



BRPC

Berkshire Regional Planning Commission

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posted
6/26/2025
12:50 MLS

MEETING NOTICE

There will be a meeting of the **EXECUTIVE COMMITTEE**
of the

BERKSHIRE REGIONAL PLANNING COMMISSION

Tuesday, July 1, 2025 at 4:00 p.m.

This will be a virtual meeting as allowed by An Act relative to extending certain measures adopted during the COVID-19 emergency which extended certain provisions of the Open Meeting Law, G.L. c.30A sec.20 until June 30, 2027.

To participate virtually join the Zoom meeting at

<https://us02web.zoom.us/j/3926128831?omn=86249262112>

Meeting id: 392 612 8831, Phone: 646.558.8656, 646.931.3860, 312.626.6799, 301.715.8592

Meeting materials are on BRPC's website: www.berkshireplanning.org.

Click the calendar of events, then the meeting name, and follow the link to the materials.

AGENDA

(all times approximate)

- I. Call to Order & Open Meeting Law Statement (4:00)
- II. Roll Call of Executive Committee Members Attending the Meeting
- III. Vote to Approve the Minutes of the Executive Committee Meeting of June 5, 2025*
- IV. Financial Reports and Discussion (4:05)
 - A. Vote to Approve the May 30, 2025 – June 20, 2025 Expenditures Report*
 - B. Report on Accounts Receivables – June 2025
 - C. Report on the Line of Credit – June 2025
 - D. Report on Federally Funded Contracts
- V. Open Comments from Berkshire Regional Planning Commission Delegates and Alternate Delegates, not to be further discussed at this meeting by the Executive Committee (4:10)
- VI. Items Requiring Action* (4:15)
 - A. Vote to Approve the Submission of a Grant Application (after the fact) to the RIZE Mosaic Family Resilience Grant to establish a scalable low-threshold housing and service delivery model to address the growing crises of Opioid Use Disorder (OUD), social isolation and homelessness *
 - B. Vote to Approve the Submission of a Grant Application (after the fact) to the Massachusetts Environmental Trust (MET) for the development of a watershed-based plan for the upper Hoosic River watershed *
 - C. Vote to Approve the Submission of a Grant Application (after the fact) to the National Fish and Wildlife Foundation Long Island Sound Futures Fund to support the installation of a stormwater management system at Francis Avenue in Pittsfield *
 - D. Vote to Approve the Submission of a Grant Application (after the fact) to the Safe Streets and Roads for All (SS4A) Grant program with the Federal Highway Administration (FHWA) to develop and implement a safety countermeasure *
 - E. Vote to Authorize the Executive Director to Enter into Intergovernmental Agreements and Contracts with Municipalities for FY 26*

- VII. Committee Updates, Reports, and Discussion (4:25)
 - A. Commission Development Committee
 - B. Environmental Review Committee
 - C. Finance Committee
 - D. Regional Issues Committee
 - E. Berkshire Brownfields Committee
 - F. Berkshire Metropolitan Planning Organization
 - G. Comprehensive Economic Development Strategy (CEDS) Committee
 - H. Transportation Advisory Committee (TAC)
- VIII. Executive Director's Report and Discussion (4:30)
 - A. Report on New Contracts / Agreements
 - B. Berkshires Tomorrow Inc. (BTI) Update
 - C. Staff Updates
 - D. Rural Policy Advisory Commission (RPAC) Update
 - E. Seasonal Communities Advisory Council Update
 - F. Passenger Rail
 - G. Berkshire Microtransit Study: Upcoming Community Open Houses
 - H. EOHLC Office Hours on Accessory Dwelling Units
 - I. Public Comment Period for the Starter Home/Chapter 40Y Draft Regulations
 - J. 2025 State of the County Update
 - K. Massachusetts Integrated Land Use Strategy
- IX. Old Business and Discussion (4:40)
 - A. Discussion about the BRPC Annual Meeting
- X. New Business and Discussion (4:45)
 - A. Discussion about Topics for the July 15, 2025, Commission Meeting
 - B. Discussion about the Kusik Award
- XI. Adjournment* (4:55)

* Items Requiring Action



**DRAFT Berkshire Regional Planning Commission
Executive Committee Minutes
Thursday, June 5, 2025**

This was a virtual meeting as allowed by An Act relative to extending certain COVID-19 measures adopted during the state of emergency extending certain provisions of the Open Meeting Law, G.L. c.30A sec.20 until June 30, 2027.

I. Call to Order & Open Meeting Law Statement

Chair Malcolm Fick called the meeting to order at 4:00. He stated that BRPC was recording the meeting and said if anyone else wanted to record it, they needed to inform him. iBerkshires stated they were recording the meeting.

II. Roll Call:

Office Manager Marianne Sniezek read the roll call:

Members Present:

Malcolm Fick, Chair, Great Barrington Alternate

Sheila Irvin, Clerk, Pittsfield Delegate

Douglas McNally, Commission Development Committee Chair, Windsor Delegate

Roger Bolton, Environmental Review Committee Chair, Williamstown Alternate

Christine Rasmussen, Regional Issues Committee Chair, Stockbridge Alternate

Kyle Hanlon, CEDS Committee Chair, North Adams Delegate - late

Sam Haupt, Peru Delegate

Members not Present:

John Duval, Vice Chair, Adams Alternate

Buck Donovan, Treasurer, Finance Committee Chair, Lee Delegate

Others Present:

Mary McGurn, Delegate Egremont, Mark Smith, Delegate Lenox

Staff Present:

Tom Matuszko, Executive Director; Laura Brennan, Assistant Director;

Marianne Sniezek, Office Manager

III. Vote to Approve May 1, 2025 Minutes

Doug McNally motioned to approve the May 1, 2025 meeting minutes. Sheila Irvin seconded the motion. The motion passed with affirmative votes from Malcolm Fick, Sheila Irvin, Doug McNally, Christine Rasmussen, and Sam Haupt.

Abstained:

Roger Bolton, Kyle Hanlon

IV. Financial Reports

A. Vote to Approve the April 17 – May 29, 2025 Expenditures Report

Doug McNally motioned to approve the April 17 – May 29, 2025 expenditures report. Sam Haupt seconded the motion. The motion passed with affirmative votes from Malcolm Fick, Sheila Irvin, Doug McNally, Roger Bolton, Christine Rasmussen, Kyle Hanlon, and Sam Haupt.

B. Report on the Accounts Receivable – May 2025

Tom reported we are in good shape with the aged receivables.

C. Report on the Line of Credit – May 2025

The Line of Credit has not been used.

D. Report on Federally Funded Contracts

Tom reported there have been no changes in our contracts.

At the state level the Commonwealth has not signed certain agreements including Federal highways due to terms related to cooperation with DHS and ICE and has joined a lawsuit with twenty other states stating that these provisions are illegal. BRPC will monitor the situation and the impact on our federal contracts.

BRPC is looking at the State and other funding sources such as foundation funds instead of federal contracts. Karen Pelto, under our Berkshire Funding Focus program, is assisting with these grant applications including three One Stop grants.

E. Update on the EPA Limited Scope Review Results

About a year ago the EPA initiated a Limited Scope Review. This was presented to us as an informal audit. EPA reviewed the administration and financial management of three of our projects. After an extensive period without any contact, Tom reported that EPA did not find any weaknesses. The EPA report was included in the meeting material.

**V. Open Comments from Berkshire Regional Planning Commission
Delegates and Alternate Delegates not to be further discussed at this
meeting by the Executive Committee.**

None

VI. Items Requiring Action

**A. Vote to Approve the Submission of a Grant Application to the
Massachusetts Executive Office of Housing and Livable
Communities (EOHLC) Community Planning Grants Program for a
Buildout Analysis of Berkshire County**

The Executive Committee was requested to authorize the Executive Director, after the fact, to submit a grant application to the Massachusetts Executive Office of Housing and Livable Communities (EOHLC) Community

Planning Grants Program for a Buildout Analysis of Berkshire County, creating a parcel-level assessment throughout Berkshire County. This assessment will include proximity to public water and sewer, current zoning, access to broadband, and potential brownfields concerns, and will identify viable areas for housing and commercial development or redevelopment. This will result in an online interactive mapping tool available to local officials, developers, and other stakeholders. Grant funds in the approximate amount of \$150,000 will support BRPC staff time for research and outreach to property owners and communities. There is no match required. BRPC contact is Laura Brennan, lbrennan@berkshireplanning.org.

Doug McNally moved to authorize the Executive Director, after the fact, to submit a grant application to the Massachusetts Executive Office of Housing and Livable Communities (EOHLC) Community Planning Grants Program for a Buildout Analysis of Berkshire County, creating a parcel-level assessment throughout Berkshire County. Roger Bolton seconded the motion. The motion passed with affirmative votes from Malcolm Fick, Sheila Irvin, Doug McNally, Roger Bolton, Christine Rasmussen, Kyle Hanlon, and Sam Haupt.

B. Vote to Approve the Submission of a Grant Application to the Massachusetts Executive Office of Public Safety and Security Office of Grants and Research FFY26 State Traffic Safety Information System Improvements Grant Program for the establishment of the Berkshire County High Injury Network Dashboard

The Executive Committee was requested to authorize the Executive Director, after the fact, to submit a grant application to the Massachusetts Executive Office of Public Safety and Security Office of Grants and Research FFY26 State Traffic Safety Information System Improvements Grant Program for the establishment of Berkshire County High Injury Network Dashboard. This project would establish a next-generation High-Injury Network (HIN) for Berkshire County's roads. The HIN is an analysis of the intersections and corridors that have experienced the highest numbers of fatalities and serious injuries over a given time. BRPC would partner with Citan to utilize their CRASH software model to build an updated HIN as a part of the region's Vision Zero traffic safety effort. Grant funds of \$40,000 were requested. Matching funds of \$10,000 will be requested through the Federal Funds Infrastructure Office. BRPC contact is Nick Russo, nrusso@berkshireplanning.org.

