

BERKSHIRE COUNTY METROPOLITAN PLANNING ORGANIZATION

FY 2027 Unified Planning Work Program

October 1, 2026 – September 30, 2027

DRAFT DOCUMENT – May 19, 2026



BRPC

Berkshire Regional Planning Commission



Unified Transportation Planning Work Program

October 1, 2026 to September 30, 2027

Prepared by the
Berkshire Regional Planning Commission
for the Berkshire Metropolitan Planning Organization

June 2026

This document was developed with the assistance of the Federal Highway Administration, the Federal Transit Administration, the Massachusetts Department of Transportation, and the Berkshire Regional Transit Authority.

Notice of Nondiscrimination Rights and Protections to Beneficiaries

Federal "Title VI/Nondiscrimination" Protections

The Berkshire Regional Planning Commission (BRPC) operates its programs, services, and activities in compliance with federal nondiscrimination laws including Title VI of the Civil Rights Act of 1964 (Title VI), the Civil Rights Restoration Act of 1987, and related statutes and regulations. Title VI prohibits discrimination in federally assisted programs and requires that no person in the United States of America shall, on the grounds of race, color, or national origin (including limited English proficiency), be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity receiving federal assistance. Related federal nondiscrimination laws administered by the Federal Highway Administration, the Federal Transit Administration, or both prohibit discrimination on the basis of age, sex, and disability. These protected categories are contemplated within MassDOT's Title VI Programs consistent with federal interpretation and administration. Additionally, BRPC provides meaningful access to its programs, services, and activities to individuals with limited English proficiency, in compliance with US Department of Transportation policy and guidance on federal Executive Order 13166.

State Nondiscrimination Protections

BRPC also complies with the Massachusetts Public Accommodation Law, M.G.L. c 272 §§ 92a, 98, 98a, prohibiting making any distinction, discrimination, or restriction in admission to or treatment in a place of public accommodation based on race, color, religious creed, national origin, sex, sexual orientation, disability, or ancestry. Likewise, MassDOT complies with the Governor's Executive Order 526, section 4 requiring all programs, activities, and services provided, performed, licensed, chartered, funded, regulated, or contracted for by the state shall be conducted without unlawful discrimination based on race, color, age, gender, ethnicity, sexual orientation, gender identity or expression, religion, creed, ancestry, national origin, disability, veteran's status (including Vietnam-era veterans), or background.

If you need help understanding this document because you do not speak English or have a disability which impacts your ability to read the text, please contact BRPC's Title VI Coordinator at (413) 442-1521 (voice) TTY: 711 or MA Relay System: 800-439-2370, 413-442-1523 (fax), or info@berkshireplanning.org (e-mail).

If you believe that you or anyone in a specific class of persons has been subjected to discrimination prohibited by Title VI and other nondiscrimination laws based on race, color, national origin, sex, age, disability, or gender, you or your representative may file a complaint with BRPC, which we can help complete. A complaint must be filed no later than 180 days after the date of the alleged discrimination for Title VI complaints and no later than 300 days for state protected category complaints. If you require further information, please contact BRPC's Title VI Coordinator (see contact information above).

English

If this information is needed in another language, please contact the BRPC's Title VI Coordinator at 413-442-1521.

Spanish

Si necesita esta información en otro idioma, por favor contacte al coordinador de BRPC's del Título VI al 413-442-1521.

Berkshire Metropolitan Planning Organization

June 2026

MPO Signatories

Mass	Philip Eng, Interim Secretary and CEO, Chair of BMPO
DOT	David Mohler, Executive Director representing Phil Eng Steve Woelfel, Deputy Executive Director (alternate)
DOT	Jonathan Gulliver, MassDOT Highway Administrator
Highway	Francisca Heming, District 1 Highway Director, representing Administrator Gulliver Mark Moore, Highway Division District 1 (alternate)
BRPC	Malcolm Fick, Chair (Gt Barrington) Buck Donovan, Alternate (Lee)
BRTA	Douglas McNally, Chair (Windsor) Kathleen Lambert, Administrator (alternate) Ben Hansen (second alternate)
Pittsfield	The Honorable Peter Marchetti Representing Pittsfield (permanent member) Ricardo Morales (first alternate) Tyler Shedd (second alternate)
N. Adams	The Honorable Jennifer Macksey Representing North Adams (permanent member) Michael Nuvallie (first alternate) Tim Lescarbeau (second alternate)
North	Jay Meczywor, Adams
Subregion	Vacant (alternate)
North	Marc Strout, Dalton
Central	Ron DeAngelis, Cheshire (alternate)
South	
East	Gordon Bailey, Lee (alternate)
South	Dottie Bonbrake, Mount Washington
West	Vacant (alternate)



MPO ENDORSEMENT:

BERKSHIRE METROPOLITAN PLANNING ORGANIZATION
UNIFIED TRANSPORTATION PLANNING WORK PROGRAM
2026-2027

This is to certify that the Berkshire County Metropolitan Planning Organization (MPO) hereby endorse the Unified Planning Work Program for the Berkshire Regional Planning Commission for the federal fiscal year beginning October 1, 2026, and the MPO authorizes the Chairman to endorse the document on their behalf.

Phillip Eng
Interim MassDOT Secretary and CEO
Berkshire MPO Chairman

Date

Contents

MPO ENDORSEMENT:	i
Transportation Acronyms:	iv
Introduction	1
Performance Based Planning	2
Transportation Funding Sources	4
Geographical Distribution of UPWP Funded Studies.....	5
UPWP Administrative Adjustments and Amendments	8
Work Element 1: Management/Certification of 3-C Process	9
Task 1.1 Management of the 3-C Process	9
Task 1.2 Unified Planning Work Program	11
Task 1.3 Public Participation.....	12
Task 1.4 Title VI.....	14
Task 1.5 TIP Development.....	15
Work Element 2: Technical Support and Data Collection.....	16
Task 2.1 GIS, Mapping and Graphics.....	16
Task 2.2 Regional Data and Analysis	18
Task 2.3 Traffic and Travel Data Collection	19
Task 2.4 Travel Forecasting and Traffic Analysis	20
Task 2.5 Pavement & Asset Management.....	21
Work Element 3: Regional Planning Studies	23
Task 3.1 Special Studies	23
Task 3.2 Active Transportation Planning	25
Task 3.3 Regional Transit Planning.....	27
Task 3.4 Safety Initiatives	29
Task 3.5 Transportation Infrastructure Protection Planning	30
Task 3.6 Freight and Freight Rail Planning.....	31
Task 3.7 Regional Performance Measures Assessments	32
Work Element 4: Other Activities.....	33
Task 4.1 Land Use/ Transportation Planning	33
Task 4.2 Local Technical Assistance	35
Task 4.3 Scenic Byway Projects	36
Task 4.4 Rail and Transit Service Enhancement	37
Task 4.5 Outreach and Interregional Coordination	38
Direct Expense.....	40
Funding Profile	41
Cost Category Summary	42
Budget Reconciliation	42
UPWP Staff Listing.....	43
Berkshire Regional Planning Commission Revenue Sources for Fiscal Year 2027.....	44
Berkshire Regional Planning Commission Projected Expenditures for Fiscal Year 2027.....	47
Unified Planning Work Program: Appendix	49

Intentionally Blank.

Transportation Acronyms:

ABP: Accelerated Bridge Program
 ADA: Americans with Disabilities Act
 ADT: Average Daily Traffic
 ATR: Automatic Traffic Recorder
 BMS: Bridge Management System
 BRTA: Berkshire Regional Transit Authority
 BRPC: Berkshire Regional Planning Commission
 CAAA: Clean Air Act Amendments of 1990
 CDBG: Community Development Block Grant
 CFR: Code of Federal Regulations
 CIP: Capital Investment Plan
 CMAQ: Congestion Mitigation and Air Quality
 CMP: Congestion Management Process
 CMP: Corridor Management Plan – Scenic Byways
 CO: Carbon Monoxide
 COA: Council On Aging
 CPS: Corridor Planning Study
 CSS: Context Sensitive Solutions
 DCR: Department of Conservation and Recreation
 DDS: Department of Developmental Services
 DEP: Department of Environmental Protection
 DHCD: Department of Housing & Community Development
 DLTA: District Local Technical Assistance
 DOT: Department of Transportation
 DPH: Department of Public Health
 DTA: Division of Transitional Assistance
 EDA: Economic Development Administration
 EIR: Environmental Impact Report
 EIS: Environmental Impact Statement
 ENF: Environmental Notification Form
 EOEEA: Executive Office of Energy and Environmental Affairs
 EOT: Executive Office of Transportation
 EPA: Environmental Protection Agency
 EPDO: Equivalent Property Damage Only
 FAA: Federal Aviation Administration
 FAST Act: Fixing America’s Surface Transportation Act
 FFY: Federal Fiscal Year
 FHWA: Federal Highway Administration
 FO: Functionally Obsolete
 FRA: Federal Railroad Administration
 FTA: Federal Transit Administration
 GHG: Green House Gas
 GIS: Geographic Information System
 GPS: Global Positioning System
 HAZMAT: Hazardous Material

HCM: Highway Capacity Manual
HOV: High Occupancy Vehicle
HPMS: Highway Performance Monitoring System
HPP: High Priority Project
HSIP: Highway Safety Improvement Program
I&M: Inspection & Maintenance
IM: Interstate Maintenance
ITE: Institute of Transportation Engineers
ITS: Intelligent Transportation Systems
ISTEA: Intermodal Surface Transportation Efficiency Act of 1991
JARC: Job Access Reverse Commute
LOS: Level of Service
LAP: Language Assistance Plan
LPA: Local Planning Assistance
LPMS: Local Pavement Management System
MAC: Massachusetts Aeronautics Commission
MARPA: Massachusetts Association of Regional Planning Agencies
MARTA: Massachusetts Association of Regional Transit Authorities
MassDOT: Massachusetts Department of Transportation
MassGIS: Massachusetts Geographic Information System
MBTA: Massachusetts Bay Transportation Authority
MEMA: Massachusetts Emergency Management Agency
MEPA: Massachusetts Environmental Policy Act
MHC: Massachusetts Historical Commission
MIS: Major Investment Study
MISER: Massachusetts Institute for Social and Environmental Research
MOU: Memorandum of Understanding
MPO: Metropolitan Planning Organization
MUTCD: Manual on Uniform Traffic Control Devices
MVP: Municipal Vulnerability Preparedness Plan
MWRA: Massachusetts Water Resources Authority
NAAQS: National Ambient Air Quality Standards
NEPA: National Environmental Policy Act
NFA: Non Federal-Aid
NHS: National Highway System
NOx: Oxides of Nitrogen
NTD: National Transit Database
NTS: National Transportation System
NTSB: National Transportation Safety Board
OCI: Overall Condition Index (used with pavement)
OTP: Office of Transportation Planning
PCI: Pavement Condition Index
PL: Metropolitan Planning funds (federal)
PMS: Pavement Management System
POP: Public Outreach Program
PPP: Public Participation Plan
PPP: Public / Private Partnership

PRC: Project Review Committee
PRWORA: Personal Responsibility & Work Opportunity Reconciliation Act
PWED: Public Works/Economic Development
RIF: Roadway Inventory Files
RFP: Request For Proposal
RFQ: Request For Qualifications
ROW: Right Of Way
RPA: Regional Planning Agency
RSA: Roadway Safety Audit
RTA: Regional Transit Authority
RTP: Regional Transportation Plan
SAFETEA-LU: Safe, Accountable, Flexible and Efficient Transportation Equity Act
SAR: Strategic Assessment Report
SD: Structurally Deficient
SIP: State Implementation Plan (for Air Quality)
SOV: Single Occupancy Vehicle
SPR: Statewide Planning & Research
STIP: State Transportation Improvement Program
STP: Surface Transportation Program
TAC: Transportation Advisory Committee
TAZ: Transportation Analysis Zone
TCM: Transportation Control Measures
TDM: Travel Demand Management
TEA-21: Transportation Equity Act for the 21st Century
TEC: Transportation Evaluation Criteria
TI: Transportation Improvement (in SAFETEA-LU)
TIP: Transportation Improvement Program
TMA: Transportation Management Association
TMC: Turning Movement Count
TRB: Transportation Research Board
TSM: Transportation Systems Management
UPWP: Unified Planning Work Program
VMS: Variable Message Sign
VMT: Vehicle Miles of Travel

Introduction

The Unified Planning Work Program (UPWP) is a description of the annual program for a continuing, cooperative and comprehensive (3C) transportation planning process in the Berkshire region. As staff to the Berkshire Metropolitan Planning Organization (MPO), the Berkshire Regional Planning Commission (BRPC) is responsible for developing the UPWP in cooperation with the MPO and staff of member transportation agencies including the Berkshire Regional Transit Authority (BRTA) and Massachusetts Department of Transportation (MassDOT).

