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August 4, 2026

RE: Meeting Regarding Subregional Representation on Berkshire MPO

Dear Select Board:

The Berkshire Metropolitan Planning Organization includes select board members from each of four subregions across the Berkshires. In accordance with the Memorandum of Understanding for the MPO, representatives of the Select Boards from two of the subregions are called together each year to appoint a select board member from one of the subregion's towns to act as the MPO representative and another member, who must be from another town in the subregion, to act as the alternate. The current representative for the Southeast Berkshire subregion is Gordon Bailey of the Town of Lee. The alternate representative seat is vacant. The currently serving representative is eligible to serve a new term on the MPO but must be re-appointed via caucus.

We have scheduled a Southeast Berkshire subregional caucus for Thursday, September 3rd, at 5:30 p.m.. We would like a representative from each of the nine towns (Becket, Lee, Lenox, Monterey, New Marlborough, Otis, Sandisfield, Tyringham and Washington) in the subregion to participate in this important meeting. Participants should be prepared to determine who will be the Southwest Berkshire subregion's representative and alternate to the MPO. Others are welcome to attend but it is important that each town have a representative who is empowered to act on its behalf and therefore we request that you appoint one for this meeting.

Please let me know who will be representing your select board at the caucus as soon as possible. You can contact me via email at ckus@berkshireplanning.org or phone at 442-1521, ext. 20. I look forward to seeing your town's representative at the meeting on September 3rd.

Sincerely,

Clete Kus
Transportation Program Manager

Attachments:

Agenda for Southwest Subregional Caucus Meeting
Explanation of the MPO