Roger Bolton moved to authorize the Executive Director, after the fact, to submit a grant application to the Massachusetts Executive Office of Public Safety and Security Office of Grants and Research FFY26 State Traffic Safety Information System Improvements Grant Program for the establishment of Berkshire County High Injury Network Dashboard. Sheila Irvin seconded the motion. The motion passed with affirmative votes from

Malcolm Fick, Sheila Irvin, Doug McNally, Roger Bolton, Christine Rasmussen, Kyle Hanlon, and Sam Haupt.

C. Vote to Approve Revisions to BRPC's Telework Policy to Extend it for Another Year

The Executive Committee was requested to approve a revision to BRPC's Telework Policy to extend it for another year. This policy, which was adopted in response to the COVID19 pandemic requires onsite employees to work in the office at least two days per week. Employees may telework the other days.

Doug McNally moved to approve a revision to BRPC's Telework Policy to extend it for another year. Christine Rasmussen seconded the motion. The motion passed with affirmative votes from Malcolm Fick, Sheila Irvin, Doug McNally, Roger Bolton, Christine Rasmussen, Kyle Hanlon, and Sam Haupt.

D. Vote to Approve the Submission of Comments to the Executive Office of Energy and Environmental Affairs on the Single Environmental Impact Report for Mount Williams Reservoir Dam and Notch Reservoir Dam Improvements

The Executive Committee was requested to approve the submission of comments to the Executive Office of Energy and Environmental Affairs on the Single Environmental Impact Report (SEIR) for Mount Williams Reservoir Dam and Notch Reservoir Dam Improvements. The Environmental Review Committee (ERC) discussed these comments at their meeting on May 22, 2025. The ERC agreed with the staff comments contained in the ERC report (included with the meeting material) that the SEIR adequately addressed the items contained in the Secretary's Certificate and our comments previously submitted on the Expanded Environmental Notification Form (EENF). We do recommend that EJ communities be engaged throughout the project.

Roger provided details of the comments from 2024 and the positive feedback received from the Secretary of Energy and Environmental Affairs.

Roger Bolton moved to authorize the submission of comments to the Executive Office of Energy and Environmental Affairs on the Single Environmental Impact Report (SEIR) for Mount Williams Reservoir Dam and Notch Reservoir Dam Improvements. Doug McNally seconded the motion. The motion passed with affirmative votes from Malcolm Fick, Sheila Irvin, Doug McNally, Roger Bolton, Christine Rasmussen, Kyle Hanlon, and Sam Haupt.

E. Vote to Approve the Submission of a Grant Application to the Massachusetts Department of Energy Resources Regional Energy

Planning Assistance Program to Provide Energy Planning Assistance to Under-Resourced Berkshire County Municipalities

The Executive Committee was requested to authorize the Executive Director, after the fact, to submit a grant application to the Massachusetts Department of Energy Resources Regional Energy Planning Assistance Program. The project would provide assistance to eleven municipalities with items such as Green Communities designation, annual reporting, and preparation of grant applications. The amount requested was \$137,000. No match is required. The BRPC contact is Sherdyl Fernandez-Aubert, sfernandez-aubert@berkshireplanning.org

Doug commented that the work for smaller communities to obtain a green community's designation is important because it allows the smaller communities to receive funding. Doug also suggested community representatives share their idea.

Doug McNally moved to authorize the Executive Director, after the fact, to submit a grant application to the Massachusetts Department of Energy Resources Regional Energy Planning Assistance Program. Roger Bolton seconded the motion. The motion passed with affirmative votes from Malcolm Fick, Sheila Irvin, Doug McNally, Roger Bolton, Christine Rasmussen, Kyle Hanlon, and Sam Haupt.

VII. Committee Report and Discussion

A. Comprehensive Economic Development Strategy (CEDS) Committee

The Comprehensive Economic Development Strategy (CEDS) Committee met on May 7, 2025. The main topic of discussion was the 2023-2027 Berkshire County CEDS – Year 2 Performance Progress Report. There was a review of the additional economic data, a summary of accomplishments and a SWOT (strength, weaknesses, opportunities, and threats) review. The CEDS committee recommended it be approved for submission to EDA at the Commission meeting, which it was. Draft unapproved meeting minutes were in the meeting material.

B. Transportation Advisory Committee (TAC)

The Transportation Advisory Committee met on May 20, 2025. The 2026 – 2030 Transportation Improvement Program (TIP) and Unified Planning Work Program were discussed and recommendations made to the MPO. There was a Presentation on the Micro-transit Feasibility Study and Implementation Plan. Draft unapproved minutes were in the meeting's materials packet.

C. Environmental Review Committee

The Environmental Committee met on May 22, 2025. The main agenda item was discussion of the Single Environmental Impact Report for Mount

Williams Reservoir Dam and Notch Reservoir Dam Improvement Projects in Noth Adams. Draft meeting minutes were not yet available.

D. Berkshire Metropolitan Planning Organization (MPO)

The MPO met on May 27, 2025. The main agenda items were the approval of an amendment (5th Amendment) to the 2025-2029 TIP, approval of an administrative adjustment to the 2025 – 2029 Transportation Improvement Program, approval of the 2026 – 2030 Transportation Improvement Program (TIP), discussion on the 2026 Unified Planning Work Program (UPWP) and authorization for a 21-day comment period. Draft unapproved minutes were in the meeting's materials packet.

Malcolm reported the approval of the amendments for both highways and public transit. Doug discussed the financial challenges faced by the Regional Transit Authority (RTA) and the need for state action.

E. Regional Issues Committee

The Regional Issues Committee met on May 28, 2025. The main agenda items were the introduction to Battery Energy Storage in reference to eventual siting requirements and guidelines and the continuation of discussion regarding legislative priorities. Draft minutes were not yet available.

Christine reported the new subject for the committee is battery storage. Christine mentioned the disapproval of a town bylaw on battery storage by the Massachusetts Attorney General and legal action. Christine shared information with Tom on firefighters' response to battery situations and the upcoming session on commercial battery storage. The federal budget cuts affecting solar and wind development and their potential impact on the region are also a concern.

VIII. Executive Director's Report

A. Report on New Contracts/Agreements

New Grants and Contracts received/initiated from 4/25/25 – 5/29/25.

- Housatonic Valley Association - Berkshire Clean Cold Connected Partnership – Additional \$19,553
- BTI - National Endowment for the Arts - Cultural Plan - Additional \$6,650
- National Environmental Health Association - US Food and Drug Administration FDA - Retail Flexible Funding Model - \$236,700
- New England Forestry Foundation - Woodlands Partnership National Heritage Area Designation Feasibility Study - \$12,000
- Clarksburg - Comprehensive Plan and Open Space & Recreation Plan - \$55,000
- Williamstown - Subdivision Regulations and Zoning Bylaw Improvements - \$70,000
- Berkshire Public Health Alliance – Inspection Services FY26:

- o Dalton - \$3,000
- o Lanesborough - \$36,713
- o Windsor - \$9,482
- o Clarksburg - \$8,500

Grants and Contracts not received.

- U.S. Department of Housing and Urban Development's (HUD's) Fiscal Year 2024 Pathways to Removing Obstacles to Housing (PRO Housing) - \$468,515.
- Department of Environmental Protection (DEP) s.319 - Crane Memorial Center Stormwater Mitigation - \$59,970
- Water Quality Management Planning Grant Program 604B – Cheshire Reservoir (phosphorus study) - \$163,300

Federal contracts canceled

- National Endowment for the Arts -Development of a Community-Led Cultural Plan in Pittsfield (contract termination date was the same as the contract end date)

B. Berkshires Tomorrow Inc. (BTI) Update

- There was no activity in May.

C. Staff Updates

- New Employees:
 - o Sasha Clapp – PH Training Specialist
 - o Connor Daley – Youth Prevention Intern
 - o Andrew Simons – Community Planning & Outdoor Rec Intern
 - o Michael Wisker – Outdoor Rec Intern
 - o Emery McHugh – Outdoor Rec Intern
- Resignation
 - Samantha Kittle – Emergency Preparedness Planner

D. Rural Policy Advisory Committee (RPAC) Update

The Rural Policy Advisory Commission did not meet in May 2025.

E. Seasonal Communities Advisory Council Update

The Seasonal Communities Advisory Council met on May 16, 2025, in Provincetown. Council members have been meeting in three working groups to provide guidance on the forthcoming regulations. These working groups met three times prior to the May Advisory Council meeting where the groups reported their recommendations (Presentation: Seasonal Communities Advisory Council Meeting (May 16, 2025)). EOHLC intends to prepare and publish draft regulations in late July / early August. The next Advisory Council meeting is tentatively scheduled for September. Material about Seasonal Communities can be found at Seasonal Communities | Mass.gov.

Tom reported the meeting where recommendations from various working groups focusing on helping shape the regulations to be released. The

groups focused on community designation and other benefits like a regional housing trust. The two main requirements in the law are approving undersized lots and allowing tiny homes by right, with the option to opt in.

Tom reported he questioned how we get other communities designated. What criteria are needed to allow communities like Great Barrington or Lenox to be designated? Both towns have the infrastructure to create affordable housing. The housing crisis on the Cape and Islands to provide housing for its workers is a greater need than Berkshire County. We want to ensure that Berkshire County does not get into the same crisis to provide housing for our workers.

