



MALCOLM FICK, Chair
 BUCK DONOVAN, Vice-Chair
 SAM HAUPT, Treasurer
 SHEILA IRVIN, Clerk
 LAURA BRENNAN, Executive Director

MEETING NOTICE

There will be a meeting of the Berkshire Regional Planning Commission on Thursday, May 21, 2026 at **7:00 p.m.**

This will be a virtual meeting as allowed by An Act Relative to Extending Certain COVID-19 Measures Adopted during the State of Emergency, extending certain provisions of the Open Meeting Law, G.L. c.30A sec.20 until June 30, 2027.

The Meeting can be accessed at:
<https://us02web.zoom.us/meeting/register/lzQdi3kPSgON2lWYnZNSjA> (Registration Required)
 Meeting ID: 830 1809 3482

AGENDA

(All times approximate)

- I. Opening (7:00)**
 - a) Call to Order and Open Meeting Law Statement
 - b) Roll Call of Commission Members Attending the Meeting
 - c) Vote to Approve Minutes of the Full Commission Meeting on March 19, 2026
- II. Comments from BRPC Delegates and Alternates (7:05)**
 BRPC Delegates & Alternates may offer comments on any item not on the agenda. Any potential discussion or action must be referred to a future meeting.
- III. Comments from the Public (7:10)**
 Members of the public may offer comments regarding topics on the agenda or other matters they wish to bring to the Commission's attention. Comments are to be directed to the Commission. Commenters must state their names and the city or town they are from. Any potential discussion or action must be referred to a future meeting.
- IV. Presentation & Discussion of Executive Committee Actions (7:15)**
 Executive Committee actions taken on the Commission's behalf during the April 2, 2026, and May 7, 2026, meetings are presented for information and discussion.
- V. Report of the Nominating Subcommittee (7:20)**
 The Nominating Subcommittee met on March 5, 2026, to discuss and vote on a proposed slate of officers (Chair, Vice Chair, Clerk, and Treasurer) for FY27. *Please note that on March 19th, 2026, the full Commission approved updates to the BRPC bylaws, allowing for the Commission Development Committee to serve as the nominating committee in the future.*
- VI. Authorization for Executive Committee to Act on Behalf of the Commission (7:25)**
 BRPC's Bylaws require Commission members to vote annually, reconfirming the Executive Committee's authorization to act in the name of and on behalf of the Commission. Details on two ways to vote are in an attached memo: email response or return paper form.
- VII. Vote to Appoint Laura Brennan to the Rural Policy Advisory Committee* (7:30)**
 Prior to his retirement, Thomas Matuszko provided a resignation letter to the Seasonal Communities Advisory Council, including a request that BRPC's Laura Brennan be appointed to replace him in this capacity. Completion of this appointment is contingent upon action by the Healey-Driscoll Administration.

- VIII. Vote to Appoint CJ Hoss to the Seasonal Communities Advisory Council* (7:35)**
 Prior to his retirement, Thomas Matuszko provided a resignation letter to the Seasonal Communities Advisory Council, including a request that BRPC's Cornelius Hoss be appointed to replace him in this capacity. Completion of this appointment is contingent upon action by the Healey-Driscoll Administration.
- IX. Vote to Adopt the BRPC FY 2027 Budget* (7:40)**
 In accordance with its Bylaws, BRPC must adopt an annual budget for the coming fiscal year, which begins July 1, 2026. The Finance Committee recommends the version contained in the meeting material.
- X. Vote to Submit the 2025 Comprehensive Economic Development Strategy (CEDS) Performance Report* (7:45-8:00)**
 The 2026 CEDS Performance Report, due by June 30, 2026, is required to be submitted annually to the U.S. Economic Development Administration.
- XI. Presentation about the BRPC Transportation Planning Program (8:00)**
 Overview of the program provided by Program Manager Clete Kus.
- XII. Presentation and subsequent Vote to Authorize the BRPC Chair to Vote to Approve the FFY 2027-2031 Transportation Improvement Program (TIP)* (8:05)**
 The updated Transportation Improvement Program for the Berkshires establishes the projects that will receive the limited federal transportation funds in the region. The Commission's review of the draft TIP document and associated vote guides the Chair on how to vote at the upcoming MPO meeting. The full TIP document is posted on BRPC's website.
- XIII. Presentation and subsequent Vote to Authorize the BRPC Chair to Vote to Approve the Oct. 1, 2026 – Sept. 30, 2027 Unified Planning Work Program (UPWP)* (8:15)**
 The Unified Planning Work Program for FFY 2027 establishes the transportation planning work BRPC staff will be involved in for the coming year. Discussion and input will instruct the BRPC Chair how to vote at the upcoming MPO meeting.
- XIV. Discussion of the Executive Director's Report (8:25)**
 Please refer to the Executive Director's memorandum to Commission Delegates and Alternates.
- XV. Open Discussion about Items of Interest in Cities or Towns (8:35)**
 As time allows, Delegates and Alternates are encouraged to discuss key items of interest in their city or town, such as town meeting updates, development proposals, changes in municipal leadership, proposed development projects, etc.
- XVI. Adjournment (8:45)**

Other interested citizens and officials are invited to attend.

All times listed are estimates of when specific agenda items may be discussed.

City and Town Clerks: Please post this notice