. A kickoff meeting was held recently and an overview for the MPO will be provided regarding the scope and timeline of this project. Also, MassDOT has announced performance measures relating to greenhouse gases, and hereby requires MPOs to adopt comparable measures as well within 180 days.

VII. Other Business

Mr. Woelfel announced any prospective attendees to the upcoming innovation conference should register soon as capacity would likely be reached imminently.

VIII. Next Meeting date – March 26th, 2024

The next MPO meeting is scheduled to be held on March 26th, 2024.

ACTION: Mr. McGurn motioned to adjourn, seconded by Mr. Nuwallie. Mr. Woelfel adjourned the meeting at 4:43 p.m.

Materials Distributed:

- [Agenda](#)

- [BMPO January 9, 2024 Meeting Minutes DRAFT](#)
- [BMPO FFY 2024-2028 TIP Transit 2nd Amendment](#)
- [BMPO FY 2025-2029 TIP Schedule](#)
- [BMPO FFY 2025-2029 TIP Project Evaluation](#)
- [BMPO-FFY-2025-2029-TIP-Project-Evaluation-Description-Sheet](#)
- [BMPO FFY 2025-2029 TIP Development](#)
- [MassDOT District 1 TIP Projects Update](#)

DRAFT

Brett Roberts, MPA

EDUCATION

O'Neill School of Public & Environmental Affairs, Indiana University – Bloomington, IN

Master's in Public Affairs (MPA)

May 2021

Concentration: Economic and Community Development

GPA: 3.73/4.00

Bachelor of Science in Public Affairs (BSPA) – Honors

May 2020

Major: Law and Public Policy

GPA: 3.75/4.00

Thesis: Opportunity Zones in Indiana: Next Steps for Hoosier Redevelopment

EXPERIENCE

Indiana Finance Authority – State Revolving Fund– Indianapolis, IN

November 2021 – present

Program Manager

- Coordinates more than \$1 billion worth of water infrastructure projects across Indiana to remediate water violations, prioritize historically underserved communities, and ensure climate resiliency in planning.
- Facilitates all meetings and communications between 250+ municipalities, consultants, and U.S. Environmental Protection Agency partners to ensure compliance and address risk associated with State Revolving Fund loans.
- Manages a team of 4 to coordinate environmental review, contracts, and special projects while improving internal standards of operation to ensure all stakeholders have an efficient experience with the agency and our staff.

Michiana Area Council of Governments – South Bend, IN

December 2020 – November 2021

Community Development Planner

- Directed the agency's rural community outreach efforts within a four-county region to ensure all communities have access to a variety of local, state, and federal grant program opportunities to advance local quality of life.
- Connected with local government leaders and nonprofit boards to understand their vision and needs for their communities in order to connect them to other MACOG staff or state agencies to advance projects in the region.
- Delivered grant administration services to local communities and nonprofit organizations on community development and utility projects to facilitate local and state investment in rural communities and people.

U.S. Department of Agriculture – National Organic Program – Washington, D.C

May 2020 – November 2020

Accreditation and Trade Systems Intern

- Organized all prior noncompliance, accreditation, and corrective action information in the online auditing software for 8+ organic certifiers each month ensuring accurate and up to date auditing information for staff.
- Implemented document control efforts for all new or updated documents within the Accreditation Division and ensures their proper upload into the online auditing software for effective communication with certifiers.
- Provided technical assistance across all 4 NOP divisions on online auditing practices, document control efforts, and patent and trademark applications to ensure updated information for organic certifiers and consumers.

Indiana Arts Commission – Indianapolis, IN

May 2019 – August 2019

Grants and Programs Assistant

- Administered the Region 7 Arts Program Support and Arts Organization Support grant initiatives focusing on final grant reporting mechanisms to verify responsible use of funds, effective programming, and diversity efforts.
- Analyzed past agency grant funding using statistical models to aid staff in visualizing trends in funding and identify specific demographic and geographic segments of Indiana requiring intentional agency engagement.
- Researched and compiled information on inclusion, diversity, and equity efforts from other states' arts councils to incorporate into Indiana's grant application and final review process to secure equal access to all art.

CERTIFICATIONS

Office of Community and Rural Affairs (OCRA) – Indianapolis, IN

August 2021

Certified Grant Administrator

- Certified through the Office of Community and Rural Affairs to apply, manage, and administer Community Development Block Grant funds in non-entitlement communities for community and economic development.

SKILLS/INTERESTS

Group Facilitation • Process Improvement • Environmental Justice • Community Development

PETER LAROCHELLE

EDUCATION

Haverford College, Haverford, PA

May 2025

Bachelor of Arts: Growth & Structure of Cities and Mathematics Majors

GPA: 3.8/4.0

Notable Coursework: Urban Culture & Society, Form of the City, Intro to GIS, Topics in Research Methods, Financial Accounting, Multivariable Calculus, Linear Algebra, Real Analysis, Complex Analysis, Partial Differential Equations, Topology, Intro to Health Studies.