The regulations are expected by late summer. The regulations must be reviewed once released to understand the designation requirements and the process once a town accepts the designation. Also, can a town withdrawal or can a town lose its' benefit if a town does not meet the requirements.

F. Passenger Rail

- West-East Rail –Improvements to the track in the Pittsfield area, which were initially listed in MassDOT's FY25 Capital Improvement Plan, are now listed in the FY26 Plan. These improvements are needed to minimize conflicting use of passenger and freight rail.
- Berkshire Flyer –This weekend service is scheduled to start June 20, 2025, and continue through September7, 2025.
- Northern Tier Passenger Rail –Staff from the Franklin Regional Council of Governments, the Montachusett Regional Planning Commission and BRPC continue to develop a proposal for conducting an analysis of the economic benefits from this passenger rail service.

G. Berkshire State of Work Summit

The Berkshire Community College, (BCC) is convening the Berkshire State of Work Summit – From Hiring to Thriving: A New Era of Workplace Culture. This will be held on Wednesday June 18, 2025, at Berkshire Community College from 8:00 am to 4:00 pm. This summit will address pressing workforce challenges and opportunities from attracting the right talent to creating an environment where employees can truly thrive. BRPC is a co-host. Information is at [Berkshire State of Work Summit | Berkshire Community College](#). Registration is at [Register Here](#).

H. Massachusetts Healthy Aging Report

The Massachusetts Healthy Aging Collaborative released their 2025 Massachusetts Healthy Aging Report on May 1, 2025. The report is designed to help residents, agencies, providers, and governments understand the older adults who live in their cities and towns – their ages, living arrangements, health status, strengths, and vulnerabilities. The

report can be found at [Access the 2025 Massachusetts Healthy Aging Report](#)

IX. Old Business and Discussion

A. Discussion about the BRPC Annual Meeting

We have reserved the Proprietors Lodge in Pittsfield for Thursday evening October 16, 2025 as the date for our annual meeting. We are trying to arrange a speaker. Please reserve that date. BRPC is working with the Massachusetts administration on securing a speaker.

X. New Business

A. Discussion about the Sale of Our Office Building

We were informed abruptly that our office building was sold. We do not believe it will result in any immediate changes. Our current building manager will remain. Our rent payments will go to a new place. Tom explained that our leases are locked until FY2026. We have a 5-year option to renew our leases for both half of the second floor we currently lease.

B. Discussion about Topics for the July 17, 2025 Commission Meeting

Potential topics for the July 17, 2025 Commission Meeting include:

- Election of Officers
- Vote to Ratify Appointment of Representatives to Related Groups Not Under the Jurisdiction of the Commission
- Presentation on Renewable Energy Siting Regulations
- Roundtable Discussion of Municipal Items
- Presentation on the Auditors Report about PILOT Payments
- Presentation on the State's Housing Plan
- Other ideas

All agreed the Roundtable Discussion of Municipal Items was a good to share ideas and concerns.

C. Discussion and Vote to Establish the FY26 Meeting Schedule

A proposed meeting schedule is contained in the meeting material. We should set the meeting schedule for the upcoming fiscal year.

Doug McNally moved to approve the FY26 Meeting Schedule. Sheila Irvin seconded the motion. The motion passed with affirmative votes from Malcolm Fick, Sheila Irvin, Doug McNally, Christine Rasmussen, Kyle Hanlon, and Sam Haupt.

Abstained: Roger Bolton

XI. Adjournment

Doug McNally made a motion to adjourn. Sheila Irvin seconded the motion. The motion passed with affirmative votes from Malcolm Fick, Sheila Irvin, Doug McNally, Roger Bolton, Christine Rasmussen, Kyle Hanlon, and Sam Haupt. The meeting adjourned at 5:03 pm.

Documents and Exhibits Used:

- 2025.05.01 Executive Committee Meeting Minutes – Unapproved DRAFT
- 2025.04.17 to 2025.05.29 Expenditures Report
- 2025.05 Accounts Receivables Report
- 2025.05 Line of Credit Report
- 2025.05.30 Executive Director Memorandum
- EPA Limited Scope Review 11.1.2022 to 7.31.2024 Results
- BRPC Telework Policy Until 6/30/2025 Approved on 06/06/2024
- BRPC Environmental Review Report 5.21.2025 Mount Williams Reservoir Dam and Notch Reservoir Dam (North Adams)
- 2025.05.07 Commission Development Committee Meeting Minutes - Unapproved DRAFT
- 2025.05.20 Transportation Advisory Committee Meeting Minutes – Unapproved DRAFT
- 2025.05.27 Metropolitan Planning Organization Meeting Minutes – Unapproved DRAFT
- Resumes: Sasha Clapp, Connor Daley, Andrew Simons, Michael Wisker, Emery McHugh
- Schedule of Meetings FY2026 Commission & Executive Committee Meetings
- April 2025 – Technical Assistance Memorandum
- Draft comment letter to MEPA on the North Adams dams improvements

BERKSHIRE REGIONAL PLANNING COMMISSION

Check Register

For the Period From May 30, 2025 to June 20, 2025

Filter Criteria includes: Report order is by Date.

<u>Check #</u>	<u>Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Department</u>	<u>Department Description</u>	<u>Expense</u>
19368	5/30/25	AAIM EA TRAINING & CONSULTING LLC	116.02	040 ADMIN	Admin	Background Check - Clapp, S
19369	5/30/25	VALERIE BIRD	173.25	650 DPH/SS	Department of Public Health - Shared Services	Monthly Expense Form
19370	5/30/25	LAURA BRENNAN	188.86	---	Varied Projects	Monthly Expense Form
19371	5/30/25	THE BRIEN CENTER	12,496.31	---	Varied Projects	Subcontractor
19372	5/30/25	SOPHIE CARNES JANNEN	158.20	650 DPH/SS	Department of Public Health - Shared Services	Monthly Expense Form
19373	5/30/25	MONASIA CEASAR	351.40	650 DPH/SS	1	Monthly Expense Form
19374	5/30/25	CONNOR DALEY	16.38	646 DPH/MASSCALL3	Department of Public Health MASS CALL 3B - Substance Misuse Prevention	Monthly Expense Form
19375	5/30/25	BRITNEY DANIALS	242.34	---	Varied Projects	Monthly Expense Form
19376	5/30/25	ALISON DIXON	89.53	---	Varied Projects	Monthly Expense Form
19377	5/30/25	LESLIE DRAGER	268.00	284 BPHA/PHN	Berkshire Public Health Alliance - Regional Public Health Nursing Program	Monthly Expense Form
19378	5/30/25	FEDEX	9.20	779 BKTDAL/CDBG	Becket / Dalton - Community Development Block Grant	Postage
19379	5/30/25	NOE GONZALEZ ORTIZ	59.01	646 DPH/MASSCALL3	Department of Public Health MASS CALL 3B - Substance Misuse Prevention	Monthly Expense Form
19380	5/30/25	WYLIE GOODMAN	66.08	---	Varied Projects	Monthly Expense Form
19381	5/30/25	MICHAELA GRADY	161.47	---	Varied Projects	Monthly Expense Form
19382	5/30/25	HARRINGTON HEEP LLP	247.50	040 ADMIN	Admin	Legal Services
19383	5/30/25	CORNELIUS HOSS	13.82	---	Varied Projects	Monthly Expense Form
19384	5/30/25	SETH JENKINS	72.80	---	Varied Projects	Monthly Expense Form
19385	5/30/25	DAVID KELLEY	920.00	040 ADMIN	Admin	Cleaning Services
19386	5/30/25	SAMANTHA KITTLE	44.80	516 FRCOG/EPP	Franklin Regional Council of Governments - Emergency Preparedness Planning	Monthly Expense Form
19387	5/30/25	LAURA KITROSS	65.10	---	Varied Projects	Monthly Expense Form
19388	5/30/25	KJ NOSH CATERING CO	522.00	721.01 MOSAIC/RIZE	MOSAIC RIZE Massachusetts Foundation Opioid Settlement Matching Funds	Catering Services
19389	5/30/25	JOCELYN LATVALLA	65.89	801 NAD/ADA	North Adams - ADA Self-Evaluation and Transition Plan	Monthly Expense Form
19390	5/30/25	CHRISTINE LEMOINE	104.65	518 FRCOG/BMRC25	FRCOG - Berkshire County Medical Reserve Corps FY25	Monthly Expense Form
19391	5/30/25	LOCAL YOKEL	300.00	710 CEDAC/HMLP	CEDAC Home Modification Loan Program	Communications
19392	5/30/25	ANDREW MCKEEVER	189.70	---	Varied Projects	Monthly Expense Form
19393	5/30/25	JOSE MEDINA	338.00	---	Varied Projects	Subcontractor
19394	5/30/25	MAEGAN MOYNAHAN	312.50	610 HRIA/G2G	Health Resources in Action - Gray to Green	Subcontractor
19395	5/30/25	ANN MARIE MUTZ	1,030.00	646 DPH/MASSCALL3	Department of Public Health MASS CALL 3B - Substance Misuse Prevention	Subcontractor
19396	5/30/25	NEW ENGLAND NEWSPAPERS, INC	780.00	---	Varied Projects	Communications
19397	5/30/25	ANDREW OTTOSON	491.76	---	Varied Projects	Monthly Expense Form
19398	5/30/25	DAVE PILL	442.99	---	Varied Projects	Monthly Expense Form
19399	5/30/25	BRETT ROBERTS	81.08	---	Varied Projects	Monthly Expense Form

BERKSHIRE REGIONAL PLANNING COMMISSION

Check Register

For the Period From May 30, 2025 to June 20, 2025

Filter Criteria includes: Report order is by Date.