The UPWP provides an indication of regional long and short-range transportation planning objectives, the budget necessary to sustain the overall planning effort, and the sources of funding for each specific program element. All tasks will be performed by BRPC in cooperation with appropriate agencies including BRTA. The only exceptions are traffic data collection (Task 2.3), Benchmark's Website update (Task 2.2) and Transit Route Evaluation Study (Tasks 3.3) which will be performed by consultants.

The work tasks within this UPWP reflect issues and concerns from transportation agencies at the federal, state and local levels. The UPWP continues BRPCs emphasis on tasks leading to implementation of transportation improvements. Many of these tasks support the vision, goals and objectives of the [Regional Transportation Plan](#) and provisions of federal legislation, particularly *Fixing America's Surface Transportation* (FAST) Act (Public Law No. 114-94), the Bipartisan Infrastructure Law (Public Law No. 117-58, the Clean Air Act Amendments of 1990 (CAAA), the Americans with Disabilities Act (ADA), and the Civil Rights Act of 1964. Additionally, the UPWP aligns with the vision and goals of the statewide long-range plan, *Beyond Mobility*.

This UPWP will focus on the following:

- Management of the 3C Process and TIP Development
- Preparation of a new TIP and prioritization of new projects
- Corridor access and land use management for communities
- Continued investment in transportation software and professional development.
- Safety as a major consideration for all travel modes
- Maintenance of the Pavement Management System.
- Annual Title VI reporting
- Support for bicycling and pedestrian travel and implementing Complete Streets initiatives
- Improving the accuracy and scope of data used in transportation planning, including traffic volumes, crash data, land development and major businesses
- Transportation technical assistance to local governments
- Travel Demand Model Updates
- Performance based planning and performance measures
- Expansion of transit and rail service
- Monitor Berkshire Flyer pilot service
- Outreach and interregional coordination

Performance Based Planning

Performance-based planning and programming (PBPP) is a mandatory component of the Unified Planning Work Program (UPWP), ensuring transportation investments are data-driven and aligned with national goals. It involves setting performance targets for safety, infrastructure condition, and system reliability, with tasks often included in the UPWP for data collection, target selection, and progress reporting.

The Federal Highway Administration (FHWA) continues to recognize the importance of the UPWP to address ten planning factors, specifically during the development of the UPWP:

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency;
2. Increase the safety of the transportation system for motorized and non-motorized users;
3. Increase the security of the transportation system for motorized and non-motorized users;
4. Increase the accessibility and mobility options available to people and for freight;
5. Protect and enhance the environment, promote energy conservation, and improve quality of life;
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
7. Promote efficient system management and operation;
8. Emphasize the preservation of the existing transportation system;
9. Improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation; and
10. Enhance travel and tourism.

This UPWP addresses the above ten Planning Factors in a variety of ways, the sum of which is comprehensive. The way each planning task/activity applies to the factors is depicted in the following table (TABLE 1).

Work efforts through the UPWP process are consistent with the ten planning factors developed and expanded through previous legislation and established goals of the Regional Transportation Plan. These factors are applicable to transportation planning to provide for a safe and efficient transportation system. Performance-based planning contributes to the success of an efficient transportation system which includes integrated multi-modal transportation.

Table 1: Applicability of UPWP Tasks to Metropolitan Planning Factors

Task Number	UPWP Element	Metropolitan Planning Factor									
		1	2	3	4	5	6	7	8	9	10
1.1	Management of 3C Process	√	√	√	√	√	√	√	√	√	√
1.2	UPWP	√	√	√	√	√	√	√	√	√	√
1.3	Public Participation	√	√	√	√	√	√	√	√	√	√
1.4	Title VI	√	√	√	√	√	√	√	√	√	√
1.5	TIP Development	√	√	√		√		√	√	√	√
2.1	GIS, Mapping and Graphics	√	√	√	√	√	√	√	√	√	√
2.2	Regional Data & Analysis	√	√	√	√	√	√	√	√	√	√
2.3	Traffic and Travel Data	√	√	√	√	√	√	√	√	√	√
2.4	Travel Forecasting & GHG Analysis	√	√		√	√	√	√	√	√	√
2.5	Pavement & Asset Management	√	√	√	√	√	√	√	√	√	√
3.1	Special Studies	√	√	√	√	√	√	√	√	√	√
3.2	Active Transportation Planning	√	√	√		√		√	√	√	√
3.3	Regional Transit Planning	√		√	√	√	√	√	√	√	√
3.4	Safety Initiatives	√	√			√		√	√	√	√
3.5	Transp. Infrastructure Protection	√	√	√		√		√	√	√	√
3.6	Freight & Freight Rail Planning	√	√	√	√	√	√	√	√	√	√
3.7	Regional Performance Measures	√	√	√	√	√	√	√	√	√	√
4.1	Transportation and Land Use	√	√	√	√	√	√	√	√	√	√
4.2	Local Technical Assistance	√	√	√	√	√	√	√	√	√	√
4.3	Scenic Byway Projects	√	√	√	√	√	√		√	√	√
4.4	Expansion of Transit & Rail Service	√	√	√	√	√	√	√	√	√	√
4.5	Outreach & Interregional Coord.	√	√	√	√	√	√	√	√	√	√

The descriptions of the tasks to be accomplished and the budgets for these tasks are based on the best estimate of what can be accomplished within the limits of available resources. If, in the performance of this work program, it becomes apparent that certain tasks cannot be accomplished due to changing or unforeseen circumstances, the UPWP will be adjusted by redefining the scope of the tasks and/or reallocating funds among tasks. Such adjustments will be made in cooperation with MassDOT, the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA), the Berkshire Regional Transit Authority (BRTA), and other concerned agencies.

On November 15, 2021, the [Infrastructure Investment and Jobs Act \(IIJA\) \(Public Law 117-58, also known as the “Bipartisan Infrastructure Law”\)](#) was signed into law. The BIL does continue all requirements that applied to the Metropolitan Planning Program under the Fixing America’s Surface Transportation (FAST) Act. It also requires each MPO to use at least 2.5% of its PL funds on specified planning activities to increase safe and accessible options for multiple travel modes for people of all ages and abilities. This requirement is addressed through Task 3.2, Active Transportation Planning through Complete Streets activities; the task budget of \$60,000 exceeds the 2.5% requirement of expenditure on this task.

Transportation Funding Sources

Federal Highway Administration (FHWA)/MassDOT -MassDOT receives funds from several FHWA programs that are passed through to planning agencies to conduct transportation planning activities. Those programs include Metropolitan Planning (PL), Statewide Planning and Research (SPR), Scenic Byways, High Priority Projects (HPP), Transportation, Community and System Preservation (TCSP) and earmarked appropriations. The first two categories are specifically intended for planning. Funding from those programs is apportioned to states on the basis of population in urbanized areas and relative to the amount of highway construction funds the state receives. MassDOT maintains multi-year contracts with regional planning agencies to conduct transportation related planning activities utilizing the PL and SPR funds received from FHWA. The other programs mentioned above are not exclusively for planning but may be used for that purpose.

Within the Berkshire region the predominant source of funding is a combination of federal (PL) and state funds. These funds are allocated to regional planning agencies in the state, using a formula agreed to by the affected agencies. Funds must be spent within the year allocated. Any unspent funds will be de-obligated at the end of each federal fiscal year. The decision to re-obligate unused PL funding is at the discretion of the State. For the federal fiscal year 2027, the Berkshire region's PL allocation is \$822,252. The UPWP meets FHWA's requirement that at least 33% of PL funds result in tangible products. This UPWP also includes an additional \$155,000 of de-obligated PL funding for a transit route evaluation study and micro-transit integration study.

Federal Transit Administration (FTA)/MassDOT/BRTA -Two types of funds are available for transit planning in the Berkshire region. Section 5303 and Section 5307. Section 5303 funds are designated for the use of planning and technical studies related to urban mass transportation. They are passed from FTA through MassDOT to the regional planning agencies in the state. This FFY 2027 UPWP will be funded by a combined PL/5303 contract which will be administered by the FHWA and the match for 5303 funding will be provided by MassDOT.

Section 5307 funds can be used for planning as well as other purposes and are distributed by FTA on the basis of each transit authority's service area population. However, because the amount allocated to the BRTA is just enough to cover the capital and operating needs of that agency, it has opted not to use any of those funds for planning. Therefore, no Section 5307 planning work is included in this UPWP. The time periods, or "program years", for the various funding sources are outlined in the following chart:

Funding Source:	Fiscal Period:
FHWA(PL)/MassDOT	October 2026 through September 2027
FTA/MASSDOT 5303	October 2026 through September 2027

Geographical Distribution of UPWP Funded Studies

BRPC staff conducted a geographical distribution of transportation planning tasks/studies completed in connection within the UPWPs spanning the last five years. This assessment is similar to that utilized in the TIP to identify projects that potentially impact minority and low-income block groups in the region and will influence future work. The map below depicts the studies/task in relation to these areas.

