

## Project Identification, MaPIT, and the Berkshire MPO

### Transportation Improvement Program (TIP) Process

<b>STEP 1</b>	<b>Town Identifies a Project</b>	<b>Town</b>
<b>STEP 2</b>	<b>Preliminary Discussions with MassDOT District One and BRPC –</b> Determination by MassDOT/ BRPC if the project is a suitable TIP candidate, will MPO support it? Does it implement transportation improvements?	<b>MassDOT</b>
<b>STEP 3</b>	<b>Project Initiation using MaPIT</b> (MassDOT Project Intake Tool) – Complete Project Need Form (PNF) and Project Initiation Form (PIF) using MassDOT’s online project initiation software MaPIT– Coordination with MassDOT District One	
<b>STEP 4</b>	<b>Approval by MassDOT’s Project Review Committee</b> (PRC)	
<b>STEP 5</b>	<b>Eligibility Letter from MassDOT to Municipality</b> (municipality needs to identify Design funding)	
<b>STEP 6</b>	<b>Town Initiates Work on Selecting a Design Consultant –</b> Coordination with MassDOT District One	<b>Town</b>
<b>STEP 7</b>	<b>TIP Project Evaluation &amp; Prioritization –</b> Complete TIP Project Data Form	<b>BMPO</b>
<b>STEP 8</b>	<b>Programming in the TIP</b>	
<b>STEP 9</b>	<b>Procurement</b>	<b>MassDOT</b>
<b>STEP 10</b>	<b>Construction</b>	

<https://www.mass.gov/info-details/massdot-highway-initiating-a-project>

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