<u>Check #</u>	<u>Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Department</u>	<u>Department Description</u>	<u>Expense</u>
19400	5/30/25	NICHOLAS RUSSO	160.98	440 MassDOT/TPL	MA Department of Transportation Planning	Monthly Expense Form
19401	5/30/25	SHAMIA SHEPHERD	515.00	646 DPH/MASSCALL3	Department of Public Health MASS CALL 3B - Substance Misuse Prevention	Subcontractor
19402	5/30/25	NANCY SLATTERY	162.98	650 DPH/SS	Department of Public Health - Shared Services	Monthly Expense Form
19403	5/30/25	SOURCEPASS COMPUWORKS LLC	566.29	040 ADMIN	Admin	Computer Software
19404	5/30/25	JAZU STINE	505.63	650 DPH/SS	Department of Public Health - Shared Services	Monthly Expense Form
19405	5/30/25	COURTNEY TATRO	320.00	754 DOJ/BPOP	Department of Justice - Berkshire Post Overdose Program	Subcontractor
19406	5/30/25	TD CARD SERVICES	1,675.35	---	---	May 2025 Credit Card 1189 Payment
19407	5/30/25	TD CARD SERVICES	9,732.66	---	---	May 2025 Credit Card 9068 Payment
19408	5/30/25	VALLEY GREEN SHREDDING, LLC	87.50	040 ADMIN	Admin	Recycling
19409	5/30/25	JAYMIE ZAPATA	97.58	---	Varied Projects	Monthly Expense Form
19410	5/30/25	DENNIS BERGQUIST	352.00	754 DOJ/BPOP	Department of Justice - Berkshire Post Overdose Program	Subcontractor
18879V	5/31/25	AYISHETU BRAIMAH	-320.00	---	---	Voided - Lost Check
19411	5/30/25	AYISHETU BRAIMAH	320.00	---	---	Reissued
19412	5/30/25	DANIELLE COOMES	320.00	754 DOJ/BPOP	Department of Justice - Berkshire Post Overdose Program	Subcontractor
19413	5/30/25	JILL DAUGHERTY	320.00	754 DOJ/BPOP	Department of Justice - Berkshire Post Overdose Program	Subcontractor
19414	5/30/25	REBECCA DODGE	480.00	754 DOJ/BPOP	Department of Justice - Berkshire Post Overdose Program	Subcontractor
19415	5/30/25	EDWARD FAHEY	394.25	283 BPHA/INSP	Berkshire Public Health Alliance - Regional Public Health Inspections	Monthly Expense Form
19416	5/30/25	SIOGA CLUB OF BERKSHIRE COUNTY INC	100.00	754 DOJ/BPOP	Department of Justice - Berkshire Post Overdose Program	Subcontractor
19417	5/30/25	DANIEL HASSETT	707.00	650 DPH/SS	Department of Public Health - Shared Services	Monthly Expense Form
18960V	5/31/25	JUSTIN HERVIEUX	-320.00	---	---	Voided - Lost Check
19418	5/30/25	JUSTIN HERVIEUX	320.00	---	---	Reissued
19419	5/30/25	TARA KONJOLKA-BROWN	506.00	---	Varied Projects	Subcontractor
19420	5/30/25	CHRISTOPHER KOWALSKI	602.00	---	Varied Projects	Subcontractor
19421	5/30/25	CHRISTIE LEWIS	69.60	---	Varied Projects	Monthly Expense Form
19422	5/30/25	RAYNIER MEDINA OLIVO	602.00	---	Varied Projects	Subcontractor
19423	5/30/25	KELLIE MEISL	640.00	754 DOJ/BPOP	Department of Justice - Berkshire Post Overdose Program	Subcontractor
19424	5/30/25	COURTENY MOREHOUSE	107.45	---	Varied Projects	Monthly Expense Form
19425	5/30/25	MAEGAN MOYNAHAN	625.00	753 PTS/MVPA	Pittsfield Francis Ave Parklet and Routing Study	Subcontractor
19426	5/30/25	DWAYNE MYERS	193.90	---	Varied Projects	Subcontractor

BERKSHIRE REGIONAL PLANNING COMMISSION

Check Register

For the Period From May 30, 2025 to June 20, 2025

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Amount	Department	Department Description	Expense
19427	5/30/25	BISMARCK OSEI	2,060.00	646 DPH/MASSCALL3	Department of Public Health MASS CALL 3B - Substance Misuse Prevention	Subcontractor
19428	5/30/25	REBECCA ROUGHLEY	132.74	560 COMVEN/GPUR	Communities/Vendors - Group Purchasing Program	Monthly Expense Form
19429	5/30/25	KRISTANY SKORPUT	730.00	---	Varied Projects	Subcontractor
19430	5/30/25	COLIN SYKES	413.30	650 DPH/SS	Department of Public Health - Shared Services	Monthly Expense Form
19431	5/30/25	WOLF VALENTIN	442.00	---	Varied Projects	Subcontractor
19432	5/30/25	WB MASON COMPANY INC	176.81	040 ADMIN	Admin	Office Supplies
19433	5/30/25	MADALYNN WILLIAMS	346.00	---	Varied Projects	Subcontractor
19434	5/30/25	BERKSHIRE BOUNTY INC	6,472.73	715 USDA/RFSP	USDA - Regional Food System Partnerships Program	Subrecipient
19435	5/30/25	BERKSHIRE GROWN INC	22,621.77	715 USDA/RFSP	USDA - Regional Food System Partnerships Program	Subrecipient
19436	5/30/25	ELIZABETH STRICKLER	3,152.19	---	Varied Projects	Subcontractor
19437	5/30/25	MA STATE BOARD OF RETIREMENT	13,897.32	---	---	Retirement
19438	5/30/25	PETTY CASH	29.85	---	Varied Projects	BRPC Petty Cash
19439	5/30/25	ROUX ASSOCIATES INC	13,038.93	702 EPA/ASSESS	Environmental Protection Agency Assessment	Subcontractor
1V	6/5/25	BLUE 20/20	-220.19	---	---	Voided - Check Sequence Error
2V	6/5/25	CITY OF PITTSFIELD	-550.00	---	---	Voided - Check Sequence Error
3V	6/5/25	KIDZONE CHILD CARE EDUCATIONAL CTR INC	-174.00	---	---	Voided - Check Sequence Error
4V	6/5/25	MIIA HEALTH BENEFITS TRUST - DENTAL	-2,610.44	---	---	Voided - Check Sequence Error
5V	6/5/25	MIIA HEALTH BENEFITS TRUST - MEDICAL	-69,285.27	---	---	Voided - Check Sequence Error
6V	6/5/25	MUTUAL OF OMAHA	-1,581.42	---	---	Voided - Check Sequence Error
7V	6/5/25	RAINBOW DISTRIBUTING COMPANY INC	-28.00	---	---	Voided - Check Sequence Error
8V	6/5/25	TPX COMMUNICATIONS	-1,534.88	---	---	Voided - Check Sequence Error
20001	6/5/25	BLUE 20/20	220.19	040 ADMIN	Admin	Vision Insurance
20003	6/9/25	MIIA HEALTH BENEFITS TRUST - DENTAL	2,610.44	040 ADMIN	Admin	Dental Insurance
20004	6/9/25	MIIA HEALTH BENEFITS TRUST - MEDICAL	69,285.27	040 ADMIN	Admin	Medical Insurance
20005	6/9/25	MUTUAL OF OMAHA	1,581.42	040 ADMIN	Admin	Life; STD; LTD
20006	6/9/25	RAINBOW DISTRIBUTING COMPANY INC	28.00	040 ADMIN	Admin	Water
20007	6/9/25	TPX COMMUNICATIONS	1,534.88	040 ADMIN	Admin	Telephone
20009	6/10/25	CITY OF PITTSFIELD	550.00	040 ADMIN	Admin	Parking
20010	6/10/25	KIDZONE CHILD CARE EDUCATIONAL CTR INC	174.00	652 DPH/SORPEC25	Department of Public Health - SOR-PEC Community Circle	Subcontractor
20011	6/10/25	FIELD GEOLOGY SERVICES	4,455.00	685 HVA/BCCCP	Housatonic Valley Association - Berkshire Clean Cold Connected Partnership	Subcontractor
20012	6/10/25	TD CARD SERVICES 9068	7,827.01	---	---	Jun 2025 Credit Card 9068 Payment - detail provided next month