Figure 1: UPWP Projects by Community

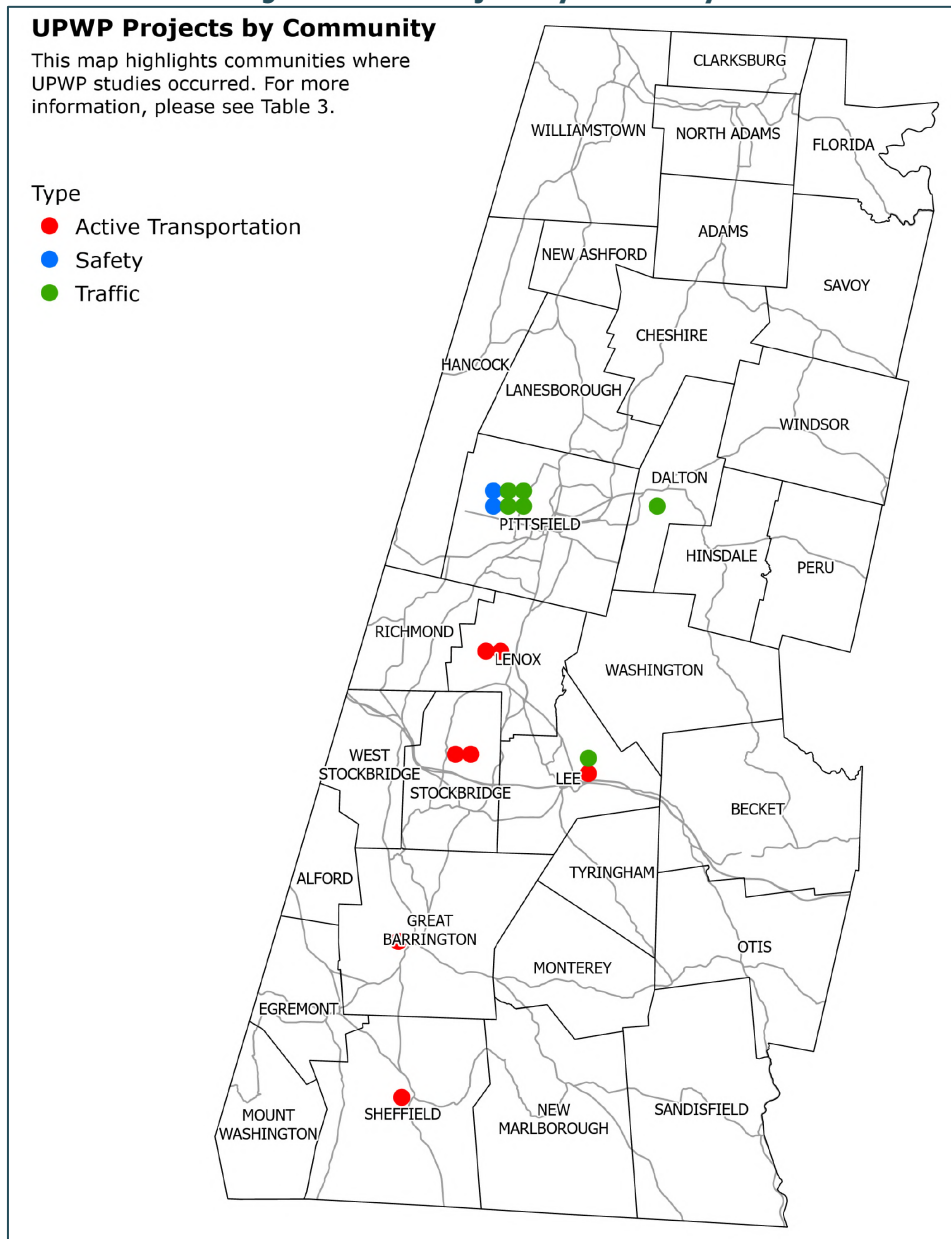


Table 2: FFY 2021-2026 Regional Projects Table

Regional Project	Month	Year	FY
TIP			Annual
UPWP			Annual
2024 RTP			FY 2023
EV Infrastructure Strategic Plan	June	2021	FY2021
Bike Path Implementation Story Map	June	2021	FY2021
Traffic Safety in Berkshire Town Centers	January	2022	FY2022
Coordinated Human Service Transportation Plan	June	2023	FY2023
Roundabout Safety and Effectiveness Analysis	April	2024	FY2024
Berkshire Comprehensive Safety Action Plan	December	2024	FY2025
Crosswalk Inventory	July	2026	FY2026
Freight and Goods Movement Assessment	August	2026	FY2026
Berkshire County High Injury Dashboard	August	2026	FY2026
Transportation Assets Data Catalogue	September	2026	FY2026

Table 3: FFY 2021-2026 Specific Studies

Project Name/description	Month	Year	FY	Community
E. Housatonic/Pomeroy Ave Traffic Study	October	2020	FY2021	Pittsfield
East Street (Route 9) RSA	April	2022	FY2022	Pittsfield
Lee Roundabout Concept Analysis	March	2022	FY2022	Lee
West Street Safety Analysis	January	2023	FY2023	Pittsfield
Route 7&9 Intersection Bottle Neck Analysis	December	2023	FY2024	Pittsfield
First Street Corridor Study	December	2024	FY2025	Pittsfield
Dalton Divion Rd. Concept Analysis	February	2025	FY2025	Dalton
Route 20 Blantyre Road RSA	August	2025	FY2025	Lenox
Emerald Necklace Bike Ped Circulation Study	September	2025	FY2025	Stockbridge & Lenox
Route 7 (Central Pittsfield) ITS Feasibility	September	2026	FY2026	Pittsfield
Southern Berkshire Bike Path Feasibility Study	September	2026	FY2026	Lee, Lenox, Stockbridge, Great Barrington, Sheffield

In performing this assessment, UPWPs from the past five years were reviewed to identify the transportation planning tasks which were undertaken and completed in the Berkshire MPO region. In addition to these major planning efforts, other activities such as data collection, local technical assistance requests and regional activities including the preparation of the Transportation Improvement Plan (TIP) and the Coordinated Human Services Transportation Plan were conducted as UPWP work tasks.

UPWP Administrative Adjustments and Amendments

During the course of the year, there may be instances when a change to the Unified Planning Work Program (UPWP) is necessary. These changes can range from minor to major. The following section has been developed to outline the process that will be followed to effectuate changes to the UPWP. Changes which are relatively minor in nature will be handled as Administrative Adjustments; modifications which are more significant will be handled as an amendment. Below in table 4 are general guidelines regarding the conditions that constitute an administrative adjustment or amendment to the UPWP. All proposed administrative adjustments and amendments must be presented to the MPO for consultation. Both adjustments and amendments must be voted on by the MPO members; amendments must be released for 21-day public comment period prior to endorsement.

Table 4: UPW Adjustment and Amendment Guidelines

UPWP Administrative Adjustment	UPWP Amendment
Reallocation of budget funds when below 25% of total task cost	Addition or Removal of UPWP task(s)
Adjustment to a project scope	Significant change in project scope, cost, and/or time allocation
	Change in start/completion dates within the originally intended federal fiscal year(s)

Submission of Budget Reallocation Request

Following MPO endorsement of the adjustment or amendment, a Budget Reallocation Request form will be prepared and submitted to MassDOT Office of Transportation Planning (OTP). All fields of the form will be filled out with clear indication that the MPO was consulted prior to submission. Back up documentation will be submitted, including the UPWP description of the task(s) affected, original budget, revised budget, and justification for the request. MassDOT is strongly encouraged to provide final approval in an expeditious manner.

Definition of Significant Change:

With respect to an amendment to the UPWP attributed to a significant change, it is considered significant when it alters the original intent of the project or intended conclusions of the project. It may also entail a change to the project scope, budget, project schedule and time allocation. A full amendment to the UPWP including a public comment period and FHWA approval will be required for budget reallocations that exceed twenty-five percent of the total task budget.

Work Element 1: Management/Certification of 3-C Process

This work element encompasses the administration and support of the 3C transportation process and has been divided into the following five tasks:

Task 1.1 Management of the 3-C Process

OBJECTIVE:

Support, and facilitate an open Comprehensive, Cooperative, and Continuing (3C) transportation planning and programming process at all levels of government in conformance with applicable federal and state requirements and guidelines as described in the 3C Memorandum of Understanding.

PREVIOUS ACTIVITIES:

1. Support meetings of the Transportation Advisory Committee (TAC) and MPO and maintain certification of the planning process.
2. Participate in Massachusetts Association of Regional Planning Agencies (MARPA) and Transportation Managers Group meetings.
3. Provide coordination with Berkshire communities, Berkshire Regional Transit Authority (BRTA) and private transportation providers.
4. Review technical literature on transportation planning procedures.
5. Review federal transportation regulations pursuant to the Bipartisan Infrastructure Law.
6. Prepare monthly progress reports and invoices, supervise transportation planning staff and administer 3-C contract.

PROPOSED ACTIVITIES:

1. Provide staff support to the Berkshire Metropolitan Planning Organization (MPO) and its members on transportation plans and programs. Prepare and distribute information for meetings of Berkshire MPO, Transportation Advisory Committee and BRPC Transportation Committee and Commission.
2. Participate/assist in the MPO self-certification determination procedures. Prepare and periodically update other regional planning documents necessary to maintain federal certification of the Berkshire planning region and BRTA eligibility to receive transit assistance. Attend and participate in transit-related meetings such as the BRTA Board, BRTA Human Service Transportation (HST), BRTA Advisory Committee on Disability, and the Berkshire Regional Coordination Council.
3. Participate in the Transportation Managers Group meetings. Review and comment on federal and state transportation-related plans, programs, legislation, regulations, and guidelines with a focus toward the development of Performance Measures. Review literature on new transportation planning procedures.
4. Provide transportation planning services in support of the BRPC's comprehensive planning programs and conduct meetings on transportation issues. Perform various transportation-related analyses as needed.
5. Support staff professional development to enhance transportation planning capacity. Supervise transportation staff. Recruit transportation staff as needed.
6. Monitor the progress of work, budgets, and scheduling of various work tasks. Prepare progress reports and invoices for work completed. Maintain official records and files of activities relating to the 3C Transportation Planning process.

PRODUCTS:

1. Memoranda and reports as needed.
2. Updates and amendments to certification documents as required.
3. MPO and TAC meeting minutes and reports.
4. Monthly invoices and annual report.

SCHEDULE:

1. Work on this task will be continuous throughout FFY 2026

COMMUNITY BENEFICIARY:

All Berkshire County Communities

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$ 148,000/37,000	\$ 185,000	190
TOTAL	\$ 185,000	\$ 185,000	190

Task 1.2 Unified Planning Work Program

OBJECTIVE:

Prepare and maintain a Transportation Unified Planning Work Program (UPWP) that describes and addresses all transportation and transportation-related planning activities anticipated within the Berkshire planning region.

PREVIOUS ACTIVITIES:

1. Monitor work schedule and budget for FFY 2026.
2. Draft a new UPWP for FFY 2026.

PROPOSED ACTIVITIES:

1. Publish the UPWP.
2. Monitor, review and amend Berkshire's FFY 2027 UPWP as needed. Circulate revisions to the appropriate agencies for review and/or endorsement.
3. Develop a new UPWP for the Berkshire planning region covering FFY 2028.

PRODUCTS:

1. FFY 2027 UPWP Document.
2. Monitor work schedule and budget.
3. Amendments to the FFY 2027 UPWP as necessary.

SCHEDULE:

1. Draft of FFY 2027 UPWP for MPO review – May 2027
2. MPO endorsement of FFY 2027 UPWP – June 2027
3. Federal agency approval of FFY 2027 UPWP – September 30, 2027

COMMUNITY BENEFICIARY:

All Berkshire County Communities

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$20,000/5,000	\$25,000	20
TOTAL	\$25,000	\$25,000	20

Task 1.3 Public Participation

OBJECTIVES:

Provide the public with complete information, timely notice, and opportunities for continuing involvement in the 3C process and ensure that all segments of the population are able to fully participate. Assess the effectiveness of the current Public Participation Process and enhance the process of regional involvement supporting the objectives of the Bipartisan Infrastructure Law.

PREVIOUS ACTIVITIES:

1. Produce transportation related articles for the BRPC monthly newsletter, "Common Ground".
2. Update and maintain mailing lists for public participation.
3. Update website with regional transportation planning activities.
4. 2018 Public Participation Plan.

PROPOSED ACTIVITIES:

1. Prepare transportation articles for "Common Ground", BRPC's monthly newsletter; perform regular updates to the agency's website.
2. Develop graphics, charts, data visualizations and materials for public distribution to improve communications.
3. Apply the Public Participation Process to transportation program activities and tasks; prepare for and attend public meetings; perform research to increase public participation including virtual public involvement; inform and educate residents on BRPC's transportation initiatives.
4. Explore alternative outlets to reach Limited English Proficient populations
5. Regular updates of email addresses for public participation, outreach and MassDOTs Engage tool.
6. Network with social service agencies, transportation providers, neighborhood groups, and community organizations to enhance outreach efforts.
7. Pursue additional modes of digital communication and outreach such as PSA's, social media and radio.