Monument Mountain Regional High School, Great Barrington, MA

May 2021

Member of the Varsity Cross Country and Baseball Teams. Lasell Book Award Recipient

RELEVANT EXPERIENCE

Haverford College Mathematics Department, Haverford, PA

Sep. 2023 – Present

Teaching Assistant and Grader

- Provide individualized support to students completing homework and studying for exams.
- Grade over 1000 pages of homework per semester for Linear Algebra course.
- Increase accessibility of department resources, specifically to underrepresented groups in math.

Bryn Mawr College Growth & Structure of Cities Department, Bryn Mawr, PA

Aug. 2022 – Present

Student

- Performed observational research projects in Philadelphia parks that considered how built environments influence individual behavior.
- Utilized ArcGIS to prepare analyses of socioeconomic data in Philadelphia region with visually-appealing maps.
- Prepared report on impact of COVID on housing affordability in Berkshire County, MA by conducting personal interviews, analyzing media, and reviewing legislation.
- Conducted quantitative research on New York City housing market using Census data and SPSS (software) with a variety of statistical tests.

Ski Butternut, Great Barrington, MA

Dec. 2019 – Present

Ski Instructor

- Instruct an average of 200 students per year in private and group lessons at all levels of experience.
- Mentor new instructors by providing support during lessons and evaluating instructor performance.
- Assisted in transition of Ski School to meet Massachusetts COVID guidelines for 2020-21 season by modifying lesson practices, training new hires, and providing administrative support.
- Recognized by management for being among top instructors as measured by rate of returning students.

Otis Ridge Outdoor Garden Center, Otis, MA

May – Aug. 2022

Sales Associate and Laborer

- Provided personalized customer service to over 1000 customers.
- Transitioned neglected greenhouses into vibrant, healthy spaces, leading to increased customer satisfaction.

LEADERSHIP & ADDITIONAL

Haverford Varsity Cross Country and Track and Field Teams, Haverford, PA

Sep. 2021 – Present

DIII Student-Athlete

- Balance 20+ hours per week of athletics with full course load.
- Received multiple academic and athletic honors, including All America (2023), Centennial Conference Scholar Athlete of the Year (2023), 6x USTFCCCA All-Academic (2021, 22, 23), 6x All-Metro Region (2021, 22, 23), PhillySIDA Academic All-Area Performer of the Year (2023).

Monument Mountain High School Youth-Adult Partnership Program, Great Barrington, MA

Jun. – Aug. 2020

Facilitator

- Collaborated with peers and faculty to advance student input in school administration.
- Developed new official school mission statement and statement of philosophy.

SKILLS & INTERESTS

Computer/Technical: Microsoft Office including Excel & PowerPoint, ArcGIS Pro, SPSS, Adobe Creative Cloud, U.S. Census database.

Additional Interests: Walkable Street Design, Outdoor Recreation, Politics & Government, Boston Sports, Catan.



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PRESS RELEASE

Healey-Driscoll Administration Appoints Andy Koziol as West-East Rail Director

Koziol has more than 15 years of experience in transportation planning, including for passenger rail stations

FOR IMMEDIATE RELEASE:

2/06/2024

Massachusetts Department of Transportation

Rail and Transit Division

MEDIA CONTACT

Jacquelyn Goddard, Director of Communications, MassDOT

Phone

(857) 368-8500 (tel:8573688500)

Online

massdotcommunications@dot.state.ma.us

(mailto:massdotcommunications@dot.state.ma.us)

BOSTON — Governor Maura T. Healey, Lieutenant Governor Kimberley Driscoll and Transportation Secretary Monica Tibbits-Nutt today announced that they will be appointing Andy Koziol as Director of West-East Rail, which would extend passenger rail service from Boston to Worcester, Springfield and Pittsfield. In her first budget, Governor Healey worked with the Legislature to secure funding for staff support for the project, including creating the Director position.

As the West-East Rail Director within the Rail & Transit Division, Andy will ensure comprehensive oversight and coordination of ongoing and future projects in support of West-East Rail and the Compass Rail program

with MassDOT staff and consultant support. He will be responsible for implementing federal grants, such as the CRISI awards received for the Inland Route and Springfield Union Station area improvements and lead the pursuit of additional federal resources to advance the effort to expand passenger rail service.

Through a recent \$108 million [federal grant](#)

, MassDOT is making progress on West-East Rail by undertaking the necessary trackwork to enable two daily Amtrak round trips between Boston and New Haven, Connecticut with a stop in Springfield, dubbed the Inland Route. The Boston & Albany Corridor has also been accepted into the Federal Railroad Administration's Corridor ID Program, which will lay the necessary groundwork to expand passenger rail operations west of Springfield to Pittsfield and beyond. The Healey-Driscoll administration also included \$12 million for the Palmer and Pittsfield Rail Projects.

"We have never been closer to making West-East Rail a reality, and I am pleased to see Andy take on this important role to continue building on our progress," **said Governor Healey**. "He will be a strong leader for West-East Rail and for the people of central and western Massachusetts who are eager to see this vision come to life. This rail connection will expand access to job and housing, spur economic development in our communities, and strengthen our state's competitiveness."

