



# BRPC

Berkshire Regional Planning Commission

1 Fenn Street, Suite 201  
Pittsfield, MA 01201  
T: (413) 442-1521 · F: (413) 442-1523  
TTY: 771 or (800) 439-2370  
berkshireplanning.org

## Internship Opportunity

Make a real impact on digital equity in Berkshire County! As a Digital Navigator intern, you will work directly with residents to connect them with free computers and accessible digital skills training. This hands-on role is ideal for students interested in public service, community outreach, or technology access who want to make a tangible difference in their community.

**TO APPLY:** Complete an online application via our website. General questions can be directed to [work@berkshireplanning.org](mailto:work@berkshireplanning.org).

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### Digital Navigator – Spring or Summer 2026

16-35 hours per week flexible, minimum 2.5 months [Hybrid]

#### GENERAL DESCRIPTION

This role will assist low-income residents in Great Barrington, Lee, Becket, and/or Washington (flexible) in securing free computer devices through Computers4People and gain digital skills through online curricula from Senior Planet and Northstar. This effort will help close the digital divide in Berkshire County and increase residents' aptitude with technology.

#### RESPONSIBILITIES

- Register low-income residents for free computers with Computers4People and write brief letters of recommendation for them.
- Provide low-income residents with BRPC's Digital Resource Guide and educate them about the opportunities it describes.
- Introduce low-income residents to two self-directed online learning opportunities: Senior Planet and NorthStar.

#### MINIMUM QUALIFICATIONS

- Interest in assisting low-income residents with digital skill building and resources.
- Interest in digital skills-building and technology.
- Ability to communicate with diverse residents, regardless of ability.
- Willingness to travel and do outreach, education, and information-sharing.
- Oral and written communication skills.
- Experience with the Microsoft Office Suite.



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## PREFERRED QUALIFICATIONS

- Experience with community service.
- Experience with teaching and outreach.

## COMPENSATION

This is an unpaid internship, with mileage reimbursement available for fieldwork travel within Berkshire County. We are happy to work with your academic institution to provide course credit or other financial support.