PRODUCTS:

1. Transportation articles for the BRPC newsletter, *Common Ground*.
2. Periodic updates to BRPC's webpage to maintain current information on transportation initiatives and projects.
3. Expanded public outreach efforts and media contacts.
4. Actions to ensure that the transportation public involvement process contains no barriers to participation by minority and low-income groups. Produce documents and maintain website which are digitally accessible.
5. Updated Public Participation Plan emphasizing virtual public involvement (VPI) techniques.
6. Preparation of meeting minutes.

SCHEDULE:

1. Public Participation efforts will be ongoing throughout FFY 2027

COMMUNITY BENEFICIARY:

All Berkshire County Communities

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$23,300/5,800	\$29,000	40
TOTAL	\$29,000	\$29,000	40

Task 1.4 Title VI

OBJECTIVE:

To integrate the non-discrimination principles of Title VI into the 3C Transportation Planning process and ensure that all segments of the population are able to fully participate and have their interests represented. Ensure Title VI protected classes are considered in the project selection process of developing the TIP; prepare annual Title VI report document.

PREVIOUS ACTIVITIES:

1. Preparation of Title VI maps (census block maps) for towns and cities in Berkshire County.
2. Monitoring of trends or changes to targeted population groups.
3. Prepare Title VI Plan.

PROPOSED ACTIVITIES:

1. Continued monitoring of demographic trends and shifts in Berkshire County.
2. Where advisable, and within parameters of cost feasibility, translate BRPC materials for distribution
3. Evaluate projects to determine impacts as part of the RTP/ TIP project evaluation processes.
4. Conduct outreach, engage and take appropriate actions to ensure that the transportation public involvement process does not contain barriers to participation.
5. Maintain database containing email contacts of community groups and relevant non-profits and work to develop and maintain productive relationships with these groups.
6. Provide translation assistance consistent with LAP.
7. Prepare annual Title VI report; coordinate with MassDOT ODCR as necessary.

PRODUCTS:

1. Annual Title VI report
2. Updated outreach contact list
3. Website updates for Title VI documents

SCHEDULE:

1. Work will be ongoing throughout FFY 2027
2. Annual Title VI report: December 31, 2026

COMMUNITY BENEFICIARY:

All Berkshire County Communities

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$12,800/3,200	\$16,000	20
TOTAL	\$16,000	\$16,000	20

Task 1.5 TIP Development

OBJECTIVE:

Develop, amend, and maintain the Transportation Improvement Program (TIP) for the Berkshire Region. Update and refine a multi-year program of transportation improvement projects that is consistent with the Regional Transportation Plan (RTP), the State Implementation Plan, EPA Air Quality Conformity Regulations, FHWA/FTA Planning Regulations, and the Massachusetts Statewide Road and Bridge Policy.

PREVIOUS ACTIVITIES:

1. Monitor progress of TIP implementation.
2. Request submittal of transportation improvement projects from municipalities, MassDOT, BRTA, and other transportation providers.
3. Maintain a database of improvement projects.
4. Produce and distribute draft TIP documents for federal, state, and local parties.
5. Provide assistance to applicants with their TIP projects.
6. Provide information and recommendations to the TAC and the MPO.

PROPOSED ACTIVITIES:

1. Prepare the 2028-2032 Transportation Improvement Program utilizing the eSTIP application. Solicit the submittal of transportation improvement and CMAQ projects, including the preparation of CMAQ consultation materials and participation in CMAQ consultation meetings.
2. Inform, educate, and collaborate with municipalities regarding the process of submitting projects for consideration in the TIP. Assist communities with preparing online project need/project initiation forms and advancing projects to project initiation by providing technical assistance in all stages of project development and implementing TIP projects.
3. Monitor the status of projects in the TIP. Prepare amendments and adjustments, as necessary.

PRODUCTS:

1. FFY 2028-2032 Transportation Improvement Program.
2. Amendments to the FFY 2027-2031 TIP as necessary.

SCHEDULE:

1. Draft of FFY 2028-2032 TIP for MPO review – March 2027
2. Draft FFY 2028-2032 TIP released by MPO for public comment- April 2027
3. MPO endorsement of FFY 2028-2032 TIP – May 2027
4. Federal agency approval of FFY 2028-2032 TIP – September 30, 2027

COMMUNITY BENEFICIARY: All Berkshire Communities

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$30,400/7,600	\$38,000	45
TOTAL	\$38,000	\$38,000	45

Work Element 2: Technical Support and Data Collection

This element documents activity to be conducted in support of transportation planning tasks described in other UPWP elements. Included as part of this activity is a focus on performance measures including research, analysis, public involvement/outreach, selection and implementation transitioning to performance-based planning.

These activities include technical planning tasks necessary to provide a basis for transportation planning, evaluation of transportation improvement decisions, and monitoring and management of the transportation system. This includes data collection and management, analytical procedures, and computer operations and the tasks included in this work element are linked to all other work elements of this UPWP. The work activities of this task will utilize tools and software available through MassDOT and include INRIX, Replica and Conveyal.

Task 2.1 GIS, Mapping and Graphics

OBJECTIVE:

Continue to develop and maintain digital geo-coded referenced data about the Berkshire Region and its transportation systems. BRPC seeks to increase access to its extensive regional database, improve spatial analytical capabilities and serve as a catalyst for cooperative development, exchange, and distribution of map data.

PREVIOUS ACTIVITIES:

1. Create working maps and visual displays.
2. Upgrade GIS software and office computers.
3. Update road inventory data layer.

PROPOSED ACTIVITIES:

1. Maintain and enhance digital base maps and data layers including road inventory file, bicycle facilities, sidewalks and traffic signals.
2. Provide mapping and related support for highway system planning, transit planning, and coordination with regional land use planning.
3. Support distribution of information to the public and planning stakeholders through thematic maps and educational multi-media presentations.
4. Participate in the Massachusetts Regional Planning Agency GIS group. Work with regional, state, and federal agencies on data standards and map standards.

PRODUCTS:

1. Maintenance of BRPC GIS System.
2. Maintenance of Data Layers to support Transportation Planning activities.
3. Mapping and Graphics to support Transportation Planning activities.
4. GIS coverage and map of BRTA bus stops.

SCHEDULE:

1. Work on this task will be ongoing throughout FFY 2027

COMMUNITY BENEFICIARY:

All Berkshire County Communities

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$12,800/3,200	\$16,000	14
TOTAL	\$16,000	\$16,000	14

Task 2.2 Regional Data and Analysis

OBJECTIVE:

Collect and maintain data about the Berkshire Region. Support decision-making for regional transportation and land-use planning. Improve analytical capabilities, increase access to regional databases, and analyze statistical information related to trends and projections.

PREVIOUS ACTIVITIES:

1. Collect and manage data associated with Berkshire Benchmarks
2. Develop Berkshire Benchmarks website
3. Coordinate with 2020 Census. Promote Census outreach efforts.
4. Update databases and analyses with 2020 Census data.

PROPOSED ACTIVITIES:

1. Update and expand demographic and economic database, such as employment data, land use, population, and household statistics; incorporate ACS data.
2. Participation in Data Users Group (DUG) meetings and related activities.
3. Collect data and coordinate transportation data needs with Berkshire Benchmarks.
4. Provide support to the BRPC transportation section, including computer maintenance, installation of transportation software, and review and purchasing of new software/hardware.

PRODUCTS:

1. Updated Databases.
2. Provide updates to the Berkshire Benchmarks data and website.
3. Conduct data analysis in support of Transportation Program activities and UPWP Special Studies.
4. Updated Berkshire Benchmarks website

SCHEDULE:

1. Work on this task will be ongoing throughout FFY 2027
2. Benchmark website update - February 2027

COMMUNITY BENEFICIARY:

All Berkshire County Communities

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$16,000/4,000	\$20,000	19
Website Consultant Direct Expense*	\$4000/1000		
TOTAL	\$25,000	\$20,000	19

Task 2.3 Traffic and Travel Data Collection

OBJECTIVE:

Collect and maintain traffic count data and other transportation data relating to travel behavior and travel characteristics for the Berkshire Region. Procure traffic counts requested by MassDOT through a consultant selected in accordance with Chapter 30B. Traffic counts requested by municipalities will occur based on funding availability on a first-come, first-served basis.

PREVIOUS ACTIVITIES:

1. Regional traffic count program.
2. Respond to public and community requests for traffic data.

PROPOSED ACTIVITIES:

1. Administer 2027 Traffic Count Program.
2. Retain a traffic counting firm to undertake data collection.
3. Prepare a report summarizing regional traffic counts.
4. Provide traffic data to local communities upon request and update the BRPC website with traffic count data.
5. Coordinate with MassDOT on data collection activities, including bicycle and pedestrian counts.
6. Perform data collection activities in support of program activities.
7. Utilize available subscription models such as REPLICIA to conduct aggregated travel analyses as needed.

PRODUCTS:

1. Updated Traffic Count database (web)
2. Regional Traffic Count report
3. Bicycle count data
4. Bridge inventory database

SCHEDULE:

1. 2026 Traffic Count Report – Winter 2026
2. Collect traffic data – Summer 2027

COMMUNITY BENEFICIARY:

All Berkshire County Communities

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$17,600/4,200	\$22,000	26
Traffic Counting Consultant Direct Expense*	\$7,200/1,800		--
TOTAL	\$31,000	\$22,000	26

*Direct expense to be funded with PL funds

Task 2.4 Travel Forecasting and Traffic Analysis

OBJECTIVE:

Analyze trends in regional traffic as documented by traffic counts and other travel data. Support local and regional sustainability and livability initiatives through analysis of corridors and projects in terms of circulation impacts to address the transportation sector's regional impact by estimating travel demand and the effectiveness of mitigation strategies.

PREVIOUS ACTIVITIES:

1. Prepare RTP Travel Forecasts.

PROPOSED ACTIVITIES:

1. Incorporate updated ACS data in the Regional Travel Demand Model.
2. Model calibration based on changes to inputs.
3. Coordination with MassDOT and MUG (model users' group) on modeling issues.
4. Identification of additional model enhancements; TAZ adequacy
5. Travel Demand Model training.
6. Analyses related to the development of the 2028-2032 TIP.

PRODUCTS:

1. Installation of an updated and functional Travel Demand Model.
2. Traffic forecasts and measures of transportation network performance in support of transportation planning studies.
3. Analysis of TIP projects.
4. List of future model enhancements supportive of a regional model.

SCHEDULE:

1. Work on this task will be ongoing throughout FFY 2027.

COMMUNITY BENEFICIARY:

All Berkshire County Communities

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$13,600/3,4.00	\$17,000	19
TOTAL	\$17,000	\$17,000	19

Task 2.5 Pavement & Asset Management

OBJECTIVE:

Support and assist local highway departments with the management of their roadway infrastructure. Develop and prioritize pavement improvement projects throughout the Berkshire Region with the establishment and maintenance of a regional Pavement Management System (PMS). Assess the needs for keeping the regional road network in a state of good repair.

PREVIOUS ACTIVITIES:

1. Participation in the MARPA Pavement Management Sub-committee
2. Berkshire County Pavement Condition Database

PROPOSED ACTIVITIES:

1. Maintain Pavement Management System.
2. Update MassDOT Road Inventory data and input into the Pavement Management System.
3. Compare MassDOT data with regional PMS data.
4. Develop data collection plan for non-MassDOT Federal Aid System road segments.
5. Explain the PMS program and coordination activities to elected officials, highway superintendents, and/or public works directors from local communities; provide related assistance. Communities are encouraged to contact BRPC for Pavement Management Assessment Services.
6. Collect pavement conditions for non-MassDOT Federal Aid System road segments and input data to Pavement Condition database.
7. Report to the TAC and MPO on regional pavement conditions and the costs associated with maintaining a state of good repair.
8. Data collection to support transportation infrastructure asset management.
9. Participate in statewide Pavement Management System work groups and related training.