BERKSHIRE REGIONAL PLANNING COMMISSION

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Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Amount	Department	Department Description	Expense
20013	6/10/25	KJ NOSH CATERING CO	175.40	526 BCSO/OPIOID	Berkshire County Sheriff's Office - Opioid Prevention	Catering Services
20014	6/11/25	1BERKSHIRE	215.00	040 ADMIN	Admin	Annual Membership
20015	6/11/25	413SHIRTS.COM LLC	1,632.00	646 DPH/MASSCALL3	Department of Public Health MASS CALL 3B - Substance Misuse Prevention	Communications
20016	6/11/25	BECKS PRINTING	1,398.00	652 DPH/SORPEC25	Department of Public Health - SOR-PEC Community Circle	Communications
20017	6/11/25	BERKSHIRE AHEC INC	2,000.00	652 DPH/SORPEC25	Department of Public Health - SOR-PEC Community Circle	Subcontractor
20018	6/11/25	BEYER BULLARD	250.00	721.01 MOSAIC/RIZE	MOSAIC RIZE Massachusetts Foundation Opioid Settlement Matching Funds	Outreach Door Knocks
20019	6/11/25	BOXCAR MEDIA LLC	524.00	710 CEDAC/HMLP	CEDAC Home Modification Loan Program	Advertising
20020	6/11/25	BSC GROUP INC	5,694.17	783 LAN/MVP	Lanesborough - Municipal Vulnerability Preparedness	Subcontractor
20021	6/11/25	CARLY SHRIER	250.00	721.01 MOSAIC/RIZE	MOSAIC RIZE Massachusetts Foundation Opioid Settlement Matching Funds	Outreach Door Knocks
20022	6/11/25	COREY WALKER	570.00	---	Varied Projects	Subcontractor
20023	6/11/25	DORIN MIDDLEBROOK	250.00	721.01 MOSAIC/RIZE	MOSAIC RIZE Massachusetts Foundation Opioid Settlement Matching Funds	Outreach Door Knocks
20024	6/11/25	FOURSQUARE ITP INC	15,620.78	440 MassDOT/TP	MA Department of Transportation Planning	Subcontractor
20025	6/11/25	JESSICA JONES	330.00	754 DOJ/BPOP	Department of Justice - Berkshire Post Overdose Program	Subcontractor
20026	6/11/25	KATHRYN HEEDER HOCKER	4,821.81	---	Varied Projects	Subcontractor
20027	6/11/25	KIMBER KING	250.00	721.01 MOSAIC/RIZE	MOSAIC RIZE Massachusetts Foundation Opioid Settlement Matching Funds	Outreach Door Knocks
20028	6/11/25	MONTEREY NEWS	264.00	710 CEDAC/HMLP	CEDAC Home Modification Loan Program	Subcontractor
20029	6/11/25	OUTPOST LLC	1,875.00	646 DPH/MASSCALL3	Department of Public Health MASS CALL 3B - Substance Misuse Prevention	Subcontractor
20030	6/11/25	RAINBOW DISTRIBUTING COMPANY INC	127.90	040 ADMIN	Admin	Water
20031	6/11/25	SHANNON STEPHENS	250.00	721.01 MOSAIC/RIZE	MOSAIC RIZE Massachusetts Foundation Opioid Settlement Matching Funds	Outreach Door Knocks
20032	6/11/25	SHAUN KEATING	250.00	721.01 MOSAIC/RIZE	MOSAIC RIZE Massachusetts Foundation Opioid Settlement Matching Funds	Outreach Door Knocks
20033	6/11/25	SOURCEPASS COMPUWORKS LLC	18,774.08	040 ADMIN	Admin	Sharepoint Migration
20034	6/11/25	THOMAS THOMPSON	250.00	721.01 MOSAIC/RIZE	MOSAIC RIZE Massachusetts Foundation Opioid Settlement Matching Funds	Outreach Door Knocks
20035	6/11/25	TIFFANY BROUILLETTE	352.00	754 DOJ/BPOP	Department of Justice - Berkshire Post Overdose Program	Subcontractor
20036	6/11/25	WAMC NORTHEAST PUBLIC RADIO	816.00	737 COMM/ARTBERK25	Communities/Organizations - Cultural Districts - ArtWeek Berkshires 2025	Communications

BERKSHIRE REGIONAL PLANNING COMMISSION

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Check #	Date	Payee	Amount	Department	Department Description	Expense
20037	6/20/25	FIELD GEOLOGY SERVICES	10,164.00	685 HVA/BCCCP	Housatonic Valley Association - Berkshire Clean Cold Connected Partnership	Subcontractor
20038	6/20/25	NORTH ADAMS COMMUNITY HOUSING ORG	4,500.00	785 NAD/MVPA	North Adams - Municipal Vulnerability Preparedness Action Grant	Youth Project Launch Event
20039	6/20/25	PWW ADVISORY GROUP LLC	3,045.00	---	Varied Projects	Subcontractor
20040	6/20/25	SOURCEPASS COMPUWORKS LLC	1,947.50	040 ADMIN	Admin	Computer Software
20041	6/20/25	TD CARD SERVICES	1,160.80	---	---	Jun 2025 Credit Card 1189 Payment - detail provided next month
20042	6/20/25	TIGHE & BOND INC	15,926.25	688 WSH/MVPA	Washington - Municipal Vulnerability Preparedness Action	Subcontractor
20043	6/20/25	TOWN OF PERU	2,400.00	678.05 NERHA/RVEI	New England Rural Health Association - Rural Vaccine Equity Initiative	Subcontractor
20044	6/20/25	TD CARD SERVICES	3,837.80	---	---	Jun 2025 Credit Card 9068 Payment - detail provided next month
20045	6/20/25	TD CARD SERVICES	8,683.04	---	---	Jun 2025 Credit Card 9068 Payment - detail provided next month
EFT	5/30/25	SAGE SOFTWARE INC	9,556.25	040 ADMIN	Admin	Computer Software
1052	5/30/25	AC WOOD CONTRACTING INC	10,895.00	710 CEDAC/HMLP	CEDAC Home Modification Loan Program	Subcontractor
1053	5/30/25	AC WOOD CONTRACTING INC	4,797.00	710 CEDAC/HMLP	CEDAC Home Modification Loan Program	Subcontractor
1201	6/10/25	YANKEE HOME IMPROVEMENT INC	11,993.00	710 CEDAC/HMLP	CEDAC Home Modification Loan Program	Subcontractor

Total 261,903.24

May 2025 Credit Card 1189 Payment Support

Check #	Date	Payee	Amount	Department	Department Description	Expense
CCARD1189	4/16/25	SHERATON HOTEL	222.28	---	Varied Projects	Conference Lodging - Drager, L
CCARD1189	5/1/25	MAZZEO'S RISTORANTE	1,200.00	010 GEN	General	5th Thursday Event Space
CCARD1189	5/7/25	BJS WHOLESALE CLUB	99.42	646 DPH/MASSCALL3	Department of Public Health MASS CALL 3B - Substance Misuse Prevention	Snacks - YAB Event
CCARD1189	5/15/25	SHERATON HOTEL	-33.28	---	Varied Projects	Tax Credit
CCARD1189	5/21/25	MARKETPLACE CAFE	86.93	350 BCBOHA	Berkshire County Boards of Health Association - Support Services	Meals - BCBOHA Meeting
CCARD1189	5/22/25	DUNKIN DONUTS	100.00	753 PTS/MVPA	Pittsfield Francis Ave. Parklet and Routing Study	Community Engagement Gift Cards

Total 1,675.35

BERKSHIRE REGIONAL PLANNING COMMISSION

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Check #	Date	Payee	Amount	Department	Department Description	Expense
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May 2025 Credit Card 9068 Payment Support

Check #	Date	Payee	Amount	Department	Department Description	Expense
CCARD	4/29/25	BERKSHIRE COMMUNITY COLLEGE	75.00	709 MMP/BFF25	Massachusetts Marketing Partnership / MA Office of Travel & Tourism - Berkshire Funding Focus	CONFERENCE - PELTO, K
CCARD	5/1/25	MA HOUSING PARTNERSHIP	175.00	745 SHF/EOHLC/CDBGHR	Sheffield EOHLC - Housing Rehabilitation	MHP REG - ROBERTS, B
CCARD	5/1/25	MA HOUSING PARTNERSHIP	100.00	745 SHF/EOHLC/CDBGHR	Sheffield EOHLC - Housing Rehabilitation	MHP REG - GRADY, M
CCARD	5/1/25	MASS INSPECTOR GENERAL	205.18	709 MMP/BFF25	Massachusetts Marketing Partnership / MA Office of Travel & Tourism - Berkshire Funding Focus	CONTRACT ADMIN COURSE - PELTO
CCARD	5/1/25	AMAZON.COM	0.81	040 ADMIN	Admin	BACKUP TO ARCHIVE
CCARD	5/2/25	AWARDS.COM	144.57	688 WSH/MVPA	Washington - Municipal Vulnerability Preparedness Action	MVP EVENT SUPPLIES
CCARD	5/2/25	RUSHORDETEES.COM	1,594.71	688 WSH/MVPA	Washington - Municipal Vulnerability Preparedness Action	MVP EVENT SUPPLIES
CCARD	5/2/25	STRAIGHT TALK WIRELESS	37.42	040 ADMIN	Admin	BRPC CELL PHONE SVC
CCARD	5/5/25	POWERMAPPER SOFTWARE	44.10	799 ADM/ADA	Adams - ADA Self-Evaluation and Transition Plan	SOFTWARE SUBSCR
CCARD	5/5/25	POWERMAPPER SOFTWARE	0.01	799 ADM/ADA	Adams - ADA Self-Evaluation and Transition Plan	FOREIGN TRANSACTION FEE
CCARD	5/5/25	STRONG TOWNS	350.00	745 SHF/EOHLC/CDBGHR	Sheffield EOHLC - Housing Rehabilitation	CDBG TRAINING - ROBERTS, B
CCARD	5/6/25	AMAZON.COM	47.99	753 PTS/MVPA	Pittsfield Francis Ave. Parklet and Routing Study	MVP EVENT SUPPLIES
CCARD	5/6/25	IMPRINT.COM	253.41	688 WSH/MVPA	Washington - Municipal Vulnerability Preparedness Action	MVP EVENT SUPPLIES
CCARD	5/6/25	IMPRINT.COM	65.00	688 WSH/MVPA	Washington - Municipal Vulnerability Preparedness Action	MVP EVENT SUPPLIES
CCARD	5/6/25	IMPRINT.COM	-14.91	688 WSH/MVPA	Washington - Municipal Vulnerability Preparedness Action	TAX CREDIT
CCARD	5/6/25	AMAZON.COM	397.70	753 PTS/MVPA	Pittsfield Francis Ave. Parklet and Routing Study	MVP EVENT SUPPLIES
CCARD	5/7/25	AMAZON.COM	72.04	780 BTI/EOEEA/BOW	BTI - Executive Office of Energy and Environmental Affairs Woodlands Partnership - Berkshires Outside Website Phase II	ACCESSIBILITY AUDIT TOOLS