"West-East Rail will significantly increase connectivity between our communities, improving quality of life across our state and further fueling economic growth in a way that helps curb emissions from transportation," **said Lieutenant Governor Driscoll**. "Andy has the knowhow and dedication to properly execute this effort, and we look forward to working with our partners across Massachusetts to enhance passenger rail service. We're grateful to the Legislature for funding this position and to the Biden-Harris administration for their continued investment in this project."

Koziol joined MassDOT's Rail & Transit Division as Director of Rail & Transit in June 2023 with a goal to advance passenger rail initiatives and improve transportation options across Massachusetts. He has over 15 years of transportation planning experience centered on implementing safe, equitable multimodal transportation, with a primary concentration on commuter rail and intercity rail planning.

"Andy's competence, experience and passion for transportation are exactly what we need in this crucial moment for our state's infrastructure," **said Secretary Tibbits-Nutt**. "West-East Rail will be transformational for Massachusetts. It will help better connect our rural communities to economic opportunities, provide additional seamless travel routes by train, and encourage more travelers to opt for public transportation. I thank Andy for all his great work at MassDOT thus far and cannot wait to work with him further."

West-East Rail is an integral component of Compass Rail, the state's overall vision for intercity passenger rail services. Compass Rail includes existing north-south services along the Knowledge Corridor in Western Massachusetts as well as proposed west-east services between Boston and Albany, New York.

Before joining MassDOT, Koziol worked for 12 years at the Rhode Island Department of Transportation, where he collaborated closely with the MBTA and Amtrak on rail service and capital planning. His experiences there included managing the planning and design of passenger rail stations, short- and long-range service planning on the Northeast Corridor, and success with obtaining federal grants for rail

initiatives. Previously, Koziol spent three years working as a transportation analyst with the Cape Cod Commission.

“Andy is a motivated public servant who will help us seize the moment and take advantage of unprecedented federal funding opportunities to invest in cities and towns where there is real need for more connectivity,” **said MassDOT Rail and Transit Administrator Meredith Slesinger.** “Growing passenger rail service will better connect our communities, foster economic development, and improve quality of life.”

Born and raised in Massachusetts, Koziol holds an undergraduate degree from the University of Massachusetts Amherst and a Master of City and Regional Planning degree from Rutgers University.

“The importance of West-East Rail cannot be understated,” **said Koziol.** “I look forward to continuing to work with my dedicated colleagues at MassDOT, and other champions of the overall Compass Rail program, to deliver for the people of Massachusetts the connectivity they deserve.”

Statements of Support:

“This announcement is a significant milestone. The appointment of a dedicated director for MassDOT’s Compass Rail is a pivotal step forward in our journey towards realizing West-East Rail,” said Ben Heckscher, a co-founder of the advocacy group Trains in the Valley. “We express our gratitude to Governor Healey for her administration’s unwavering commitment and focused efforts to improve and expand passenger rail services for western Massachusetts.

“This is a huge step forward in a project that has been a long time coming. Transportation infrastructure serves as the bedrock to thoughtful planning and West/East Rail can be an anchor for our local economy. Across our work in this region, the Pioneer Valley Planning Commission has a high-level view of good policy at the intersection of community needs, and the impacts that transformative investments like this can have. We appreciate the efforts taken by the Healey-Driscoll Administration and I’m grateful for their continued commitment to western Massachusetts.” - Kimberly H. Robinson, MUP, Executive Director, Pioneer Valley Planning Commission



BRPC

Berkshire Regional Planning Commission

MALCOLM FICK, Chair
JOHN DUVAL, Vice-Chair
SHEILA IRVIN, Clerk
BUCK DONOVAN, Treasurer
THOMAS MATUSZKO, A.I.C.P.
Executive Director

MEMORANDUM

TO: Delegates and Alternates,
Berkshire Regional Planning Commission

FROM: Thomas Matuszko, Executive Director

DATE: February 29, 2024

RE: **January 2024 Assistance Activities**

This report highlights technical assistance provided by BRPC staff for January 2024. This assistance was in response to requests identified in the Board/Organization column. If available and permitted by the funding agencies, responses were supported by local assessment or grant funds. This report aims to inform municipal officials about how local assessment funds are used and indicate the types of local and technical assistance BRPC can provide. If assistance may be useful to your community, please feel free to contact us for details.

Town/City/State	Municipal Technical Assistance	Board/Organization
Becket	Dark Skies bylaws research	Planning Board
Dalton	Dalton Division Road and Transportation Improvement Plan (TIP)	Select Board and coordination with Pittsfield
Egremont	Housing planning	Affordable Housing Trust
Pittsfield	Road projects and programming	Public Utilities Commissioner
Pittsfield	Research services offered by other communities	Director of Administrative Services/Public Information
Windsor	Municipal salary information	Select Board

Assistance Recipient	Non-Municipal Technical Assistance	Organization
Massachusetts	Bylaws and licensing processes for cannabis operators	Berkshire District Attorney