PRODUCTS:

1. Updated MassDOT road inventory files.
2. Maintain Regional Pavement Management System and bridge condition database.
3. Annual road assessment of pavement conditions including updated MassDOT Pavement Serviceability Index condition data for federal aid routes in Berkshire County.

SCHEDULE:

1. Work on this task will begin in Fall 2026 and continue through Summer 2027.

COMMUNITY BENEFICIARY:

All Berkshire County Communities

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$16,000/4,000	\$20,000	33
TOTAL	\$20,000	\$20,000	33

Work Element 3: Regional Planning Studies

This element consists of tasks which focus on specific issues or areas of concern raised by the MPO, BRPC member jurisdictions, or topics identified in other regional planning analysis, including the Regional Transportation Plan. Special studies will include partnering with BRTA, addressing public health impacts associated with the transportation system and identifying bicycle and pedestrian improvements in accordance with the Healthy Transportation Directive, when applicable.

Task 3.1 Special Studies

OBJECTIVE:

Provide background information and analysis of selected regional transportation planning topics. Perform follow-up work on recommendations of previous studies. Enable BRPC to be responsive to short-term transportation planning needs.

PREVIOUS ACTIVITIES:

1. First Street Corridor Study.
2. Hubbard Avenue Development and Access Study.
3. Regional Bottlenecks Analysis. West Street Corridor – Pittsfield; Church St and Main St – North Adams; Route 2/ Price Chopper Plaza – North Adams.

PROPOSED ACTIVITIES:

The studies shown below are a list of special study topics compiled by staff with input from the MPO during the preparation of the UPWP. It is anticipated that work will be completed on a minimum of three studies during the program year, with additional work being initiated subject to staffing and budget constraints. The MPO will provide input on the selection of activities to be pursued.

1. Age Friendly transportation plan – Needs assessment for aged population and their mobility
2. Active Transportation critical gap analysis
3. Transportation Assets Data Catalogue – Compile information on transportation data sources that will inform available data sources, attributes and data purveyors
4. Regional Bottlenecks –perform intersection analyses and propose low-cost solutions to mitigate traffic conditions.
5. DPW Needs Assessment Study – Collaborate w municipal DPW leader to determine needs and ways in which the MPO can assist in their mission
6. Micromobility Best Practices document for municipalities

PRODUCTS:

1. Technical memorandum or reports on transportation issues of concern.
2. Analysis, evaluation and recommendations to mitigate bottleneck/traffic conditions to improve traffic and freight movement.

SCHEDULE:

1. Work on these tasks will be ongoing throughout FFY 2027.

COMMUNITY BENEFICIARY:

All Berkshire County Communities.

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$42,400/10,600	\$53,000	70
TOTAL	\$53,000	\$53,000	70

Task 3.2 Active Transportation Planning

OBJECTIVE:

Promote non-motorized transportation modes and coordinate activities of Regional and Sub-regional bicycling and walking groups. Assist communities with Complete Streets planning and implementation efforts. Advance the goals of the Massachusetts Bicycle Plan, Massachusetts Pedestrian Plan, Massachusetts Safe Routes to School Program and the Regional Transportation Plan to promote healthy transportation options.

PREVIOUS ACTIVITIES:

1. Staff support to the Berkshire Bike Path Council (BBPC).
2. Administration of Ashuwillticook trail counts.
3. GIS inventory of existing and proposed bike facilities in the Berkshire Region.
4. Southern Berkshire Bike Path Feasibility Study

PROPOSED ACTIVITIES:

1. Assist communities on Complete Streets matters; support local and regional bicycle and pedestrian planning.
2. Provide technical support to the Berkshire Bike Path Council, Northern Berkshire Community Coalition and Western New England Greenway
3. Assist with efforts leading to furthering the construction of Ashuwillticook Rail Trail segments.
4. Identify gaps in bicycle networks and develop a quality of service/bikeability index.
5. Assist in efforts to further the Adventure Trail and Bennington-Pownal-Williamstown (BPW) trail
6. Continue identifying priority areas for on road cycling improvements and pedestrian enhancements including best practices based on land use context (urban, suburban, rural) including identifying critical sidewalk gaps. Assist communities with MassDOT Safe Routes to School Program.
7. Identify areas of concern for bicycle and pedestrian safety, walkability and ADA compliance; develop scoping report for bike and pedestrian safety plan.
8. Participation in and programming activities for Bay State Bike Month.
9. Adventure Trail project development – BUILD Grant project management
10. Support local and regional bicycle and pedestrian planning including:
 - Adventure Trail – Williamstown, N Adams
 - Lee Bikeway – Lee, Lenox
 - South County – Sheffield, Gt. Barrington
11. Participate in statewide bicycle and pedestrian planning initiatives; review MassDOT Bicycle and Pedestrian plans to inform the work within this task.
12. Activities that further alternative mode use including bicycle parking, bike sharing programs and micro-mobility.
13. Actions which promote active and healthy lifestyles.
14. Efforts related to the preferred alignment of the Southern Berkshire Bike Path including outreach and education of residents and local officials.
15. Explore options to extend Mass Central Rail Trail (MCRT) into Berkshire County. Coordinate w PVPC and MassDOT.

PRODUCTS:

1. Technical assistance to municipalities on Complete Streets related matters.

2. Recommendations of capital improvements for TIP consideration that advance the Healthy Transportation Compact and GreenDOT mode shift goals.
3. Regional Bike and Pedestrian Plans.
4. Outreach and education of bicycle and pedestrian safety and public health outcomes on a time available basis.

SCHEDULE:

1. Support, coordination and outreach efforts will be ongoing throughout FFY 2027.

COMMUNITY BENEFICIARY:

All Berkshire County Communities

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$47,000/11,800	\$60,000	75
TOTAL	\$148,000	\$60,000	75

Task 3.3 Regional Transit Planning

OBJECTIVE:

Provide technical assistance for public transportation service planning. Guide decision-making for regional public transportation issues. Make recommendations for improving the existing public transportation system in support of FHWA's National Goal of increasing accessibility and mobility options available to people and for freight.

PREVIOUS ACTIVITIES:

1. Completed Southern Berkshire Community Transit study.
2. Prepare Transit Elements of the Berkshire Regional TIP.
3. Inventory of Transportation Providers in Berkshire County.
4. Prepare the TIP Transit Element.
5. Berkshire County Microtransit Feasibility Study.

PROPOSED ACTIVITIES:

1. Provide planning assistance to BRTA for fixed route, paratransit, and micro transit operations, including partnering and coordination on planning and implementation efforts.
2. Provide planning assistance to BRTA on Microtransit implementation.
3. Participate and assistance to the BRTA Microtransit Subcommittee.
4. Provide support to the Berkshire Regional Coordination Council.
5. Support and assist in identifying and programming TIP projects.
6. Participate in activities to improve mobility and transit options for Berkshire County residents.
7. Conduct an inventory of CHST vehicles, update Berkshire County Coordinated Human Services Transportation Plan as needed.
8. Project management and oversight of the BRTA Transit Route Evaluation Study. Activities leading to the implementation of microtransit services in Central and Northern Berkshires.
9. Monitor evolving transit technologies, including hydrogen bus technology and Rideshare/Coordination Software.
10. Comprehensive Transit Route Analysis and Micro-transit Service Integration (Consultant led)

PRODUCTS:

1. Technical Memoranda and statistical reports, which may include system data summaries, system performance standards, service expansion priorities, service reduction recommendations, analysis of boarding activity, analysis of existing/proposed stop locations, analysis of revenues and costs.
2. Prepare Transit Element for FFY 2028-2032 Transportation Improvement Program.
3. Amendments to the FFY 2027-2031 TIP as necessary
4. Transit Route Analysis and Micro-transit Integration study document

SCHEDULE:

1. Work on this task will be ongoing throughout FFY 2027.
2. Transit TIP Element - April 2027

COMMUNITY BENEFICIARY:

All Berkshire County Communities

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$46,400/\$11,600	\$58,000	70
Transit Consultant Direct Expense*	\$124,000/31,000		
TOTAL	\$213,000	\$58,000	70

Task 3.4 Safety Initiatives

OBJECTIVE:

Evaluate accident data and public input to determine if there are physical conditions on roadway and roadway configurations that are safety hazards. This task is focused on addressing the FHWA’s Safety Goal Area as well as public health.

PREVIOUS ACTIVITIES:

1. Identify potential Road Safety Audit Review (RSAR) sites.
2. Road Safety Audit, South St (BMC area, W. Housatonic/Center St.) intersections in Pittsfield and Route 7/20 at Walker Street.
3. Analysis of MassDOT Crash Data for HSIP project identification.

PROPOSED ACTIVITIES:

1. Coordinate with Berkshire communities to further planning and implementation of strategies and recommendation contained in the Regional Comprehensive Safety Action Plan (STEPS).
2. Coordination with MassDOT on RSA; participate in road safety audits
3. Prioritize future year HSIP projects.
4. Activities to inform, educate and further implement effective rural safety countermeasures on regional roadway projects such as the state *Act to Reduce Traffic Fatalities*.
5. Identification of other potential safety improvements focused on distracted driving.
6. Implementation of recommendations contained in the Safe Streets and Roads for All Comprehensive Safety Action Plan; convene and facilitate the regional Vision Zero committee.
7. Participate in statewide traffic safety efforts.

PRODUCTS:

1. Documentation on high crash incident locations within Berkshire County for motor vehicle, bicycle, and pedestrian incidents.
2. Incorporation of accident analysis into other regional studies to support findings related to needed system improvements.
3. Quarterly "Vision Zero" newsletter to inform the public on safety initiatives and practices.

SCHEDULE:

1. Work on this task will occur intermittently during FFY 2027.
2. HSIP planning – Fall 2026
3. Vision Zero newsletter at the end of each quarter.

COMMUNITY BENEFICIARY:

All Berkshire County Communities

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$28,000/7,000	\$35,000	40
TOTAL	\$35,000	\$35,000	40

Task 3.5 Transportation Infrastructure Protection Planning

OBJECTIVE:

Assist communities in implementing transportation strategies that support economic, social, environmental and mobility goals. Promote innovative infrastructure practices leading to the reduction of stormwater on roadways and municipal properties/infrastructure. Perform planning activities leading to the implementation of innovative technologies.

PREVIOUS ACTIVITIES:

1. Completed Hazard Mitigation Plans
2. Collection and compilation of stream crossing data

PROPOSED ACTIVITIES:

1. Provide technical assistance to communities to advance strategies and projects that safeguard critical transportation infrastructure.
2. Assist in efforts related to Massachusetts Stream Crossing Standards and aid communities seeking financial assistance for new projects.
3. Work with MassDOT and municipalities in identifying vulnerable assets and prioritize projects; assist communities with MVP efforts.
4. Assist communities to gain access to the MVP program and participate in efforts to improve efficiency and reduce costs of culverts and bridges.
5. Research cost-effective materials and building techniques for low-impact multi-use paths and boardwalks to expand non-motorized transportation facilities.
6. Research and efforts promoting technology supportive of task objective.

PRODUCTS:

1. Local assistance and technical reports, as necessary.
2. Research and data collection that supports updates to Massachusetts Stream Crossing Standards.
3. Infrastructure Mapping identifying items of critical concern.
4. Grant applications for communities seeking funding for culvert engineering and construction costs.