BERKSHIRE REGIONAL PLANNING COMMISSION

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Check #	Date	Payee	Amount	Department	Department Description	Expense
CCARD	5/8/25	GODADDY.COM	205.70	040 ADMIN	Admin	DOMAIN REGISTRATIONS-TRNH&PHE
CCARD	5/8/25	WB MASON COMPANY INC	412.58	040 ADMIN	Admin	OFFICE SUPPLIES
CCARD	5/8/25	BERKSHIRE PRIDE INC	35.00	646 DPH/MASSCALL3	Department of Public Health MASS CALL 3B - Substance Misuse Prevention	COMMUNICATIONS (216)
CCARD	5/8/25	NONPROFIT CENTER OF THE BERKSHIRES, INC	50.00	709 MMP/BFF25	Massachusetts Marketing Partnership / MA Office of Travel & Tourism - Berkshire Funding Focus	EVENT REGISTRATION - PELTO
CCARD	5/8/25	AMAZON.COM	69.10	040 ADMIN	Admin	OFFICE SUPPLIES
CCARD	5/8/25	AMAZON.COM	203.86	753 PTS/MVPA	Pittsfield Francis Ave. Parklet and Routing Study	MVP EVENT SUPPLIES
CCARD	5/9/25	WB MASON COMPANY INC	105.24	040 ADMIN	Admin	254163522
CCARD	5/9/25	AMERICAN PLANNING ASSOCIATION	516.00	040 ADMIN	Admin	MEMBERSHIP - HOSS, C
CCARD	5/12/25	ZOOM VIDEO COMMUNICATIONS INC	48.00	040 ADMIN	Admin	SOFTWARE SUBSCRIPTION
CCARD	5/14/25	VISTAPRINT	442.25	646 DPH/MASSCALL3	Department of Public Health MASS CALL 3B - Substance Misuse Prevention	SPARK/YAB COMMUNICATIONS (216)
CCARD	5/14/25	PUREBUTTONS.COM	203.71	646 DPH/MASSCALL3	Department of Public Health MASS CALL 3B - Substance Misuse Prevention	SPARK/YAB COMM (216)
CCARD	5/14/25	ADCARE EDUCATIONAL INSTITUTE	30.00	526 BCSO/OPIOID	Berkshire County Sheriff's Office - Opioid Prevention	TRAININGS - OTTOSON
CCARD	5/14/25	WALMART.COM	19.86	688 WSH/MVPA	Washington - Municipal Vulnerability Preparedness Action	MVP EVENT SUPPLIES
CCARD	5/14/25	WALMART.COM	78.06	688 WSH/MVPA	Washington - Municipal Vulnerability Preparedness Action	MVP EVENT SUPPLIES
CCARD	5/16/25	VISTAPRINT	237.83	724 HAN/MVP	Hancock - Municipal Vulnerability Preparedness Planning	POSTAGE
CCARD	5/17/25	PANERA BREAD	135.08	664 CLK/MVPA	Clarksburg - Municipal Vulnerability Preparedness	MEALS - MVP EVENT
CCARD	5/19/25	PITNEY BOWES GLOBAL FINANCIAL SVCS LLC	130.32	040 ADMIN	Admin	POSTAGE - LEASE PAYMENT
CCARD	5/20/25	AMAZON.COM	16.98	040 ADMIN	Admin	COMP EQU
CCARD	5/20/25	AMAZON.COM	358.29	753 PTS/MVPA	Pittsfield Francis Ave. Parklet and Routing Study	MVP EVENT SUPPLIES
CCARD	5/21/25	VISTAPRINT	465.98	721.01 MOSAIC/RIZE	MOSAIC RIZE Massachusetts Foundation Opioid Settlement Matching Funds	RIZE ADV
CCARD	5/21/25	NBCC	30.00	785 NAD/MVPA	North Adams - Municipal Vulnerability Preparedness Action Grant	MEETING - ZAPATA, J
CCARD	5/21/25	NEW ENGLAND RURAL HEALTH ASSOCIATION	600.00	678.05 NERHA/RVEI	New England Rural Health Association - Rural Vaccine Equity Initiative	CONFERENCE - ZAPATA, J
CCARD	5/22/25	BERKSHIRE PRIDE INC	-35.00	646 DPH/MASSCALL3	Department of Public Health MASS CALL 3B - Substance Misuse Prevention	CREDIT - CHARGED IN ERROR

BERKSHIRE REGIONAL PLANNING COMMISSION

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<u>Check #</u>	<u>Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Department</u>	<u>Department Description</u>	<u>Expense</u>
CCARD	5/22/25	413SHIRTS.COM LLC	2.00	646 DPH/MASSCALL3	Department of Public Health MASS CALL 3B - Substance Misuse Prevention	YAB ENGAGEMENT MATERIALS
CCARD	5/22/25	VISTAPRINT	231.79	652 DPH/SORPEC25	Department of Public Health - SOR-PEC Community Circle	BFC ADV
CCARD	5/22/25	CDFA	975.00	709 MMP/BFF25	Massachusetts Marketing Partnership / MA Office of Travel & Tourism - Berkshire Funding Focus	MEMBERSHIP - PELTO, K
CCARD	5/24/25	CONSTANT CONTACT INC	88.00	040 ADMIN	Admin	NEWSLETTER SUBSCRIPTION
CCARD	5/27/25	THE WARREN GROUP	349.00	743 BTI/MILLTOWN/BB	BTI - Berkshire Benchmarks (Milltown)	ANNUAL SUBSCRIPTION
CCARD	5/28/25	NATIONAL ENVIRONMENTAL HEALTH ASSOC	180.00	650 DPH/SS	Department of Public Health - Shared Services	RENEWAL - CEASAR, M

Total 9,732.66

BERKSHIRE REGIONAL PLANNING COMMISSION

Aged Receivables
As of June 30, 2025

Customer-Funder name	Invoice	Associated Project	Over 90 days	Total Due	Notes
	741-033125	741 BMC/MBI/DEBERK	11,273.36	11,273.36	Wylie to follow up
BAYSTATE MEDICAL CENTER				11,273.36	
	806.01-093024-01		-	10,687.50	
	806-123124-02		-	10,687.50	
	806-033125-03		-	10,687.50	
	806.01-062425-04		-	10,687.50	
BERKSHIRE HEALTH SYSTEMS			-	42,750.00	
	284-FY25-Q3-BHDC	284 BPHA/PHN	600.00	600.00	Resubmitted to different contact
	284-FY25-Q4-BHDC		-	600.00	
BERKSHIRE HOUSING DEVELOPMENT CORP				1,200.00	
	JUN 2025 INSURANCE		-	226.52	
CHARLES COOK			-	226.52	
	701-033125-01		-	14,206.46	
CITY OF NORTH ADAMS			-	14,206.46	
	792-033125-02	792 PTS/5YRPLAN	8,894.09	8,894.09	CJ to follow up
	800-033125-01		-	23,754.51	
CITY OF PITTSFIELD				32,648.60	
	569.02-033125	569 DOER/REPA	14,005.27	14,005.27	Melissa to follow up
	569-02-053125-07		-	11,162.50	
COMMONWEALTH OF MA				26,047.08	
	732-043025		-	2,468.88	
	716-043025		-	1,767.23	
	732-053125		-	1,082.23	
ENVIRONMENTAL PROTECTION AGENCY			-	5,318.34	
	518.06-033125-03	518 FRCOG/BMRC	2,440.09	2,440.09	Laura K to follow up
FRANKLIN REGIONAL COUNCIL OF GOV				2,440.09	
	685.02-033125-03		-	8,950.15	
HOUSATONIC VALLEY ASSOCIATION			-	8,950.15	
	440.09-043025-07		-	73,790.68	
	440.09-053125-08		-	79,943.50	
MASSACHUSETTS DEPT OF TRANSPORTATION			-	153,734.18	
	725.05-053125-02		-	13,729.00	
	725.06-053125-02		-	3,025.00	
	725.02-053125-03		-	8,951.00	
	725.04-053125-02		-	4,403.00	
	725.03-053125-02		-	4,331.00	
MASSACHUSETTS TECHNOLOGY COLLAB			-	34,439.00	
NATIONAL ASSOC OF COUNTY	807-051325-04		-	18,000.00	
& CITY HEALTH OFFICIALS			-	18,000.00	
	760-052925-03		-	3,700.00	
PARTNERS FOR A HEALTHIER COMMUNITY			-	3,700.00	
	284-FY25-Q3-RIV	284 BPHA/PHN	200.00	200.00	Followed up with no response
RIVER RUN APARTMENTS				200.00	
	FY25 - Q2	560 COMVEN/GPUR	421.78	421.78	Followed up with no response
	FY25 - Q3		-	1,259.47	
SUNOCO				1,681.25	
	795-033125.01		-	1,431.84	
	799-033125-01		-	6,828.07	
TOWN OF ADAMS			-	8,259.91	
	669-033125		-	634.25	
TOWN OF CHESHIRE			-	634.25	
	784-033125-01		-	996.81	
	664-033125		-	35,073.90	
TOWN OF CLARKSBURG			-	36,070.71	
	284-FY25-Q4-DAL		-	1,555.36	
	283-053125-DAL		-	525.00	
TOWN OF DALTON			-	2,080.36	
	010-061925-MAPS		-	1,500.00	
TOWN OF EGREMONT			-	1,500.00	
	647-033125-14		-	1,675.18	
	802-033125-01		-	13,753.29	
TOWN OF GREAT BARRINGTON			-	15,428.47	

