

# Berkshire Regional Planning Commission

## Internship Opportunities



### About Berkshire Regional Planning Commission (BRPC)

BRPC is the regional planning agency (RPA) for Berkshire County, Massachusetts. Established by a state in 1966, RPAs work with municipalities to manage regional challenges, opportunities, and assets. BRPC works on both the state and federal level to secure and manage grant funding to grow and support the beautiful and unique region of western Massachusetts.

BRPC staff consists of professional planners and skilled consultants overseen by a volunteer Commission of officials from the 32 municipalities it serves. BRPC provides leadership and assistance with a wide range of initiatives and projects across its program areas including: Public Health Planning, Public Health Services, Community Planning, Community Housing & Development, Economic Development, Transportation Planning, Environmental & Energy Planning, Regional Initiatives & Planning, and Data & Information Services. In addition to obtaining and administering grant funding, our teams provide recommendations and technical assistance to cities and towns to further the collective goal of a better Berkshires.

### Cities and Towns in the Berkshire County Planning District

Adams	Great Barrington	New Ashford	Savoy
Alford	Hancock	New Marlborough	Sheffield
Becket	Hinsdale	North Adams	Stockbridge
Cheshire	Lanesborough	Otis	Tyringham
Clarksburg	Lee	Peru	Washington
Dalton	Lenox	Pittsfield	W. Stockbridge
Egremont	Monterey	Richmond	Williamstown
Florida	Mount Washington	Sandisfield	Windsor

### Why is it important?

BRPC addresses challenges that affect both the Berkshire region and individual communities. Issues such as community development, transportation, the economy, environment, energy, public health, housing, and land use often cross municipal boundaries and create interconnected challenges. BRPC's regional scope allows the Commission to support solutions that benefit the region while responding to local needs

and fostering collaborative approaches across communities.

BRPC also serves as a united voice for the Berkshires when working with state and federal agencies. The Commission engages the public through outreach and input opportunities where community members can share their experiences. Public feedback on study results and proposed plans is an integral part of BRPC's planning process.

### What Interns Do

Interns at BRPC gain hands-on experience supporting projects that directly impact communities across Berkshire County. Interns may gain experience working in a professional office environment, collaborating with staff across multiple disciplines, and interacting with municipal officials, community organizations, and regional partners. Depending on current projects and program needs, interns have the opportunity to advance real planning projects by:

- Conducting research and data analysis.
- Preparing report drafts, website content, outreach materials, or other communications.
- Attending meetings with municipal officials, community organizations and regional partners.
- Supporting outreach and engagement activities by tabling at community events.
- Collecting and organizing information for plans and projects.
- Assisting with project coordination and administrative tasks.
- Participating in fieldwork such as site documentation, photography, or data collection.

### What Former Interns Have Said

Past interns often describe their experience at BRPC as an opportunity to contribute to real projects while gaining insight into how regional initiatives take shape across Berkshire County. Through their work, interns build practical skills in research, communication, data analysis, and project coordination, while learning how planning and public initiatives move from ideas to implementation.

Interns also highlight the opportunity to work both independently and alongside staff across multiple program areas, interact with community partners and municipal officials, and gain a better understanding of how regional organizations collaborate to address

shared challenges. Many note improvements in professional skills such as writing, time management, communication, and using common workplace tools.

“The work I completed this summer was meaningful, and I believe it will have a positive impact.” — *Environmental Intern*

“I got to see how a regional planning agency functions while exploring Berkshire County.” — *Outdoor Recreation Intern*

“I leave now with an exposure to the many people and organizations it takes to make projects happen.” — *Public Health Intern*

“I enjoyed the independent responsibilities — it showed me that I can work successfully on my own.” — *Communications/ Outreach Intern*

### How to Express Interest

BRPC welcomes your resume at any time! To let us know you're interested in future opportunities, please complete the brief online form found on our [employment page](#) and upload your resume. Applications are reviewed as opportunities arise.

We encourage you to stay in touch by signing up for our e-newsletter, Common Ground, where you'll be the first to know about internship opportunities, job openings, and other exciting things happening at BRPC!

General questions or accommodation requests can be directed to [work@berkshireplanning.org](mailto:work@berkshireplanning.org). We're so excited to learn more about you!