SCHEDULE:

1. Work on this task will continue in FFY 2027.

COMMUNITY BENEFICIARY:

All Berkshire County Communities

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$35,200/8,800	\$44,000	57
TOTAL	\$44,000	\$44,000	57

Task 3.6 Freight and Freight Rail Planning

OBJECTIVE:

Evaluate the adequacy of the regional transportation system to effectively and efficiently provide roadway and rail improvements that support goods movement and the economy. Encourage planning, improvements, and additions to the rail network that increase the accessibility and mobility options available for passengers and freight. Advance planning for passenger and freight rail planning that supports goods movement, economic development, tourism, and development of a truly multi-modal transportation system.

PREVIOUS ACTIVITIES:

1. Participation in the 2018 Massachusetts Freight Plan.
2. Participation in the [2023 Massachusetts Freight Plan](#).
3. 2026 Freight and Goods Movement Assessment

PROPOSED ACTIVITIES:

1. Participate in regional, statewide, and multi-state efforts that address freight rail.
2. Participate in regional, statewide, and multi-state efforts that address freight and goods movement.
3. Coordinate with MassDOT on State freight rail and freight planning efforts.
4. Engage local decision-makers and stakeholders on freight rail planning and goods movement.
5. Review and comment on federal and statewide rail plans, programs, legislation, regulations, and guidelines.
6. Continue participation in statewide freight and goods movement efforts.
7. Evaluating opportunities to plan for and navigate the role of micromobility in the movement of goods
8. Collect and map data on freight and goods movement.

PRODUCTS:

1. Technical memos, data, and map products produced in concert with meetings, workshops, forums, grant applications, project proposals, etc., as needed.
2. Report on micromobility addressing last mile delivery applications within Berkshire County.

SCHEDULE:

1. Work on this task will be continuous throughout the fiscal year.
2. Finalize micromobility report – February 2027
3. Freight and Goods Movement engagement – ongoing thru 2027.

COMMUNITY BENEFICIARY:

All Berkshire County Communities

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$21,600/5,400	\$25,000	35
TOTAL	\$25,000	\$25,000	35

Task 3.7 Regional Performance Measures Assessments

OBJECTIVE:

This task supports federal planning requirements to integrate performance-based planning into the regional transportation process goals while addressing FHWA's national performance goals. Data collected from a number of UPWP tasks will be used to identify the progress in meeting performance measures and targets. New performance measures and targets may be developed based on statewide performance measures as required by the FAST Act and maintained by BIL.

PREVIOUS ACTIVITIES:

1. Berkshire Regional Transportation Plan
2. TIP Transportation Evaluation Criteria – Revised 2011
3. Pavement Management Program
4. 2024 RTP and TIP Performance Measures and Targets

PROPOSED ACTIVITIES:

1. Performance based planning activities including analyzing and tracking data to identify progress in meeting regional performance targets.
2. Work with MassDOT and BRTA to coordinate data collection and share analysis methods.
3. Monitor and participate in Performance Management Subcommittee meetings.
4. Analyze and track data to identify the progress in meeting regional performance measures.
5. Develop updates to the regional performance measures as necessary to coincide with statewide performance measures and FAST Act requirements.
6. Monitor federal transportation legislation and updated FHWA /FTA guidance.

PRODUCTS:

1. Regional performance measures reporting updates.
2. Adoption/endorsement of required highway and transit performance measures.

SCHEDULE:

1. Work will continue throughout 2027 with reporting updates in Winter 2027

COMMUNITY BENEFICIARY:

All Berkshire County Communities

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$19,200/4,800	\$24,000	30
TOTAL	\$24,000	\$24,000	30

Work Element 4: Other Activities

This work element provides transportation planning that addresses broader Regional Planning objectives of BRPC, including coordination with community and environmental planning.

Task 4.1 Land Use/ Transportation Planning

OBJECTIVE:

The objective of this task is to facilitate development or re-development in the region's communities to promote land use planning policies and measures to minimize sprawl or other development patterns that contribute to traffic congestion, promote sustainable development practices, assist with housing affordability matters and supporting efforts related to the updated sustainability plan, *Berkshires Forward*.

PREVIOUS ACTIVITIES:

1. Conducted public/community Smart Growth Workshops.
2. Provided technical assistance to communities to apply Smart Growth development principles.
3. Conducted activities in support of the Regional Sustainability Plan.
4. Prepared informational material to demonstrate the benefits of Low Impact Development techniques such as reduced widths and pervious pavement for residential streets.
5. Provided support to the Regional Issues Committee.
6. Coordinated land use and policy analysis with the 2024 RTP update.

PROPOSED ACTIVITIES:

1. Continue to develop principles and planning tools that Berkshire communities can use for "Smart Growth" and Sustainable Development. Review and evaluate existing or proposed land use policies, plans, or laws / regulations in selected communities to determine their effects on transportation.
2. Implement recommendations and transportation goals contained in the updated sustainability plan, *Berkshires Forward*.
3. Work with the Regional Issues Committee and other local entities on issues related to regional land use and its significance to the regional transportation network.
4. Conduct public outreach and educational activities with Select Boards and other advisory bodies.
5. Continue analysis of regional data and development trends.
6. Continue to research and develop policies and procedures to facilitate the integration of transportation, land use and environmental planning and examine the interrelationship of land use, energy use and transportation.
7. Assist and participate in activities that support economic development and housing affordability.
8. Collaborate with Community Planning on updates to the Regional Housing Plan.

PRODUCTS:

1. Technical Memoranda/ Reports related to Sustainable Development Practices and the Regional Sustainability Plan.
2. Meetings with local entities and BRPC Regional Issues Committee.
3. Efforts leading to the implementation of 2026-2036 Transportation Goals of *Berkshires Forward*.

SCHEDULE:

1. Work on this task is ongoing throughout FFY 2027.

COMMUNITY BENEFICIARY:

All Berkshire County Communities

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$14,400/3,600	\$18,000	28
TOTAL	\$18,000	\$18,000	28

Task 4.2 Local Technical Assistance

OBJECTIVE:

Provide technical resources and support for member communities and organizations. Review transportation related impact reports, traffic studies, and environmental notification forms.

PREVIOUS ACTIVITIES:

1. Provide transportation related assistance to communities on an as requested basis.
2. Review and comment on transportation aspects of Environmental Notification Forms and Environmental Impact Reports as part of the MEPA process.
3. Attend project scoping sessions for significant projects in the region as part of the MEPA process.

PROPOSED ACTIVITIES:

1. Review and comment on transportation aspects of all Environmental Notification Forms and Environmental Impact Reports as part of the MEPA process. Attend project scoping sessions for significant projects in the region as part of the MEPA process. Review all documents prepared under federal environmental laws and regulations.
2. Provide transportation planning assistance to communities as requested. Communities should contact the Transportation Program Manager to request assistance.
3. Address other unforeseen issues that may arise from time to time. This may include such things as city or town circulation plans, parking plans, or other issues for which specific studies are needed.
4. Assist communities seeking funding and provide direction to opportunities.
5. Continue to assist local communities with advancing projects to the project development process and assist with the submission of project need forms including assistance with MassDOT's project intake tool, MaPIT.

PRODUCTS:

1. Recommendations and comments as appropriate for the review of MEPA documents.
2. Reports documenting the findings and recommendations for local technical assistance requests.

SCHEDULE:

1. Work on this task will be ongoing throughout FFY 2027.

COMMUNITY BENEFICIARY:

All Berkshire County Communities

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$19,200/4,800	\$24,000	32
TOTAL	\$24,000	\$24,000	32

Task 4.3 Scenic Byway Projects

OBJECTIVE:

To preserve, improve and enhance the region’s Scenic Byways. To further efforts related to the nationally designated Mohawk Trail Scenic Byway. Work cooperatively with five communities to advance planning efforts in support of the Skyline Trail Scenic Byway.

PREVIOUS ACTIVITIES:

1. Completed Jacobs Ladder corridor Study and Management Plan
2. Completed Mohawk Trail Bikeway Phase I
3. Awarded Mohawk Trail Historic Preservation, Mohawk Bike/Ped Trail Phase II grant and Lee Bikeway grant
4. Approved Mohawk Bike/Ped Trail Phase II Scope
5. Approved Lee Bikeway Scope
6. Federal designation of Mohawk Trail Scenic Byway

PROPOSED ACTIVITIES:

1. Continue coordination with Contiguous Regional Planning Agencies on Scenic Byway project development activities.
2. Coordinate with PVPC to the steps to necessary to advance the designation of Skyline Trail as a Scenic Byway. Skyline Trail extends from Hinsdale, to Peru, Middlefield, Chester and ends in Huntington.
3. Begin preliminary planning to identify safety and preservation needs along the Skyline Trail corridor and support development of a Corridor Management Plan (CMP).
4. Support Jacobs Ladder Trail committee.
5. Apply for funds to implement projects contained in the Corridor Management Plans.
6. Stay current on National Scenic Byway funding opportunities.

PRODUCTS:

1. Support and technical assistance to regional and local Scenic Byway partners.
2. Preliminary planning and data collection for the development of a CMP for Skyline Trail.

SCHEDULE:

1. Work on this task will be ongoing throughout FFY 2027.
2. Preliminary planning/data collection – August 2027.

COMMUNITY BENEFICIARY:

Town of Hinsdale, Town of Peru, Town of Becket, Town of Lee, Town of Lenox, Town of Williamstown, Town of Florida, City of North Adams

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$16,000/4,000	\$20,000	19
TOTAL	\$20,000	\$20,000	19

Task 4.4 Rail and Transit Service Enhancement

OBJECTIVES:

To assist in efforts related to identifying revisions to fixed routes and/or expansion of existing fixed routes and paratransit services to enhance the mobility of residents in Berkshire County. To continue to advocate for increased public transit options in the region, including first and last-mile transportation needs. Continue to advocate for increased passenger rail service to improve the mobility of people and prepare for the regional rail service.

PREVIOUS ACTIVITIES:

1. BRTA Regional Transit Plan
2. Berkshire Passenger Rail Station Location and Design Analysis
3. Berkshire TMA Feasibility Study
4. East/West Rail Study
5. Northern Tier Rail Study
6. Berkshire Flyer seasonal service coordination

PROPOSED ACTIVITIES:

1. Work with BRTA to continue pursuing expanded transit service options in the region.
2. Project management and oversight of the BRTA Transit Route Evaluation Study. Activities leading to the implementation of microtransit services in Central and Northern Berkshires.
3. Support the South County Connector Microtransit Service in South County
4. Assist with implementing micro-transit to address first and last mile and employment-based transportation needs.
5. Continue efforts related to implement of East/West Rail service, including the Corridor ID Program and the associated service development plan.
6. Work with stakeholders on re-establishing passenger rail service on the Housatonic Line.
7. Coordinate and assist with Berkshire Flyer seasonal service.

PRODUCTS:

1. Expanding fixed route service and demand response systems in Berkshire County; increase ridership.
2. Participation in efforts to increase passenger rail service in Berkshire County.

SCHEDULE:

1. Participation in these efforts will be continual throughout FFY 2027.

COMMUNITY BENEFICIARY:

All Berkshire County Communities

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$24,000/6,000	\$30,000	30
TOTAL	\$30,000	\$30,000	30

Task 4.5 Outreach and Interregional Coordination

OBJECTIVES:

To participate in interregional and statewide efforts, inform and promote initiatives through these interregional efforts or BRPCs transportation work program to agencies, organizations, or municipalities. To work with neighboring regions on tasks, work plans and implementations plans and projects. To work with local stakeholders on efforts to support healthy transportation, improve regional health outcomes and address needs of elderly residents.