BERKSHIRE REGIONAL PLANNING COMMISSION

Aged Receivables
As of June 30, 2025

	284-FY25-Q2-HAN	284 BPHA/PHN	551.25	551.25	Followed up with no response
	284-FY25-Q4-HAN		-	551.25	
TOWN OF HANCOCK				1,102.50	
	284-FY25-Q4-HIN		-	785.40	
TOWN OF HINSDALE			-	785.40	
	757-013125-06	757 NMB/OSRP	851.81	851.81	CJ to follow up
	803-033125-01		-	1,700.98	
	803-063025-02		-	399.02	
TOWN OF NEW MARLBOROUGH				2,951.81	
	771.01-061825		-	2,975.00	
TOWN OF PERU			-	2,975.00	
	FY2025 BURN PERMIT	326 BURN/PERM	115.00	115.00	Followed up with no response
TOWN OF SHEFFIELD				115.00	
	284-FY25-Q3-WSH	284 BPHA/PHN	577.50	577.50	Payment in process
	284-FY25-Q4-WSH		-	577.50	
	545.08-062325		-	700.00	
TOWN OF WASHINGTON				1,855.00	
	804-033125-01		-	23,477.94	
TOWN OF WILLIAMSTOWN			-	23,477.94	
	796-053125-01		-	17,932.53	
WESTERN REGION HOMELAND SECURITY			-	17,932.53	

REPORT TOTAL

39,930.15 492,559.70

Current Balance
\$0.00

Available Credit
Amount Due
Payment Due Date

\$500,000.00
\$0.00
Jul 5, 2025



It appears you don't have any recent activity.

When available, this is where your account activity will display.



MEMORANDUM

TO: Executive Committee, Berkshire Regional Planning Commission
FROM: Thomas Matuszko, Executive Director
DATE: June 24, 2025
SUBJ: Agenda Items – July 1, 2025, Executive Committee Meeting

VI. Items Requiring Action

A. Vote to Approve the Submission of a Grant Application (after the fact) to the RIZE Mosaic Family Resilience Grant to establish a scalable low-threshold housing and service delivery model to address the growing crises of Opioid Use Disorder (OUD), social isolation and homelessness*

The Executive Committee is requested to authorize the Executive Director, after the fact, to submit a grant application to the RIZE Mosaic Family Resilience Grant and sign any resulting contracts and agreements. This grant would establish a scalable low-threshold housing and service delivery model to address the growing crises of Opioid Use Disorder (OUD), social isolation and homelessness. The partners will pilot a cluster-site of 25 “tiny-house” units to empower family and social structures, integrating harm reduction, peer support and navigation that meet familial/social units where they are at. This three-year grant allows for funding of \$500,000 per year (\$1.5M total). Expected key partners include Berkshire Health Systems/ Berkshire Harm Reduction, Hearthway, Inc and the City of Pittsfield. There is no match required. There would be subcontractors/subrecipients. BRPC contacts are Andy Ottoson, aottoson@berkshireplanning.org and CJ Hoss, CHoss@berkshireplanning.org

B. Vote to Approve the Submission of a Grant Application (after the fact) to the Massachusetts Environmental Trust (MET) for the development of a watershed-based plan for the upper Hoosic River watershed *

The Executive Committee is requested to authorize the Executive Director to submit a grant application (after the fact) to the Massachusetts Environmental Trust (MET) for Environmental Advocacy, Educational and Conservation Activities Focused on Improving Aquatic Habitats and to sign any resulting contracts and agreements.

BRPC’s Environmental and Energy team are applying for a \$50,000 grant in partnership with Hoosic River Watershed Association (HooRWA), Taconic Chapter of Trout Unlimited, and MCLA to support the development of a watershed-based plan for the upper Hoosic River watershed. This project will include grassroot level environmental initiatives, public education, and citizen involvement activities that are fully inclusive and address the needs and interests of citizens in low-income or “environmental justice” communities.

The partners will work together to support the mapping of a portion of North Adams stormwater infrastructure, begin to identify sources of pollution and the most appropriate sites for green infrastructure and engage the community through outreach events such as River Fest, river cleanups and water quality monitoring. MCLA's GIS class will use this as a project-based learning opportunity and the students will work with BRPC and their Professor to map outfalls and catch basins.

This application has no BRPC match requirement. Primary staff contact is Alison Dixon adixon@berkshireplanning.org.

C. Vote to Approve the Submission of a Grant Application (after the fact) to the National Fish and Wildlife Foundation Long Island Sound Futures Fund to support the installation of a stormwater management system at Francis Avenue in Pittsfield *

The Executive Committee is requested to authorize the Executive Director (after the fact) to submit a grant application to the National Fish and Wildlife Foundation's Long Island Sound Future Fund grant and to sign any resulting contracts and agreements.

BRPC's Environmental and Energy team are applying for a \$266,730.06 grant in partnership with the City of Pittsfield to support the installation of a stormwater management system at Francis Avenue. This project will remediate stormwater, control flooding, and support the larger improvement of connections to downtown resources through the Francis Ave. Parklet and Routing Project.

This project has secured partial funding through the Mass DEP Section 319 Program and has applied for additional funding through EEA Municipal Vulnerability Preparedness Program. This application has a 50% match that is expected to be covered by overlapping EEA MVP Grant funds. Primary staff contact is Courteny Morehouse, cmorehouse@berkshireplanning.org.

D. Vote to Approve the Submission of a Grant Application (after the fact) to the Safe Streets and Roads for All (SS4A) Grant program with the Federal Highway Administration (FHWA) to develop and implement a safety countermeasure toolbox informed by the Berkshires' existing Safety Action Plan *

The Executive Committee is requested to authorize the Executive Director (after the fact) to submit a grant application to the Safe Streets and Roads for All (SS4A) Grant program with the Federal Highway Administration (FHWA) to develop and implement a safety countermeasure toolbox informed by the Berkshires' existing Safety Action Plan and to sign any resulting contracts and agreements.

BRPC seeks SS4A Supplemental Planning and Demonstration grant funding to develop a safety countermeasure toolbox informed by the Berkshires' existing Safety Action Plan. This toolbox will then be applied to 12 demonstration sites across the County to show its versatility and ability to bring systemic safety to the region. BRPC segments the County into six subregions: North, North-Central, Southeast, Southwest, the City of North

Adams, and the City of Pittsfield. Each subregion will host two demonstration projects, while all subregions will benefit from supplemental educational and outreach activities that promote data transparency.

BPRC will obtain support from Citian CRASH, a cloud-based software-as-a-service platform, which will use real-time traffic safety data to understand the impacts of the supplemental planning and demonstration activities and facilitate long-term reporting. BPRC will also conduct a comprehensive outreach and education campaign in conjunction with the demonstration activities.

Proposed treatment solutions address these safety concerns, in addition to pedestrian and bicycle safety. Chicanes, speed feedback signs, and speed humps will mitigate single-vehicle and rear-end crashes. Medians and roundabouts will reduce instances of angle crashes. Finally, curb extensions, high-visibility crosswalks, and rectangular rapid flashing beacons (RRFBs) will enhance safety for pedestrians and bicyclists.

The total grant budget is \$2,487,100. The Federal share requested is \$1,989,680 with Non-federal match of \$497,420 provided by the Massachusetts Federal Funds Infrastructure Funds Office. Primary staff contact is Nick Russo, nrusso@berkshireplanning.org.

E. Vote to Authorize the Executive Director to Enter into Intergovernmental Agreements and Contracts with Municipalities for FY 26*

The Executive Committee is requested to authorize the Executive Director to enter into intergovernmental agreements and contracts for services with municipalities in FY 26.

VII. Committee Updates, Reports, and Discussion

A. Commission Development Committee

The Commission Development Committee did not meet in June 2025.

B. Environmental Review Committee

The Environmental Review Committee did not meet in June 2025. We did receive notice of an Environmental Notification Form for the Parker Pond Dredging Project in Pittsfield. This is expected to be noticed in the Environmental Monitor on June 25, 2025. Parker Pond is approximately 1 acre on a residential property. The primary reason for the ENF is proximity to Environmental Justice neighborhoods. We are following the Environmental Review Committee process, but there does not appear to be any regional impacts and most likely we will not submit comments.

C. Finance Committee

The Finance Committee did not meet in June 2025.

D. Regional Issues Committee

The Regional Issues Committee did not meet in June 2025.

E. Berkshire Brownfields Committee

The Berkshire Brownfield Committee did not meet in June 2025.

F. Berkshire Metropolitan Planning Organization (MPO)

The MPO met on June 24, 2025. The main agenda items were the approval of the 2026 Unified Planning Work Program, an adjustment to the 2025 UPWP to transfer \$10,000 from Task 1.1 Management of the 3C Process to Task 3.5 Climate Change and Sustainability, an amendment to the 2025 – 2029 TIP to move N. Adams, Ashland Street from FFY 25 to FFY 2026 and move Egremont, Mt. Washington Road from FFY 26 to FFY 25, and a presentation on the micro-transit feasibility study. Draft unapproved minutes are not yet available.

G. Comprehensive Economic Development Strategy (CEDS) Committee

The Comprehensive Economic Development Strategy (CEDS) Committee did not meet in June 2025.

H. Transportation Advisory Committee (TAC)

The Transportation Advisory Committee did not meet in June 2025.

VIII. Executive Director's Report and Discussion

A. Report on New Contracts/Agreements

New Grants and Contracts received/initiated from 5/30/25 – 6/23/25

- Great Barrington – Economic Development Planning - \$17,500
- Lanesborough – Economic Development Planning - \$10,000
- Milltown – Berkshire Benchmarks – \$14,700
- MA Department of Environmental Protection - Berkshire NPS Coordinator Program - \$100,000
- Berkshire Public Health Alliance – Inspection Services FY26:
 - Richmond - \$23,133

Grants and Contracts not received.