PREVIOUS ACTIVITIES:

1. MARPA representation and related subcommittees
2. Age Friendly Berkshires and Be Well Berkshires
3. Comprehensive Economic Development Plan
4. Berkshire Blueprint
5. Rural Policy Advisory Committee

PROPOSED ACTIVITIES:

1. Work cooperatively with MassDOT and MARPA to address interregional and statewide transportation planning and funding issues.
2. Communicate to inform public officials, advocacy groups and stakeholders on innovative transportation efforts and funding issues.
3. Work with Pioneer Valley Planning Commission, Franklin Regional Council of Governments, Central Massachusetts Regional Planning Commission, and other organizations on interregional projects including scenic byway planning, passenger rail planning, and interregional bike planning.
4. Collaborate and coordinate with state and regional entities to address economic, housing and transportation issues.

PRODUCTS:

1. Applicable agreements and statements of support related to transportation planning and funding issues.
2. A well inform public on transportation planning efforts, funding and innovative programs.
3. Innovative interdisciplinary approaches to address healthy transportation and senior transportation needs.
4. Improved local economy benefited from interdisciplinary collaboration.
5. Assistance to economic development and housing initiatives.
6. Implementation of hybrid meeting procedures.

SCHEDULE:

1. Education, outreach, and interregional coordination will occur continually throughout FFY 2027.

COMMUNITY BENEFICIARY:

All Berkshire County Communities and adjoining regions

BUDGET:

Funding Source(s)	Total	BRPC Staff Cost	BRPC Staff Days
FEDERAL/STATE	\$15,200/3,800	\$19,000	25
TOTAL	\$19,000	\$19,000	25

Direct Expense

As shown in the Funding Profile on the following page, a total of \$113,607 in Direct Expense is identified in the 2026 UPWP. These direct expenses provided for via the FHWA/MassDOT PL Contract will be expended for the following:

- \$155,000 for professional services to conduct a Transit Route Evaluation Study for BRTA routes
- \$9,000 for Traffic Counting services
- \$5,000 for updating Benchmarks website
- \$10,252 for software licenses, legal notices, travel and training expenses.

The transit route study will be funded via previously de-obligated PL funding that went unspent in FFY 2025. This study will include a comprehensive system-wide analysis of the transit system routes and provide recommendations that will improve performance as well as benefiting the new microtransit service scheduled to begin in 2027.

Funding Profile

**BERKSHIRE METROPOLITAN PLANNING ORGANIZATION
2027 UNIFIED PLANNING WORK PROGRAM
PRELIMINARY BUDGET**

Management & Certification			FHWA	20% Match
1.1 Management of the 3C Process		185,000	148,000	37,000
1.2 UPWP		25,000	20,000	5,000
1.3 Public Outreach		29,000	23,200	5,800
1.4 Title VI		16,000	12,800	3,200
1.5 TIP Development		38,000	30,400	7,600
Subtotal		293,000	234,400	58,600
Technical Support				
2.1 GIS, Mapping & Graphics		16,000	12,800	3,200
2.2 Regional Data & Analysis		20,000	16,000	4,000
2.3 Traffic and Travel Data		22,000	17,600	4,400
2.4 Travel Forecasting		17,000	13,600	3,400
2.5 Pavement & Asset Management		20,000	16,000	4,000
Subtotal		95,000	76,000	19,000
Planning Studies				
3.1 Special Studies		53,000	42,400	10,600
3.2 Active Transportation Planning		60,000	48,000	12,000
3.3 Regional Transit Planning		58,000	46,400	11,600
3.4 Safety Initiatives		35,000	28,000	7,000
3.5 Transp. Infrastructure Protection Planning		44,000	35,200	8,800
3.6 Freight & Freight Rail		25,000	20,000	5,000
3.7 Regional Performance Measures		24,000	19,200	4,800
Subtotal		299,000	239,200	59,800
Other Activities				
4.1 Transportation/ Land Use Planning		18,000	14,400	3,600
4.2 Local Technical Assistance		24,000	19,200	4,800
4.3 Scenic Byway Projects		20,000	16,000	4,000
4.4 Rail and Transit Service Enhancement		30,000	24,000	6,000
4.5 Outreach & Intergovernmental Coordination		19,000	15,200	3,800
Subtotal		111,000	88,800	22,200
Direct Expenses				
Traffic Counts	9,000		7,200	1,800
Transit Route Evaluation Study	155,000		124,000	31,000
Benchmarks website update	5,000		4,000	1,000
Miscellaneous	10,252		8,202	2,050
Subtotal		179,252	143,402	35,850
TOTAL FUNDS		977,252	781,802	195,450

Cost Category Summary

Category	FHWA	5303	State/Local	Total
Staff Labor	537,456	100,944	159,600	798,000
Consultants	135,200	-	33,800	169,000
Direct Costs	8,202	-	2,050	10,252
TOTAL				977,252

Budget Reconciliation

Check Item	Amount
Program Funding Summary Total	977,252
Task Budget Total	977,252
Cost Category Total	977,252
Difference	0

UPWP Staff Listing

POSITION	NAME	ESTIMATED %TIME
Executive Director	Laura Brennan	< 1%
Transportation Program Manager	Clete Kus	95%
Principal Transportation Planner	Anuja Koirala	99%
Senior Transportation Planner	Nicolas Russo	85%
Transportation Planner	Ryan Griffis	95%
Other Planners	Melissa Provencher Courteny Morehouse Sherdyl Fernandez-Aubert Britney Danials Alison Dixon	2 -- 20% 2% 2% 2% 2% 10%
GIS Coordinator	Mark Maloy	20%
Office Manager	Marianne Sniezek	< 1%

Berkshire Regional Planning Commission Revenue Sources for Fiscal Year 2027

FY 2027 BUDGET - REVENUE - Proposed

Berkshire Regional Planning Commission

5.15.2025

Fin C 4.29.2026
Commission 5.21.2026

PROJECTED REVENUES	FY26 APPROVED	FY27 Proposed
Adams Outsource GIS Planner	\$ 6,000	\$ 11,000 ²
Brownfield Revolving Loan Fund Repayments	\$ 16,000	\$ 3,424
Berkshire Bike Path Council Support	\$ 693	\$ 2,102
Berkshire Public Health Alliance Inspections	\$ 176,000	\$ 289,600
Berkshire Public Health Alliance Nursing	\$ 73,088	\$ 81,245
Online Burn Permits	\$ 3,220	\$ 3,220
Berkshire County Boards Of Health Assoc. Support Services	\$ 11,000	\$ 9,500
Adams Brownfield Assessment	\$ 18,650	\$ 15,816 ⁵
Lanesborough Shared Economic Planner	\$ 10,000	\$ 10,000 ²
Transportation Planning	\$ 931,719	\$ 885,874 ⁵
Great Barrington Shared Economic Planner	\$ 17,500	\$ 17,500 ²
Lanesborough Stormwater Management Plan	\$ 15,000	\$ 16,000 ²
Adams Shared Economic Planner	\$ 10,000	\$ 10,000 ²
Berkshire Benchmarks - Berkshire United Way	\$ 10,000	\$ 4,000
Public Health Emergency Preparedness Planning	\$ 169,656	\$ 65,530 ^{2,5}
Medical Reserve Corps - Berkshire Medical	\$ 22,042	\$ 22,056 ^{2,5}
Medical Reserve Corps - Franklin County	\$ 22,042	\$ 0
Dalton Stormwater Management Support	\$ 11,000	\$ 12,000 ²
Earmark - Opioid Prevention 2027	\$ 26,415	\$ 50,000 ¹
Opioid Prevention	\$ 0	\$ 145,068
District Local Technical Assistance	\$ 239,531	\$ 238,367 ²
District Local Technical Assistance - Grant Assistance Program	\$ 67,420	\$ 0
Group Purchasing	\$ 136,600	\$ 213,411
Regional Energy Planning Assistance	\$ 0	\$ 87,500
Milltown / Berkshire Outside 2026	\$ 2,450	\$ 0
Milltown / Berkshire Outside 2027	\$ 0	\$ 1,657
Community Health Improvement Planning	\$ 77,572	\$ 0
Pittsfield Green Planning 24 & 25 & 26	\$ 38,000	\$ 12,000
Coalition for Public Health (WMPHA)	\$ 7,140	\$ 0
DPH Substance Misuse Prevention Grant Program	\$ 125,000	\$ 0
DPH Substance Misuse Prevention Grant Program 27	\$ 0	\$ 125,000 ^{3,5}
Great Barrington Brownfields Clean-up	\$ 8,518	\$ 0
Great Barrington Green Community	\$ 3,666	\$ 0
BOAPC Substance Abuse Prevention Webinar	\$ 4,744	\$ 4,774
DPH Shared Services/ Public Health Excellence	\$ 515,700	\$ 515,700 ⁵
DPH Shared Services/ Public Health Training Hub	\$ 426,819	\$ 549,700 ⁵
DPH Berkshire Early Childhood Community Circle 27	\$ 61,990	\$ 150,000 ⁵
DPH Local Health Support Contact Tracing	\$ 100,000	\$ 0
Clarksburg Municipal Vulnerability Preparedness- Four Corners	\$ 335,620	\$ 109,229
Clarksburg Municipal Vulnerability Preparedness - Briggsville Bank Erosion	\$ 185,500	\$ 0
Cheshire Stormwater Support	\$ 7,500	\$ 7,500 ²
Adams Zoning Support for Housing & Housing Choice Designation	\$ 11,030	\$ 0
Housing Support	\$ 40,000	\$ 0
EDA Economic Development District	\$ 70,000	\$ 70,000 ¹
New England Rural Health Association - Rural Vaccine Equity	\$ 67,416	\$ 0
Housatonic Valley Association Berkshire Clean Cold & Connected Restoration Partnership	\$ 17,000	\$ 0
North Adams Green Communities	\$ 5,024	\$ 0
Washington - Depot Brook Flood Resilience	\$ 45,790	\$ 0
EPA - Assessment Project	\$ 40,796	\$ 6,176 ⁴
Berkshire Funding Focus (grants)	\$ 0	\$ 0
Berkshire Funding Focus (Earmarks)	\$ 75,000	\$ 50,000 ¹
(CEDAC) Home Modification Loan Program (HMLP)	\$ 97,500	\$ 95,000
USDA Regional Food System Partnerships Program	\$ 26,970	\$ 0

Revenue Sources for Fiscal Year 2027

FY 2027 BUDGET - REVENUE - Proposed

Berkshire Regional Planning Commission

5.15.2025

Fin C 4.29.2026
Commission 5.21.2026

PROJECTED REVENUES	FY26 APPROVED	FY27 Proposed
EPA Brownfield Revolving Loan Fund 2	\$ 17,908	\$ 17,000 ⁴
Hancock Opioid Settlement	\$ 3,901	\$ 8,952
Opioid Settlement Match to Hancock	\$ 3,901	\$ 0
Peru Opioid Settlement	\$ 0	\$ 1,194
Lanesborough Opioid Settlement	\$ 0	\$ 62,457
Lanesborough Digital Accessibility Implementation	\$ 7,376	\$ 0
Dalton Digital Accessibility Implementation	\$ 9,300	\$ 0
EPA Air Quality	\$ 71,107	\$ 28,110 ⁴
Mass Clean Energy Technology Center-EmPower Innovation/Implement 26	\$ 75,000	\$ 0
Cultural Districts - Art Week Berkshires 2026	\$ 20,000	\$ 0
BTI - Berkshire Benchmarks 2027	\$ 14,700	\$ 9,800
Pittsfield MVP Francis Ave and Durante Park	\$ 0	\$ 540,296
Dept of Justice - Berkshire Post Overdose Program (COSSUP)	\$ 474,333	\$ 230,097 ⁴
Savoy Culvert and Road Assessment	\$ 3,930	\$ 0
Peru Zoning	\$ 4,500	\$ 0
Lee Complete Streets	\$ 29,952	\$ 0
Becket - Dalton CDBG	\$ 121,894	\$ 0
Executive Office of Energy Environmental Affairs Berkshires Outside Website	\$ 10,000	\$ 0
Massachusetts CEC - Pittsfield Energy Coaching Program	\$ 91,975	\$ 23,721
Clarksburg Building Resilient Infrastructure & Communities	\$ 10,500	\$ 3,528
North Adams Municipal Vulnerability Preparedness Action Grant	\$ 229,630	\$ 0
North Adams Brownfield Inventory	\$ 13,695	\$ 0
Greylock Flume - South Wing Remediation Project	\$ 13,043	\$ 13,200 ⁵
North Adams Brownfields Cleanup for the Former Tannery Dump (Hide Hill)	\$ 12,654	\$ 12,000 ⁵
Adams - Open Space and Recreation Plan	\$ 40,000	\$ 0
Clarksburg Master Plan and Open Space and Recreation Plan	\$ 55,000	\$ 0
Williamstown Subdivision and Zoning Regulations	\$ 100,000	\$ 0
Communities - North County Coordinator for Overdose	\$ 82,789	\$ 234,747
BHS - North County Overdose Response Community Coordination	\$ 75,000	\$ 53,438
BHS - Into Light Exhibition	\$ 0	\$ 5,200
Mosaic RIZE - Bolstering Family Networks: Bringing The Door	\$ 0	\$ 72,551
NACCHO - Reimagining Health and Public Safety Overdose Initiatives	\$ 90,000	\$ 82,497
NACCHO - Reimagining Health and Public Safety Overdose Initiatives 26 & 27	\$ 0	\$ 48,630
West Stockbridge Affordable Housing Trust	\$ 15,000	\$ 0
Sustainable Berkshires Comprehensive Plan	\$ 150,000	\$ 10,529
Toxics Use Reduction - Plastics & Microplastics Reduction Year 2	\$ 15,000	\$ 0
Lanesborough Open Space & Recreation Plan	\$ 30,000	\$ 0
FDA Retail Flexible Funding Model - 3yr Alliance Regional Food Safety Program	\$ 78,900	\$ 82,000 ⁵
MassSAVE - Pittsfield Community First Partnership	\$ 85,500	\$ 0
Collins Center - Southern Berkshire Ambulance Regionalization Study mapping	\$ 12,500	\$ 0
Great Barrington Open Space Recreation Plan	\$ 37,500	\$ 0
Lee Downtown Zoning and Multi-family Review	\$ 41,250	\$ 0
Sheffield Zoning and Housing	\$ 32,900	\$ 0
Pittsfield Open Space Recreation Plan	\$ 41,250	\$ 0
Sites Strategy for Berkshire County	\$ 37,500	\$ 0
Heritage Area Designation - Woodlands Partnership	\$ 12,000	\$ 0
Great Barrington - Brownfield Assessment 2025	\$ 0	\$ 14,547
Berkshire Gas - Mass Save - Energy - Pittsfield Community First Partnership	\$ 0	\$ 34,200
Eversource - Mass Save - Energy - Pittsfield Community First Partnership	\$ 0	\$ 51,300
MassDEP - Nonpoint Source Regional Coordinator	\$ 0	\$ 29,433
Municipal Energy Manager Grant	\$ 48,988	\$ 48,988
Youth Prevention Support	\$ 0	\$ 4,937
Nature Conservancy - Berkshire Wildlife Linkage	\$ 0	\$ 3,000
Sandisfield BRIC grant through MEMA (and FEMA)	\$ 0	\$ 15,000

Revenue Sources for Fiscal Year 2027

FY 2027 BUDGET - REVENUE - Proposed

Berkshire Regional Planning Commission

5.15.2025

Fin C 4.29.2026
Commission 5.21.2026

PROJECTED REVENUES	FY26 APPROVED	FY27 Proposed	
Hinsdale and New Marlborough CDBG	\$ 117,127	\$ 131,000	5
New Marlborough CDBG	\$ 0	\$ 159,000	5
Barr Foundation Climate Change Participation	\$ 7,000	\$ 194,000	
Pittsfield DEP s.319 - Francis Ave Parklet	\$ 0	\$ 15,000	3
National Fish and Wildlife Foundation - Francis Ave - Stormwater system	\$ 0	\$ 262,230	3
Peru - Municipal Vulnerability Preparedness	\$ 0	\$ 5,000	
Executive Office of Administration and Finance - Technical Assistance for Regional Planning Agencies	\$ 0	\$ 71,000	
Municipal Addressing Standards in Berkshire County	\$ 0	\$ 15,909	
Clarksburg Energy Microgrid	\$ 7,000	\$ 7,000	3
Berkshire County Buildout Analysis	\$ 0	\$ 77,176	
Lenox Housing Production Plan	\$ 0	\$ 10,000	
Municipal Assistance Farmland Protection Planning & Action	\$ 0	\$ 65,000	
USDA - Housing Preservation Grant - Home Repair and Rehabilitation Construction	\$ 0	\$ 53,419	4
Executive Office of Energy and Environmental Affairs - North County Municipal Vulnerability Preparedness 2.0	\$ 0	\$ 120,000	3
The Nature Conservancy - Culvert Replacement Development	\$ 0	\$ 15,000	
Sandisfield OSRP	\$ 0	\$ 25,000	3
Barr Foundation - Climate Program Ray Fellowship	\$ 0	\$ 194,000	3
Lenox - Zoning	\$ 0	\$ 40,000	3
Otis - Master Plan	\$ 0	\$ 65,000	3
Sheffield - Master Plan and Open Space Recreation Plan	\$ 0	\$ 95,000	3
MAPC - Tablets for Public Health Communities	\$ 40,000	\$ 0	
Community Health Improvement Planning 27	\$ 0	\$ 109,900	1
Municipal Vulnerability Preparedness Planning - Action	\$ 0	\$ 110,701	1
MassCEC Empower Implementation	\$ 0	\$ 75,000	1
Green Communities	\$ 0	\$ 5,000	1
EPA Brownfield Assessment / Clean up Adams	\$ 0	\$ 20,000	1
ADA Planning and Implementation	\$ 0	\$ 125,000	1
CDBG	\$ 0	\$ 200,000	1
Executive Office of Energy & Environmental Affairs - EEA Planning	\$ 0	\$ 125,000	1
Executive Office of Housing & Living Communities - Planning	\$ 0	\$ 50,000	1
Lee Housing Production Plan	\$ 0	\$ 25,000	1
Lenox Open Space Recreation Plan	\$ 0	\$ 50,000	1
General: Community Assessment	\$ 115,405	\$ 118,290	
Unsecured New Projects	\$ 0	\$ 0	
TOTAL REVENUES	\$ 6,997,230	\$ 8,264,925	

- 1. Applied for / requested- no decision as of 4/22/2026
- 2. Expected Annual Contract as of 4/22/2026 but not yet under contract
- 3. As of 4/21/2026 awarded but not yet under contract
- 4. FY2026 Direct Federal contract
- 5. FY2026 Federal Pass Through contract

Berkshire Regional Planning Commission Projected Expenditures for Fiscal Year 2027

FY 2027 BUDGET - EXPENDITURES - [Proposed](#)

Berkshire Regional Planning Commission	5.15.2025	4.29.2026
EXPENDITURES	FY2026 APPROVED	FY2027 Proposed
SALARIES		
Direct Billable	\$ 2,730,706	\$ 3,039,004
Indirect Admin	\$ 708,435	\$ 765,675
Interns (Admin)	\$ -	\$ 5,000
Subtotal Salaries	\$ 3,439,141	\$ 3,809,680
BENEFITS		
Sick Comp and Vacation Leave	\$ 216,627	\$ 221,912
Holiday and Jury Leave	\$ 145,834	\$ 149,499
Sick Leave unaccrued used	\$ 113,400	\$ 128,500
Health Insurance	\$ 690,866	\$ 1,446,358
Retirees Health Insurance	\$ 33,592	\$ 48,011
Retiree Future Health Insurance Liability (OPEB GASB 45)	\$ 45,000	\$ 45,000
Workers Comp Insurance	\$ 9,684	\$ 10,563
State Unemployment Insurance	\$ 13,460	\$ 15,798
FICA and Medicare	\$ 80,500	\$ 81,946
Subtotal Benefits	\$ 1,348,963	\$ 2,147,587
NON-PERSONNEL		
OPERATING EXPENSES		
Accounting Services	\$ 8,900	\$ 8,900
Advertising	\$ 4,000	\$ 2,000
Audit	\$ 31,000	\$ 31,500
Computer Equipment, Software & Maintenance	\$ 171,546	\$ 172,612
Copying / Scanning Expense	\$ 9,000	\$ 8,000
Depreciation	\$ 28,074	\$ 12,996
Dues & Subscriptions	\$ 25,657	\$ 25,656
Flex Plan Administration	\$ 2,200	\$ 3,187
Insurance (Auto, Officers, Office)	\$ 14,514	\$ 13,744
Janitor	\$ 11,960	\$ 11,960
Legal (Administrative)	\$ 10,000	\$ 5,365
Meetings / Training (Administrative)	\$ 2,500	\$ 5,365
Payroll Services	\$ 4,260	\$ 4,996
Postage	\$ 3,100	\$ 1,880
Printing (Administrative)	\$ 1,000	\$ 600
Publications	\$ 700	\$ 700
Rent	\$ 111,869	\$ 111,444
Staff Development	\$ 20,000	\$ 10,000
Supplies/Office & Mapping	\$ 16,750	\$ 16,274
Telephone/Internet	\$ 17,695	\$ 19,260
Travel (Administrative)	\$ 700	\$ 700
Utilities	\$ 25,000	\$ 25,000
Water & Recycling	\$ 3,000	\$ 4,000

Projected Expenditures for Fiscal Year 2027

FY 2027 BUDGET - EXPENDITURES - Proposed

Berkshire Regional Planning Commission	5.15.2025	4.29.2026
EXPENDITURES	FY2026 APPROVED	FY2027 Proposed
Web Site	\$ 1,455	\$ 2,869
Miscellaneous	\$ 14,000	\$ 9,619
Subtotal Operating (Admin)	\$ 538,879	\$ 508,628
 PROJECT EXPENSES		
Interest Expense	\$ 100	\$ 100
Communications (Projects)	\$ 39,799	\$ 38,340
Equipment / Software (Projects)	\$ 30,703	\$ 48,443
Legal (Projects)	\$ 3,500	\$ 2,500
Meetings / Trainings (Projects)	\$ 16,525	\$ 36,046
Postage (Projects)	\$ 2,866	\$ 2,000
Printing (Projects)	\$ 4,080	\$ 5,010
Supplies (Projects)	\$ 125,230	\$ 127,000
Travel (Projects)	\$ 34,036	\$ 45,289
Other Program Expenses	\$ 63,258	\$ 85,952
Unreimbursed Expenses	\$ 3,995	\$ 3,995
Subtotal Operating (Other)	\$ 324,092	\$ 394,675
 SUBCONTRACTS / SUBRECIPIENTS		
Subcontractors / Subrecipients	\$ 1,331,154	\$ 1,389,355
RESERVE	\$ 15,000	\$ 15,000
TOTAL EXPENDITURES	\$ 6,997,230	\$ 8,264,925

Unified Planning Work Program: Appendix

1. PUBLIC NOTICE

2. PUBLIC COMMENTS