- Community First Partnership- Adams, North Adams, Lanesborough, Lee, and Great Barrington - \$75,000per year for three years for a total of \$225,000. The Mass Save program instead awarded a larger award to focus on the city of Pittsfield. BRPC was awarded \$85,500 a year for three years to serve the Community First Partnership Program in Pittsfield. BRPC is awaiting the agreement for Pittsfield.

B. Berkshires Tomorrow Inc. (BTI) Update

- There was no activity for BTI in June.

C. Staff Updates

- 15-year Anniversary
 - Marianne Sniezek – Office Manager
- Resignation
 - Kate Hill Tapia – Office Administrator

D. Rural Policy Advisory Commission (RPAC) Update

The Rural Policy Advisory Commission did not meet in June 2025.

E. Seasonal Communities Advisory Council Update

The Executive Office of Housing and Livable Communities (EOHLC) will be holding three virtual listening sessions in June and July. Established by the

Affordable Homes Act in August 2024, the Seasonal Communities Designation is designed to provide a unique set of housing tools to communities with significant seasonal variation in housing and employment. You can read more about the designation by clicking [here](#).

In each session, EOHLC will provide a brief overview of the designation and the work EOHLC is doing to develop regulations structuring the tools it makes available to communities before opening for public feedback. Regulations are still in development, and as a result, these sessions will not provide definitive answers on questions about final regulations, but rather, will give residents the chance to shape how regulations answer these questions. Participants need to Register in advance using session-specific links below:

- June 26, 2025 @ 6PM – [Register Here](#)
- July 9, 2025 @ 6PM – [Register Here](#)
- July 17 @ 11AM – [Register Here](#)

Questions? Contact: eohlcseasonalcommunities@mass.gov

F. Passenger Rail

- West-East Rail – The Pittsfield double tracking project will start design soon. A planning exercise will be initiated soon to determine the best way to get a second platform at the Pittsfield station.
- Berkshire Flyer – The Berkshire Flyer train will not run for several weeks due to track repairs. Bus service will be provided east of Albany.
- Northern Tier Passenger Rail – A proposal to submit this service to the Federal Rail Administration Corridor ID program is being held up due to uncertainty with the announcement of that grant program.

G. Berkshire Microtransit Study: Upcoming Community Open Houses

Previous Studies have identified limited access to public transportation and first/last-mile connections as major transportation barriers in the Berkshires. Microtransit, an app-based, on-demand shared-ride public transit service, has been explored to overcome these barriers and enhance mobility. BRPC has sponsored a feasibility study to evaluate the potential of a Microtransit program in Berkshire County. There will be community open houses on July 18th and 19th in North Adams, Pittsfield, and Lenox, to enable the public to learn more, ask questions, and share ideas. (Flyer attached.)

For more details, visit: [BRPC Microtransit](#)

H. EOHLC Office Hours on Accessory Dwelling Units

The Massachusetts Executive Office of Housing and Livable Communities is holding ADU office hours, beginning this June, to support municipal planners in understanding Massachusetts' new Accessory Dwelling Unit (ADU) law and regulations, which became fully effective as of February 2nd, 2025. These office hours began June 11th (3:00pm to 4:30pm) and will continue every second Wednesday through November. These sessions will provide an opportunity for planners to engage with EOHLC and ask questions about the

new law and regulations. Registration is REQUIRED for the following dates, 6/11, 6/25, 7/9, 8/13, 9/10, 10/8, 11/12. The time is from 3:00 to 4:30pm. Registration is at <https://us06web.zoom.us/meeting/register/OSa63wKfR4GKJnIMaDfdig>

I. Public Comment Period for the Starter Home/Chapter 40Y Draft Regulations

A “starter home” is a smaller single-family home suitable for first-time home buyers, downsizing, smaller households, and people needing a more affordable single-family housing option. Chapter 40Y sets up a process for communities to create Starter Home Zoning Districts, where starter homes can be built. The Starter Homes Draft Regulations, 760 CMR 69.00: Starter Home Zoning Districts ([download](#)), are intended to provide clarity on the administration of M.G.L. c40Y, the Starter Home law. The public comment period on the draft regulations starts on June 20, 2025, and closes on July 25, 2025. Comments can be submitted at www.mass.gov/starterhomes. EOHLIC intends to issue final regulations in early fall 2025.

J. 2025 State of the County Update

Since the development of the State of the County Report in 2022, Berkshire Benchmarks, an initiative of BRPC, has published an annual update, tracking specified socio and economic indicators, numeric tools that track the health and vitality of a region over time. The 2025 State of the County Report is available [at State-of-the-County-Report-2025.pdf](#)

K. Massachusetts Integrated Land Use Strategy

On Behalf of MARPA, the Massachusetts Association of Regional Planning Agencies, the Northern Middlesex Council of Governments (NMCOG) submitted a joint application in response to an RFQ from the Executive Office of Energy and Environmental Affairs regarding consulting services to develop the Massachusetts Integrated Land Use Strategy (MILUS). This proposal involves all RPAs in the Commonwealth, to varying degrees. NMCOG and Merrimac Valley Planning Commission (MVPC) have led a working group involving BRPC and a small group of RPAs to develop a collaborative approach to address the state’s needs. If the MARPA partnership is selected, BRPC will co-lead an economic development working group with the Central Massachusetts Regional Planning Commission and will also be involved in several project tasks that call for all RPAs to participate, including the development of an interactive GIS-based planning tool to visually explore the intersection of state and local plans, policies, and regulations.

IX. Old Business

A. Discussion about the BRPC Annual Meeting

We continue to work towards securing a speaker for the Annual Meeting. As a reminder, we have reserved the Proprietors Lodge in Pittsfield for Thursday evening October 16, 2025 as the date for our annual meeting. Please save that date.

X. New Business

A. Discussion about Topics for the July 17, 2025, Commission Meeting

Potential topics for the July 17, 2025 Commission Meeting include:

- Election of Officers
- Vote to Ratify Appointment of Representatives to Related Groups Not Under the Jurisdiction of the Commission
- Presentation on Renewable Energy Siting Regulations
- Roundtable Discussion of Municipal Items
- Presentation on the Starter Homes draft Regulations
- Presentation on the State's Housing Plan
- Other ideas

B. Discussion about the Kusik Award

The Kusik Award was instituted to recognize projects, groups, or individuals who have made outstanding contributions to planning in Berkshire County. We need to decide if we are going to issue the award this year. If we are going to issue the award we need to seek nominations. Those nominations will be due by August 25th with the Executive Committee making its decision at the September 4th meeting and the award presented on October 16th. A nomination form is included in the meeting material.

F. Adjournment*

Additional Meeting Material:

- 2025.06.05 Executive Committee Meeting Minutes – Unapproved DRAFT
- 2025.05.30 – 2025.06.20 Expenditures Report
- 2025.06 Accounts Receivables Report
- 2025.06 Line of Credit Report
- 2025.06.24 Executive Director Memorandum
- Microtransit Study Open House Flyer
- Kusik Award Nomination Form 2025
- May 2025 – Technical Assistance Memorandum



Your Ride Your Voice Your Future



Pittsfield Intermodal Center



Lenox Community Center

Visit our website
and take our
survey!

[tinyurl.com/
BRPCmicro](https://tinyurl.com/BRPCmicro)



Help shape the way Berkshire County moves. We're planning a **new microtransit service** to better connect our residents, workers, and visitors. This is your chance to learn more, ask questions, and share your ideas.

JOIN US

at our upcoming
community
open houses!

Friday, July 18 – North Adams
10 a.m. to 12 p.m.
Mass MoCA – Courtyard A

Saturday, July 19 – Lenox
12:00 p.m. to 2:00 p.m.
Lenox Community Center -
Lunchroom

Friday, July 18 – Pittsfield
2:30 p.m. to 4:30 p.m.
Intermodal Center

Monday, July 21 – Virtual
4:00 p.m. to 5:30 p.m.
Register on our website



NOMINATION FORM

Charles Kusik Award for Outstanding Contributions to Planning in Berkshire County

The Charles Kusik Award was instituted to recognize projects, groups, or individuals who have made outstanding contributions to planning in Berkshire County. Employees, Delegates, and Alternates to the Berkshire Regional Planning Commission are not eligible for the award.

I nominate the following for the Charles Kusik Award:

I believe that this project, group, or individual deserves the award because:

Send nominations to tmatuszko@berkshireplanning.org

Nominations Due by August 25, 2025



MEMORANDUM

TO: Delegates and Alternates, Berkshire Regional Planning Commission

FROM: Thomas Matuszko, Executive Director

DATE: June 24, 2025

RE: **May 2025 Assistance Activities**

This report highlights technical assistance provided by BRPC staff for May 2025. This assistance was in response to requests identified in the Board/Organization column. Responses were supported by local assessment or grant funds, if available and permitted by the funding agencies. This report is intended to inform municipal officials about how local assessment funds are used and indicate the types of local and technical assistance BRPC can provide. If assistance may be useful to your community, please feel free to contact us for details.

Town/City/State	Municipal Technical Assistance	Board/Organization
Adams	Assistance on MS4 compliance	Community Development Director
Gt. Barrington	Update zoning map	Community Development
Lee	Provided a zoning map	Town Planner
North Adams	Rte. 2 overpass study and Research traffic and safety data.	Mayor
Williamstown	Assistance on Corridor study RFP draft review and development	DPW Director